

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, January 18, 2023

PRESENT: Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Brad Wiebe, Chief Administrative Officer
Barry Wiebe, Manager of Public Works & Infrastructure
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:33 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

**Resolution
No.**

2023/001

Approval of Agenda

Moved by: Councillor Crassweller

THAT the agenda be adopted as amended by moving:

7.4 2023 Budget to 11.1

8.3.1 Council Remuneration to 11.2

CARRIED UNANIMOUSLY

**Resolution
No.**

2023/002

5:30 p.m. Brandt Request for Annexation

Moved by: Councillor Reiger

THAT this meeting go into recess at 5:34 p.m. for the purpose of Public Hearing.

CARRIED UNANIMOUSLY

Reconvene

Moved by: Reeve Oakley-Paul

THAT this meeting reconvene into regular session at 5:37 p.m.

**Resolution
No.**

2023/003

December 14, 2022 Regular Council Meeting Minutes

Moved by: Councillor Husum

THAT the December 14, 2022 Regular Council Meeting minutes be approved as amended by amending Resolution No. 2022/0344 that the meeting go into recess at 6:05 p.m.

CARRIED UNANIMOUSLY

**Resolution
No.**

2023/004

Admin & Finance Update and Monthly Financial Reports

Moved by: Councillor Wilke

THAT the Monthly Financial Reports for December 31, 2022 be accepted as information and filed.

CARRIED UNANIMOUSLY

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- Resolution No.**
2023/005
- Monthly Reserve Fund Summary**
Moved by: Councillor Culbert
- THAT the Monthly Reserve Fund Summary for December 31, 2022 be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/006
- List of Accounts for Review**
Moved by: Councillor Culbert
- THAT cheque numbers 20707 to 20806 totaling \$153,927.62 for December 2022, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,
- THAT the Payroll and Electronic Funds Transfers for December 2022 totaling \$1,759,388.99 be ratified.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/007
- Public Works Operations and Projects Update - January**
Moved by: Councillor Wilke
- THAT the January 2023 Public Works Operations and Projects Update report be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/008
- Appointment of Pest Control Officer for 2023**
Moved by: Councillor Husum
- THAT Jim King be appointed as the R.M. of Sherwood No. 159 Pest Control Officer for the year 2023 in accordance with Section 13 of *The Pest Control Act*; and;
- THAT the Pest Control Officer be paid \$50.00 per call in 2023.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/009
- Appointment of Weed Inspector for 2023**
Moved by: Councillor Culbert
- THAT Barry Wiebe, Manager of Public Works & Infrastructure be appointed as the RM of Sherwood No. 159 Weed Inspector for the year 2023 in accordance with Section 6(2) of *The Weed Control Act*.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/010
- 2023 Gravel Supply & Spreading Tender**
Moved by: Councillor Wilke
- THAT the 2023 Gravel Supply & Spreading Tender be awarded to KF Aggregates Inc. at their estimated price of \$1,072,144.00 plus GST.
- CARRIED UNANIMOUSLY**
- Resolution No.**
2023/011
- Professional Building Inspections Certificate of Appointment**
Moved by: Councillor Husum
- THAT Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, William Hudema, Walter Schroeder, David Kindred, Dustin Masuk and Joshua Nitz, residents of the Province of Saskatchewan, who are employed by Professional Building Inspections, Inc. be appointed as Licensed Building Officials by the Council of the Rural Municipality of Sherwood No. 159 under the authority of subsections 16(2) and 16(3) of *The Construction Codes Act*; and;
- THAT all prior appointments of Licensed Building Officials, resolution no.'s 055/2017, 541/2017, 348/2018, 164/2019, 426/2020, 2022/0156 and 2022/0258, be rescinded.
- CARRIED UNANIMOUSLY**

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- Resolution No.** 2023/012 **Appointment of Development Appeals Board for 2023**
Moved by: Councillor Crassweller
- THAT the RM of Sherwood No. 159 appoint RM of Edenwold No. 158 Development Appeals Board and its board members as the Development Appeals Board for 2023 to perform the duties in accordance with *The Planning and Development Act, 2007*; and;
- THAT the following be appointed as members and secretary respectively: Aimee Bryck, Alton Tangedal, Barry Braitman, Donna Strudwick, Allen Mullen and Aileen Swenson as Secretary of the Development Appeals Board for 2023.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/013 **P.W. Lorch & Associates Servicing Agreement - SU 22-012**
Moved by: Councillor Husum
- THAT the draft servicing agreement with P.W. Lorch & Associates be accepted as presented, and the Chief Administrative Officer and Reeve be authorized to sign the agreement.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/014 **2022 Council Attendance**
Moved by: Councillor Husum
- THAT the 2022 Council Attendance report be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/015 **Appointment of Board of Revision for 2023**
Moved by: Councillor Wilke
- THAT the RM of Sherwood No. 159 appoint RM of Edenwold No. 158 Board of Revision and its board members as the Board of Revision for 2023; and,
- THAT the following be appointed as members and secretary respectively: Barry Braitman, Donna Strudwick, Wayne Joyce, Jeff Hutton and Aileen Swenson as Secretary of the Board of Revision for 2023.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/016 **Fidelity Bond**
Moved by: Councillor Wilke
- THAT the RM of Sherwood No.159 purchase Fidelity Bond Coverage of \$100,000 and Money and Securities Coverage of \$20,000 for the year 2023 at an annual cost of \$435.00.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/017 **Communications**
Moved by: Councillor Husum
- THAT the following correspondence be accepted as information and filed:
1. SMHI Yearly Claim Letter
 2. Prairie Central District for Sport, Culture and Recreation - January 9, 2023
- CARRIED UNANIMOUSLY**
- Resolution No.** 2023/018 **Recess**
Moved by: Councillor Husum
- THAT this meeting go into recess at 6:37 p.m.
- CARRIED UNANIMOUSLY**
- Reconvene**
Moved by: Reeve Oakley-Paul
- THAT this meeting reconvene into regular session at 7:19 p.m.

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Resolution No. 2023/019 **2023 Organizational Chart**
Moved by: Councillor Culbert
THAT the 2023 Organizational Chart, attached and forming a part of these minutes, be adopted as presented.
CARRIED UNANIMOUSLY

Resolution No. 2023/020 **2023 Operating & Capital Budget**
Moved by: Councillor Crassweller
THAT the Rural Municipality of Sherwood No. 159 2023 Operating & Capital Budget, attached and forming part of these minutes, be approved as presented.
CARRIED UNANIMOUSLY

Resolution No. 2023/021 **Council Remuneration**
Moved by: Councillor Husum
THAT the Council Remuneration report be tabled to the February 8, 2023 Council Meeting.
CARRIED UNANIMOUSLY

Resolution No. 2023/022 **Recess**
Moved by: Councillor Reiger
THAT this meeting go into recess at 9:19 p.m.
CARRIED UNANIMOUSLY

Reconvene
Moved by: Reeve Oakley-Paul
THAT this meeting reconvene into regular session at 9:29 p.m.

Resolution No. 2023/023 **Closed Session (Pursuant to LAFOIP)**
Moved by: Councillor Husum
THAT this meeting go into closed session at 9:29 p.m.
CARRIED UNANIMOUSLY

Resolution No. 2023/024 **Reconvene**
Moved by: Councillor Reiger
THAT this meeting reconvene into regular session at 10:02 p.m.
CARRIED UNANIMOUSLY

Resolution No. 2023/025 **Adjournment**
Moved by: Councillor Paul
THAT this meeting be adjourned at 10:02 p.m.
CARRIED UNANIMOUSLY

Reeve

Administrator