

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, November 8, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3 (*via telephone*)
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Garret Halbgewachs, Manager of Roadways
Andrew Hickey, Manager of Utilities
Adam Toth, Manager of Planning & Development
Susan Stevenson, Development Officer
Christine Trithardt, Administrative Assistant
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:36 p.m.

491/2017 AGENDA

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Cindy Steele made a presentation to Council regarding the information given on tax notice # 586457 and the ensuing problems this created going forward on the following property NE 22-16-21-W2.

492/2017 TAX ABATEMENT

COUNCILLOR CRASSWELLER: THAT Administration review Cindy Steele's request for a tax abatement and bring a recommendation back to the next Council Meeting.

CARRIED UNANIMOUSLY

493/2017 OCTOBER 11, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the October 11, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

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494/2017 OCTOBER BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of October 2017, be accepted as presented.

CARRIED UNANIMOUSLY

495/2017 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending October 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

496/2017 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR CRASSWELLER: THAT cheque numbers 15590 to 15675 totaling \$422,415.33, as outlined in the List of Accounts for Review attached to and forming part of these minutes be accepted as information and filed, and,

THAT Payroll and Electronic Fund Transfers totaling \$95,846.50 be ratified.

CARRIED UNANIMOUSLY

497/2017 PUBLIC WORKS MONTHLY REPORT - OCTOBER

COUNCILLOR CULBERT: THAT the written Public Works Monthly Report for September be accepted as information and filed.

CARRIED UNANIMOUSLY

498/2017 UTILITIES DEPARTMENT REPORT

COUNCILLOR HUSUM: THAT the written Utilities Department Report be accepted as information and filed.

CARRIED UNANIMOUSLY

499/2017 LEASING OF LAND FROM CITY OF REGINA

COUNCILLOR CULBERT: THAT a letter of understanding for a five year lease agreement with the City of Regina for the lease of 500m² of land on the NW 08-18-19-W2 for the sum of \$1,000 plus GST per year be approved.

CARRIED UNANIMOUSLY

500/2017 BYLAW NO. 09/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW, BYLAW NO. 10/91

COUNCILLOR HUSUM: THAT Bylaw No. 09/17 – A Bylaw to amend Bylaw No. 10/91 being the Sherwood – Regina Planning District Zoning Bylaw being a bylaw to rezone NE 8-17-20-WS from Industrial to Agricultural, be read a second time.

CARRIED UNANIMOUSLY

501/2017 BYLAW NO. 09/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW, BYLAW NO. 10/91

COUNCILLOR CRASSWELLER: THAT Bylaw No. 09/17 – A Bylaw to amend Bylaw No. 10/91 being the Sherwood – Regina Planning District Zoning Bylaw, being a bylaw to rezone NE 8-17-20-WS from Industrial to Agricultural , be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

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502/2017 PERMIT REPORTING

COUNCILLOR HUSUM: THAT the Development Officers' report on Permit Reporting be accepted as information and filed.

CARRIED UNANIMOUSLY

503/2017 SU 17-014 AND RZ 17-007: SUBDIVISION AND ZONING TEXT AMENDMENT FOR NEW RESIDENTIAL SITE AT NW 16-18-20-W2

COUNCILLOR CULBERT: That subdivision application SU 17-014 (Community Planning File R0605-17R) be approved.

CARRIED UNANIMOUSLY

504/2017 BYLAW NO. 19/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW NO. 10/91

COUNCILLOR HUSUM: THAT Bylaw No. 19/17 – A Bylaw to amend the Sherwood – Regina Planning District Zoning Bylaw No. 10/91, being a bylaw text amendment for a new residential site at NW 16-18-20-W2 be read a first time.

CARRIED UNANIMOUSLY

505/2017 ZONING BYLAW BUDGET INCREASE

COUNCILLOR CULBERT: THAT the Stantec Consulting zoning bylaw budget task 400.200 (draft zoning bylaw) be increased by \$17,500.00 to a total project cost of \$65,165.00 from \$47,665.00.

CARRIED UNANIMOUSLY

506/2017 FUNDS TRANSFER – MUNICIPAL RESERVE

COUNCILLOR CULBERT: THAT the \$21,692.00 Cash in Lieu of Municipal Reserve payment received from Geoffrey Schneider be transferred to the Offsite Reserve Account, currently known as RM of Sherwood No. 159 Savings Account No. 1.

CARRIED UNANIMOUSLY

507/2017 FUNDS TRANSFER – MUNICIPAL RESERVE

COUNCILLOR CULBERT: THAT the \$34,000.00 Cash in Lieu of Municipal Reserve payment received from Allan and Colleen Jorgensen be transferred to the Offsite Reserve Account, currently known as RM of Sherwood No. 159 Savings Account No. 1.

CARRIED UNANIMOUSLY

508/2017 CHRISTMAS HOURS

COUNCILLOR CULBERT: THAT the RM Administration Office be closed from Noon, December 22nd, 2017 to Tuesday, January 2nd, 2018.

Councillor Wilke connected via telephone at 6:31 p.m.

CARRIED UNANIMOUSLY

509/2017 RECESS

COUNCILLOR CRASSWELLER: THAT this meeting recess at 6:34 p.m.

CARRIED UNANIMOUSLY

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510/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 6:46 p.m.

CARRIED UNANIMOUSLY

Councillor Husum declared a conflict of interest in the following abatement request as the individual requesting the abatement is a good friend and departed Council Chambers at 6:47 p.m.

511/2017 ABATEMENT OF TAXES REQUEST FOR NW 15-18-19-W2

COUNCILLOR WILKE: THAT the request for a tax abatement of \$15,814.73 for the property located NW 15-18-19-W2 be denied.

CARRIED UNANIMOUSLY

Councillor Husum entered Council Chambers at 6:53 p.m.

Councillor Wilke declared a conflict of interest and muted microphones at 6:56 p.m.

512/2017 ABATEMENT OF TAXES REQUEST FOR NE 08-17-20-W2

COUNCILLOR PAUL: THAT an abatement of municipal taxes from 2013-2017 inclusive, in an amount equal to the variance between the commercial and the agricultural assessment, be granted to the owner of the NE 08-17-20 W2 being that the property must be rezoned to agricultural as per the Ministerial order received February 22, 2013; AND

THAT Administration pursue a school tax abatement agreement with the Prairie Valley School Division for the equivalent school taxes on the NE 08-17-20-W2 from 2013-2017 inclusive.

CARRIED UNANIMOUSLY

Councillor Wilke unmuted microphones at 7:18 p.m.

Councillor Culbert declared a conflict of interest because of business relationships with Varzari Trading Ltd. and left Council Chambers at 7:21 p.m.

Councillor Paul declared a conflict of interest because of business relationships with Varzari Trading Ltd. and left Council Chambers at 7:21 p.m.

513/2017 ABATEMENT OF TAXES REQUEST FOR 2191 ALBERT STREET N.

COUNCILLOR HUSUM: THAT the request for the abatement of municipal taxes in the amount of \$980.49 for the 2191 Albert Street N. be denied.

CARRIED UNANIMOUSLY

Councillor Culbert entered Council Chambers at 7:25 p.m.

Councillor Paul entered Council Chambers at 7:25 p.m.

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514/2017 FIRE DISPATCH INVOICE 2015-00396

COUNCILLOR WILKE: THAT the outstanding amount of \$10,452.60 for a fire dispatch call on Accounts Receivable Account No. PRO002 be transferred to Tax Roll No. 2203 000.

CARRIED UNANIMOUSLY

515/2017 FIRE DISPATCH INVOICE 2016-00497

COUNCILLOR CRASSWELLER: THAT the outstanding amount of \$1,667.16 for a fire dispatch call on Accounts Receivable Account No. TOR001 be transferred to Tax Roll No. 978 000.

CARRIED UNANIMOUSLY

516/2017 FIRE DISPATCH INVOICE 2017-00435

COUNCILLOR WILKE: THAT the Ministry of Highways be billed \$1,600.98 for the recovery of the fire dispatch call to the SW 07-16-19-W2 on July 10, 2017.

CARRIED UNANIMOUSLY

517/2017 FIRE DISPATCH INVOICE 2017-00460

COUNCILLOR CULBERT: THAT the Ministry of Highways be billed \$1,678.06 for the recovery of the fire dispatch call to the NE 22-18-20-W2 on August 10, 2017.

CARRIED UNANIMOUSLY

518/2017 FIRE INVOICE STATUS UPDATE

COUNCILLOR HUSUM: THAT the Fire Invoice Status Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

519/2017 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. October.25.2017 The Municipal Potash Tax Sharing Administrative Board
2. GTH Biomass Clean Energy Project
3. Prairie Central District November 2017 E-News Update
4. S.A.C.O. Fundraising Convention – Cypress Hills 2018

CARRIED UNANIMOUSLY

520/2017 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 8:19 p.m.

CARRIED UNANIMOUSLY

521/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 8:32 p.m.

CARRIED UNANIMOUSLY

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522/2017 **CLOSED SESSION**

COUNCILLOR HUSUM: THAT this meeting go into closed session at 8:32 p.m.

CARRIED UNANIMOUSLY

523/2017 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 9:35 p.m.

CARRIED UNANIMOUSLY

524/2017 **SNOW DUMP SITE**

COUNCILLOR CRASSWELLER: THAT Administration investigate a RM of Sherwood municipally operated snow dump site and present a business case to Council at the December 2017 regular Council meeting.

CARRIED UNANIMOUSLY

525/2017 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:37 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator