

MINUTES OF THE REGULAR MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, November 5, 2014

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5

ABSENT: Brian Wirth, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Melanie Cairns, Strategic Projects Coordinator
Rick Stuckenberg, Director of Planning & Development
Adam Toth, Municipal Planner

ORDER: Reeve Eberle called the meeting to order at 5:33 p.m.

549/14 **AGENDA**

COUNCILLOR HEENAN: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

550/14 **DEPUTY REEVE**

COUNCILLOR REPETSKI: THAT Councillor Tim Probe be appointed Deputy Reeve to act in the absence of the Reeve, for a term that ends at the first meeting of Council after the 2016 election.

CARRIED UNANIMOUSLY

551/14 **REGULAR COUNCIL MEETING DATE AND TIME**

COUNCILLOR PROBE: THAT the Regular Meetings of Council take place on the first (1st) and third (3rd) Tuesday of each month, commencing at 5:30 p.m.

CARRIED UNANIMOUSLY

DELEGATION

Council concurred with receiving an unscheduled delegation. Nestor Mryglod and Donald Neuls presented their concerns on the proposed Regina Bypass.

552/14 **DELEGATION**

COUNCILLOR PROBE: THAT Administration work with The Regina Committee for an Alternative Bypass Solution.

CARRIED UNANIMOUSLY

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553/14 OCTOBER 8, 2014 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the October 8, 2014 Regular Council Meeting be adopted as corrected; the correction being the insertion of Resolution #504/14.

For: Eberle, Repetski, Probe, Husum, Culbert

Against: Heenan

CARRIED

554/14 OCTOBER 18, 2014 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the October 18, 2014 Special Council Meeting be tabled to the November 17, 2014 Special Council Meeting.

CARRIED UNANIMOUSLY

555/14 RECESS

COUNCILLOR PROBE: THAT this meeting recess at 6:20 p.m.

CARRIED UNANIMOUSLY

556/14 RECONVENE

COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 6:40 p.m.

CARRIED UNANIMOUSLY

557/14 BANK RECONCILIATION & BANK STATEMENT

COUNCILLOR REPETSKI: THAT the Bank Reconciliation and Bank Statements for the Month of October 2014, be accepted as presented.

CARRIED UNANIMOUSLY

558/14 FINANCIAL INSTITUTIONS

COUNCILLOR CULBERT: THAT Administration be directed to research opportunities for financial services for the R.M. of Sherwood No. 159 from other financial institutions.

CARRIED UNANIMOUSLY

559/14 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending October 31, 2014, be tabled to the November 17, 2014 Special Council Meeting.

CARRIED UNANIMOUSLY

560/14 BUDGETARY CONTROL REPORT

COUNCILLOR PROBE: THAT the Budgetary Control Report for the period ending October 31, 2014, be tabled to the November 17, 2014 Special Council Meeting.

CARRIED UNANIMOUSLY

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561/14 ACCOUNTS FOR REVIEW

COUNCILLOR REPETSKI: THAT cheque numbers 11473 to 11557 totalling \$1,501,214.00, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$92,779.38 be accepted as information.

CARRIED UNANIMOUSLY

562/14 PUBLIC WORKS MONTHLY REPORT

COUNCILLOR PROBE: THAT the Manager of Public Works October 2014 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

563/14 BARRICADE – RANGE ROAD 2210 NORTH OF CENTRE ROAD

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 put a barricade on Range Road 2210 North of Centre Road because of a road hazard, ditch dug south of the tracks.

CARRIED UNANIMOUSLY

564/14 NEW OFFICE

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 accept the Flooring quotation from Regal Flooring for \$43,897.00 plus GST.

CARRIED UNANIMOUSLY

565/14 RM SHOP – APPRAISAL

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 hire B.R. Gaffney & Associates to do an appraisal of the Public Works Shop and Yard.

CARRIED UNANIMOUSLY

566/14 BOGGY CREEK

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 needs to confirm culvert sizing on Park Street extension (Zora Road) and ensure beaver dams are cleared out by freeze up; and

THAT Director of Public Works and Infrastructure Rod Benroth follow up with Councillor Husum and Council.

CARRIED UNANIMOUSLY

567/14 CAPITAL PROJECTS FOR MREP FUNDING

COUNCILLOR HUSUM: THAT the Inland Drive project should be the number one (1) priority for Capital Projects for 2015.

For: Eberle, Repetski, Probe, Husum, Culbert

Against: Heenan

CARRIED

568/14 WELLINGS SUBDIVISION

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 Administration bring to December 2nd Council Meeting a historical background of the Wellings Subdivision and how the \$2.1 million will impact.

CARRIED UNANIMOUSLY

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Chief Administrative Officer Ron McCullough advised that the RFP – SIP Water Main Extension Engineering Services is a matter of general interest to the R.M. of Sherwood No. 159.

569/14 RFP – SIP WATER MAIN EXTENSION

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Council award the Engineering Services for Sherwood Industrial Park Water Main Extensions, Phases A, B and C and Geo-Tech to KGS Group for the sum of \$68,000 guaranteed as quoted.

CARRIED UNANIMOUSLY

570/14 PLANNING & DEVELOPMENT OCTOBER MONTHLY REPORT

COUNCILLOR PROBE: THAT the Director of Planning & Development October 2014 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

571/14 PLANNING & DEVELOPMENT REPORT - CURRENT ACTIVE APPLICATIONS

COUNCILLOR PROBE: THAT the Planning & Development Current Active Applications report be accepted as information and filed.

CARRIED UNANIMOUSLY

572/14 HIGHWAYS BYPASS

COUNCILLOR REPETSKI: WHEREAS during the October 2014 Election Campaign, ratepayers expressed concern about the safety of the proposed Regina ByPass,

BE IT RESOLVED that the Regina ByPass is considered a general interest in the RM of Sherwood; and our constituents urged Council to request the provincial engineers and public servants to reconsider the routing and inter-changes.

CARRIED UNANIMOUSLY

573/14 PURCHASE OF HIGHWAYS RIGHT OF WAY

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Administration pursues negotiating the highways parcels at Highway 1 and Campbell Street subject to final approval of Council.

CARRIED UNANIMOUSLY

574/14 COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCILLOR PROBE: WHEREAS the R.M. of Sherwood No. 159 Council did not understand that Committee of the Whole Meeting minutes were not being kept.

WHEREAS, the R.M. of Sherwood No. 159 Council has not approved Committee of the Whole Meeting minutes in the past.

NOW THEREFORE BE IT RESOLVED, that the R.M. of Sherwood No. 159 Committee of the Whole Meeting minutes not be considered official; and

THAT the R.M. of Sherwood No. 159 Council obtain a legal opinion from Dan Kwochka by November 17, 2014.

CARRIED UNANIMOUSLY

575/14 DPA 14-031 PROPOSED TRUCK TERMINAL

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 approve the DPA 14-031 application for a truck terminal to be established at Lots 12 and 13, Blk/Par 2, Plan 102168705, SE 16-18-19-W2 subject to the following conditions being met prior to issuance of a development permit:

1. That the application provide landscaping to be shown on the site plan.
2. That the applicant must provide a letter of credit or bank draft in the amount of the cost of the landscaping.
3. That the sewer servicing is to the satisfaction of the Regina Health Region and other applicable Provincial Authorities and copies of any approvals and correspondence are sent to the development officer.
4. That the site grading plan is to be approved by the RM of Sherwood.
5. That a road haul agreement is signed between the applicant and the RM.
6. That all utilities are contacted to locate facilities.
7. That the Emergency Response Plan is submitted to the satisfaction of the RM and the City of Regina Fire Department.
8. That lots 12 and 13 are consolidated.
9. That no occupancy commences until Husum Road is fully constructed.
10. That the applicant informs the Ministry of Environment of any hazardous dangerous goods, and that approvals are sent to the development officer.

CARRIED UNANIMOUSLY

576/14 ADDITIONAL DEVELOPMENT OFFICER DESIGNATION

COUNCILLOR REPETSKI: THAT Council appoints Rick Stuckenberg as an additional Development Officer for the R.M. of Sherwood Zoning Bylaws: Bylaw 7/11 and Bylaw 10/91.

CARRIED UNANIMOUSLY

577/14 SU 14-009 HIGHWAYS BYPASS SUBDIVISION APPLICATION

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 table the SU 14-009 Highways Bypass Subdivision Application to the November 17th Special Meeting of Council, and

THAT Administration formulate a response to the Ministry of Highways and Infrastructure to include but not limited to for consideration by Council:

1. Interchange locations or lack thereof, and costs
2. Route/corridor selection impacts
3. Access and connectivity
4. Service roads, maintenance costs and drainage

CARRIED UNANIMOUSLY

578/14 SERVICING AGREEMENT FOR WIGMORE ACREAGE SUBDIVISION

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 ratifies the Servicing Agreement with Ernie Wigmore for the proposed 5 acre subdivision of SE 3-18-21-W2.

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579/14 COUNCILLOR REPETSKI: Mr. Brian Wirth, Councillor for Division 6 give an explanation of the commitment of delivery of water in his Election Campaign.

For: Eberle, Repetski, Probe, Husum
Against: Heenan, Culbert

CARRIED

580/14 **CHIEF ADMINISTRATIVE OFFICER MONTHLY REPORT**

COUNCILLOR HUSUM: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

581/14 **SHERWOOD C & D AREA AUTHORITY**

COUNCILLOR CULBERT: THAT the Sherwood C & D Area Authority letter from Gwen Cowie be received and filed.

CARRIED UNANIMOUSLY

582/14 **SASKATCHEWAN WATER AUTHORITY**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 send a communication letter to Saskatchewan Water Authority, that we support lowering Last Mountain Lake levels to allow natural drainage in spring.

CARRIED UNANIMOUSLY

583/14 **WHITE BUTTE REGIONAL PLANNING COMMITTEE CHRISTMAS PARTY INVITATION**

COUNCILLOR PROBE: THAT the White Butte Regional Planning Committee Christmas Party Invitation be received and file.

CARRIED UNANIMOUSLY

584/14 **CORRESPONDENCE**

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. October 6, 2014 – CNIB
2. October 21, 2014 - Teamsters Canada
3. October 27, 2014 – Progressive Conservative Party of Saskatchewan
4. Sherwood Animal Clinic
5. WOR Association National Wall of Remembrance Association

CARRIED UNANIMOUSLY

585/14 **SHERWOOD ANIMAL CLINIC**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 Council take the concerns raised by Dr. Larry Hanson to the White Butte Regional Planning Committee and evaluate the R.M. of Sherwood No. 159 emergency response protocol for dealing with highway traffic accidents; and

THAT the R.M. of Sherwood No. 159 advise Dr. Larry Hanson of the actions being taken by the R.M. of Sherwood No. 159 and express appreciation for raising the matter to Council's attention.

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Councillor Heenan brought comments on Capital Projects specifically with traffic diversion due to the TransCanada Highway west of the City of Regina and concerns about said traffic diversions over a single lane bridge.

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Councillor Heenan commented on that the R.M. of Sherwood No. 159 need to establish an inventory of culverts and summer vacation scheduling.

Councillor Probe expressed concerns with Public Works projects not being completed.

Councillor Probe expressed concerns with the Department of Highways work being undertaken on Range Road 2204. Work is not being completed and/or costs recaptured by the R.M. of Sherwood No. 159.

Councillor Reptski raised issue about unauthorized fill (tons of dirt), matter being taken care of quickly by the R.M. of Sherwood No. 159 staff.

586/14 CAPTIAL PRIORITIES

COUNCILLOR PROBE: THAT Council consider capital priorities, budget and timeline at the November 17, 2014 Special Council Meeting.

CARRIED UNANIMOUSLY

587/14 DEPARTMENT OF HIGHWAYS

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 charge Department of Highways to recapture all costs and pursue Department of Highways to finish fixing Range Road 2204.

CARRIED UNANIMOUSLY

588/14 2014 SARM MIDTERM CONVENTION

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 appoint Councillor Carl A. Husum a voting delegate for the 2014 SARM Midterm Convention.

CARRIED UNANIMOUSLY

589/14 ADJOURNMENT

COUNCILLOR HEENAN: THAT this meeting be adjourned at 8:50 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator