MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, March 20, 2024

PRESENT: Susan Oakley-Paul, Reeve
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Brad Crassweller, Councillor Division 1

STAFF: Brad Wiebe, Chief Administrative Officer
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:31 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2024/0083

Approval of Agenda
Moved by: Councillor Reiger

THAT the agenda be adopted as amended by adding:

12.1 2024 Budget

CARRIED

Resolution No. 2024/0084

5:30 p.m. Bylaw No. 02/24 and Bylaw No. 03/24
Moved by: Councillor Husum

THAT this meeting go into recess at 5:32 p.m. for the purpose of Public Hearing for Bylaw No. 02/24 and Bylaw No. 03/24.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 5:37 p.m.

Delegation-Regina Bypass

Christophe Martin and Brad Lander with the Regina Bypass Team gave an update to Council on the winter maintenance.

Delegation-Innergex Solar

Jason McIvor, Senior Development Manager with Innergex made a presentation to Council to provide an update on the Kisik Solar Project and discuss tax schedules.

Resolution No. 2024/0085

February 28, 2024 Special Council Meeting Minutes
Moved by: Councillor Culbert

THAT the February 28, 2024 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2024/0086

February 28, 2024 Regular Council Meeting Minutes
Moved by: Councillor Wilke

THAT the February 28, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2024/0087

Admin & Finance Update and Interim Budget Report
Moved by: Councillor Husum

THAT the Interim Budget Report for February 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0088

Monthly Reserve Fund Summary
Moved by: Councillor Culbert

THAT the Monthly Reserve Fund Summary for February 2024 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0089

List of Accounts for Review
Moved by: Councillor Wilke

THAT cheque numbers 21542 to 21600 totaling $521,558.59 for February 2024, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for February 2024 totaling $177,515.50 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2024/0090

Public Works & Roadways Update
Moved by: Councillor Reiger

THAT the Public Works & Roadways Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0091

Infrastructure & Utilities Update
Moved by: Councillor Husum

THAT the Infrastructure & Utilities Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0092

DP 24-007: Discretionary Use Application for a proposed Shingle & Wood Recycling Facility within Lot 3-Blk/Par B-Plan 81R53064 Ext 0 – 400 Sherwood Road
Moved by: Councillor Husum

THAT DP 24-007: Discretionary Use Application for a proposed Waste transfer, recycling and salvage yard within Lot 3-Blk/Par B-Plan 81R53064 Ext 0 be **APPROVED** with the following conditions:

1. That the site shall be developed in accordance with the approved site plan and that the intended use is for grinding and recycling construction and demolition waste products including asphalt/wood products and shipping product to various buyers. Any other use **will** require a separate development permit or discretionary use approval from council.
2. That construction or renovation of any buildings shall not commence until a building permit has been issued.

Resolution No. 2024/0092 continued

3. Applicant shall be required to submit a professional grading & drainage plan, signed by a professional engineer licensed to practice in Saskatchewan, and to be reviewed and approved by Administration prior to any construction commencing.
4. That drainage from this site shall not negatively affect adjacent properties.
5. The lot be kept free of refuse, and activities on-site shall not be a nuisance as per Bylaw 07-15.
6. The applicant must submit an approach construction application prior to construction of any new approaches.
7. That prior to building occupancy and use of the site, the Development Officer requires record drawings confirming that the site has been developed in accordance with all conditions of this permit, including an Engineer stamped sign-off letter.
8. Prior to operations commencing, the applicant is required to implement measures for screening and aesthetic improvements. These measures may include solid fencing, berming, vegetative planting, or landscape material, or any combination of the above at least 2m in height.
9. The work area within the site (material grinding, etc.) shall require litter fencing with a height and material to ensure that grinding materials are maintained on the site and do not create a nuisance to surrounding properties.
10. Stockpiled materials shall not exceed the height of perimeter fencing or be viewable from public roadways.
11. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements.
12. The Facility is required to monitor leachate and address, if necessary. Any change in operations will require approval from the Ministry of Environment.
13. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements, including but not limited to the Ministry of Environment Construction and Demolition Waste Management and Disposal guidelines.
14. The landowner is responsible for all costs of the servicing and development of the property.
15. Circulated Government Agency comments are forthcoming and will be appended to this permit.

CARRIED UNANIMOUSLY

Resolution No. 2024/0093

Bylaw No. 02/24 - Zoning Bylaw No. 18/17 Amendment (2nd Reading)

Moved by: Councillor Culbert

THAT Bylaw No. 02/24 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2024/0094

Bylaw No. 02/24 - Zoning Bylaw No. 18/17 Amendment (3rd Reading)

Moved by: Councillor Wilke

THAT Bylaw No. 02/24 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2024/0095

Bylaw No. 03/24 - OCP Bylaw No. 16/16 Amendment (2nd Reading)

Moved by: Councillor Husum

THAT Bylaw No. 03/24 - A Bylaw to amend Bylaw No. 16/16, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2024/0096

Bylaw No. 03/24 - OCP Bylaw No. 16/16 Amendment (3rd Reading)
Moved by: Councillor Culbert

THAT Bylaw No. 03/24 - A Bylaw to amend Bylaw No. 16/16, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2024/0097

Tax Incentive Annual Report Form - NE 34-16-20-W2, Parcel C, Plan 111398845
Moved by: Councillor Culbert

THAT the Annual Report Form related to NE 34-16-20-W2, Parcel C, Plan 111398845, Tax Incentive Application No. 19-014, submitted by Salix Holdings Ltd., be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2024/0098

Abatement of Taxes - PT SE 09-18-19-W2, Blk C Plan 102132807
Moved by: Councillor Husum

WHEREAS the property located at PT SE 9-18-19-W2, Parcel C Plan 102132807 was annexed into the City of Regina by Minister's Order dated June 15, 2023;

BE IT RESOLVED THAT an abatement in the amount of $4,167.66 be granted to the owner of PT SE 9-18-19-W2, Roll No. 3574 000.

Municipal Taxes	School Taxes
$1,956.03	$2,211.63

CARRIED UNANIMOUSLY

Councillor Wilke departed Council Chambers at 6:56 p.m.

Resolution No. 2024/0099

Communications
Moved by: Councillor Culbert

THAT the following correspondence be accepted as information and filed:

1. White Butte RCMP Stats - January.2024

CARRIED UNANIMOUSLY

Resolution No. 2024/0100

Recess
Moved by: Councillor Husum

THAT this meeting go into recess at 6:57 p.m.

CARRIED UNANIMOUSLY

Councillor Wilke entered Council Chambers at 7:09 p.m.

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 7:09 p.m.

Resolution No. 2024/0101

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Husum

THAT this meeting go into closed session at 7:38 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0102

Reconvene
Moved by: Councillor Husum

THAT this meeting reconvene into regular session at 8:23 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0103

Recess

THAT this meeting go into recess at 8:24 p.m.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 8:28 p.m.

Resolution No. 2024/0104

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Wilke

THAT this meeting go into closed session at 8:29 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0105

Reconvene
Moved by: Councillor Culbert

THAT this meeting reconvene into regular session at 10:08 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2024/0106

2024 Budget & Organizational Chart
Moved by: Councillor Culbert

THAT the Rural Municipality of Sherwood No. 159 2024 Operating & Capital Budget and Organizational Chart, attached and forming part of these minutes, be approved as presented.

CARRIED

Resolution No. 2024/0107

Adjournment
Moved by: Councillor Paul

THAT this meeting be adjourned at 10:09 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator