

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, June 10, 2020

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
Susan Oakley-Paul, Councillor Division 2
John Wilke, Councillor Division 3
Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Brad Wiebe, Manager of Planning & Development
Barry Wiebe, Manager of Public Works
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:37 p.m.

219/2020 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Add 8.2.8 Varzari Trading Ltd. Servicing Agreement Amendment for Zora Road Standards

CARRIED UNANIMOUSLY

220/2020 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 5:38 p.m. for the purpose of the Public Hearing for Bylaw No. 08/20 – A Bylaw to Amend Bylaw No. 16/16, Bylaw No. and 09/20 – A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 5:43 p.m.

221/2020 BYLAW NO. 08/20 – A BYLAW TO AMEND BYLAW NO. 16/16

COUNCILLOR CULBERT: THAT Bylaw No. 08/20, being a Bylaw to amend Bylaw No. 16/16, be read a second time as amended to exclude Parcel A Plan 102320705.

CARRIED UNANIMOUSLY

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222/2020 BYLAW NO. 08/20 – A BYLAW TO AMEND BYLAW NO. 16/16

COUNCILLOR HUSUM: THAT Bylaw No. 08/20, being a Bylaw to amend Bylaw No. 16/16, be read a third time and hereby adopted as amended to exclude Parcel A Plan 102320705.

CARRIED UNANIMOUSLY

223/2020 BYLAW NO. 09/20 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW NO. 18/17

COUNCILLOR WILKE: THAT Bylaw No. 09/20, being a Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a second time as amended to exclude Parcel A Plan 102320705.

CARRIED UNANIMOUSLY

224/2020 BYLAW NO. 09/20 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW NO. 18/17

COUNCILLOR CULBERT: THAT Bylaw No. 09/20, being a Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a third time as amended to exclude Parcel A Plan 102320705 and hereby adopted.

CARRIED UNANIMOUSLY

225/2020 MAY 13, 2020 PUBLIC HEARING MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the May 13, 2020 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

226/2020 MAY 13, 2020 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the May 13, 2020 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

227/2020 JUNE 2, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the June 2, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

228/2020 MONTHLY FINANCIAL REPORTS – MAY 2020

COUNCILLOR CULBERT: THAT the Monthly Financial Reports for May 2020 be accepted as information and filed.

CARRIED UNANIMOUSLY

229/2020 MONTHLY RESERVE FUND SUMMARY

COUNCILLOR CULBERT: THAT the Monthly Reserve Fund Summary be accepted as information and filed.

CARRIED UNANIMOUSLY

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230/2020 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 18451 to 18493 totaling \$96,787.07 for May 2020 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved; and,

THAT the Payroll and Electronic Funds Transfer for April 2020 totaling \$124,204.68 be ratified.

CARRIED UNANIMOUSLY

231/2020 OPERATIONS PROJECT UPDATE

COUNCILLOR WILKE: THAT the Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

232/2020 PUBLIC WORKS OPERATIONS UPDATE – MAY 2020

COUNCILLOR WILKE: THAT the May Public Works Operations Update Report be accepted as information and filed.

CARRIED UNANIMOUSLY

233/2020 PURCHASE OF EQUIPMENT

COUNCILLOR HUSUM: THAT the purchase of a new 72" seeder attachment for a Bobcat skid steer for \$7,450.00 plus tax, be approved.

CARRIED UNANIMOUSLY

234/2020 ROADATA REPORT FOR VEHICLE PERMITS – MAY 2020

COUNCILLOR HUSUM: THAT the May 2020 Roadata Report for Vehicle Permits report be accepted as information and filed.

CARRIED UNANIMOUSLY

235/2020 PLANNING AND DEVELOPMENT UPDATE

COUNCILLOR WILKE: THAT the Planning and Development Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

236/2020 SURFACE PARCEL SUBDIVISION TO ACCOMMODATE ONE RESIDENTIAL SITE AT NE-32-18-19-2

COUNCILLOR CULBERT: THAT proposed subdivision application SU 20-006 (Community Planning File R0232-20R), which intends to subdivide for the purposes of one residential site (existing farmyard), be recommended for approval by Community Planning as proposed.

CARRIED UNANIMOUSLY

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237/2020 PARCEL CODE CHANGE – REMOVE MU DESIGNATION

COUNCILLOR CRASSWELLER: WHEREAS Parcel MU1 Plan 102226485 Ext 0 and Parcel MU2 Plan 102226485 Ext 0 has been designated as municipal utility parcels; and

WHEREAS these lands have been deemed surplus lands therefore the parcels are no longer required as municipal utility;

BE IT RESOLVED THAT Parcel MU1 Plan 102226485 Ext 0 and Parcel MU2 Plan 102226485 Ext 0 be designated as Parcel (Generic).

CARRIED UNANIMOUSLY

238/2020 SURFACE PARCEL SUBDIVISION TO ACCOMMODATE A PARCEL TIE REMOVAL AT SE-14-18-20-2

COUNCILLOR HUSUM: THAT proposed subdivision application SU 20-007 (Community Planning File R0326-20R), which intends to remove a parcel tie between parcels severed by Highway # 11, be recommended for approval by Community Planning as proposed.

CARRIED UNANIMOUSLY

239/2020 LETTER OF SUPPORT REQUEST FROM RCMP

COUNCILLOR WILKE: THAT Administration prepare a letter of support to the RCMP White Butte detachment for Reeve signature; to highlight to the Federal Police Agency the importance of increasing the police resources given their area of responsibility continues to grow; and additional public safety measures are required as a result of growing population and traffic.

CARRIED UNANIMOUSLY

240/2020 RECESS

COUNCILLOR OAKLEY-PAUL: THAT this meeting recess at 7:10 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:22 p.m.

241/2020 SUNCOR SERVICING AGREEMENT

COUNCILLOR CRASSWELLER: WHEREAS Suncor rejected Council's servicing agreement fee offer; in Council resolution no. 158/2020; and,

WHEREAS Council recognizes Suncor's significant investment to Provincial Infrastructure; and,

WHEREAS Council recognizes that the Suncor may be responsible for capital costs for water services in a result of connecting to a facility located outside the RM of Sherwood; and,

WHEREAS Council recognizes Suncor's significant capital investment to Provincial and Municipal Roadway Infrastructure; and,

WHEREAS Suncor has proposed to provide for payment of Roadway and Stormwater Drainage Servicing fees (\$508,877.07) at the time of **Building Permit** approval, and the remaining water and sewer fees in 10 years or at such time the RM provides Suncor with those services, whichever comes first; in the amount of \$525,691.54;

BE IT RESOLVED the Service Agreement fee proposal received from Suncor is **accepted** as presented.

CARRIED

242/2020 BOARD APPOINTMENT – EAST COTTONWOOD CREEK WATERSHED ASSOCIATION

COUNCILLOR HUSUM: THAT Councillor Wilke be appointed as alternate to Councillor Carl Husum and Councillor Susan Oakley-Paul for the Board of Directors of the East Cottonwood Creek Watershed Association No. 21 on behalf of the RM of Sherwood.

CARRIED UNANIMOUSLY

243/2020 VARZARI TRADING LTD. SERVICING AGREEMENT AMENDMENT FOR ZORA ROAD STANDARDS

COUNCILLOR CULBERT: WHEREAS the municipality and the applicant are parties to a Servicing Agreement dated May 9, 2018; (the "**Servicing Agreement**"), pursuant to subsection 179(1) of *The Planning and Development Act, 2007*; and,

WHEREAS in accordance with Section 4.1(m) that no accesses are constructed to Zora Road unless Zora Road has been upgraded to a form, structure and material conducive to heavy vehicle and satisfactory to the municipality; and,

WHEREAS the parties hereto have agreed to amend certain terms of the Servicing Agreement as hereinafter set out;

BE IT RESOLVED THAT the amendment as presented to the May 9, 2018 Servicing Agreement with Varzari Trading Ltd. for Zora Road standards be approved.

CARRIED UNANIMOUSLY

244/2020 JUNE.2020 UPDATE – ADMINISTRATION & FINANCE

COUNCILLOR WILKE: THAT the June 2020 Administration & Finance Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

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245/2020 BYLAW NO. 13/20 – A BYLAW TO EXTEND THE TIME REQUIRED FOR COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR HUSUM: THAT Bylaw No. 13/20 – A Bylaw to Extend the Time Required for Completion of the Assessment Roll, be read a first time.

CARRIED UNANIMOUSLY

246/2020 BYLAW NO. 13/20 – A BYLAW TO EXTEND THE TIME REQUIRED FOR COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR CULBERT: THAT Bylaw No. 13/20 – A Bylaw to Extend the Time Required for Completion of the Assessment Roll, be read a second time.

CARRIED UNANIMOUSLY

247/2020 BYLAW NO. 13/20 – A BYLAW TO EXTEND THE TIME REQUIRED FOR COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR HUSUM: THAT Bylaw No. 13/20 – A Bylaw to Extend the Time Required for Completion of the Assessment Roll, be given three readings at this meeting.

CARRIED UNANIMOUSLY

248/2020 BYLAW NO. 13/20 – A BYLAW TO EXTEND THE TIME REQUIRED FOR COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR CULBERT: THAT Bylaw No. 13/20 – A Bylaw to Extend the Time Required for Completion of the Assessment Roll, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

249/2020 TAX ENFORCEMENT – 6 MONTH NOTICE RESOLUTION

COUNCILLOR HUSUM: THAT TAXervice be authorized under S.22(1) of *The Tax Enforcement Act* to commence proceedings to request title with respect to the following described lands:

Roll	512 100	BLK/PAR F-PLAN 102012916 EXT 0	Title No.	146606834
Roll	1190 000	LOT 2-BLK/PAR W-PLAN 102019711 EXT 0	Title No.	139425846
Roll	1346 000	SW 03-18-21-2 EXT 0	Title No.	134871420
Roll	2292 000	BLK/PAR D-PLAN FO3655 EXT 0 – LOT 322	Title No.	151800678
Roll	2299 000	BLK/PAR D-PLAN FO3655 EXT 0 – LOT 350	Title No.	151800678
Roll	2316 000	BLK/PAR D-PLAN FO3655 EXT 0 – LOT 522	Title No.	151800678

CARRIED UNANIMOUSLY

250/2020 UNCOLLECTIBLE FIRE DISPATCH INVOICE 2019-00380

COUNCILLOR HUSUM: THAT Council dismiss the outstanding amount of \$1,865.28 for a fire dispatch call on Accounts Receivable Account No. SAS003; and,

THAT the invoice in the amount of \$1,865.28 for fire dispatch be paid for by the RM as there is no confirmed source of the cause of the fire.

CARRIED UNANIMOUSLY

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251/2020 ORDER TO REMEDY NUISANCE CLEAN UP INVOICE 2019-00093

COUNCILLOR WILKE: THAT Invoice # 2019-00093 and interest accumulated in the amount of \$6,671.23 for Order to Remedy Nuisance Clean Up on Accounts Receivable Account No. SOH001 be transferred to Tax Roll No. 512 100.

CARRIED UNANIMOUSLY

252/2020 TAX INCENTIVE POLICY NO. 2017-03 RESCINDED

COUNCILLOR HUSUM: BE IT RESOLVED THAT the Commercial & Industrial Tax Incentive Policy No. 2017-03 be rescinded effective June 10, 2020 and,

THAT **approved tax incentive agreements** for Tax Incentive Application No. 18-001 at 118 Husum Road, Tax Incentive Application No. 18-002 at 302 Mill Street, Tax Incentive Application No. 18-008 at 313 Adolph Drive, Tax Incentive Application No. 18-009 at 317 Adolph Drive and Tax Incentive Application No. 19-002 at 134 C Husum Road remain in place.

CARRIED UNANIMOUSLY

253/2020 TAX INCENTIVE POLICY NO. 2017-03 APPLICATIONS RECEIVED

COUNCILLOR CRASSWELLER: **WHEREAS** Council has rescinded Tax Incentive Policy No. 2017-03 effective June 10, 2020;

BE IT RESOLVED that the 3 applications under review for 900 Inland Drive, NE 34-16-20-W2 – Parcel C Plan 91R55762 and 213 Hellen Drive have until December 10, 2020 to complete their application for Council consideration otherwise shall be excluded from the Tax Incentive Program.

CARRIED UNANIMOUSLY

254/2020 BYLAW NO. 14/20 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR BORROWING THE SUM OF EIGHTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$18,100,000.00) FOR THE PURPOSE OF FINANCING THE COST OF THE WATER TREATMENT PLANT AND WATER MAIN EXPANSION IN THE SHERWOOD INDUSTRIAL PARK, BE READ A FIRST TIME.

COUNCILLOR CULBERT: THAT Bylaw No. 14/20 - A Bylaw Of The Rural Municipality Of Sherwood No. 159 in the Province of Saskatchewan to Provide for Borrowing the Sum of Eighteen Million One Hundred Thousand Dollars (\$18,100,000.00) for the Purpose of Financing the Cost of the Water Treatment Plant and Water Main Expansion in the Sherwood Industrial Park, be read a first time.

CARRIED UNANIMOUSLY

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255/2020 BYLAW NO. 14/20 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR BORROWING THE SUM OF EIGHTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$18,100,000.00) FOR THE PURPOSE OF FINANCING THE COST OF THE WATER TREATMENT PLANT AND WATER MAIN EXPANSION IN THE SHERWOOD INDUSTRIAL PARK, BE READ A FIRST TIME.

COUNCILLOR WILKE: THAT Bylaw No. 14/20 - A Bylaw Of The Rural Municipality Of Sherwood No. 159 in the Province of Saskatchewan to Provide for Borrowing the Sum of Eighteen Million One Hundred Thousand Dollars (\$18,100,000.00) for the Purpose of Financing the Cost of the Water Treatment Plant and Water Main Expansion in the Sherwood Industrial Park, be read a second time.

CARRIED UNANIMOUSLY

256/2020 BYLAW NO. 14/20 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR BORROWING THE SUM OF EIGHTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$18,100,000.00) FOR THE PURPOSE OF FINANCING THE COST OF THE WATER TREATMENT PLANT AND WATER MAIN EXPANSION IN THE SHERWOOD INDUSTRIAL PARK, BE READ A FIRST TIME.

COUNCILLOR PAUL: THAT Bylaw No. 14/20 - A Bylaw Of The Rural Municipality Of Sherwood No. 159 in the Province of Saskatchewan to Provide for Borrowing the Sum of Eighteen Million One Hundred Thousand Dollars (\$18,100,000.00) for the Purpose of Financing the Cost of the Water Treatment Plant and Water Main Expansion in the Sherwood Industrial Park, be given three readings at this meeting.

CARRIED UNANIMOUSLY

257/2020 BYLAW NO. 14/20 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR BORROWING THE SUM OF EIGHTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$18,100,000.00) FOR THE PURPOSE OF FINANCING THE COST OF THE WATER TREATMENT PLANT AND WATER MAIN EXPANSION IN THE SHERWOOD INDUSTRIAL PARK, BE READ A FIRST TIME.

COUNCILLOR CULBERT: THAT Bylaw No. 14/20 - A Bylaw Of The Rural Municipality Of Sherwood No. 159 in the Province of Saskatchewan to Provide for Borrowing the Sum of Eighteen Million One Hundred Thousand Dollars (\$18,100,000.00) for the Purpose of Financing the Cost of the Water Treatment Plant and Water Main Expansion in the Sherwood Industrial Park, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

258/2020 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District – Annual General Meeting
2. 2020 Crime Stoppers Voluntary Sponsorship Request
3. Saskatchewan Crime Stoppers Partner Newsletter – February 2020
4. Prairie Central District – June 2020 E-News Update
5. White Butte RCMP Stats – May 2020

CARRIED UNANIMOUSLY

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259/2020 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 8:21 p.m.

CARRIED UNANIMOUSLY

260/2020 **RECONVENE**

COUNCILLOR CULBERT: THAT this meeting go into regular session at 8:31 p.m.

CARRIED UNANIMOUSLY

261/2020 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 8:31 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator