

MINUTES OF THE SPECIAL COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, March 22, 2023

PRESENT: Susan Oakley-Paul, Reeve
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Brad Crassweller, Councillor Division 1

STAFF: Brad Wiebe, Chief Administrative Officer
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Joe McKay, Manager of Public Works & Roadways
Nick Loiselle, Manager of Infrastructure & Utilities
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:32 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

**Resolution
No.
2023/0058**

Approval of Agenda

Moved by: Councillor Wilke

THAT the agenda be adopted as amended by adding:

8.2.8 Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road

CARRIED UNANIMOUSLY

**Resolution
No.
2023/0059**

Public Hearing for Bylaw No. 01/23

Moved by: Councillor Husum

THAT this meeting go into recess at 5:33 p.m. for the purpose of the Public Hearing for Bylaw No. 01/23 - A Bylaw to Amend the RM of Sherwood Zoning Bylaw No. 18/17.

CARRIED UNANIMOUSLY

Reconvene

Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 5:36 p.m.

**Resolution
No.
2023/0060**

February 8, 2023 Special Council Meeting Minutes

Moved by: Councillor Culbert

THAT the February 8, 2023 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**Resolution
No.
2023/0061**

February 8, 2023 Regular Council Meeting Minutes

Moved by: Councillor Reiger

THAT the February 8, 2023 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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- Resolution No.**
2023/0062
- Admin & Finance Update and Monthly Financial Reports**
Moved by: Councillor Wilke
- THAT the Monthly Financial Reports for February 2023 be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0063
- Monthly Reserve Fund Summary**
Moved by: Councillor Husum
- THAT the Monthly Reserve Fund Summary for February 2023 be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0064
- List of Accounts for Review**
Moved by: Councillor Wilke
- THAT cheque numbers 20834 to 20884 totaling \$243,527.43 for February 2023, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,
- THAT the Payroll and Electronic Funds Transfers for February 2023 totaling \$171,711.35 be ratified.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0065
- Public Works & Roadways Update**
Moved by: Councillor Wilke
- THAT the March Public Works & Roadways Update report be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0066
- Infrastructure & Utilities Update**
Moved by: Councillor Husum
- THAT the March Infrastructure & Utilities Update report be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0067
- Appointment of Weed Inspector-2023**
Moved by: Councillor Culbert
- THAT Nick Loiseau, Manager of Infrastructure & Utilities be appointed as the RM of Sherwood No. 159 Weed Inspector for the year 2023 in accordance with Section 6(2) of *The Weed Control Act*; and,
- THAT resolution no. 2023/009 be rescinded.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0068
- Professional Building Inspections Certificate of Appointment**
Moved by: Councillor Reiger
- THAT John Dulle, resident of the Province of Saskatchewan, who is employed by Professional Building Inspections, Inc. be appointed as Licensed Building Official by the Council of the Rural Municipality of Sherwood No. 159 under the authority of subsections 16(2) and 16(3) of *The Construction Codes Act*.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0069
- Zoning Bylaw No. 18/17 Amendment - Setbacks and land use requirements - 2nd Reading**
Moved by: Councillor Culbert
- THAT Bylaw No. 01/23 - A Bylaw to Amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a second time.
- CARRIED UNANIMOUSLY**

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- Resolution No.**
2023/0070
- Zoning Bylaw No. 18/17 Amendment - Setbacks and land use requirements - 3rd Reading**
Moved by: Councillor Husum
- THAT Bylaw No. 01/23 - A Bylaw to Amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a third time.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0071
- DP 22-040 Update**
Moved by: Councillor Husum
- THAT following the decision of the appeal board and review of additional information below, the proposed motion to rescind resolution no. 2022/0314 to approve discretionary use DP 22-040 should no longer be explored.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0072
- SU 23-003: Proposed Subdivision - Road Realignment**
Moved by: Councillor Culbert
- THAT proposed subdivision application SU 23-003 (Community Planning File 001100-2023), which intends to subdivide for the use of Road Widening within section E 23-17-21 W2M, be recommended for approval by Community Planning.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0073
- SU 23-002: Proposed Subdivision - Industrial Bareland Condominiums**
Moved by: Councillor Husum
- THAT proposed subdivision application SU 23-002 (Community Planning File SUBD 001086-2023), which intends to create 10 Bareland Condo Units by subdivision within Lot 18, Block 3, Plan 102168705, SE 16-18-19 W2M be recommended for approval by Community Planning, with the following:
1. Prior to subdivision approval, RM of Sherwood Bylaw No. 01/23 must receive Ministerial Approval.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0074
- Bylaw No. 02/23-RZ 23-001: Rezoning from AG to RR for future Parcels B, C, and the Remainder, within LSD 14 Sec. 36-18-21-W2**
Moved by: Councillor Wilke
- THAT Bylaw No. 02/23 - A Bylaw to Amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a first time.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0075
- Consolidation and Road Closure of the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 located north of Sherwood Road**
Moved by: Councillor Wilke
- WHEREAS the undeveloped municipal road legal description St/L 1-Plan 81R53064 Ext 0 is no longer needed for use by the public;
- AND WHEREAS the RM is creating a new road allowance directly north of industrial Drive North and west of the proposed closed road allowance;
- THAT Bylaw No. 03/23 (a bylaw to close and sell a portion of undeveloped Road Allowance legal description St/L 1-Plan 81R53064 Ext 0) be advertised for public notice and consent for the road closure be obtained from the Ministry of Highways.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/0076
- Council Remuneration**
Moved by: Councillor Husum
- THAT the Council Remuneration report by tabled to the April 19, 2023 Council Meeting.
- CARRIED**

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- Resolution No.** 2023/0077 **Tax Incentive Annual Report Form - NE 34-16-20-W2, Parcel C, Plan 111398845**
Moved by: Councillor Wilke
- THAT the Annual Report Form related to NE 34-16-20-W2, Parcel C, Plan 111398845, Tax Incentive Application No. 19-014, submitted by Salix Holdings Ltd., be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0078 **Tax Incentive Annual Report Form - 900 Inland Drive**
Moved by: Councillor Culbert
- THAT the Annual Report Form related to 900 Inland Drive, Tax Incentive Application No. 19-012, submitted by Varzari Trading Ltd/Varsteel Ltd., be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0079 **Reschedule May 17, 2023 Regular Council Meeting**
Moved by: Councillor Husum
- THAT the May 17, 2023 Regular Council Meeting be rescheduled to Wednesday, May 10th, 2023.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0080 **Council Committee Review, Appointment and Terms**
Moved by: Councillor Culbert
- THAT the Council Committee Review, Appointment and Terms be tabled to the April 19, 2023 Council Meeting.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0081 **Communications**
Moved by: Councillor Wilke
- THAT the following correspondence be accepted as information and filed:
1. White Butte RCMP Stats - January.2023
 2. February 15, 2023 SARM News Release - Rural Saskatchewan continues to wait for healthcare improvements
 3. February 22, 2023 SARM News Release - SARM looks to Lake Diefenbaker irrigation project for drought relief
 4. March 1, 2023 SARM News Release - Sask Cattle Industry
 5. March 8, 2023 SARM News Release - Attract Next Generation to Rural Government
 6. White Butte RCMP Stats - February.2023
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0082 **Recess**
Moved by: Councillor Husum
- THAT this meeting go into recess at 6:27 p.m.
- CARRIED UNANIMOUSLY**
- Reconvene**
Moved by: Reeve Oakley-Paul
- THAT this meeting reconvene into regular session at 6:43 p.m.
- Resolution No.** 2023/0083 **Closed Session (Pursuant to LAFOIP)**
Moved by: Councillor Husum
- THAT this meeting go into closed session at 7:23 p.m.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/0084 **Reconvene**
Moved by: Councillor Husum
- THAT this meeting reconvene into regular session at 7:48 p.m.
- CARRIED UNANIMOUSLY**

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**Resolution
No.**
2023/0085

Adjournment

Moved by: Councillor Paul

THAT this meeting be adjourned at 7:48 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator