

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, December 11, 2019

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
Susan Oakley-Paul, Councillor Division 2
John Wilke, Councillor Division 3
Carl Husum, Councillor Division 4
Grant Paul, Councillor Division 6

ABSENT: Rod Culbert, Councillor Division 5

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Brad Wiebe, Manager of Planning & Development
Barry Wiebe, Manager of Public Works
Penni Greensides, Manager of Administration

ORDER: Reeve Poissant called the meeting to order at 5:30 p.m.

358/2019 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as AMENDED.

Remove 8.3.4 – Appointment of Pest Control Officer

Add 7.5 – Excess Liability Insurance (Handout Report)

Move 8.3.2 Decision Item – 2020 Interim Budget to 7.3

Move 8.3.9 Decision Item – Tax Incentive Policy No. 2017-03 Review to 7.4

CARRIED UNANIMOUSLY

359/2019 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 5:31 p.m. for the purpose of the Public Hearing for Bylaw no. 18/17 – A Bylaw to amend the Zoning Bylaw No. 18/17.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 5:33 p.m.

360/2019 NOVEMBER 13, 2019 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the November 13, 2019 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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361/2019 MONTHLY RESERVE FUND SUMMARY

COUNCILLOR HUSUM: THAT the Monthly Reserve Fund Summary Report be accepted as information and filed.

CARRIED UNANIMOUSLY

362/2019 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 17927 to 18057 totaling \$488,903.39 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved.

CARRIED UNANIMOUSLY

363/2019 2020 INTERIM BUDGET

COUNCILLOR CRASSWELLER: THAT the RM of Sherwood No.159 adopt the following interim budget for the year 2020 until the annual Operating and Capital Budgets are adopted:

Category	2020 Interim Budget
General Government	\$835,511.00
Protective Services	\$195,000.00
Bylaw Enforcement	\$6,250.00
Transportation Services	\$977,569.00
Environmental Health	\$16,150.00
Health & Welfare	\$1,000.00
Planning & Development	\$603,980.00
Recreation & Culture	\$8,500.00
Strategic Plan Execution	\$25,000.00
Utilities	\$1,131,915.25
Total	\$3,800,875.25

CARRIED UNANIMOUSLY

364/2019 TAX INCENTIVE POLICY NO. 2017-03 REVIEW

COUNCILLOR HUSUM: THAT the Tax Incentive Policy No. 2017-03 review report for information be accepted as information and filed.

CARRIED UNANIMOUSLY

365/2019 TAX INCENTIVE POLICY NO. 2017-03 REVIEW AT FEBRUARY 2020 COUNCIL MEETING

COUNCILLOR HUSUM: THAT Administration bring the Tax Incentive Policy to February 2020 Regular Council meeting for further review and summarize the time required to review tax policy applications.

CARRIED UNANIMOUSLY

366/2019 EXCESS LIABILITY INSURANCE

COUNCILLOR CRASSWELLER: THAT the RM. Of Sherwood No. 159 purchase \$5 million in excess liability insurance for 2020 at an annual premium of \$1,664.

CARRIED UNANIMOUSLY

Councillor Crassweller departed Council Chambers at 6:20 p.m.

Councillor Crassweller entered Council Chambers at 6:20 p.m.

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367/2019 OPERATIONS PROJECT UPDATE

COUNCILLOR WILKE: THAT the Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

368/2019 PUBLIC WORKS OPERATIONS UPDATE – NOVEMBER

COUNCILLOR HUSUM: THAT the November Public Works Operations Update Report be accepted as information and filed.

CARRIED UNANIMOUSLY

369/2019 PRIMARY WEIGHTS BYLAW (SIP) BYLAW NO. 10/19

COUNCILLOR WILKE: THAT Bylaw No. 10/19 being a Bylaw to designate the roads and streets within the Sherwood Industrial Park, to be designated as primary weight roads and streets, be read a first time.

CARRIED UNANIMOUSLY

370/2019 PRIMARY WEIGHTS BYLAW (SIP) BYLAW NO. 10/19

COUNCILLOR PAUL: THAT Bylaw No. 10/19 being a Bylaw to designate the roads and streets within the Sherwood Industrial Park, to be designated as primary weight roads and streets, be read a second time.

CARRIED UNANIMOUSLY

371/2019 PRIMARY WEIGHTS BYLAW (SIP) BYLAW NO. 10/19

COUNCILLOR HUSUM: THAT Bylaw No. 10/19 be given three readings at this meeting.

CARRIED UNANIMOUSLY

372/2019 PRIMARY WEIGHTS BYLAW (SIP) BYLAW NO. 10/19

COUNCILLOR CRASWELLER: THAT Bylaw No. 10/19 being a Bylaw to designate the roads and streets within the Sherwood Industrial Park, to be designated as primary weight roads and streets, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

373/2019 ROAD MAINTENANCE AGREEMENTS

COUNCILLOR PAUL: THAT the Road Maintenance Report for information be accepted as information and filed.

CARRIED UNANIMOUSLY

374/2019 RECESS

COUNCILLOR WILKE: THAT this meeting recess at 7:02 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:14 p.m.

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375/2019 APPOINTMENT OF DEVELOPMENT APPEALS BOARD

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 appoint GK Plus and its board members for the term of January 1, 2020 – December 31, 2020 as the Development Appeals Board to perform the duties in accordance with The Planning and Development Act, 2007; namely:

- Clint Krismer – Chair
- Gord Krismer – Vice Chair
- Jeff Hutton
- Cam Duncan
- Brenda Lauf
- Kirby Bodnard
- Dave Lang; and
- Aileen Swenson be appointed as Secretary of the Development Appeals Board for 2020.

CARRIED UNANIMOUSLY

376/2019 DPA-19-049: DISCRETIONARY USE APPLICATION FOR TEMPORARY STORAGE OF RECLAIMED ASPHALT LOCATED AT NW-35-16-20-W2

COUNCILLOR HUSUM: THAT Discretionary Use DPA-19-049 for a temporary stockpile of reclaimed asphalt at NW-35-16-20-2 be approved with the following conditions:

1. That this site shall be developed in accordance with the site plan attached to the development permit.
2. That ~650 cubic meters of reclaimed asphalt may be temporarily stored at NW-35-16-20-W2 no later than July 31, 2020.
3. Existing natural drainage is not to be affected by stockpile.
4. Any excess asphalt, materials, or debris must be cleared from site following completion of the development, no later than August 1, 2020.
5. The lot be kept free of refuse, and activities on-site shall not be a nuisance as per Bylaw 07-15.
6. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements.
7. Access to site must be from the existing approach off the service road.
8. Minimum setback measured from the property line off the service road is 4 metres for commercial developments. Any permanent development within 90 metres of the highway right-of-way requires a permit from the Ministry of Highways and Infrastructure.

CARRIED UNANIMOUSLY

377/2019 DPA-19-049: DISCRETIONARY USE APPLICATION FOR AN AGRICULTURAL CHEMICAL STORAGE, DILUTION, AND DISTRIBUTION FACILITY AT 2190 INDUSTRIAL DRIVE, LOT 3-BLK/PAR S-PLAN 79R05960 EXT 0, SW-18-18-19-2,NW-18-18-19-2.

COUNCILLOR HUSUM: THAT Discretionary Use DPA-19-049 for a commercial facility dedicated to storage, dilution, and distribution of Agricultural chemicals at 2190 Industrial Drive, Lot 3-Blk/Par S-Plan 79R05960 Ext 0, SW-18-18-19-2,NW-18-18-19-2 be approved with the following conditions:

1. That this site shall be developed in accordance with the site plan attached to the development permit.
2. Prior to construction of new approach, that an Approach Construction Permit is obtained and developed in accordance with the conditions specified within the Approach Construction Permit General Conditions.
3. Drainage shall be maintained on-site and not negatively affect adjacent properties.
4. The lot be kept free of refuse, and activities on-site shall not be a nuisance as per Bylaw 07-15.
5. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements.
6. Where available, all properties in the R.M of Sherwood are required to connect to the water system. All private and Co-op wells are to be decommissioned as per the Saskatchewan Water Security Agency's guidelines (FS-309) and inspected by the R.M. Consumers are responsible for the complete costs of well decommissioning and connecting to the municipal water system.
7. The intended use of the building is for the storage, dilution, and distribution of agricultural chemicals. Any other use may require a separate development permit or discretionary use approval from Council.
8. A landscaping plan must be submitted to the RM for approval. Landscaping must be completed within two (2) years and in accordance with the final landscaping plan.
9. Prior to the use and/or occupancy of the building the RM requires
 - a) A final landscaping plan
 - b) A bank draft or cheque as security in the amount of the cost of landscaping and installation.
 - c) all development applications that intend to utilize a Public Sewage Works facility shall provide confirmation of their conformance to the requirements of the applicable municipal receiving station.
10. Prior to any new construction, renovations, or significant alterations to buildings on-site the applicant is to submit completed development and building permits (where applicable).

CARRIED UNANIMOUSLY

378/2019 JANUARY 8, 2020 REGULAR COUNCIL MEETING

COUNCILLOR CRASSWELLER: THAT the January 8, 2020 Regular Council Meeting be rescheduled to Wednesday, January 15th, 2020.

CARRIED UNANIMOUSLY

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379/2019 COUNCIL REMUNERATION PUBLIC NOTICE

COUNCILOR HUSUM: THAT As per section 128(1) of *The Municipalities Act*, Public Notice is hereby given that Council intends to consider a report respecting the remuneration for Members of Council and for Members of Council Committees and other bodies established by Council, at a Regular Meeting of the Rural Municipality of Sherwood No. 159 to be held Wednesday, January 15th, 2020 at 5:30 p.m. in the Council Chambers of the Municipal Office located at 4400 Campbell Street, Regina.

CARRIED UNANIMOUSLY

380/2019 APPOINTMENT TO SHERWOOD-REGINA REGIONAL DEVELOPMENT COMMITTEE

COUNCILLOR HUSUM: THAT Councillor Culbert and Councillor Oakley Paul be appointed as Council representatives to the Sherwood-Regina Regional Development Committee (SRRDC) for the year 2020; and,

FURTHERMORE, THAT Councillor Crassweller be appointed as an alternate representative to the SRRDC.

CARRIED UNANIMOUSLY

381/2019 APPOINTMENT OF AUDITOR

COUNCILOR WILKE: THAT the R.M. of Sherwood No. 159 appoint Dudley & Co. as Municipal Auditor for the purpose of auditing the fiscal year ending December 31, 2019.

CARRIED UNANIMOUSLY

382/2019 APPOINTMENT OF MUNICIPAL SOLICITOR

COUNCILLOR CRASSWELLER: THAT the R.M. of Sherwood No. 159 appoint M. Kim Anderson and associates of Robertson Stromberg as Municipal Solicitor for the year of 2020.

CARRIED UNANIMOUSLY

383/2019 APPOINTMENT OF BOARD OF REVISION

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 appoint Gord Krismer & Associates Ltd. as the Board of Revision for 2020; and,

THAT the following be appointed as members and secretary respectively: Clint Krimser, Gord Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman, Q.C., and Aileen Swenson as Secretary of the Board of Revision for 2020.

CARRIED UNANIMOUSLY

384/2019 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. Southern Saskatchewan Vacation Guide – RM's
2. Ombudsman Saskatchewan – Municipal Myth Busters
3. Municipal Leadership Development Program
4. Saskatchewan Public Safety Agency – Nov 18, 2019

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385/2019 BYLAW NO. 9/19 ZONING BYLAW NO. 18/17 AMENDMENT

COUNCILLOR HUSUM: THAT Bylaw No. 9/19 a bylaw to amend Zoning Bylaw No. 18/17, read a second time.

CARRIED UNANIMOUSLY

386/2019 BYLAW NO. 9/19 ZONING BYLAW NO. 18/17 AMENDMENT

COUNCILLOR WILKE: THAT Bylaw No. 9/19 a bylaw to amend Zoning Bylaw No. 18/17, be read a third time.

CARRIED UNANIMOUSLY

387/2019 CLOSED SESSION

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 8:05 p.m.

CARRIED UNANIMOUSLY

388/2019 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene to regular session at 9:32 p.m.

CARRIED UNANIMOUSLY

389/2019 CURTIS CONSTRUCTION ROAD HAUL AGREEMENT

COUNCILLOR CRASSWELLER: THAT Curtis Construction is not permitted to haul two steel coils on Inland Drive, and

THAT Curtis Construction is required to enter into a Road Maintenance Agreement in accordance to s.22 of The Municipalities Act, AND MUST HAUL WITHIN PRIMARY WEIGHTS to transport a single coil of steel along the proposed route. Fee's associated to the road maintenance agreement shall be in accordance to The Municipalities Regulations based on declared goods hauled by the hauler and specific dates for summer/winter haul periods.

CARRIED UNANIMOUSLY

390/2019 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:33 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator