MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, October 16, 2024

PRESENT: Susan Oakley-Paul, Reeve
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Brad Crassweller, Councillor Division 1

STAFF: Brad Wiebe, Chief Administrative Officer
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:30 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2024/0224
Approval of Agenda
Moved by: Councillor Culbert

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Resolution No. 2024/0225
5:30 p.m. Public Hearing for Bylaw No. 07/24 and Bylaw No. 08/24
Moved by: Councillor Husum

THAT this meeting go into recess at 5:30 p.m. for the purpose of Public Hearing for Bylaw No. 07/24 and Bylaw No. 08/24.

CARRIED UNANIMOUSLY

Resolution No. 2024/0226
Reconvene
Moved by: Councillor Reiger

THAT this meeting reconvene into regular session at 5:36 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0227
September 18, 2024 Special Council Meeting Minutes
Moved by: Councillor Culbert

THAT the September 18, 2024 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2024/0228
September 18, 2024 Regular Council Meeting Minutes
Moved by: Councillor Culbert

THAT the September 18, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2024/0229

Admin & Finance Update and Monthly Financial Reports
Moved by: Councillor Reiger

THAT the Monthly Financial Reports for September 30, 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0230

Monthly Reserve Fund Summary
Moved by: Councillor Husum

THAT the Monthly Reserve Fund Summary for September 30, 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0231

List of Accounts for Review
Moved by: Councillor Husum

THAT cheque numbers 21882 to 21922 totaling $733,955.60 for September 2024, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for September 2024 totaling $626,238.45 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2024/0232

Public Works & Roadways Update
Moved by: Councillor Husum

THAT the Public Works & Roadways Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0233

Infrastructure & Utilities Update
Moved by: Councillor Reiger

THAT the Infrastructure and Utilities report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0234

Concept Plan Appending and Rezone of SE 08-17-20-W2M - Zoning Bylaw and Official Community Plan amendments - Bylaw No. 08/24 (2nd Reading)
Moved by: Councillor Wilke

THAT Bylaw No. 08/24 - A Bylaw to amend Bylaw No. 16/16, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2024/0235

Concept Plan Appending and Rezone of SE 08-17-20-W2M - Zoning Bylaw and Official Community Plan amendments - Bylaw No. 08/24 (3rd Reading)
Moved by: Councillor Husum

THAT Bylaw No. 08/24 - A Bylaw to amend Bylaw No. 16/16, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2024/0236

Concept Plan Appending and Rezone of SE 08-17-20-W2M - Zoning Bylaw and Official Community Plan amendments - Bylaw No. 07/24 (2nd Reading)
Moved by: Councillor Wilke

THAT Bylaw No. 07/24 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2024/0237

Concept Plan Appending and Rezone of SE 08-17-20-W2M - Zoning Bylaw and Official Community Plan amendments - Bylaw No. 07/24 (3rd Reading)

Moved by: Councillor Culbert

THAT Bylaw No. 07/24 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2024/0238

Bylaw No. 09/24 - Rezoning from ESA to AG for a portion of SE 20-18-21-2 Ext 2 – 1st Reading

Moved by: Councillor Wilke

THAT Bylaw No. 09/24 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a first time.

CARRIED UNANIMOUSLY

Resolution No. 2024/0239

2024 SARM Midterm Convention

Moved by: Councillor Husum

THAT the Chief Administrative Officer, Managers and any Member of Council that are interested, attend the Saskatchewan Association of Rural Municipalities (SARM) 2024 Midterm Convention in Saskatoon, SK on November 20th & 21st, 2024; and,

THAT Councillor Reiger and Councillor Paul be appointed Voting Delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2024 Midterm Convention.

CARRIED UNANIMOUSLY

Resolution No. 2024/0240

Accounts Receivable Invoice # 2022-00226 and 2023-00011

Moved by: Councillor Husum

THAT Accounts Receivable Invoice # 2022-00226 in the amount of $2,775.00 for Road Maintenance Agreement fees and Accounts Receivable Invoice # 2023-00011 in the amount of $33,637.79 for Damaged Roadway from the Road Maintenance Agreement plus accumulated interest on Accounts Receivable Account No. TER001 be transferred to Tax Roll No. 725 000.

CARRIED UNANIMOUSLY

Resolution No. 2024/0241

Outstanding Utility Account # 0000132 0010

Moved by: Councillor Wilke

THAT the outstanding amount of $9,334.48 on Utility Account No. 0000132 0010 be transferred to Roll No. 4289 000; plus, a $50.00 fee for transferring the outstanding amount to the property taxes.

CARRIED UNANIMOUSLY

Resolution No. 2024/0242

Outstanding Utility Account # 0000196 0010 and 0000196 0030

Moved by: Councillor Wilke

THAT the outstanding amount of $1,583.38 on Utility Account No. 0000196 0010 and outstanding amount of $856.89 on Utility Account No. 0000196 0030 be transferred to Roll No. 4113 000; plus, a $50.00 fee for transferring the outstanding amount to the property taxes.

CARRIED UNANIMOUSLY

Resolution No. 2024/0243

Outstanding Utility Account # 0000020 0070

Moved by: Councillor Wilke

THAT the outstanding amount of $627.67 on Utility Account No. 0000020 0070 be transferred to Roll No. 1907 000; plus, a $50.00 fee for transferring the outstanding amount to the property taxes.

CARRIED UNANIMOUSLY

Resolution No. 2024/0244

Communications
Moved by: Councillor Husum

THAT the following correspondence be accepted as information and filed:

1. October 3, 2024 SARM News Release - Driving our Roads into the Ground SARM Calls for More Funding to Aid in Disintegrating Roads and Bridges
2. October.2024 Saskatchewan Invasive Species Book Order Request to Council
3. White Butte RCMP Stats - September.2024

CARRIED UNANIMOUSLY

Resolution No. 2024/0245

Recess
Moved by: Councillor Reiger

THAT this meeting go into recess at 6:29 p.m.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 6:38 p.m.

Resolution No. 2024/0246

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Reiger

THAT this meeting go into closed session at 6:38 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0247

Reconvene
Moved by: Councillor Husum

THAT this meeting reconvene into regular session at 7:23 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0248

Adjournment
Moved by: Councillor Paul

THAT this meeting be adjourned at 7:24 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator