

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, December 14, 2022

PRESENT: Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: John Wilke, Councillor Division 3

STAFF: Brad Wiebe, Chief Administrative Officer
Barry Wiebe, Manager of Public Works & Infrastructure
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:29 p.m.

Conflict of Interest Declarations

No conflicts of interest were declared.

**Resolution
No.**
2022/0343

Approval of Agenda

Moved by: Councillor Husum

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Delegation(s)

Wayne Lorch discussed the servicing agreement fees and municipal reserve for a subdivision at NW 36-16-20-W2M; Parcel G, Plan FK5302 with Council.

**Resolution
No.**
2022/0344

Recess

Moved by: Councillor Reiger

THAT this meeting go into recess at 6:05 p.m.

CARRIED UNANIMOUSLY

Reconvene

Moved by: Reeve Oakley-Paul

THAT This meeting reconvene into regular session at 6:31 p.m.

**Resolution
No.**
2022/0345

November 23, 2022 Special Council Meeting Minutes

Moved by: Councillor Culbert

THAT the November 23, 2022 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0346

November 23, 2022 Regular Council Meeting Minutes

Moved by: Councillor Crassweller

THAT the November 23, 2022 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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Resolution No. 2022/0347 **Administration & Finance Update & Monthly Financial Reports**
Moved by: Councillor Husum
THAT the Monthly Financial Reports for November 30, 2022 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2022/0348 **Monthly Reserve Fund Summary**
Moved by: Councillor Culbert
THAT the Monthly Reserve Fund Summary for November 30, 2022 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2022/0349 **List of Accounts for Review**
Moved by: Councillor Crassweller
THAT cheque numbers 20617 to 20706 totaling \$326,976.42 for November 2022, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for November 2022 totaling \$296,078.74 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 2022/0350 **Public Works Operations and Projects Update - December**
Moved by: Councillor Husum
THAT the December 2022 Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 2022/0351 **SU 22-013: Surface Parcel Subdivision - LSD 14 36-18-21-W2M**
Moved by: Councillor Husum
THAT proposed subdivision application SU 22-013 (Community Planning File 000709-2022), which intends to subdivide two parcels: B of 4.05 ha (10.00 ac) and C of 7.63ha (18.84ac), with a remainder of 3.48 ha (8.59ac), from a source quarter section located at LSD 14 36-18-21-W2M be recommended for approval by Community Planning, with the following considerations:

1. Provision of cash-in-lieu of Municipal Reserve to the Municipality as required by Community Planning.
2. Parcels B, C, and the remainder to be rezoned to the Rural Residential (RR) Zoning District.
3. That a servicing agreement may be required and shall be negotiated and signed prior to final subdivision approval.

CARRIED UNANIMOUSLY

Resolution No. 2022/0352 **SU 22-014: Proposed Utility Subdivision - TransGas**
Moved by: Councillor Culbert
THAT proposed subdivision application SU 22-014 (Community Planning File 000748-2022), which intends to subdivide a 2.30 ac (0.930 ha) parcel to accommodate a TransGas Limited block valve location, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

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Resolution No. 2022/0353
Council Remuneration Public Notice
Moved by: Councillor Husum

THAT as per section 128(1) of *The Municipalities Act*, Public Notice is hereby given that Council intends to consider a report respecting the remuneration for Members of Council and for Members of Council Committees and other bodies established by Council, at a Regular Meeting of the Rural Municipality of Sherwood No. 159 to be held Wednesday, January 18th, 2023 at 5:30 p.m. in the Council Chambers of the Municipal Office located at 4400 Campbell Street, Regina.

CARRIED UNANIMOUSLY

Resolution No. 2022/0354
Bylaw No. 11/22 - Administrative Bylaw - 2nd Reading
Moved by: Councillor Crassweller

THAT Bylaw No. 11/22 - A Bylaw to Provide for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 2022/0355
Bylaw No. 11/22 - Administrative Bylaw - 3rd Reading
Moved by: Councillor Paul

THAT Bylaw No. 11/22 - A Bylaw to Provide for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2022/0356
Municipal Revenue Sharing Declaration
Moved by: Councillor Reiger

THAT Council of the Rural Municipality of Sherwood No. 159 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
3. Adoption of a Council Procedures Bylaw;
4. Adoption of an Employee Code of Conduct; and,
5. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and,

THAT Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Resolution No. 2022/0357
Appointment of Auditor
Moved by: Councillor Reiger

THAT the RM of Sherwood No. 159 appoint Dudley & Co. as Municipal Auditor for the purpose of auditing the fiscal year ending December 31, 2022.

CARRIED UNANIMOUSLY

Resolution No. 2022/0358
Appointment of Municipal Solicitor
Moved by: Councillor Culbert

THAT the Appointment of Municipal Solicitor report be tabled.

CARRIED

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Resolution No. 2022/0359 **2023 Regular Council Meetings & Reschedule February 15, 2023 Council Meeting**
Moved by: Councillor Husum

THAT the 2023 calendar of Regular Council Meetings be approved; and,
THAT the Wednesday, February 15, 2023 Regular Council Meeting be rescheduled to Wednesday, February 8, 2023.

CARRIED UNANIMOUSLY

Resolution No. 2022/0360 **2023 Interim Budget**
Moved by: Councillor Crassweller

THAT the RM of Sherwood No. 159 adopt the following interim budget for the year 2023 until the annual Operating and Capital Budgets are adopted:

Departments	2023 Interim Budget
General Government	\$781,796.46
Protective Services	\$215,598.45
Bylaw Enforcement	\$6,633.80
Transportation Services	\$1,160,120.87
Environmental Health	\$18,132.38
Health & Welfare	\$1,105.64
Planning & Development	\$407,978.60
Recreation & Culture	\$9,397.89
Strategic Plan Execution	\$19,901.39
Utilities	\$908,876.82
Total	\$3,529,542.30

CARRIED UNANIMOUSLY

Resolution No. 2022/0361 **Communications**
Moved by: Councillor Culbert

THAT the following correspondence be accepted as information and filed:

1. November 30, 2022 SARM News Release - Bill C-21 and its Recent Amendments that will Criminalize Saskatchewan Residents Overnight
2. White Butte RCMP Stats - October.2022

CARRIED UNANIMOUSLY

Resolution No. 2022/0362 **Closed Session (Pursuant to LAFOIP)**
Moved by: Councillor Husum

THAT this meeting go into closed session at 9:16 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2022/0363 **Reconvene**
Moved by: Councillor Husum

THAT this meeting reconvene into regular session at 9:52 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2022/0364 **Adjournment**
Moved by: Councillor Paul

THAT this meeting be adjourned at 9:52 p.m.

CARRIED