

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, November 17, 2021

**PRESENT:** Susan Oakley-Paul, Reeve  
Brad Crassweller, Councillor Division 1  
Trent Reiger, Councillor Division 2  
John Wilke, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6

**ABSENT:**

**STAFF:** Brad Wiebe, Chief Administrative Officer  
Barry Wiebe, Manager of Public Works and Infrastructure  
Angela Bottcher, Manager of Policy & Human Resources  
Christine Trithardt, Manager of Administration  
Luke Brossart, Municipal Planner

**Call to Order**

Reeve Oakley-Paul called the meeting to order at 5:37 p.m.

**Resolution  
No.**  
468/2021

**Approval of Agenda**

**Moved by:** Councillor Reiger

THAT the agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
469/2021

**Public Hearing**

**Moved by:** Councillor Husum

THAT this meeting go into recess at 5:38 p.m. for the purpose of the Public Hearing for Bylaw No. 16/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17.

**CARRIED UNANIMOUSLY**

**Reconvene**

Reeve Oakley-Paul called the meeting to order at 5:42 p.m.

**Resolution  
No.**  
470/2021

**October 20, 2021 Special Council Meeting Minutes**

**Moved by:** Councillor Culbert

THAT the October 20, 2021 Special Council Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
471/2021

**October 20, 2021 Regular Council Meeting Minutes**

**Moved by:** Councillor Culbert

THAT the October 20, 2021 Regular Council Meeting minutes be approved by amending Resolution No. 446/2021 to read NE 05-17-21-W2 instead of NW 05-17-21-W2.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
472/2021

**Financial Update & Monthly Financial Reports**

**Moved by:** Councillor Crassweller

THAT the Monthly Financial Reports for October 2021 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

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**Resolution No.** 473/2021      **Monthly Reserve Fund Summary**  
**Moved by:** Councillor Husum  
THAT the Monthly Reserve Fund Summary for October 2021 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 474/2021      **List of Accounts for Review**  
**Moved by:** Councillor Crassweller  
THAT cheque numbers 19761 to 19826 totaling \$207,511.93 for October 2021, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,  
THAT the Payroll and Electronic Funds Transfers for October 2021 totaling \$251,338.85 be ratified.

**CARRIED UNANIMOUSLY**

**Resolution No.** 475/2021      **Public Works Operations and Projects Update - October**  
**Moved by:** Councillor Wilke  
THAT the October 2021 Public Works Operations and Projects Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 476/2021      **Winter Maintenance Responsibilities**  
**Moved by:** Councillor Wilke  
THAT the Winter Maintenance Responsibilities report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 477/2021      **Roads & Infrastructure Committee Update**  
**Moved by:** Councillor Culbert  
THAT Administration add a fourth grader to the RM of Sherwood's Fleet of Equipment to maintain the same level of service that was demonstrated in 2021; and,  
THAT a CAT 150 15AWD Motor Grader be leased at a monthly payment of \$4,345.94 plus taxes for 36 months with a residual payment of \$247,700.00 plus taxes be approved.

**CARRIED UNANIMOUSLY**

**Resolution No.** 478/2021      **RZ 21-004 Rezoning from AG to HC for future Parcel A, within NE Sec 5-17-20-W2 - 2nd Reading**  
**Moved by:** Councillor Reiger  
THAT Bylaw No. 16/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a second time.

**CARRIED UNANIMOUSLY**

**Resolution No.** 479/2021      **RZ 21-004 Rezoning from AG to HC for future Parcel A, within NE Sec 5-17-20-W2 - 3rd Reading**  
**Moved by:** Councillor Wilke  
THAT Bylaw No. 16/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a third time and hereby adopted.

**CARRIED UNANIMOUSLY**

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**Resolution No.** 480/2021 **SU 21-017 Surface Parcel Subdivision to remove a parcel tie at SE 24-17-19-W2M**  
**Moved by:** Councillor Crassweller

THAT proposed subdivision application SU 21-017 (Community Planning File R0820-21R), which intends to subdivide by parcel tie removal; one 3.57ha (8.82ac) parcel, and one 4.031ha (9.96ac) from quarter section SE 24-17-19-W2M, be recommended for approval by Community Planning, subject to the following conditions:

1. Provision of cash-in-lieu of Municipal Reserve to the Municipality, as required by Community Planning.
2. Any future development of the site would require an approved Development permit, which may require rezoning if a proposed use is not offered within the Agricultural Zoning District.

**CARRIED UNANIMOUSLY**

**Resolution No.** 481/2021 **SU 21-008 Surface Parcel Subdivision to separate one 3.48 hectare (8.60 acre) parcel from a source quarter section located at NW Sec 22-18-19-W2**  
**Moved by:** Councillor Culbert

THAT proposed subdivision application SU 21-008 (Community Planning File R0189-21R), which intends to subdivide one 3.48ha (8.60ac) parcel from a source quarter section located at NW 1/4 22-18-19-W2M be recommended for approval by Community Planning with the following considerations:

1. 5 metre (16.4 ft) width of Road widening to be dedicated by plan of survey along the frontage of Township Road 184.
2. Provision of cash-in-lieu of Municipal Reserve to the RM of Sherwood, as required by Community Planning.
3. Rezoning is not required as two of the existing three parcels are already rezoned as Rural Residential.

**CARRIED UNANIMOUSLY**

**Resolution No.** 482/2021 **Zoning Bylaw No. 18/17 Amendment – Agricultural (AG) Zoning District Minimum Sizes**  
**Moved by:** Councillor Culbert

THAT Bylaw No. 17/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a first time.

**CARRIED UNANIMOUSLY**

**Resolution No.** 483/2021 **Recess**  
**Moved by:** Councillor Wilke

THAT this meeting go into recess at 7:04 p.m.

**CARRIED UNANIMOUSLY**

**Reconvene**  
Reeve Oakley-Paul called the meeting to order at 7:18 p.m.

**Resolution No.** 484/2021 **November.2021 - Administration Update**  
**Moved by:** Councillor Husum

THAT the November 2021 Administration Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 485/2021 **Custom Work Invoice 2021-00099**  
**Moved by:** Councillor Wilke

THAT Accounts Receivable Invoice # 2021-00099 in the amount of \$1,043.92 for dust control on Accounts Receivable Account No. KLE001 be transferred to Tax Roll No. 4141 000.

**CARRIED UNANIMOUSLY**

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**Resolution No.** 486/2021  
**Fire Dispatch Invoice 2021-00104**  
**Moved by:** Councillor Wilke  
THAT Accounts Receivable Invoice # 2021-00104 in the amount of \$2,840.88 for a fire dispatch call on Accounts Receivable Account No. LEH001 be transferred to Tax Roll No. 1017 000.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 487/2021  
**Communications**  
**Moved by:** Councillor Husum  
THAT the following correspondence be accepted as information and filed:  
1. Prairie Central District for Sport, Culture and Recreation - November 2, 2021 E-News  
2. White Butte RCMP Stats - September 2021  
3. White Butte RCMP Stats - October 2021  
4. RMAA 2022 Curling Information – Division 2  
**CARRIED UNANIMOUSLY**

**Resolution No.** 488/2021  
**Closed Session (Pursuant to LAFOIP)**  
**Moved by:** Councillor Husum  
THAT this meeting go into closed session at 7:56 p.m.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 489/2021  
**Reconvene**  
**Moved by:** Councillor Culbert  
THAT this meeting reconvene into regular session at 9:59 p.m.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 490/2021  
**Meeting Extension**  
**Moved by:** Councillor Husum  
THAT this meeting be extended until all business is completed.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 491/2021  
**Closed Session**  
**Moved by:** Councillor Culbert  
THAT this meeting go into closed session at 9:59 p.m.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 492/2021  
**Reconvene**  
**Moved by:** Councillor Husum  
THAT this meeting reconvene into regular session at 10:38 p.m.  
**CARRIED UNANIMOUSLY**

**Resolution No.** 493/2021  
**Adjournment**  
**Moved by:** Councillor Paul  
THAT this meeting be adjourned at 10:38 p.m.  
**CARRIED UNANIMOUSLY**

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Reeve

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Administrator