

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, June 9, 2021

**PRESENT:** Susan Oakley-Paul, Reeve  
Brad Crassweller, Councillor Division 1  
Trent Reiger, Councillor Division 2  
John Wilke, Councillor Division 3  
Carl Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6

**ABSENT:**

**STAFF:** Brad Wiebe, Chief Administrative Officer  
Barry Wiebe, Manager of Public Works & Infrastructure  
Angela Bottcher, Manager, Policy & Human Resources  
Christine Trithardt, Manager of Administration

**ORDER:** Reeve Oakley-Paul called the meeting to order at 5:33 p.m.

**292/2021 AGENDA**

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Roland Hebb, Operations Manager and Alexis Reynaud, Manager of Operations and Maintenance from the Regina Bypass made a presentation to Council regarding the summer maintenance program and vegetation initiative on the Regina Bypass.

**293/2021 MAY 12, 2021 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR HUSUM: THAT the May 12, 2021 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**294/2021 MAY 12, 2021 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the May 12, 2021 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**295/2021 MAY 12, 2021 PUBLIC HEARING MEETING MINUTES**

COUNCILLOR WILKE: THAT the May 12, 2021 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**296/2021 MAY 27, 2021 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the May 27, 2021 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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**297/2021 MONTHLY FINANCIAL REPORTS – APRIL 2021**

COUNCILLOR HUSUM: THAT the Monthly Financial Reports for April 2021 be accepted as information and filed.

CARRIED UNANIMOUSLY

**298/2021 MONTHLY RESERVE FUND SUMMARY**

COUNCILLOR CULBERT: THAT the Monthly Reserve Fund Summary for April 2021 be accepted as information and filed.

CARRIED UNANIMOUSLY

**299/2021 LIST OF ACCOUNTS FOR REVIEW**

COUNCILLOR WILKE: THAT cheque numbers 19429 to 19502 totaling \$193,041.13 for May 2021, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved; and,

THAT the Payroll and Electronic Funds Transfer for April 2021 totaling \$209,537.21 be ratified.

CARRIED UNANIMOUSLY

**300/2021 PUBLIC WORKS OPERATIONS AND PROJECTS UPDATE - MAY**

COUNCILLOR HUSUM: THAT the May Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

**301/2021 RURAL INTEGRATED ROADS FOR GROWTH (RIRG) STIMULUS FUNDING APPROVAL**

COUNCILLOR CRASSWELLER: THAT the Rural Integrated Roads for Growth (RIRG) Stimulus Funding Approval report be accepted as information and filed.

CARRIED UNANIMOUSLY

**302/2021 BYLAW NO. 04/21 – A BYLAW TO REPEAL THE RM OF SHERWOOD BYLAW NO. 09/98**

COUNCILLOR CULBERT: THAT Bylaw No. 04/21 - A Bylaw to Repeal the RM of Sherwood Bylaw No. 09/98, be read a first time.

CARRIED UNANIMOUSLY

**303/2021 BYLAW NO. 10/21 – A BYLAW FOR THE PURPOSE OF AMENDING THE DEVELOPMENT LEVY BYLAW NO. 03/21 WITHIN THE RURAL MUNICIPALITY OF SHERWOOD NO. 159**

COUNCILLOR HUSUM: THAT Bylaw No. 10/21 - A Bylaw for the Purpose of Amending the Development Levy Bylaw No. 03/21 within the Rural Municipality of Sherwood No. 159, be read a first time.

CARRIED UNANIMOUSLY

**304/2021 BYLAW NO. 10/21 – A BYLAW FOR THE PURPOSE OF AMENDING THE DEVELOPMENT LEVY BYLAW NO. 03/21 WITHIN THE RURAL MUNICIPALITY OF SHERWOOD NO. 159**

COUNCILLOR CULBERT: THAT Bylaw No. 10/21 - A Bylaw for the Purpose of Amending the Development Levy Bylaw No. 03/21 within the Rural Municipality of Sherwood No. 159, be read a second time.

CARRIED UNANIMOUSLY

**305/2021 BYLAW NO. 10/21 – A BYLAW FOR THE PURPOSE OF AMENDING THE DEVELOPMENT LEVY BYLAW NO. 03/21 WITHIN THE RURAL MUNICIPALITY OF SHERWOOD NO. 159**

COUNCILLOR HUSUM: THAT Bylaw No. 10/21 - A Bylaw for the Purpose of Amending the Development Levy Bylaw No. 03/21 within the Rural Municipality of Sherwood No. 159, be given three readings at this meeting.

CARRIED UNANIMOUSLY

**306/2021 BYLAW NO. 10/21 – A BYLAW FOR THE PURPOSE OF AMENDING THE DEVELOPMENT LEVY BYLAW NO. 03/21 WITHIN THE RURAL MUNICIPALITY OF SHERWOOD NO. 159**

COUNCILLOR PAUL: THAT Bylaw No. 10/21 - A Bylaw for the Purpose of Amending the Development Levy Bylaw No. 03/21 within the Rural Municipality of Sherwood No. 159, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

**307/2021 SU 21-009: SURFACE PARCEL SUBDIVISION TO SEPARATE ONE 4.047 HECTARE (10 ACRE) PARCEL FROM SOURCE QUARTER SECTION LOCATED AT SE ¼ 20-18-19-W2M**

COUNCILLOR CULBERT: THAT proposed subdivision application SU 21-009 (Community Planning File R0277-21R), which intends to subdivide one 4.047ha (10.00ac) parcel from quarter section SE ¼ 20-18-19-W2M be recommended for approval by Community Planning with the following consideration:

1. 5 metre (32.8 ft.) width of Road widening to be dedicated by plan of survey along with frontage of RR 2194.

CARRIED UNANIMOUSLY

**308/2021 JUNE 2021 UPDATE – ADMINISTRATION & FINANCE**

COUNCILLOR REIGER: THAT the June 2021 Administration & Finance Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

**309/2021 COUNCIL MEETINGS DATE AND TIME**

COUNCILLOR CRASSWELLER: THAT the Regular Council Meetings be scheduled for third Wednesday of each month at 5:30 p.m., starting in July 2021.

CARRIED UNANIMOUSLY

**310/2021 SASKATCHEWAN FEDERATION OF POLICE OFFICERS – 14<sup>TH</sup> ANNUAL  
CRIME PREVENTION GUIDE**

COUNCILLOR WILKE: THAT in accordance with the RM of Sherwood Policy No. #2000-02 Council denies the request of a charitable donation or purchase of an advertisement space from the Saskatchewan Federation of Police.

CARRIED UNANIMOUSLY

**311/2021 2021 UNIFORM MILL RATE**

COUNCILLOR CULBERT: THAT the Rural Municipality of Sherwood No. 159 2021 Uniform Mill Rate be set at 6.00 mills.

CARRIED UNANIMOUSLY

**312/2021 BYLAW 11/21 – A BYLAW TO ESTABLISH MILL RATE FACTORS**

COUNCILLOR HUSUM: THAT Bylaw No. 11/21 - A Bylaw to Establish Mill Rate Factors, be read a first time.

CARRIED UNANIMOUSLY

**313/2021 BYLAW 11/21 – A BYLAW TO ESTABLISH MILL RATE FACTORS**

COUNCILLOR WILKE: THAT Bylaw No. 11/21 - A Bylaw to Establish Mill Rate Factors, be read a second time.

CARRIED UNANIMOUSLY

**314/2021 BYLAW 11/21 – A BYLAW TO ESTABLISH MILL RATE FACTORS**

COUNCILLOR HUSUM: THAT Bylaw No. 11/21 - A Bylaw to Establish Mill Rate Factors, be given three readings at this meeting.

CARRIED UNANIMOUSLY

**315/2021 BYLAW 11/21 – A BYLAW TO ESTABLISH MILL RATE FACTORS**

COUNCILLOR CULBERT: THAT Bylaw No. 11/21 - A Bylaw to Establish Mill Rate Factors, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

**316/2021 RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 7:24 p.m.

CARRIED UNANIMOUSLY

**RECONVENE**

REEVE OAKLEY-PAUL: THAT this meeting reconvene into regular session at 7:40 p.m.

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**317/2021 COMMUNICATIONS**

COUNCILLOR CULBERT: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District for Sport, Culture and Recreation - May 25, 2021 E-News
2. May 27, 2021 SARM Information – Division 1 Director
3. SAMA 2021 Annual Meeting Resolution Outcome
4. May 31, 2021 Update on SaskPower's Residential Smart Meter Pilot Program
5. SaskLander: Informing Rural Land Access

CARRIED UNANIMOUSLY

**318/2021 CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 8:21 p.m.

CARRIED UNANIMOUSLY

**319/2021 RECONVENE**

COUNCILLOR HUSUM: THAT this meeting go into regular session at 10:00 p.m.

CARRIED UNANIMOUSLY

**320/2021 MEETING EXTENSION**

COUNCILLOR CULBERT: THAT this meeting be extended until business is completed.

CARRIED UNANIMOUSLY

**321/2021 CLOSED SESSION**

COUNCILLOR HUSUM: THAT this meeting go into closed session at 10:00 p.m.

CARRIED UNANIMOUSLY

**322/2021 RECONVENE**

COUNCILLOR CRASSWELLER: THAT this meeting go into regular session at 10:37 p.m.

CARRIED UNANIMOUSLY

**323/2021 2021 BUDGET REVISION**

COUNCILLOR HUSUM: THAT the 2021 RM of Sherwood Budget be revised as follows:

General Municipal Levy \$6,296,113

Purchase of Capital Assets (Roads) \$1,564,047

CARRIED UNANIMOUSLY

**324/2021 DBR WASTEWATER SERVICING FEES – DEMAND LETTER**

COUNCILLOR REIGER: THAT the RM of Sherwood has entered into a servicing agreement with a developer in good faith and there is no appeal or review mechanism for review of a fully executed servicing agreement therefore the demand for refund of wastewater servicing fees is denied.

CARRIED UNANIMOUSLY

**325/2021 TAX INCENTIVE DEMAND LETTER**

COUNCILLOR PAUL: THAT the request from Patricia Warsaba, McKercher LLP for a tax incentive for DynaCrane Properties GP Inc. be denied as the developer did not comply with the tax incentive application requirements.

CARRIED UNANIMOUSLY

**326/2021 CONFIDENTIAL – HWY NO. 1 AND GRAND COULEE ACCESS ROAD INTERSECTION TREATMENT**

COUNCILLOR HUSUM: THAT the RM is in agreement with the Memorandum of Understanding signed by the Deputy Minister of Highways on May 27, 2021, and further, that Reeve Oakley-Paul is authorized to sign on behalf of the RM of Sherwood.

CARRIED UNANIMOUSLY

**327/2021 ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:45 p.m.

CARRIED UNANIMOUSLY

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Reeve

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Administrator