MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, August 5, 2026

PRESENT: Ray Orb, Reeve
Kevin Chekay, Councillor Division 1
Mitch Huber, Councillor Division 2, 3, 6 (appointed at large)
Donna Strudwick, Councillor Division 2, 3, 6 (appointed at large)
Christopher Reynolds, Councillor Division 4
Rod Culbert, Councillor Division 5
Judy Harwood, Councillor Division 2, 3, 6 (appointed at large)

ABSENT:

STAFF: Christine Trithardt, Interim Chief Administrative Officer
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Darren Hoeving, Manager of Finance
Luke Brossart, Municipal Planner

Call to Order

Reeve Orb called the meeting to order at 5:31 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2026/0267

Approval of Agenda
Moved by: Councillor Harwood

THAT the agenda be adopted as amended by removing:

5.1 - Mike Brown & Jerry Guest, Mobil Grain Delegation as they were unable to attend this meeting

CARRIED UNANIMOUSLY

Resolution No. 2026/0268

Closed Session
Moved by: Councillor Chekay

THAT this meeting go into closed session at 5:32 p.m.

CARRIED UNANIMOUSLY

Christine Trithardt, Interim Chief Administrative Officer, Joe McKay, Manager of Public Works & Roadways, Nick Loiselle, Manager of Infrastructure & Utilities, Darren Hoeving, Manager of Finance and Luke Brossart, Municipal Planner departed Council Chambers at 5:32 p.m.

Christine Trithardt, Interim Chief Administrative Officer entered Council Chambers at 6:07 p.m.

Resolution No. 2026/0269

Reconvene
Moved by: Councillor Reynolds

THAT this meeting reconvene into regular session at 6:21 p.m.

CARRIED UNANIMOUSLY

Joe McKay, Manager of Public Works & Roadways, Nick Loiselle, Manager of Infrastructure & Utilities, Darren Hoeving, Manager of Finance and Luke Brossart, Municipal Planner entered Council Chambers at 6:23 p.m.

Resolution No. 2026/0270

Organizational Review with Knibbs HR Consulting
Moved by: Councillor Harwood

THAT Council approve a Organizational Review to be completed by Knibbs HR Consulting at a cost of $18,615.00 plus taxes and have a report back to Council at the October 21, 2026 Council Meeting.

CARRIED UNANIMOUSLY

Resolution No. 2026/0271

July 8, 2026 Regular Council Meeting Minutes
Moved by: Councillor Harwood

THAT the July 8, 2026 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2026/0272

Finance Update and Monthly Financial Reports
Moved by: Councillor Culbert

THAT the Monthly Financial Reports for June 30, 2026 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2026/0273

Monthly Reserve Fund Summary
Moved by: Councillor Strudwick

THAT the Monthly Reserve Fund Summary for June 30, 2026 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2026/0274

List of Accounts for Review
Moved by: Councillor Huber

THAT cheque numbers 22417 to 22419 totaling $18,217.32 for June 2026, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for June 2026 totaling $538,562.82 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2026/0275

Public Works Operations and Projects Update
Moved by: Councillor Reynolds

THAT the Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2026/0276

Infrastructure & Utilities Update
Moved by: Councillor Reynolds

THAT the Infrastructure & Utilities Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2026/0277

SU 26-006: Proposed Industrial Subdivision from a source parcel located at LSD 1 & 8 18-18-19-W2M, SIP East
Moved by: Councillor Culbert

THAT the RM has reviewed the proposed subdivision application SU 26-006 (Community Planning File 006424-2026), which intends to subdivide 11 Industrial Parcels from LSD 1 & 8 18-18-19-W2M , recommends approval by Community Planning with the following considerations:

1. Provision of cash-in-lieu of Municipal Reserve to the RM of Sherwood, as required by Community Planning.
2. That a servicing agreement is required to be signed prior to final subdivision approval.

CARRIED UNANIMOUSLY

Resolution No. 2026/0278

SU 26-007: Proposed Easement Subdivision for Power Transmission Line within Source Parcels located at E 24-16-19-W2M, E 25-16-19-W2M, E 36-16-19-W2M, E 1-17-19-W2M, NW 1-17-19-W2M

Moved by: Councillor Harwood

THAT the RM of Sherwood has no concerns with the proposed subdivision application SU 26-007 (Community Planning File 006472-2026), which intends to subdivide for a Power Transmission Line Easement from Source Parcels located at E 24-16-19-W2M, E 25-16-19-W2M, E 36-16-19-W2M, E 1-17-19-W2M, NW 1-17-19-W2M, and recommends approval by Community Planning.

CARRIED UNANIMOUSLY

Resolution No. 2026/0279

SU 26-008: Proposed Easement Subdivision for Power Transmission Line within Source Parcels located at Parcel A, Plan 101987679 & NE ¼ 32-16-19-W2M & NW ¼ 33-16-19-W2M

Moved by: Councillor Huber

THAT the RM of Sherwood has no concerns with the proposed subdivision application SU 26-008 (Community Planning File 006513-2026), which intends to subdivide for a Power Transmission Line Easement from Source Parcels located at Parcel A, Plan 101987679 & NE ¼ 32-16-19-W2M & NW ¼ 33-16-19-W2M, and recommends approval by Community Planning.

CARRIED UNANIMOUSLY

Resolution No. 2026/0280

SU 26-009: Proposed Residential Subdivision from a source parcel located at NE¼ 14-16-21-W2M

Moved by: Councillor Strudwick

THAT the RM has no concerns with the proposed subdivision application SU 26-009 (Community Planning File 006527-2026), which intends to consolidate an existing 2.022 ha (5 acres) parcel, and subdivide one 4.05 hectare (10.00 acre) parcel (Proposed Parcel D) from source quarter section NE¼ 14-16-21-W2M, and recommends approval by Community Planning.

CARRIED UNANIMOUSLY

Resolution No. 2026/0281

SU 26-010: Proposed Industrial Subdivision from a source parcel located at Parcel A, Plan No. 68R32252, SE ¼ 24-18-20-W2M, SIP West, 340 Sherwood Road

Moved by: Councillor Culbert

THAT the RM has reviewed the proposed subdivision application SU 26-010 (Community Planning File 006537-2026), which intends to subdivide one 2.33 hectare (5.75 acre) parcel (Proposed Parcel D) from source Parcel A, Plan No. 68R32252, SE ¼ 24-18-20-W2M, recommends approval by Community Planning with the following considerations:

1. Provision of cash-in-lieu of Municipal Reserve to the RM of Sherwood, as required by Community Planning.
2. Resubmission of plan of proposed subdivision that conforms to RM property line setback requirements for the building along the east property line.
3. That a servicing agreement is required to be signed prior to final subdivision approval.

CARRIED UNANIMOUSLY

Resolution No. 2026/0282

SU 26-011: Proposed Tie Removal Subdivision located at SE 15-18-19 W2M

Moved by: Councillor Reynolds

THAT the RM has reviewed the proposed parcel tie removal subdivision application SU 26-011 (Community Planning File 006508-2026), which intends to remove the parcel tie between Parcels C (9.872ha/24.39ac) & D (4.577ha/11.31ac), Plan 101350370, SE ¼ 15-18-19-W2M, and recommends approval by Community Planning, with the following considerations:

1. That as noted within section 4.1(b) of the Development agreement established with DP 25-021, the applicant agrees to the following provision, To provide a 10 metre (32.8 ft.) width of Road widening to be dedicated by plan of survey along the frontage of Township Road 182 (Inland Drive) for parcel C and the tied Parcel D to the east of the development site.
2. That due to SE 15-18-19 W2M exceeding the maximum of two parcels, Parcel D shall be rezoned to the Rural Residential (RR) Zoning District.

CARRIED UNANIMOUSLY

Resolution No. 2026/0283

Zoning Bylaw No. 10/26 Text Amendments

Moved by: Councillor Strudwick

THAT Bylaw No. 10/26 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a first time.

CARRIED UNANIMOUSLY

Resolution No. 2026/0284

Administration Update

Moved by: Councillor Culbert

THAT the Administration Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2026/0285

Adding a new chequing clearing account for direct deposits only

Moved by: Councillor Strudwick

THAT Council of the RM of Sherwood No. 159 approve a second chequing account with designated signing authorities, with our current bank Conexus Credit Union, for the sole purpose of receiving direct deposits from tax, utility, and accounts receivable ratepayers; and, the account will be swept daily to the main chequing account, thereby improving risk management.

CARRIED UNANIMOUSLY

Resolution No. 2026/0286

Bylaw No. 11/26 - Water Rates and Fees for 2027 and 2028

Moved by: Councillor Reynolds

THAT Bylaw No. 11/26 - A Bylaw to Establish 2027 and 2028 Water Rates and Fees, be read a first time.

CARRIED UNANIMOUSLY

Resolution No. 2026/0287

Bylaw No. 11/26 - Water Rates and Fees for 2027 and 2028

Moved by: Councillor Culbert

THAT Bylaw No. 11/26 - A Bylaw to Establish 2027 and 2028 Water Rates and Fees, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2026/0288

Bylaw No. 11/26 - Water Rates and Fees for 2027 and 2028

Moved by: Councillor Harwood

THAT Bylaw No. 11/26 - A Bylaw to Establish 2027 and 2028 Water Rates and Fees, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution No. 2026/0289

Bylaw No. 11/26 - Water Rates and Fees for 2027 and 2028

Moved by: Councillor Huber

THAT Bylaw No. 11/26 - A Bylaw to Establish 2027 and 2028 Water Rates and Fees, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2026/0290

Communications Support Services Request for Proposals 2026-05
Moved by: Councillor Chekay

THAT the Communications Support Services Request for Proposals 2026-05 be tabled until September Regular Council Meeting.

CARRIED UNANIMOUSLY

Resolution No. 2026/0291

Agricultural Health and Safety Network Membership
Moved by: Councillor Strudwick

THAT the RM of Sherwood approve the membership with the Agricultural Health and Safety Network and make payment of the 2026-2027 Membership Fee in the amount of $700.00.

CARRIED UNANIMOUSLY

Resolution No. 2026/0292

Communications
Moved by: Councillor Culbert

THAT the following correspondence be accepted as information and filed:

1. Letter from Agricultural Health and Safety Network
2. SARM News Release - SARM Welcomes Provincial Enhancements to Disaster Assistance Programs
3. Letter from Honourable Kim Gartner, Minister of Highways re Highway 11 and Grid Road 734
4. White Butte RCMP Stats - January-June 2026
5. Ombudsman Saskatchewan Training Opportunity Leading with Respect

CARRIED UNANIMOUSLY

Resolution No. 2026/0293

Reschedule September Regular Council Meeting
Moved by: Councillor Culbert

THAT the September 16th, 2026 Regular Council Meeting be rescheduled to September 23rd, 2026 at 2:30 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2026/0294

Adjournment
Moved by: Councillor Culbert

THAT this meeting be adjourned at 7:49 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator