

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, January 15, 2020

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
Susan Oakley-Paul, Councillor Division 2
John Wilke, Councillor Division 3 (*via telephone*)
Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Brad Wiebe, Manager of Planning & Development
Barry Wiebe, Manager of Public Works
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:32 p.m.

011/2020 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

012/2020 DECEMBER 11, 2019 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the December 11, 2019 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

013/2020 DECEMBER 11, 2019 PUBLIC HEARING MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the December 11, 2019 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

014/2020 JANUARY 10, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the January 10, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

015/2020 MONTHLY FINANCIAL REPORTS – NOVEMBER 2019

COUNCILLOR PAUL: THAT the Monthly Financial Reports for November 2019 be accepted as information and filed.

CARRIED UNANIMOUSLY

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016/2020 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 18058 to 18149 totaling \$187,132.85 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved; and,

THAT the Payroll and Electronic Funds Transfer for November 2019 totaling \$132,734.08 be ratified.

CARRIED UNANIMOUSLY

Councillor Culbert departed Council Chambers at 5:43 p.m.

017/2020 CLOSED SESSION

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 5:44 p.m. for 12.3 SaskPower Future Projects Update.

CARRIED UNANIMOUSLY

018/2020 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene to regular session at 6:44 p.m.

CARRIED UNANIMOUSLY

019/2020 RECESS

COUNCILLOR CRASSWELLER: THAT this meeting recess at 6:45 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 6:53 p.m.

020/2020 OPERATIONS PROJECT UPDATE

COUNCILLOR WILKE: THAT the Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

021/2020 PUBLIC WORKS OPERATIONS UPDATE – DECEMBER

COUNCILLOR WILKE: THAT the December Public Works Operations Update Report be accepted as information and filed.

CARRIED UNANIMOUSLY

022/2020 BYLAW NO. 01/20 – VEHICLE PERMIT BYLAW

COUNCILLOR CRASSWELLER: THAT Bylaw No. 01/20 being a Bylaw to regulate vehicle weights within the Rural Municipality of Sherwood No. 159, be tabled until further notice.

CARRIED UNANIMOUSLY

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023/2020 APPOINTMENT OF WEED INSPECTOR 2020

COUNCILLOR CRASSWELLER: THAT Mr. John Langford be appointed as the R.M. of Sherwood No. 159 Weed Inspector for the year 2020 in accordance to Section 6(2) of *The Weed Control Act*; and,

THAT the Weed Inspector rate for weed inspection services/reporting is \$40/hour, plus \$0.50/km travel charge. Weed control spraying will be contracted out on an as needed basis.

CARRIED UNANIMOUSLY

024/2020 PLANNING AND DEVELOPMENT UPDATE

COUNCILLOR HUSUM: THAT the Planning and Development Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

025/2020 SU 19-020: SURFACE PARCEL SUBDIVISION FOR ONE 25.85 ACRE RESIDENTIAL SITE AND 20 METRE PROPERTY LINE ADJUSTMENT FOR PHYSICAL ACCESS PURPOSES; W ½ 14-18-19-W2

COUNCILLOR OAKLEY-PAUL: THAT proposed subdivision application SU 19-020 (Community Planning File R0877-19R), which intends to subdivide for the purposes of one 25.85 acre existing residential site (farmyard) and a 20 metre parcel boundary adjustment to the NW ¼ Sec. 14-18-19-W2M, be recommended for approval by Community Planning with the following considerations:

1. That parcel configuration be adjusted and the area within the high water mark and riparian areas of Boggy Creek and tributaries be designed as Environmental Reserve (ER) in accordance with the RM of Sherwood Official Community Plan Bylaw No. 16/16 Section 7, Statements of Provincial Interest and Planning and Development Act, 2007 Section 185; and,
2. That the 109 ac. Parcel (labeled NW Sec. 14-18-19-W2M Ext. 63) continue to be parcel tied to the portion of the NW Sec. 14-18-19-W2M Ext. 62 to the north of Railway plan CG4875.

CARRIED UNANIMOUSLY

026/2020 BYLAW NO. 02/20 – PLANNING FEES BYLAW

COUNCILLOR HUSUM: THAT Bylaw No. 02/20 being a Bylaw to Establish Fees for Planning Related Services, be read a first time.

CARRIED UNANIMOUSLY

027/2020 BYLAW NO. 03/20 – BUILDING BYLAW

COUNCILLOR HUSUM: THAT Bylaw No. 03/20 being a Building Bylaw, be read a first time.

CARRIED UNANIMOUSLY

028/2020 BYLAW NO. 03/20 – BUILDING BYLAW

COUNCILLOR WILKE: THAT Bylaw No. 03/20 being a Building Bylaw, be read a second time.

CARRIED UNANIMOUSLY

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029/2020 BYLAW NO. 03/20 – BUILDING BYLAW

COUNCILLOR CRASSWELLER: THAT Bylaw No. 03/20 being a Building Bylaw, be given three readings at this meeting.

CARRIED UNANIMOUSLY

030/2020 BYLAW NO. 03/20 – BUILDING BYLAW

COUNCILLOR OAKLEY-PAUL: THAT Bylaw No. 03/20 being a Building Bylaw, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

031/2020 2020 COUNCIL REMUNERATION

COUNCILLOR WILKE: THAT the 2020 Council Remuneration remains the same as previously set at the following rates:

	Reeve	Deputy Reeve	Council
Monthly	\$2,025.00	\$1,500.00	\$1,350.00
Conferences	\$25/hr to a maximum of \$150/day		
Accommodations	Full Reimbursement of approval cost		
Meals & Mileage	As per Provincial Travel & Meal Rate		

CARRIED UNANIMOUSLY

032/2020 HUDSON BAY ROUTE ASSOCIATION

COUNCILLOR WILKE: THAT the request for the Hudson Bay Route Association 2020 Membership in the amount of \$300.00 be denied.

CARRIED UNANIMOUSLY

033/2020 INTEGRITY COMMISSIONER 2019 ANNUAL REPORT

COUNCILLOR CRASSWELLER: THAT the Integrity Commissioner 2019 Annual Report be accepted as information and filed.

CARRIED UNANIMOUSLY

034/2020 APPOINTMENT OF PEST CONTROL OFFICER FOR 2020

COUNCILLOR WILKE: THAT Jim King be appointed as the R.M. of Sherwood No. 159 Pest Control Officer for the year 2020 in accordance to Section 13 of *The Pest Control Act*; and,

THAT the Pest Control Officer be paid \$50.00 per call in 2020.

CARRIED UNANIMOUSLY

035/2020 WOUNDED WARRIORS CANADA SPONSORSHIP MAGAZINE

COUNCILLOR HUSUM: THAT in accordance to the RM of Sherwood Policy No. 2000-02, Council denies the request to purchase an advertisement in the Wounded Warriors Canada magazine.

CARRIED UNANIMOUSLY

036/2020 2019 COUNCIL ATTENDANCE

COUNCILLOR CRASSWELLER: THAT the 2019 Council Attendance report be accepted as information and filed.

CARRIED UNANIMOUSLY

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037/2020 FIDELITY BOND

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 purchase Fidelity Bond Coverage of \$100,000 and Money and Securities Coverage of \$20,000 for the year 2020.

CARRIED UNANIMOUSLY

038/2020 MUNICIPAL REVENUE SHARING DECLARATION

COUNCILLOR HUSUM: THAT Council of the Rural Municipality of Sherwood No. 159 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
3. Adoption of a Council Procedure Bylaw;
4. Adoption of an Employee Code of Conduct; and,
5. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and,

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

039/2020 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. Saskatchewan Municipal Hail Insurance – Yearly Claim Letter
2. Prairie Central District January 2020 E-News Update
3. White Butte RCMP – December 2019 Stats

CARRIED UNANIMOUSLY

040/2020 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 8:45 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 8:50 p.m.

041/2020 CLOSED SESSION

COUNCILLOR HUSUM: THAT this meeting go into closed session at 8:51 p.m.

CARRIED UNANIMOUSLY

042/2020 RECONVENE

COUNCILLOR CRASSWELLER: THAT this meeting reconvene to regular session at 9:05 p.m.

CARRIED UNANIMOUSLY

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043/2020 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:05 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator