MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, January 15, 2025

PRESENT: Susan Oakley-Paul, Reeve
Kevin Chekay, Councillor Division 1 *(via online)*
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Rod Culbert, Councillor Division 5 *(via online)*
Grant Paul, Councillor Division 6

ABSENT: Vacant, Councillor Division 4

STAFF: Brad Wiebe, Chief Administrative Officer
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:30 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2025/0001

Approval of Agenda
Moved by: Councillor Wilke

THAT the agenda be adopted as amended by:

Moving 12.1 Recorded Votes to 8.3.11
Moving 12.2 Council Restriction Proposal to 8.3.12
Adding 12.4 Election in Closed Session

CARRIED UNANIMOUSLY

Delegation-Michael Dumelie

Michael Dumelie made a presentation to Council on the requirements for development in Stice Slough and amendments required to OCP

Councillor Culbert connected via Teams to the Regular Council Meeting at 6:00 p.m.

Delegation-Michael Dumelie

Michael Dumelie made a presentation to Council on the alternate development zone for fully serviced development that provides a RM tax base to accommodate the maintenance and renewal of the development post delivery.

Resolution No. 2025/0002

Recess
Moved by: Councillor Wilke

THAT this meeting go into recess at 6:33 p.m.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 6:43 p.m.

Resolution No. 2025/0003

December 11, 2024 First Meeting of Council Meeting Minutes
Moved by: Councillor Wilke

THAT the December 11, 2024 First Meeting of Council Meeting minutes be approved as amended, by removing the following first sentence in Resolution No. 2024/0267:

THAT the 2025 calendar of Regular Council Meetings outlined in Appendix A makes no change to the meeting day of the week starting at 9am be approved: and,

CARRIED UNANIMOUSLY

Resolution No. 2025/0004

December 11, 2024 Public Hearing Meeting Minutes
Moved by: Councillor Paul

THAT the December 11, 2024 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2025/0005

Admin & Finance Update
Moved by: Councillor Wilke

THAT the Admin & Finance Update Report for December 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0006

Monthly Reserve Fund Summary
Moved by: Councillor Reiger

THAT the Monthly Reserve Fund Summary for December 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0007

List of Accounts for Review
Moved by: Councillor Paul

THAT cheque numbers 22042 to 22128 totaling $228,401.60 for December 2024, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0008

Public Works & Roadways Update
Moved by: Councillor Reiger

THAT the Public Works & Roadways Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0009

Infrastructure & Utilities Update
Moved by: Councillor Wilke

THAT the Infrastructure & Utilities Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2025/0010

Appointment of Pest Control Officer for 2025
Moved by: Councillor Culbert

THAT Jim King be appointed as the RM of Sherwood No. 159 Pest Control Officer for the year 2025 in accordance with Section 14 of *The Plant Health Act*; and;

THAT the Pest Control Officer be paid $50.00 per call in 2025.

CARRIED UNANIMOUSLY

Resolution No. 2025/0011

Appointment of Weed Inspector for 2025
Moved by: Councillor Paul

THAT Nick Loiselle, Manager of Infrastructure & Utilities be appointed as the RM of Sherwood No. 159 Weed Inspector for the year 2025 in accordance with Section 6(2) of *The Weed Control Act.*

CARRIED UNANIMOUSLY

Resolution No. 2025/0012

Appointment of Development Appeals Board for 2025
Moved by: Councillor Reiger

THAT the RM of Sherwood No. 159 appoint RM of Edenwold No. 158 Development Appeals Board and its board members as the Development Appeals Board for 2025 to perform the duties in accordance with *The Planning and Development Act, 2007*; and,

THAT the following be appointed as members and secretary respectively: Aimee Bryck, Andrea McNeil-Wilson, Alton Tangedal, Barry Braitman, Jocelin Martin, Dave Gurnsey, Wayne Adams, Mike Walbaum and Aileen Swenson as Secretary of the Development Appeals Board for 2025.

CARRIED UNANIMOUSLY

Resolution No. 2025/0013

Professional Building Inspections Certificate of Appointment
Moved by: Councillor Wilke

THAT Bobby Baker, Virginia Shepley, Joshua Nitz, Cristin Korchinski, David Kindred, John Dulle and Charles Fiss, residents of the Province of Saskatchewan, who are employed by Professional Building Inspections, Inc. be appointed as Licensed Building Officials for 2025 by the Council of the Rural Municipality of Sherwood No. 159 under the authority of subsections 16(2) and 16(3) of *The Construction Codes Act*; and,

THAT all prior appointments of Licensed Building Officials, resolution no.'s 2024/0015, 2024/0117, and 2024/0184 be rescinded.

CARRIED UNANIMOUSLY

Resolution No. 2025/0014

2025 Interim Budget
Moved by: Councillor Culbert

THAT the RM of Sherwood No. 159 adopt the following interim budget for the year 2025 to be in place until the annual Operating and Capital Budgets are adopted:

Departments	2025 Interim Budget
General Government	$532,444.53
Protective Services	$157,200.00
Bylaw Enforcement	$7,200.00
Transportation Services	$2,558,400.00
Environmental Health	$16,200.00
Health & Welfare	$600.00
Planning & Development	$310,095.00
Recreation & Culture	$6,895.50
Strategic Plan Execution	$0.00
Utilities	$537,587.40
Total	**$4,126,622.43**

CARRIED UNANIMOUSLY

Resolution No. 2025/0015

Appointment of Auditor
Moved by: Councillor Wilke

THAT the RM of Sherwood No. 159 appoint Dudley & Co. as Municipal Auditor for the purpose of auditing the fiscal year ending December 31, 2024.

CARRIED UNANIMOUSLY

Resolution No. 2025/0016

Appointment of Board of Revision for 2025
Moved by: Councillor Paul

THAT the RM of Sherwood No. 159 appoint RM of Edenwold No. 158 Board of Revision and its board members as the Board of Revision for 2025; and,

THAT the following be appointed as members and secretary respectively: Jeff Hutton, Barry Braitman, Jocelin Martin, Dave Gurnsey, Wayne Adams, Mike Walbaum, Wayne Joyce and Aileen Swenson as Secretary of the Board of Revision for 2025.

CARRIED UNANIMOUSLY

Resolution No. 2025/0017

Municipal Revenue Sharing Declaration
Moved by: Councillor Wilke

THAT Council of the Rural Municipality of Sherwood No. 159 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2023 Audited Financial Statements to the Ministry of Government Relations;
2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
3. Adoption of a Council Procedures Bylaw;
4. Adoption of an Employee Code of Conduct; and,
5. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and,

THAT Council authorizes the Chief Administrative Officer to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Resolution No. 2025/0018

2025 Fidelity Bond
Moved by: Councillor Reiger

THAT the RM of Sherwood No.159 purchase Fidelity Bond Coverage of $100,000 and Money and Securities Coverage of $20,000 for the year 2025 at an annual cost of $435.00 as provided by SARM.

CARRIED UNANIMOUSLY

Resolution No. 2025/0019

Regular Council Meetings Time Change
Moved by: Councillor Chekay

THAT the Regular Council Meetings be held on the third Wednesday at 5:30 p.m.

Name	Yes	No	Abstained	Absent
Kevin Chekay	✓			
Rod Culbert	✓			
Susan Oakley-Paul		✓		
Grant Paul		✓		
Trent Reiger		✓		
John Wilke		✓		

DEFEATED

Resolution No. 2025/0020

Regular Council Meetings Time Change
Moved by: Councillor Paul

THAT a bylaw amendment be brought forward to the February 12, 2025 Regular Council Meeting of Council Procedures Bylaw No. 09/22 be amended to the third Wednesday at 9am.

Name	Yes	No	Abstained	Absent
Kevin Chekay		✓		
Rod Culbert		✓		
Susan Oakley-Paul	✓			
Grant Paul	✓			
Trent Reiger	✓			
John Wilke	✓			

CARRIED

Resolution No. 2025/0021

Bylaw No. 01/25 - Water Rates & Fees Bylaw
Moved by: Councillor Reiger

THAT Bylaw No. 01/25 - A Bylaw to Establish the Water Rates & Fees, be read a first time.

CARRIED UNANIMOUSLY

Resolution No. 2025/0022

Bylaw No. 01/25 - Water Rates & Fees Bylaw
Moved by: Councillor Paul

THAT Bylaw No. 01/25, A Bylaw to Establish the Water Rates & Fees, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2025/0023

Bylaw No. 01/25 - Water Rates & Fees Bylaw
Moved by: Councillor Paul

THAT Bylaw No. 01/25, A Bylaw to Establish the Water Rates & Fees, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution No. 2025/0024

Bylaw No. 01/25 - Water Rates & Fees Bylaw
Moved by: Councillor Wilke

THAT Bylaw No. 01/25, A Bylaw to Establish the Water Rates & Fees, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Councillor Culbert disconnected from the Council Meeting at 8:12 p.m.

Resolution No. 2025/0025

Retrieval and Revision of Procedural By-laws Regarding Recorded Votes
Moved by: Councillor Chekay

THAT the Retrieval and Revision of Procedural By-laws Regarding Recorded Votes report be accepted as information and filed.

CARRIED

Resolution No. 2025/0026

Council Restriction Proposal
Moved by: Councillor Chekay

THAT the Council Restriction Proposal report be accepted as information and filed.

CARRIED

Resolution No. 2025/0027

Communications
Moved by: Councillor Wilke

THAT the following correspondence be accepted as information and filed:

1. Saskatchewan Municipal Hail Insurance Yearly Claim Letter

CARRIED

Resolution No. 2025/0028

Recess
Moved by: Councillor Wilke

THAT this meeting go into recess at 8:21 p.m.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 8:32 p.m.

Resolution No. 2025/0029

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Wilke

THAT this meeting go into closed session at 8:32 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2025/0030

Reconvene
Moved by: Councillor Wilke

THAT this meeting reconvene into regular session at 9:46 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2025/0031

Adjournment
Moved by: Councillor Paul

THAT this meeting be adjourned at 9:47 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator