

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, April 17, 2019

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
Susan Oakley-Paul, Councillor Division 2 (*via telephone*)
John Wilke, Councillor Division 3
Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6 (*via telephone*)

ABSENT:

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Susan Stevenson, Development Officer
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:44 p.m.

084/2019 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Emilie Kossmann made a presentation to Council objecting to the Discretionary Use Application - DPA 19-007 for an Oat Cleaning Facility at Bk/Par P, Plan 102257232 Ext 0, SW 18-16-19-W2.

085/2019 MARCH 20, 2019 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the March 20, 2019 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

086/2019 MONTHLY BUDGET REPORT

COUNCILLOR CULBERT: THAT the Monthly Budget Reports for the period ending March 31, 2019, attached to and forming a part of these minutes, be accepted as information and filed.

CARRIED UNANIMOUSLY

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087/2019 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR CULBERT: THAT cheque numbers 17259 to 17361 totaling \$158,575.00 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$114,027.80 be ratified.

CARRIED UNANIMOUSLY

088/2019 PUBLIC WORKS PROJECT UPDATE

COUNCILLOR WILKE: THAT the Public Works Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Reeve Poissant passed the Chair to Deputy Reeve Husum at 6:02 p.m.

Deputy Reeve Husum assumed the Chair at 6:02 p.m.

089/2019 NATIONAL PUBLIC WORKS WEEK – MAY 19-25, 2019

REEVE POISSANT: WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Rural Municipality of Sherwood No. 159; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Rural Municipality of Sherwood No. 159 to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the Canadian Public Works Association/American Public Works Association be it now,

RESOLVED, THAT I, Jeff Poissant, Reeve of Rural Municipality of Sherwood No. 159, do hereby designate the week May 19 - 25, 2019 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

CARRIED UNANIMOUSLY

Deputy Reeve Husum passed the Chair to Reeve Poissant at 6:03 p.m.

Reeve Poissant assumed the Chair at 6:03 p.m.

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090/2019 DPA 19-011 DISCRETIONARY USE FOR A DWELLING UNIT ON A SITE LESS THAN 64.5 ha (160 ACRES) AT SE 33-16-19-W2, PAR B, PLAN 102060414

COUNCILLOR CULBERT: THAT Development Permit Application 19-011 for a Dwelling Unit on SE 33-16-19-W2, Par B, Plan 102060414 a site less than 64.5 ha; be approved; and,

THAT a Development Permit be issued with the following conditions:

1. That the site be developed in accordance with the attached site plan (1).
2. All utilities shall be contacted prior to development to locate facilities.
3. Applicants are required to contact Sask 1st Call if they are planning excavate or dig: 1-866-828-4888 or visit www.sask1stcall.com.
4. Water and sewer servicing shall be in accordance with the Saskatchewan Health Authority and all Provincial and Federal Regulations. The applicant shall forward copies of all approvals to the Development Officer.
5. Construction may not commence until a building permit has been issued.
6. Excavations that exceed three (3) metres will require a Geotechnical report prepared by a Professional Saskatchewan Engineer to determine adequate foundation design, if a basement is feasible, and to ensure the underlying aquifer is not disturbed. This report must be submitted to the Development Officer for approval prior to development commencing and a building permit being issued.
7. Drainage on site is not to affect adjacent property owners.
8. That a license be obtained through Water Security Agency if the applicants of DPA 18-004 and DPA 18-005 intend to develop one water well to supply both residences.
9. Confirmation of an agreement with an approved septage disposal facility to accept effluent and a letter from a sewage hauler that septage can be accepted at this facility.
10. Development shall not cross or encroach on any pipeline easement. A pipeline consent letter is required from all pipelines registered on title.
11. That the applicant provides an engineering report confirming adequate water supply for the dwelling, which also ensures existing users will not be affected.

CARRIED UNANIMOUSLY

091/2019 DPA 19-012 DISCRETIONARY USE FOR A DWELLING UNIT ON A SITE LESS THAN 64.5 ha (160 ACRES) AT SE 33-16-19-W2, PAR C, PLAN 102060414

COUNCILLOR CULBERT: THAT Development Permit Application 19-012 for a Dwelling Unit on SE 33-16-19-W2, Par C, Plan 102060414 a site less than 64.5 ha; be approved; and,

THAT a Development Permit be issued with the following conditions:

1. That the site be developed in accordance with the attached site plan (1).
2. All utilities shall be contacted prior to development to locate facilities.
3. Applicants are required to contact Sask 1st Call if they are planning to excavate or dig: 1-866-828-4888 or visit www.sask1stcall.com
4. Water and sewer servicing shall be in accordance with the Saskatchewan Health Authority and all Provincial and Federal regulations. The applicant shall forward copies of all approvals to the Development Officer.
5. Construction may not commence until a building permit has been issued.
6. Excavations that exceed three (3) metres will require a Geotechnical report prepared by a Professional Saskatchewan Engineer to determine adequate foundation design, if a basement is feasible, and to ensure the underlying aquifer will not be disturbed. This report

Resolution No. 091/2019 continued

must be submitted to the Development Officer for approval prior to development commencing and a building permit being issued.

7. Drainage on site is not to affect adjacent property owners.
8. That a license be obtained through Water Security Agency if the applicants of DPA 18-004 and DPA 18-005 intend to develop one water well to supply both residences.
9. Confirmation of an agreement with an approved septage disposal facility to accept effluent and a letter from a sewage hauler that septage can be accepted at this facility.
10. Development shall not cross or encroach on any pipeline easement. A pipeline consent letter is required from all pipelines registered on title.
11. That the applicant provides an engineering report confirming adequate water supply for the dwelling, which also ensures existing users will not be affected.

CARRIED UNANIMOUSLY

092/2019 DPA 19-007 DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION FOR AN OAT CLEANING FACILITY AT BLK/PAR P, PLAN 102257232 EXT 0, SW 18-16-19-W2

COUNCILLOR CRASSWELLER: THAT Development Permit Application 19-007 for an Oat Cleaning Facility at Blk/Par P, Plan 102257232 Ext 0, SW 18-16-19-W2; be tabled until the May 8, 2019 Regular Council Meeting.

CARRIED

093/2019 DPA 19-009 MEDICAL CANNABIS FACILITY AT LOT 9, BLK/PAR W, PLAN 102058286 EXT 0, SW 10-18-19-W2

COUNCILLOR CULBERT: THAT Development Permit Application 19-009 for a Medical Cannabis Facility at Lot 9, Blk/Par W, Plan 102058286 Ext 0, SW 10-18-19-W2; be approved; and,

THAT a Development Permit be issued with the following conditions:

1. That the facility is developed according to site plan attached to the development permit.
2. That the applicant receives approval from Health Canada to become a Licensed Producer pursuant to the *Cannabis Act* and the *Access to Cannabis for Medical Purposes Regulations (ACMPR)* and confirmation of such is provided to the Development Officer.
3. That the applicant provides the R.M. with security plans that will be consistent with the Government of Canada's *Directive on Physical Security Requirements for Controlled Substances*.
4. Prior to occupancy and use of the building the Development Officer requires:
 - a) Confirmation that the correct address, Unit 20 & 21 - 1026 Kearns Crescent, has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high, and contrasting color to the building to ensure visual clarity.
 - b) An approved agreement with an approved septage disposal facility to accept effluent **and** a letter from a sewage hauler that sewage can be accepted at this location. The City of Regina will require analysis on wastewater prior to the first disposal. If the water tests at an unreasonable level, the City may require pre-treatment; see Wastewater & Storm Water Bylaw on www.regina.ca for allowable and/or surchargeable wastewater concentrations. Please contact Environmental Services through Hauled Wastewater email, HWS@regina.ca to discuss sampling and analytical requirement and hauling to City of Regina facilities.
 - c) A final landscaping plan.
 - d) A bank draft or cheque as security in the amount of the cost of landscaping and installation.

Resolution No. 093/2019 continued

5. This permit allows for development of two existing bays totalling 696.8m² in a 2,248.3m² condo warehousing building.
6. Construction may not commence until a Building Permit has been issued.
7. The intended use of the building is for a **Medical Marijuana Facility**. Any other proposed use will require a separate development permit or discretionary use approval from Council. A preapplication meeting with the Development Officer/Planner will be required to verify use.
8. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.
9. All utilities must be contacted to ensure that facilities are not affected prior to development. Applicants are required to contact Sask 1st Call if they are planning to dig or excavate: 1-866-828-4888 or visit www.sask1stcall.com.
10. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.

CARRIED UNANIMOUSLY

094/2019 SUBDIVISION FOR LINEAR PUBLIC UTILITY EASEMENTS

COUNCILLOR HUSUM: THAT proposed subdivision application SU 19-005 (Community Planning File R0190-19R), which intends to subdivide for the purpose of registering surface parcel housing a natural gas pipeline, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

095/2019 SUBDIVISION FOR LINEAR PUBLIC UTILITY; NE 27-16-19-W2

COUNCILLOR WILKE: THAT proposed subdivision application SU 19-006 (Community Planning File R0192-19R), which intends to subdivide for the purpose of registering a surface parcel housing a natural gas pipeline, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

096/2019 BYLAW NO. 02/19 – A BYLAW TO ESTABLISH RESERVE FUNDS

COUNCILLOR HUSUM: THAT Bylaw No. 02/19 – A Bylaw to Establish Reserve Funds, be tabled until the May 8, 2019 Regular Council Meeting.

CARRIED

097/2019 REGINA AIRPORT AUTHORITY BOARD OF DIRECTORS NOMINATION

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 nominate Mr. Robert Vanderhooft for an additional three-year term on the Regina Airport Authority Inc. Board of Directors.

CARRIED UNANIMOUSLY

098/2019 HOSPITAL VETERANS JOURNAL

COUNCILLOR HUSUM: THAT the request for support in the 12th & 13th editions of the Hospital Veterans Journals in the amount of \$525.00 be denied.

CARRIED UNANIMOUSLY

099/2019 SASKATCHEWAN MUNICIPAL HAIL INSURANCE WITHDRAWAL LIST

COUNCILLOR WILKE: THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of Land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

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100/2019 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – January 2019
2. RCMP Stats – February 2019
3. Agricultural Producers Association of Saskatchewan – 2019 Membership
4. April 1, 2019 SARM – Saskatchewan Crime Stoppers
5. Prairie Central District E-News Update for April 2019
6. RCMP Stats – March 2019

CARRIED UNANIMOUSLY

101/2019 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:03 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:16 p.m.

102/2019 CLOSED SESSION

COUNCILLOR CULBERT: THAT this meeting go into closed session at 7:18 p.m.

CARRIED UNANIMOUSLY

103/2019 RECONVENE

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at 7:35 p.m.

CARRIED UNANIMOUSLY

104/2019 SPECIAL COUNCIL MEETING

COUNCILOR CULBERT: THAT a Special Council Meeting be held at 1:00 p.m. on Friday, April 26th, 2019 for 2019 budget discussion.

CARRIED UNANIMOUSLY

105/2019 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 7:43 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator