

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, March 11, 2020

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5 (*via telephone*)
Grant Paul, Councillor Division 6

ABSENT: Susan Oakley-Paul, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Brad Wiebe, Manager of Planning & Development
Barry Wiebe, Manager of Public Works
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:31 p.m.

107/2020 AGENDA

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Lucky Imedia and Nathan Asres with SaskPower made a presentation to Council on the Condie to Evraz Power Line Project.

PUBLIC FORUM

Joe Repetski made a presentation to Council about the time that the Council Agenda Packages are being posted on the website.

108/2020 FEBRUARY 12, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the February 12, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

109/2020 FEBRUARY 12, 2020 PUBLIC HEARING MEETING MINUTES

COUNCILLOR WILKE: THAT the February 12, 2020 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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110/2020 FEBRUARY 12, 2020 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the February 12, 2020 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

111/2020 FEBRUARY 19, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR PAUL: THAT the February 19, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

112/2020 FEBRUARY 26, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the February 26, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

113/2020 MONTHLY FINANCIAL REPORTS – JANUARY 2020

COUNCILLOR HUSUM: THAT the Monthly Financial Reports for January 2020 be accepted as information and filed.

CARRIED UNANIMOUSLY

114/2020 MONTHLY RESERVE FUND SUMMARY

COUNCILLOR HUSUM: THAT the Monthly Reserve Fund Summary be accepted as information and filed.

CARRIED UNANIMOUSLY

115/2020 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 18246 to 18324 totaling \$268,614.36 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved; and,

THAT the Payroll and Electronic Funds Transfer for January 2020 totaling \$119,938.30 be ratified.

CARRIED UNANIMOUSLY

116/2020 OPERATIONS PROJECT UPDATE

COUNCILLOR HUSUM: THAT the Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

117/2020 PUBLIC WORKS OPERATIONS UPDATE – FEBRUARY

COUNCILLOR CRASSWELLER: THAT the February Public Works Operations Update Report be accepted as information and filed.

CARRIED UNANIMOUSLY

118/2020 APPOINT ROADATA TO ISSUE VEHICLE PERMITS

COUNCILLOR HUSUM: THAT under Section 36.1(1)(b) of *The Highways and Transportation Act* (the Act), Roadata Services Ltd. is appointed to issue vehicle permits, in accordance to Vehicle Bylaw 01/20 and section 51 of the Act, for the RM of Sherwood, until such time that the appointment has been rescinded by a Council resolution.

CARRIED

119/2020 REPORT ON ROADATA SERVICES

COUNCILLOR CRASSWELLER: THAT Administration bring forward a report to Council in two months on Roadata Services.

CARRIED UNANIMOUSLY

120/2020 REVIEW VEHICLE PERMIT BYLAW NO. 01/20 FEES

COUNCILLOR CULBERT: THAT six months from today, at the September 2020 Regular Council Meeting, review our Vehicle Permit Bylaw 01/20 fees.

CARRIED UNANIMOUSLY

121/2020 2020 DUST CONTROL POLICY

COUNCILLOR CRASSWELLER: THAT Policy # 2020-04 Dust Control Policy be approved.

CARRIED UNANIMOUSLY

122/2020 OVER PRIMARY WEIGHT RECOMMENDATION FOR MAMMOET CRANES

COUNCILLOR HUSUM: THAT Council approves Mammoet Canada Western Ltd. to haul loads that are over primary weight and over dimensional on RM roads for the 2020 calendar year, according to the terms and conditions listed; and,

THAT Council provides approval for Administration to issue road maintenance agreements (RMA) to Mammoet Canada Western Ltd. for the 2020 calendar year, according to the following conditions:

- Mammoet must apply for individual road maintenance agreements for each vehicle that is over primary weight and being moved on RM roads.
- Mammoet to pay the fee's associated with the road maintenance agreement that shall be in accordance to *The Municipalities Regulations* based on declared weights by the hauler and specific dates for summer/winter haul periods.
- Fees will be as per the Provincial fee schedule outlined in *The Municipalities Regulations, Part III sections 9, 10, 11, 12 & 13.*

CARRIED UNANIMOUSLY

123/2020 PLANNING AND DEVELOPMENT UPDATE

COUNCILLOR CULBERT: THAT the Planning and Development Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

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124/2020 BYLAW NO. 04/20 – REFUSE DISPOSAL & BURNING BYLAW

COUNCILLOR HUSUM: THAT Bylaw No. 04/20, being a Bylaw to Regulate Controlled Burning and Refuse Disposal within the Rural Municipality of Sherwood No. 159, known as the *Refuse Disposal & Burning Bylaw*, be read a first time.

CARRIED UNANIMOUSLY

125/2020 BYLAW NO. 04/20 – REFUSE DISPOSAL & BURNING BYLAW

COUNCILLOR WILKE: THAT Bylaw No. 04/20, being a Bylaw to Regulate Controlled Burning and Refuse Disposal within the Rural Municipality of Sherwood No. 159, known as the *Refuse Disposal & Burning Bylaw*, be read a second time.

CARRIED UNANIMOUSLY

126/2020 BYLAW NO. 04/20 – REFUSE DISPOSAL & BURNING BYLAW

COUNCILLOR PAUL: THAT Bylaw No. 04/20, being a Bylaw to Regulate Controlled Burning and Refuse Disposal within the Rural Municipality of Sherwood No. 159, known as the *Refuse Disposal & Burning Bylaw*, be given three readings at this meeting.

CARRIED UNANIMOUSLY

127/2020 BYLAW NO. 04/20 – REFUSE DISPOSAL & BURNING BYLAW

COUNCILLOR CULBERT: THAT Bylaw No. 04/20, being a Bylaw to Regulate Controlled Burning and Refuse Disposal within the Rural Municipality of Sherwood No. 159, known as the *Refuse Disposal & Burning Bylaw*, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

128/2020 BYLAW NO. 05/20 – A BYLAW TO AMEND BYLAW NO. 16/16

COUNCILLOR CULBERT: THAT Bylaw No. 05/20, being a Bylaw to amend Bylaw No. 16/16, be read a first time.

CARRIED UNANIMOUSLY

129/2020 BYLAW NO. 06/20 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW NO. 18/17

COUNCILLOR WILKE: THAT Bylaw No. 06/20, being a Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a first time.

CARRIED UNANIMOUSLY

130/2020 DISCRETIONARY USE APPLICATION FOR A WASTE TRANSFER, RECYCLING, AND SALVAGE YARD AT LOT 1 BLK/PAR D PLAN 98RA26568 EXT 0 SW 18-18-19-W2 2701 ALBERT ST. N.

COUNCILLOR CULBERT: THAT Discretionary Use application DPA-20-002 for a waste transfer, recycling, and salvage yard (container cleaning, repurposing and recycling) facility at 2701 Albert St. N be approved with the following conditions:

1. The lot is always to be kept free from refuse and not cause a nuisance (Bylaw 07/15).
2. Confirmation that the correct civic address (2701 Albert St. N) has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high and contrasting colour to the building to ensure visual clarity.
3. The landowner must provide:
 - a. Payment to the municipality for all service connection fees.
 - b. All mains, pipe fittings, valves and equipment shall be installed in strict accordance with the manufacturer's recommendations.
 - c. "As-built" drawings showing the location of water and sanitary sewer services installed accompanied by the Regional Health Authority approvals.
4. Prior to any new construction, renovations, or significant alterations to buildings on-site the applicant is to submit completed development and building permits (where applicable).
5. The landowner or applicant must provide an engineering design for the approval of the R.M. of Sherwood for:
 - a. Installation of a holding tank, sanitary sewer force main, water connection, water line, tie-in, and connection to the municipal services, either existing or to be installed.
 - b. Curb box or shut off valves shall be located at the property line.
6. That this site shall be developed in accordance with the site plan attached to the development permit.
7. Prior to the use and/or occupancy of the building the RM requires:
 - a. A final landscaping plan
 - b. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
8. Natural drainage shall not be affected by outdoor storage on-site.
9. This permit is subject to the standards and requirements of Provincial Regulations, an all other applicable bylaws and requirements.

CARRIED UNANIMOUSLY

131/2020 BYLAW NO. 16/14 – ADMINISTRATIVE BYLAW

COUNCILLOR WILKE: THAT the Administrative Bylaw No. 16/14 report be received and filed.

CARRIED UNANIMOUSLY

132/2020 2020 SOUTH CENTRAL TRANSPORTATION PLANNING COMMITTEE MEMBERSHIP REQUEST

COUNCILLOR HUSUM: THAT the request for the South Central Transportation Planning Committee 2020 Membership in the amount of \$600.00 be denied.

CARRIED UNANIMOUSLY

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133/2020 RESCHEDULE APRIL 2020 REGULAR COUNCIL MEETING

COUNCILLOR WILKE: THAT the April 8, 2020 Regular Council Meeting be rescheduled to Monday, April 6th, 2020.

CARRIED UNANIMOUSLY

134/2020 ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND "MILITARY SERVICE RECOGNITION BOOK"

COUNCILLOR HUSUM: THAT the sponsorship to the Royal Canadian Legion by purchasing a quarter page full color advertisement in the Military Service Recognition Book in the amount of \$395.24 plus \$19.76 GST for a total cost of \$415.00 be approved.

CARRIED UNANIMOUSLY

135/2020 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. Feb.10.2020 SARM News Release: Western Economic Solutions Taskforce meeting with Federal Officials
2. White Butte RCMP – January 2020 Stats
3. Feb.20.2020 SARM Letter re: Update to SUMA Name Change
4. Prairie Valley School Division 2018-2019 Community Report
5. 4-H Saskatchewan Annual Recognition Banquet Invitation – Saturday, March 21, 2020
6. Agricultural Procedures Association of Saskatchewan – 2020 Membership Promotion

CARRIED UNANIMOUSLY

136/2020 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:11 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:21 p.m.

Councillor Husum declared a Conflict of Interest for the February 26, 2020 Special Meeting of Council due to the matter with Saskatchewan Safety Council basis of personal bias.

137/2020 CLOSED SESSION

COUNCILLOR WILKE: THAT this meeting go into closed session at 7:23 p.m.

CARRIED UNANIMOUSLY

138/2020 RECONVENE

COUNCILLOR HUSUM: THAT this meeting go into regular session at 7:29 p.m.

CARRIED UNANIMOUSLY

Councillor Husum declared a conflict of interest of personal bias due to the matter with Saskatchewan Safety Council and departed Council Chambers at 7:29 p.m.

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139/2020 **CLOSED SESSION**

COUNCILLOR WILKE: THAT this meeting go into closed session at 7:29 p.m.

CARRIED UNANIMOUSLY

140/2020 **RECONVENE**

COUNCILLOR CRASSWELLER: THAT this meeting go into regular session at
7:34 p.m.

CARRIED UNANIMOUSLY

Councillor Husum entered Council Chambers at 7:34 p.m.

141/2020 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 7:34
p.m.

CARRIED UNANIMOUSLY

142/2020 **RECONVENE**

COUNCILLOR WILKE: THAT this meeting go into regular session at 7:51 p.m.

CARRIED UNANIMOUSLY

143/2020 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 7:51 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator