MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, December 10, 2025

PRESENT: Susan Oakley-Paul, Reeve
Kevin Chekay, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Christopher Reynolds, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Brad Wiebe, Chief Administrative Officer
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Darren Hoeving, Manager of Finance
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:31 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2025/0303

Approval of Agenda
Moved by: Councillor Culbert

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Resolution No. 2025/0304

November 17, 2025 Special Council Meeting Minutes
Moved by: Councillor Wilke

THAT the November 17, 2025 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2025/0305

November 17, 2025 Regular Council Meeting Minutes
Moved by: Councillor Wilke

THAT the November 17, 2025 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2025/0306

Finance Update and Monthly Financial Reports
Moved by: Councillor Culbert

THAT the Monthly Financial Reports for November 30, 2025 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0307

Monthly Reserve Fund Summary
Moved by: Councillor Culbert

THAT the Monthly Reserve Fund Summary for November 30, 2025 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0308

List of Accounts for Review
Moved by: Councillor Wilke

THAT cheque numbers 22318 to 22324 totaling $22,538.03 for November 2025, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for November 2025 totaling $616,045.07 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2025/0309

Public Works Operations and Projects Update
Moved by: Councillor Culbert

THAT the Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0310

Infrastructure & Utilities Update
Moved by: Councillor Culbert

THAT the Infrastructure & Utilities Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0311

2026 Gravel Supply & Spreading Tender
Moved by: Councillor Reiger

THAT the 2026 Gravel Supply & Spreading Tender be awarded to Emshay Enterprises Ltd. at their estimated price of $1,401,040.00 plus GST.

CARRIED UNANIMOUSLY

Resolution No. 2025/0312

Administration Update
Moved by: Councillor Wilke

THAT the Administration Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0313

2026 Calendar of Committee of the Whole Meetings & Regular Council Meeting Dates
Moved by: Councillor Culbert

THAT the 2026 calendar of Committee of the Whole Meetings and Regular Council Meetings outlined in Appendix A be approved.

CARRIED UNANIMOUSLY

Resolution No. 2025/0314

Deputy Reeve
Moved by: Councillor Chekay

THAT Councillor Reiger be appointed as Deputy Reeve for a period of 1 year.

CARRIED

Resolution No. 2025/0315

Municipal Revenue Sharing Declaration
Moved by: Councillor Wilke

THAT Council of the Rural Municipality of Sherwood No. 159 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
2. In Good Standing with respect to the reporting and remittance of Education Property;
3. Adoption of a Council Procedures Bylaw;
4. Adoption of an Employee Code of Conduct; and,
5. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and,

Resolution No. 2025/0315 continued

THAT Council authorizes the Chief Administrative Officer to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Resolution No. 2025/0316

2026 Interim Budget
Moved by: Councillor Wilke

THAT the RM of Sherwood No. 159 adopt the following interim budget for the year 2026 to be in place until the annual Operating and Capital Budgets are adopted:

Departments	2026 Interim Budget
General Government	$743,478
Protective Services	$519,300
Bylaw Enforcement	$7,200
Transportation Services	$1,837,409
Environmental Health	$17,700
Health & Welfare	$600
Planning & Development	$127,749
Recreation & Culture	$5,400
Strategic Plan Execution	$0
Utilities	$650,661
Total	**$3,909,497**

CARRIED UNANIMOUSLY

Resolution No. 2025/0317

Communications
Moved by: Councillor Culbert

THAT the following correspondence be accepted as information and filed:

Thank you - STARS Donation

CARRIED UNANIMOUSLY

Resolution No. 2025/0318

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Culbert

THAT this meeting go into closed session at 7:25 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2025/0319

Reconvene
Moved by: Councillor Culbert

THAT this meeting reconvene into regular session at 9:24 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2025/0320

Adjournment
Moved by: Councillor Paul

THAT this meeting be adjourned at 9:24 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator