MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, February 8, 2023

**PRESENT:** Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

**ABSENT:**

**STAFF:** Brad Wiebe, Chief Administrative Officer
Christine Trithardt, Manager of Administration
Luke Brossart, Municipal Planner

**Call to Order**

Reeve Oakley-Paul called the meeting to order at 5:30 p.m.

**Conflict of Interest Declarations**

No conflicts of interest were declared.

**Resolution No.** 2023/0030

**Approval of Agenda**
**Moved by:** Councillor Wilke

THAT the agenda be adopted as amended by adding:

5.1 Delegation Request from Wade Probe
8.3.7 Borrowing Resolution - Conexus Line of Credit

**CARRIED UNANIMOUSLY**

**Delegation(s)**

Wade Probe discussed with Council the expectation and negotiation the RM of Sherwood should have with the Regina Fire Department and spoke about the fire invoice that was received from October 2021 with no ability to contest the charges with Council.

**Resolution No.** 2023/0031

**January 18, 2023 Public Hearing Meeting Minutes**
**Moved by:** Councillor Crassweller

THAT the January 18, 2023 Public Hearing Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0032

**January 18, 2023 Regular Council Meeting Minutes**
**Moved by:** Councillor Culbert

THAT the January 18, 2023 Regular Council Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0033

**Admin & Finance Update and Monthly Financial Reports**
**Moved by:** Councillor Reiger

THAT the Monthly Financial Reports for January 31, 2023 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0034

**Monthly Reserve Fund Summary**
**Moved by:** Councillor Culbert

THAT the Monthly Reserve Fund Summary for January 31, 2023 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0035

**List of Accounts for Review**
**Moved by:** Councillor Husum

THAT cheque numbers 20807 to 20833 totaling $252,307.45 for January 2023, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for January 2023 totaling $195,390.12 be ratified.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0036

**Public Works Operations and Projects Update - February**
**Moved by:** Councillor Wilke

THAT the February Public Works Operations and Projects Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0037

**2023 Fuel Tender**
**Moved by:** Councillor Husum

THAT the 2023 Fuel Tender be awarded to **Sherwood Co-operative Association Limited** as per their wholesale markup bid price for supply of Low Sulphur Diesel and Regular Unleaded Gasoline for the following price:

| **Diesel** | | **Gasoline** | |
|---|---|---|---|
| Natural Resources Daily Rack Price Jan.13.2023 | 1.247 | Natural Resources Daily Rack Price Jan.13.2023 | 0.923 |
| Federal Tax | 0.040 | Federal Tax | 0.100 |
| Provincial Tax | 0.150 | Provincial Tax | 0.150 |
| Carbon Tax | 0.1341 | Carbon Tax | 0.1105 |
| Markup | -0.07 | Markup | -0.04 |
| Sub-Total | 1.5011 | Sub-Total | 1.2435 |
| GST | 0.751 | GST | 0.622 |
| **Total Price** | **1.5762** | **Total Price** | **1.3057** |

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0038

**Municipal Boundary Alteration Request**
**Moved by:** Councillor Husum

**BE IT RESOLVED THAT** the municipal boundaries of the R.M. of Sherwood No. 159 be altered to include those lands currently within the City of Regina, identified on Schedule "A" and described as follows:

- Blk/Par A-Plan 102335925 Ext 0 within the SW Quarter of Section 21-17-20 W2M;
- 2.5 acre (1.0 hectare)+/- portion of the South West Quarter of Section 21 in Township 17, Range 20, West of the Second Meridian, lying to the north of Blk/Par Z-Plan 96R05222 Ext 0 (79.94 metres by 125.11 metres);
- the RM will also assume jurisdiction and control of General RD (Blk/Par S1-Plan 101942322 Ext 0) running within the Annexation Area

Direct Administration to do all things necessary to give effect to the resolution in Recommendation #1, including payment of tax loss compensation in the amount of $5,284.65 and preparing and submitting an application to the Minister of Government Relations in accordance with the Municipalities Act.

**Resolution No. 2023/038 continued**

THAT the Council delegate authority to the Reeve and Chief Administrative Officer to negotiate a municipal boundary alteration agreement with the City, including any commercially relevant terms and conditions that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the agreement.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0039

**Municipal Boundary Alteration Request**
**Moved by:** Councillor Crassweller

BE IT RESOLVED THAT the R.M. of Sherwood No. 159 supports the City's boundary alteration application to the Minister pursuant to the Cities Act and in accordance with the supporting Memorandum of Understanding to separate from the R.M. and annex to the City the following lands:

1. Surface Parcel # 202833402
   Block/Parcel C, Plan 102132807 Extension 0, excluding the Fleet Street right-of-way and including the rail line to the northwest of the parcel, being Surface Parcel #110899851, SE 09-18-19-2 Plan CG4875 Ext1, Surface Parcel #111131378, Blk/Par A-Plan 101123345 Ext 16 and Surface Parcel #111131390, Blk/Par B-Plan 101123345 Ext 29;
2. Surface Parcel # 202833413 SE 09-18-19-2 Extension 6;
3. Surface Parcel # 110860174 NE 03-18-19-2 Extension 0;
4. Surface Parcel # 203935406 SE 03-18-19-2 Extension 2;
5. All that portion of the dedicated road right of way known as Prince of Wales Drive (Range Road 2192) lying to the east of Surface Parcels #110860174 and #203935406.

AND THAT the R.M. approves the tax loss compensation to be paid by the City to the R.M. in the amount of $140,326.20.

AND THAT the Council delegate authority to the Chief Administrative Officer to negotiate a municipal boundary alteration agreement with the City, including any commercially relevant terms and conditions that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the agreement.

AND THAT the Council authorizes the Reeve and Chief Administrative Officer to execute the municipal boundary alteration agreement.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0040

**City of Regina Servicing Agreement - SU 22-008**
**Moved by:** Councillor Reiger

THAT the draft servicing agreement with the City of Regina be accepted as presented, and the CAO and Reeve be authorized to sign the agreement.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0041

**Recess**
**Moved by:** Councillor Husum

THAT this meeting go into recess at 6:20 p.m.

**CARRIED UNANIMOUSLY**

**Reconvene**
**Moved by:** Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 6:28 p.m.

**Resolution No.** 2023/0042

**Zoning Bylaw No. 18/17 Amendment - Setbacks and land use requirements**
**Moved by:** Councillor Husum

THAT Bylaw No. 01/23 - A Bylaw to Amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a first time.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0043

**DP 22-040 Update**
**Moved by:** Councillor Crassweller

THAT the DP 22-040 Update report be tabled to the March Council Meeting.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0044

**SU 23-001: Proposed Easement - SaskPower Transmission Line**
**Moved by:** Councillor Wilke

THAT proposed subdivision application SU 23-001 (Community Planning File 001001-2023), which intends to subdivide portions of 2 parcels within sections 12-18-20 W2M & 13-18-20W2M to accommodate a SaskPower Line, be recommended for approval by Community Planning, with the following:

1. The RM may require a road maintenance agreement for construction activities within the RM boundaries.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0045

**Council Remuneration**
**Moved by:** Councillor Culbert

THAT the Council Remuneration report be tabled to the March Council Meeting.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0046

**Appointment of Municipal Solicitor**
**Moved by:** Councillor Crassweller

THAT the RM of Sherwood No. 159 appoint SARM's Legal Team as first point of contact for our Municipal Solicitor for the year 2023; and,

THAT M. Kim Anderson and associates of Robertson Stromberg continue to work as the RM of Sherwood No. 159 Municipal Solicitor for all open files with their office.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0047

**2023 SARM Annual Convention**
**Moved by:** Councillor Crassweller

THAT the Chief Administrative Officer, Managers and any Member of Council that so wishes, attend the Saskatchewan Association of Rural Municipalities (SARM) 2023 Annual Convention from March 14th – 16th, 2023; and

THAT Councillor Wilke and Councillor Husum be appointed Voting Delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2023 Annual Convention.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0048

**Reschedule March 15, 2023 Regular Council Meeting**
**Moved by:** Councillor Husum

THAT the March 15th, 2023 Regular Council Meeting be rescheduled to March 22nd, 2023 due to the SARM Annual Convention.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0049

**Saskatchewan Municipal Hail Insurance 2023 Annual Meeting**
**Moved by:** Councillor Husum

THAT Councillor Wilke be appointed as Voting Delegate at the Saskatchewan Municipal Hail Insurance 2023 Annual Meeting on Tuesday, March 14th, 2023.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0050

**2023 SAMA Annual Meeting**
**Moved by:** Councillor Husum

THAT Brad Wiebe, Chief Administrative Officer, Christine Trithardt, Manager of Administration and any Member of Council attend the Saskatchewan Assessment Management Agency (SAMA) 2023 Annual Meeting on April 5th, 2023 in Regina; and,

THAT the Rural Municipality of Sherwood No. 159 appoint Brad Wiebe, Chief Administrative Officer and Christine Trithardt, Manager of Administration as the Voting Delegate at the Saskatchewan Assessment Management Agency (SAMA) 2023 Annual Meeting.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0051

**Borrowing Resolution - Conexus Line of Credit**
**Moved by:** Councillor Culbert

1. THAT the Company do borrow from CONEXUS CREDIT UNION 2006(hereinafter called the "Credit Union") the sum of **$1,000,000.00**Dollars, with interest at the rate of**PRIME+0.50** percentum per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union the following:
(a) Line of Credit Agreement
(b) General Security Agreement
(c) L-1730-Municipal Certificate: re Borrowing Limit
containing such terms and conditions as the credit union may require.

2. THAT Susan Oakley-Paul, as Reeve and Brad Wiebe, as Chief Administrative Officer are hereby authorized to sign and execute the said documents and affix the seal of the Company thereto on behalf of the Company.

3. THAT the said officers are empowered to do such things and execute and deliver such other documents as the said credit union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of this resolution including any additional or substitutional securities.

4. THAT a certified copy of this resolution be delivered to the credit union and constitute the authority of the said credit union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said credit union.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0052

**Recess**
**Moved by:** Councillor Husum

THAT this meeting go into recess at 7:06 p.m.

**CARRIED UNANIMOUSLY**

**Reconvene**
**Moved by:** Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 7:13 p.m.

**Resolution No.** 2023/0053

**Closed Session (Pursuant to LAFOIP)**
**Moved by:** Councillor Husum

THAT this meeting go into closed session at 7:32 p.m.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2023/0054

**Reconvene**
**Moved by:** Councillor Husum

THAT this meeting reconvene into regular session at 8:09 p.m.

**CARRIED UNANIMOUSLY**

| **Resolution No.** | **Adjournment**<br>**Moved by:** Councillor Paul<br>THAT this meeting be adjourned at 8:09 p.m. |
|---|---|
| 2023/0055 | |

**CARRIED UNANIMOUSLY**

Reeve

Administrator