

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, January 9, 2019

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1 (*via telephone*)
Susan Oakley-Paul, Councillor Division 2
John Wilke, Councillor Division 3
Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Garret Halbgewachs, Manager of Roadways
Adam Toth, Manager of Planning & Development
Jenine Boser, Manager of Administration
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:31 p.m.

001/2019 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

002/2019 DECEMBER 20, 2018 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the December 20, 2018 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

003/2019 MONTHLY BUDGET REPORT

COUNCILLOR HUSUM: THAT the Monthly Budget Reports for the period ending December 31, 2018, attached to and forming a part of these minutes, be accepted as information and filed.

CARRIED UNANIMOUSLY

004/2019 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR CULBERT: THAT cheque numbers 16967 to 17045 totaling \$407,301.59 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$133,139.82 be ratified.

CARRIED UNANIMOUSLY

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005/2019 LIST OF ACCOUNTS FOR REVIEW CORRECTION

COUNCILLOR CULBERT: THAT cheque numbers 16515 to 16537 totaling \$222,874.90 as outlined in the List of Accounts for Review attached to and forming part of these minutes be accepted as information and filed; and

THAT cheque numbers 16638 to 16657 totaling \$223,698.89 as outlined in the List of Accounts for Review attached to and forming part of these minutes be accepted as information and filed.

CARRIED UNANIMOUSLY

006/2019 PUBLIC WORKS MONTHLY REPORT – DECEMBER

COUNCILLOR WILKE: THAT the December Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

007/2019 SU 18-019: PARCEL TIE REMOVAL SE 13-18-21-W2

COUNCILLOR CULBERT: THAT proposed subdivision application SU 18-019 (Community Planning File R1017-18R), which intends to subdivide 39.3 acres for the purposes of facilitating a new electrical power facility, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

008/2019 2018 COUNCIL ATTENDANCE

COUNCILLOR WILKE: THAT the 2018 Council Attendance Report be accepted as information and filed.

CARRIED UNANIMOUSLY

009/2019 2019 COUNCIL REMUNERATION

COUNCILLOR CULBERT: THAT 2019 Council Remuneration remains the same as previously set at the following rates:

	Reeve	Deputy Reeve	Council
Monthly	\$2,025.00	\$1,500.00	\$1,350.00
Conferences	\$25/hr to a maximum of \$150/day		
Accommodations	Full Reimbursement of approved cost		
Meals & Mileage	As per Provincial Travel & Meal Rate		

CARRIED UNANIMOUSLY

**010/2019 2019-2020 FEDERATION OF CANADIAN MUNICIPALITIES
MEMBERSHIP**

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 approve the membership with the Federation of Canadian Municipalities and make payment of the 2019-2020 Membership Fees in the amount of \$376.36 which includes support to the Outstanding Advocacy Fund.

CARRIED UNANIMOUSLY

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011/2019 ABATEMENT OF INTEREST ON TAX ROLL NO. 336 000

COUNCILLOR CULBERT: THAT an abatement of the municipal portion of interest incurred for 2018 in the amount of \$57.25 be granted to the owner of Lot 1, Blk F, Plan FS3663; and

THAT an abatement of the Education Property Tax for interest incurred for 2018 in the amount of \$80.91 be granted to the owner of Lot 1, Blk F, Plan FS3663 acknowledging that the limits and principles in *The Education Property Tax Regulations* have been met; and

THAT an abatement of the Sherwood C & D Tax for interest incurred for 2018 in the amount of \$0.52 be granted to the owner of Lot 1, Blk F, Plan FS3663.

CARRIED UNANIMOUSLY

012/2019 YEAR END RESERVE TRANSFER

COUNCILLOR CULBERT: WHEREAS the 2018 Budget included \$20,000 in Planning, Professional Services for the completion of a Development Levy Study that remains unspent through the end of the 2018 fiscal year;

AND WHEREAS the project has been awarded and completion is anticipated to be April 2019;

THEREFORE BE IT RESOLVED THAT the R.M. of Sherwood No. 159 transfer \$20,000 from the General Operating account to the General Reserve account to support 2019 expenses related to the Development Levy Study.

CARRIED UNANIMOUSLY

013/2019 TRANSFER FROM OFFSITE - DRAINAGE

COUNCILLOR CULBERT: THAT \$17,852.40 be transferred from the Offsite Reserve Account to the R.M. of Sherwood No. 159 General Operating Account to be applied towards the 2018 capital costs of the Sherwood Industrial Park Drainage Planning.

CARRIED UNANIMOUSLY

014/2019 HUDSON BAY ROUTE ASSOCIATION

COUNCILLOR CRASSWELLER: THAT the request for the Hudson Bay Route Association 2019 Membership in the amount of \$300.00 be denied.

CARRIED UNANIMOUSLY

015/2019 COMMUNICATIONS

COUNCILLOR CULBERT: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – November 2018

CARRIED UNANIMOUSLY

016/2019 CLOSED SESSION

COUNCILLOR CULBERT: THAT this meeting go into closed session at 6:01 p.m.

CARRIED UNANIMOUSLY

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017/2019 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 6:12 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant declared a conflict of interest due to legal proceedings and departed Council Chambers at 6:12 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 6:12 p.m.

Deputy Reeve Husum assumed the Chair at 6:12 p.m.

018/2019 **CLOSED SESSION**

COUNCILLOR WILKE: THAT this meeting go into closed session at 6:12 p.m.

CARRIED UNANIMOUSLY

019/2019 **RECONVENE**

COUNCILLOR PAUL: THAT this meeting reconvene into regular session at 6:17 p.m.

CARRIED UNANIMOUSLY

Councillor Culbert declared a conflict of interest due to connection to law office and departed Council Chambers at 6:18 p.m.

020/2019 **CLOSED SESSION**

COUNCILLOR PAUL: THAT this meeting go into closed session at 6:18 p.m.

CARRIED UNANIMOUSLY

021/2019 **RECONVENE**

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at 6:55 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 6:57 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 6:57 p.m.

Reeve Poissant assumed the Chair at 6:57 p.m.

Councillor Culbert entered Council Chambers at 6:57 p.m.

022/2019 **RECESS**

COUNCILLOR OAKLEY-PAUL: THAT this meeting recess at 6:59 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:05 p.m.

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023/2019 **CLOSED SESSION**

COUNCILLOR HUSUM: THAT this meeting go into closed session at 7:05 p.m.

CARRIED UNANIMOUSLY

024/2019 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 7:09 p.m.

CARRIED UNANIMOUSLY

025/2019 **VOID RESOLUTION NO. 409/2018**

COUNCILLOR HUSUM: THAT under Section 145(1) of *The Municipalities Act* Resolution No. 409/2018 be declared void.

CARRIED UNANIMOUSLY

Councillor Culbert declared a conflict of interest due to potential or perceived business relation and departed Council Chambers at 7:31 p.m.

026/2019 **ABATEMENT OF INTEREST ON TAX ROLL NO. 2098 000**

COUNCILLOR PAUL: THAT an abatement of the municipal portion of interest incurred for 2018 in the amount of \$362.39 be granted to the owner of 24 Cassie Bay; and

THAT an abatement of the Education Property Tax in the amount of \$512.13 be granted to the owner of 24 Cassie Bay acknowledging that the limits and principles in *The Education Property Tax Regulations* have been met.

CARRIED UNANIMOUSLY

027/2019 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 7:32 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator