MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, May 10, 2023

PRESENT: Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5

ABSENT: Grant Paul, Councillor Division 6

STAFF: Brad Wiebe, Chief Administrative Officer
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:30 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

Resolution No. 2023/0119

Approval of Agenda
Moved by: Councillor Reiger

THAT the agenda be adopted as amended by adding:
8.3.4 East Cottonwood Creek Watershed Association Additional Funding

CARRIED UNANIMOUSLY

Resolution No. 2023/0120

Public Hearing for Bylaw No. 03/23 Road Closure
Moved by: Councillor Crassweller

THAT this meeting go into recess at 5:31 p.m. for the purpose of the Public Hearing for Bylaw No. 03/23 - A Bylaw to Provide for the Closing and Selling of a Municipal Road.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 5:34 p.m.

Resolution No. 2023/0121

April 19, 2023 Special Council Meeting Minutes
Moved by: Councillor Culbert

THAT the April 19, 2023 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2023/0122

April 19, 2023 Public Hearing Meeting Minutes
Moved by: Councillor Wilke

THAT the April 19, 2023 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2023/0123

April 19, 2023 Regular Council Meeting Minutes
Moved by: Councillor Husum

THAT the April 19, 2023 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

Resolution No. 2023/0124

Admin & Finance Update and Monthly Financial Reports
Moved by: Councillor Culbert

THAT the Monthly Financial Reports for April 30, 2023 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2023/0125

Monthly Reserve Fund Summary
Moved by: Councillor Crassweller

THAT the Monthly Reserve Fund Summary for April 30, 2023 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2023/0126

List of Accounts for Review
Moved by: Councillor Culbert

THAT cheque numbers 20968 to 20989 totaling $53,412.00 for April 2023, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for April 2023 totaling $197,105.33 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2023/0127

Public Works & Roadways Update
Moved by: Councillor Wilke

THAT the Public Works & Roadways Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2023/0128

Infrastructure & Utilities Update
Moved by: Councillor Husum

THAT the Infrastructure & Utilities Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2023/0129

Scissor Lift Purchase
Moved by: Councillor Wilke

THAT Council approve the purchase of a scissor lift up to the sum of $12,000.00.

CARRIED UNANIMOUSLY

Resolution No. 2023/0130

Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road - 1st Reading
Moved by: Councillor Culbert

THAT Bylaw No. 03/23 - A Bylaw to Provide for the Closing and Selling of a Municipal Road, be read a first time.

CARRIED UNANIMOUSLY

Resolution No. 2023/0131

Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road - 2nd Reading
Moved by: Councillor Reiger

THAT Bylaw No. 03/23 - A Bylaw to Provide for the Closing and Selling of a Municipal Road, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2023/0132

Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road - Be given three readings

Moved by: Councillor Husum

THAT Bylaw No. 03/23 - A Bylaw to Provide for the Closing and Selling of a Municipal Road, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution No. 2023/0133

Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road - 3rd Reading

Moved by: Councillor Culbert

THAT Bylaw No. 03/23 - A Bylaw to Provide for the Closing and Selling of a Municipal Road, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2023/0134

SU 23-007: Surface Parcel Subdivision to relocate a road allowance at Lots 6 and 8, Block B and St/L 1, Plan 81R53064

Moved by: Councillor Culbert

THAT the RM of Sherwood has no concerns with proposed subdivision application SU 23-007 (Community Planning File 001417-2023), which intends to relocate an existing road allowance from Lots 6 and 8, Block B and St/L 1, Plan 81R53064 be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

Resolution No. 2023/0135

SU 23-006: Surface Parcel Subdivision to separate one 2.02 hectare (5.00 acre) parcel from a source parcel located at Parcel A, Plan 101308069 within NE 1/4 8-17-21-W2M

Moved by: Councillor Husum

THAT the RM has the following concerns with proposed subdivision application SU 23-006 (Community Planning File 001381-2023), which intends to subdivide one 2.02 hectare (5.00 acre) parcel from a source parcel at Parcel A, Plan 101308069 within NE¼ 8-17-21-W2M as follows:

1. 5 metre (16.4 ft.) width of Road widening to be dedicated by plan of survey along Township Road 172 and Range Road 2214 for the proposed parcel and the source quarter section.
2. Provision of cash-in-lieu of Municipal Reserve to the RM of Sherwood, as required by Community Planning.
3. Resubmission of plan of proposed subdivision that conforms to RM property line setback requirements for the Quonset, barn and dwelling.

CARRIED UNANIMOUSLY

Resolution No. 2023/0136

Road Closure of all that portion of General Road legally described as Blk/Par S1 Plan 101942322 Ext 0, Parcel No. 164040858

Moved by: Councillor Culbert

WHEREAS the undeveloped municipal road legally described as Blk/Par S1 Plan 101942322 Ext 0, Parcel No. 164040858 is no longer needed for use by the public;

THAT Bylaw No. 04/23 (a bylaw to close and sell a portion of undeveloped Road Allowance legal description Blk/Par S1 Plan 101942322 Ext 0, Parcel No. 164040858) be advertised for public notice and consent for the road closure be obtained from the Ministry of Highways.

CARRIED UNANIMOUSLY

Resolution No. 2023/0137

Saskatchewan Municipal Hail Insurance Withdrawal List

Moved by: Councillor Wilke

THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of Land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

Resolution No. 2023/0138

July & August 2023 Council Meetings
Moved by: Councillor Wilke

THAT the July 19, 2023 Council Meeting be cancelled; and,

THAT the August 16, 2023 Council Meeting be rescheduled to August 9, 2023.

CARRIED UNANIMOUSLY

Resolution No. 2023/0139

Regina Airport Authority Board of Directors Nomination
Moved by: Councillor Culbert

THAT the RM of Sherwood No. 159 nominate Jack Degelman to the Regina Airport Authority Inc. Board of Directors.

CARRIED

Resolution No. 2023/0140

East Cottonwood Creek Watershed Association Additional Funding
Moved by: Councillor Husum

THAT Council approve the additional funding to East Cottonwood Creek Watershed Association in the amount of $8,100.00 for the Stantec Watershed Characterization Study Proposal based on grant funding of $32,400 approval from Water Security Agency and the matching contribution of $8,100.00 from the other 3 agencies.

CARRIED UNANIMOUSLY

Resolution No. 2023/0141

Communications
Moved by: Councillor Wilke

THAT the following correspondence be accepted as information and filed:

1. April 12, 2023 CN Annual Vegetation Management Program
2. White Butte RCMP Stats - March.2023

CARRIED UNANIMOUSLY

Resolution No. 2023/0142

Recess
Moved by: Councillor Culbert

THAT this meeting go into recess at 6:56 p.m.

CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 7:09 p.m.

Resolution No. 2023/0143

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Husum

THAT this meeting go into closed session at 7:09 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2023/0144

Reconvene
Moved by: Councillor Crassweller

THAT this meeting reconvene into regular session at 7:50 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2023/0145

Adjournment
Moved by: Councillor Husum

THAT this meeting be adjourned at 7:50 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator