

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, May 11, 2016

PRESENT: Jeffrey Poissant, Reeve
Joe Repetski, Councillor Division 1 (*via telephone*)
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rod Benroth, Director of Public Works & Infrastructure
Rick Stuckenberg, Director of Planning & Development
Adam Toth, Municipal Planner
Christine Trithardt, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:33 p.m.

198/16 **AGENDA**

COUNCILLOR PROBE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

199/16 **PUBLIC HEARING**

Reeve Poissant declared the Public Hearing open for Bylaw No. 2/16 – A Bylaw to Amend Bylaw No. 9/91 at 5:34 p.m.

Adam Toth provided an overview of Bylaw 2/16 – A Bylaw to Amend Bylaw No. 9/91.

Three (3) written submissions were received from City of Regina, SaskWater and TransGas.

Three (3) verbal presentations were made by Cal Kelly, Carmen Lien and Dave Wellings.

Reeve Poissant declared that the Public Hearing close for Bylaw No. 2/16, A Bylaw To Amend Bylaw No. 9/91 at 6:23 p.m.

Councillor Probe that this Public Hearing adjourn at 6:23 p.m.

CARRIED UNANIMOUSLY

200/16 **BYLAW NO. 2/16 – A BYLAW TO AMEND BYLAW NO. 9/91**

COUNCILLOR PROBE: THAT Bylaw No. 2/16 – A Bylaw to Amend Bylaw No. 9/91, be read a second time.

CARRIED UNANIMOUSLY

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201/16 BYLAW NO. 2/16 – A BYLAW TO AMEND BYLAW NO. 9/91

COUNCILLOR CULBERT: THAT Bylaw No. 2/16 – A Bylaw to Amend Bylaw No. 9/91, be read a third time and hereby be adopted.

CARRIED UNANIMOUSLY

202/16 APRIL 13, 2016 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the April 13, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

203/16 APRIL 13, 2016 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR PROBE: THAT the April 13, 2016 Regular Council Meeting minutes be adopted as corrected.

CARRIED UNANIMOUSLY

204/16 MAY 4, 2016 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the May 4, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

205/16 APRIL BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR HUSUM: THAT the Bank Reconciliation and Bank Statements for the Month of April 2016, be accepted as presented.

CARRIED UNANIMOUSLY

206/16 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending April 30, 2016, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

207/16 APRIL 2016 LIST OF ACCOUNTS

COUNCILLOR CULBERT: THAT cheque numbers 13473 to 13585 totalling \$465,334.77, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$77,188.35 be ratified.

CARRIED UNANIMOUSLY

Councillor Repetski connected via telephone at 6:31 p.m.

208/16 APRIL 2016 PUBLIC WORKS REPORT

COUNCILLOR HUSUM: THAT the Director of Public Works & Infrastructure April 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

209/16 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:05 p.m.

CARRIED UNANIMOUSLY

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Councillor Repetski disconnected at 7:05 p.m.

Councillor Repetski connected via telephone at 7:14 p.m.

210/16 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into the regular session at 7:19 p.m.

CARRIED UNANIMOUSLY

211/16 BRIDGE REPLACEMENT TENDER (SHERWOOD FOREST)

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 award the Sherwood Forest Bridge Replacement to HB Construction for \$598,040 as per their Bid as submitted.

CARRIED UNANIMOUSLY

212/16 CENTER ROAD CULVERT TENDER

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 award the Center Road Culvert Installation Tender to Greyline Trucking for \$195,000.00 as per their Bid as submitted.

CARRIED UNANIMOUSLY

213/16 EMERGENCY RESPONSE PLAN – POTABLE WATER SUPPLY - SIP

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 approves the revised Waterworks Emergency Response Plan dated April 30th, 2016.

CARRIED UNANIMOUSLY

214/16 GRID ROAD 2213

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 postpone the roadway project for Grid Road 2213 and include it in the 2017 budget.

CARRIED UNANIMOUSLY

215/16 PLANNING & DEVELOPMENT ACTIVITY REPORT – APRIL 2016

COUNCILLOR PROBE: THAT the Planning & Development Activity Report – April 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

216/16 BYLAW NO. 3/13 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW NO. 10/91

COUNCILLOR CULBERT: THAT Bylaw No. 3/13 – A Bylaw to Amend the Sherwood-Regina Planning District Zoning Bylaw No. 10/91, be read a third time and hereby be adopted.

CARRIED UNANIMOUSLY

217/16 GRAND OPENING

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 change our Ribbon Cutting Ceremony from June 1st to May 31st, because of the June 1st provincial budget.

CARRIED UNANIMOUSLY

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218/16 CAO MONTHLY REPORT

COUNCILLOR HUSUM: THAT the Chief Administrative Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

219/16 BORROWING RESOLUTION – SIP UTILITY PROJECT

COUNCILLOR HUSUM: THAT application be made to the Local Government Committee for permission to borrow the sum of \$11,500,000 to construct a water source, water treatment plant and extend the existing water distribution system, and \$21,000,000 to construct a waste water treatment system, septage receiving station and low pressure sewage collection system beginning in 2016 repayable over a period of 25 years, for the overall purpose of developing a water and wastewater utility system to service and expand the Sherwood Industrial Park;

AND that the amount of the said debt shall be payable at least annually in installments of principal and interest in the years 2017 to 2041 inclusive, with an interest rate not greater than 5%.

CARRIED UNANIMOUSLY

220/16 SASKATCHEWAN MUNICIPAL HAIL INSURANCE LIST OF WITHDRAWAL OF LAND

COUNCILLOR REPETSKI: THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of Land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

221/16 2016 BUDGET REVISION

COUNCILLOR PROBE: THAT the 2016 Operating Budget approved by Council on March 9th, 2016 be revised as follows:

- i. Reduce P&D – Contract – Professional Services (Account No. 560-260-100) to \$110,000.00 from \$200,000.00

CARRIED UNANIMOUSLY

222/16 UNIFORM MILL RATE

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 2016 Uniform Mill Rate be set at 7.86 mills.

CARRIED UNANIMOUSLY

223/16 TRANSFER FROM GENERAL RESERVE

COUNCILLOR HEENAN: THAT \$200,000 be transferred from the R.M. of Sherwood No. 159 General Reserve Fund (Special Savings 3) to the general operating account to fund 2016 operations as per Clause 5(c) of Bylaw 06/14.

CARRIED UNANIMOUSLY

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224/16 MUNICIPAL OFFICE FINANCING

COUNCILLOR REPETSKI: THAT \$552,775.66 be transferred from the general operating account of the R.M. of Sherwood No. 159 to the General Reserve Fund (Special Savings 3).

CARRIED UNANIMOUSLY

225/16 MUNICIPAL OFFICE FINANCING

COUNCILLOR PROBE: THAT \$1,499,987.60 be transferred from the General Reserve Fund (Special Savings 3) to the general operating account of the R.M. of Sherwood No. 159 as per Clause 5(b) of Bylaw 06/14.

CARRIED UNANIMOUSLY

226/16 OUTSTANDING UTILITY ACCOUNT

COUNCILLOR REPETSKI: THAT the outstanding amount of \$1,137.49 on Utility Account No. 26-40 be transferred to Roll No. 1924.

CARRIED UNANIMOUSLY

227/16 BYLAW ENFORCEMENT

COUNCILLOR PROBE: THAT all persons employed by the Commissionaires South Saskatchewan in accordance with the contract with the R.M. of Sherwood No. 159, to enforce municipal bylaws are hereby appointed as bylaw enforcement officers pursuant to subsection 373(1) of *The Municipalities Act*.

CARRIED UNANIMOUSLY

228/16 BYLAW NO. 4/16

COUNCILLOR REPETSKI: THAT Bylaw No. 4/16 – Bylaw Enforcement Bylaw Amendment, be read a first time.

CARRIED UNANIMOUSLY

229/16 BYLAW NO. 4/16

COUNCILLOR CULBERT: THAT Bylaw No. 4/16 – Bylaw Enforcement Bylaw Amendment, be read a second time.

For: Poissant, Husum, Culbert, Paul
Opposed: Repetski, Probe, Heenan

CARRIED

230/16 BYLAW NO. 4/16

COUNCILLOR HUSUM: THAT Bylaw No. 4/16 – Bylaw Enforcement Bylaw Amendment, be given three readings at this meeting.

For: Poissant, Husum, Culbert, Paul
Opposed: Repetski, Probe, Heenan

CARRIED

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231/16 COMMUNICATIONS

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. Prairie Valley School Division April 2016 Celebrate!
2. Prairie Valley School Division 10 Years of Growth – 2006 to 2016
3. Regina Airport Authority Annual Report 2015
4. HBRA Spring 2016 Newsletter
5. Voting Results of the 2016 SAMA Annual Meeting Resolutions
6. White Butte Regional Planning Committee Council Update – April 2016
7. April 29, 2016 City of Regina Letter Status Update: Hauled Waste Water Program
8. Saskatchewan Municipal Hail Insurance Scholarship
9. RCMP Stats – April 2016

CARRIED UNANIMOUSLY

Reeve & Councillors Forum

Councillor Repetski

1. Legal fees legal matter – when is it going to be dealt with? Administration responded that a special meeting should be called to deal with this matter.

Councillor Probe

1. Councillor name tags attached to the council desks
2. Thanks for getting roads looked after – ie: Flaman Road, Range Road 2210 by Ganshorn/Probe – status on this road

Councillor Husum

1. Cleaned up building site on Fleet in Parker Industrial, better than it was, still stuff flying around.
2. Does Administration know when the arms will be installed on rail tracks by Victoria Plains?

Councillor Culbert

1. Good to hear about Industrial and Armour intersection improvements.

Councillor Paul

1. What is the traffic count necessary to qualify for dust control?
2. Armour road situation – already discussed with Rod Benroth

Reeve Poissant

1. Attended SAMA meeting – will have impact on our zoning

232/16 RECESS

COUNCILLOR PROBE: THAT this meeting recess at 9:31 p.m.

CARRIED UNANIMOUSLY

233/16 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into the regular session at 9:40 p.m.

CARRIED UNANIMOUSLY

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234/16 **CLOSED SESSION**

COUNCILLOR HUSUM: THAT the meeting go into closed session at 9:40 p.m.

CARRIED UNANIMOUSLY

235/16 **RECONVENE**

COUNCILLOR PROBE: THAT the meeting reconvene into regular session at 10:20 p.m.

CARRIED UNANIMOUSLY

236/16 **PURCHASE OF LAND**

COUNCILLOR CULBERT: THAT Council authorize to proceed with a conditional offer to purchase 10 acres from 101214346 SK. Ltd. as outlined in Option 1 of the report received in Closed Session.

CARRIED UNANIMOUSLY

237/16 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:22 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator