

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Brian Wirth, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Rick Stuckenberg, Director of Planning & Development
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Public Works
Erin Halliday, Director of Finance & Administration
Christine Trithardt, Administrative Assistant

LEGAL COUNSEL: Merrilee Rasmussen, Rasmussen Rasmussen & Charowsky
Kevin Mellor, Mellow Law Firm

ORDER: Reeve Eberle called the meeting to order at 5:30 p.m.

052/15 **AGENDA**

COUNCILLOR PROBE: THAT the agenda be adopted as amended.

Move 11.0 In Camera to 6:00 p.m.

CARRIED UNANIMOUSLY

DELEGATION

Anna Stilwell from Suncor Energy Products Partnership made a brief presentation to Council regarding their proposed development at SW 6-17-21-W2.

053/15 **JANUARY 14, 2015 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the January 14, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

054/15 **DECEMBER BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of December 2014, be accepted as presented.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

055/15 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending December 31, 2014, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

056/15 BUDGETARY CONTROL REPORT

COUNCILLOR HUSUM: THAT the Budgetary Control Report for the period ending December 31, 2014, be accepted as presented.

CARRIED UNANIMOUSLY

057/15 ACCOUNTS FOR REVIEW

COUNCILLOR PROBE: THAT cheque numbers 11739 to 11862 totalling \$861,223.38, as outlined in the List of Accounts, attached to and forming a part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$120,684.31 be ratified.

CARRIED UNANIMOUSLY

058/15 OUTSTANDING INVOICES

COUNCILLOR PROBE: THAT Administration notify customers with outstanding balances by registered letter, requesting payment in full within thirty days or be applied to their taxes.

CARRIED UNANIMOUSLY

059/15 GRADER LEASING

COUNCILLOR PROBE: THAT the Grader Leasing Report be tabled.

CARRIED UNANIMOUSLY

060/15 OUTSTANDING UTILITY INVOICES

COUNCILLOR PROBE: THAT Administration notify customers with outstanding balances by registered letter, requesting payment in full within thirty days or be applied to their taxes.

CARRIED UNANIMOUSLY

061/15 RESPECTFUL WORKPLACE POLICY

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 table the Respectful Workplace Policy to the February 11, 2015 Regular Council Meeting.

CARRIED UNANIMOUSLY

062/15 PLANNING & DEVELOPMENT MONTHLY REPORT

COUNCILLOR REPETSKI: THAT the Planning & Development Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

063/15 IN CAMERA

COUNCILLOR CULBERT: THAT this meeting go into In Camera session at 6:02 p.m.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

Legal Counsel present confirmed Reeve Kevin Eberle did not need to recuse himself for the general matters under discussion.

Councillor Brian Wirth left Council Chambers at 7:17 p.m.

Councillor Brian Wirth entered Council Chambers at 7:22 p.m.

Reeve Kevin Eberle stepped down from the Chair, recused himself due to pecuniary interest and left Council Chambers at 7:44 p.m.

Deputy Reeve Probe assumed the Chair at 7:44 p.m.

Deputy Reeve Probe stepped down from the Chair at 7:52 p.m.

Reeve Eberle entered Council Chambers and assumed the Chair at 7:52 p.m.

064/15 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:15 p.m.

CARRIED UNANIMOUSLY

065/15 RECESS

COUNCILLOR PROBE: THAT this meeting recess at 8:15 p.m.

CARRIED UNANIMOUSLY

066/15 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:17 p.m.

CARRIED UNANIMOUSLY

067/15 BYLAW NO. 18/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11.

COUNCILLOR PROBE: THAT Bylaw No. 18/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

068/15 BYLAW NO. 19/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11.

COUNCILLOR HUSUM: THAT Bylaw No. 19/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

069/15 BYLAW NO. 20/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11.

COUNCILLOR CULBERT: THAT Bylaw No. 20/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

070/15 **TRIMAC DEVELOPMENT**

COUNCILLOR HUSUM: THAT Rick Stuckenberg, Director of Planning & Development bring report back to Council on the Trimac Development to address drainage.

CARRIED UNANIMOUSLY

071/15 **DEVELOPMENT PERMIT APPROVAL ACTIVITY IN 2014**

COUNCILLOR PROBE: THAT the Development Permit Approval Activity in 2014 be accepted as information and filed.

CARRIED UNANIMOUSLY

072/15 **BUILDING VALUES 2014**

COUNCILLOR REPETSKI: THAT the Building Values 2014 be accepted as information and filed.

CARRIED UNANIMOUSLY

073/15 **REQUEST TO ADJUST TAXES FOR DISCOUNT ERROR**

COUNCILLOR REPETSKI: THAT Roll No. 1557 & Roll No. 2269 be granted the following tax abatements, plus interest accumulated to date as a result of a posting error:

<u>Roll No.</u>	<u>Adjust Discount</u>
1557	\$3,773.24
2269	\$ 489.65

CARRIED UNANIMOUSLY

074/15 **CAO MONTHLY REPORT**

COUNCILLOR CULBERT: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

075/15 **SARM ANNUAL CONVENTION**

COUNCILLOR HEENAN: THAT the Chief Administrative Officer, Director of Finance & Administration and the Director of Public Works & Infrastructure, and any Member of Council that so wishes, attend the Saskatchewan Association of Rural Municipalities (SARM) 2015 Annual Convention in Saskatoon, SK from March 9th to 12th, 2015; and,

THAT Councillor Joe Repetski and Councillor Carl Husum be appointed voting delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2015 Annual Convention, and Reeve Kevin Eberle be an alternate; and

THAT the March 11th, 2015 Regular Council Meeting be cancelled.

CARRIED UNANIMOUSLY

076/15 **MLDP SESSIONS**

COUNCILLOR REPETSKI: THAT the MLDP Sessions report be accepted as information and filed.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

077/15 COUNCIL REMUNERATION POLICY

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 review other Council Remuneration Policies and bring back to Council for review.

CARRIED UNANIMOUSLY

078/15 CORRESPONDENCE

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. January 8, 2015 Notice of SAMA Annual Meeting
2. January 16, 2015 Vale's Kronau Project Advisory Group
3. January 13, 2015 Carmen Sterling Director for Division 1 on the SARM Board of Directors
4. January 12, 2015 Doug Steele Director for Division 3 on the SARM Board of Directors
5. January 5, 2015 Norm Nordgulen Director for Division 2 on the SARM Board of Directors
6. January 16, 2015 Release: Future of Municipal Revenue Sharing

CARRIED UNANIMOUSLY

079/15 SAMA ANNUAL MEETING

COUNCILLOR REPETSKI: THAT Councillor Brian Wirth be appointed as voting delegate during the SAMA Annual Meeting to be held in Regina on Wednesday, April 15, 2015.

CARRIED UNANIMOUSLY

080/15 VALE'S KRONAU PROJECT ADVISORY GROUP

COUNCILLOR HUSUM: THAT Ron McCullough, Chief Administrative Officer, Councillor Joe Repetski be appointed to represent the R.M. of Sherwood No. 159 on the Kronau Project Advisory Group; and

THAT Councillor Tim Probe be an alternate representative.

CARRIED UNANIMOUSLY

081/15 WHITE BUTTE REGIONAL PLANNING COMMITTEE

COUNCILLOR PROBE: THAT the White Butte Regional Planning report given by Councillor Carl Husum be accepted as information and filed.

CARRIED UNANIMOUSLY

082/15 MOOSE JAW-REGINA INDUSTRIAL CORRIDOR

COUNCILLOR WIRTH: THAT Councillor Dale Heenan continue as a designate on the Moose Jaw-Regina Industrial Corridor committee; and,

THAT Councillor Carl Husum be authorized to attend the committee meetings to learn about the Corridor committee.

CARRIED UNANIMOUSLY

083/15 BYLAW NO. 01/15 – A BYLAW TO REGULATE THE DISCLOSURE OF A PECUNIARY INTEREST BY THE MEMBERS OF COUNCIL

COUNCILLOR CULBERT: THAT Bylaw No. 01/15, a Bylaw to Regulate the Disclosure of a Pecuniary Interest by the Members of Council, be introduced and read a first time.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

084/15 ADJOURNMENT

COUNCILLOR PROBE: THAT this meeting be adjourned at 10:00 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator