

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, August 9, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Rod Benroth, Director of Public Works & Infrastructure
Andrew Hickey, Manager of Utilities
Susan Stevenson, Administrative Assistant
Christine Trithardt, Administrative Assistant
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:32 p.m.

375/2017 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Move 8.2.5 Second and Third Reading of Bylaw 13/17 after Public Hearing

Add 8.3.5 Transfer from Special Savings "Future Use Reserve"

Remove 8.2.2 SU17-05: Parcel Tie Removal, Consolidation, and Road Closure
at NE 20 and NW 21-18-20-W2

CARRIED UNANIMOUSLY

376/2017 RECESS

COUNCILLOR CULBERT: THAT this meeting recess at 5:34 p.m.

CARRIED UNANIMOUSLY

Councillor Paul entered Council Chambers at 5:35 pm

377/2017 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at
5:36 p.m.

CARRIED UNANIMOUSLY

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378/2017 BYLAW 13/17 - A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR HUSUM: THAT Bylaw 13/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a second time.

CARRIED UNANIMOUSLY

379/2017 BYLAW 13/17 - A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR WILKE: THAT Bylaw 13/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

380/2017 JULY 12, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the July 12, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

381/2017 JULY 12, 2017 PUBLIC HEARING MEETING MINUTES

COUNCILLOR HUSUM: THAT the July 12, 2017 Public Hearing Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

382/2017 JULY 17, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the July 17, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

383/2017 JULY BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of July 2017, be accepted as presented.

CARRIED UNANIMOUSLY

384/2017 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR WILKE: THAT the Statement of Financial Activities for the period ending July 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

385/2017 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR CULBERT: THAT cheque numbers 15242 to 15364 totaling \$839,160.56, as outlined in the List of Accounts for Review attached to and forming part of these minutes be accepted as information and filed, and,

THAT Payroll and Electronic Fund Transfers totaling \$126,369.08 be ratified.

CARRIED UNANIMOUSLY

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386/2017 PUBLIC WORKS MONTHLY REPORT - JULY

COUNCILLOR CRASSWELLER: THAT the written Public Works Monthly Report for July be accepted as information and filed.

CARRIED UNANIMOUSLY

387/2017 2018 WATERWORKS SYSTEM BYLAW

COUNCILLOR CRASSWELLER: THAT the written 2018 Waterworks System Bylaw be accepted as information and filed.

CARRIED UNANIMOUSLY

388/2017 PINKIE WEST WELL DEVELOPMENT

COUNCILLOR WILKE: THAT Council direct Administration to stop all development of the Pinkie West well site until such time development in the surrounding area can support the construction, operation and maintenance of the utility and invoice RBDB for all costs incurred.

CARRIED UNANIMOUSLY

389/2017 BYLAW NO. 14/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR CRASSWELLER: THAT Bylaw No. 14/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a first time.

CARRIED UNANIMOUSLY

390/2017 DEVELOPMENT OFFICER APPOINTMENT

COUNCILLOR HUSUM: THAT Council appoint Susan Stevenson as the Development Officer for the Zoning Bylaw (Bylaw 10/91) and subject to a public hearing and Ministerial Approval of Bylaw 14/17, the Development Officer for the Zoning Bylaw (Bylaw 7/11).

CARRIED UNANIMOUSLY

391/2017 DPA 17-024 TRUCKING TERMINAL

COUNCILLOR HUSUM: THAT Council approve DPA 17-024 for a Trucking Terminal and direct the Development Officer to issue a Development Permit with the following conditions:

1. That the site is developed in accordance with the attached site plan (1).
2. That site grading, building elevation, culvert size and all site drainage is developed in accordance with the attached site grading plan and to be approved by the R.M. prior to development.
3. Landscaping must be installed within two (2) years in accordance with site plan.
4. That the lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
5. Prior to occupancy and use of the building the Development Officer requires:
 - a. Confirmation that an address has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high, and contrasting in color to the building to ensure visual clarity.
 - b. An agreement with an approved septage disposal facility to accept effluent **and** a letter from a sewage hauler that sewage can be accepted at this facility.

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Resolution No. 391/2017 continued

- c. Confirmation from Water Security Agency that the owner is approved to drill a well at this site.
 - d. As- built drawings confirming that the site has been developed in accordance with the site grading plan.
 - e. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
6. This permit is subject to the standards and requirements of Provincial regulations and requirements and other applicable municipal bylaws.
 7. This permit allows for construction of one (1) 1,124 m² building.
 8. Construction of the building shall not commence until a building permit has been issued.
 9. Building foundations must follow recommendations in the Clifton Associates Report (File R5879, Dated June 7, 2017).
 10. That the building shall be located as shown on the attached site plan and that the intended use of the building is for a trucking terminal. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer will be required to verify use.

CARRIED UNANIMOUSLY

392/2017 DPA 17-025 WELDING SHOP

COUNCILLOR HUSUM: THAT the DPA 17-025 Welding Shop report be tabled for further review of the wastewater conditions for this development.

CARRIED UNANIMOUSLY

393/2017 REVIEW WASTEWATER CONDITIONS

COUNCILLOR CULBERT: THAT Administration review wastewater conditions set forth and discuss with the developer.

CARRIED UNANIMOUSLY

394/2017 RECESS

COUNCILLOR CULBERT: THAT this meeting recess at 7:10 p.m.

CARRIED UNANIMOUSLY

395/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:29 p.m.

CARRIED UNANIMOUSLY

396/2017 COMMUNITY SAFETY OFFICER (CSO)/ENFORCEMENT SERVICE

COUNCILLOR HUSUM: THAT negotiations for a Community Safety Officer program within the RM continue with the Saskatchewan Ministry of Highways and that Administration work with the Ministry to develop an MOU for Councils consideration as quickly as possible.

CARRIED UNANIMOUSLY

397/2017 FIRE SERVICES INVOICE

COUNCILLOR HUSUM: THAT Council dismiss invoice 2017-00237 in the amount of \$1,903.17.

CARRIED UNANIMOUSLY

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398/2017 TAX ABATEMENT ROLL NO. 702 000

COUNCILLOR CRASSWELLER: THAT as this property is within the City of Regina, due to an assessing error by SAMA, Council grant Roll No. 702 000, the following Tax Abatement:

	<u>2017 Levy</u>
Roll No.	Total Taxes Cancelled
702 000	\$88.18

CARRIED UNANIMOUSLY

399/2017 WAYNE ZERFF CONTRACT AMENDMENT

COUNCILLOR CULBERT: THAT Council accept and approve the amending agreement to continue with LGA Support Service Inc, for the purpose of providing administrative support services.

CARRIED UNANIMOUSLY

400/2017 TRANSFER FROM SPECIAL SAVINGS "FUTURE USE RESERVE"

COUNCILLOR CULBERT: THAT Council authorize Administration to transfer another \$250,000 from the special savings account "Future Use Reserve" to be repaid with loan proceeds from costs incurred to date on the Water Treatment Plant (WTP) Project only if required.

CARRIED UNANIMOUSLY

401/2017 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – June 2017
2. Government of Saskatchewan – Internal Trade

CARRIED UNANIMOUSLY

402/2017 CLOSED SESSION

COUNCILLOR CULBERT: THAT this meeting go into closed session at 8:17 p.m.

CARRIED UNANIMOUSLY

403/2017 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:50 p.m.

CARRIED UNANIMOUSLY

404/2017 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 8:51 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator