

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, September 9, 2020

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
Susan Oakley-Paul, Councillor Division 2
John Wilke, Councillor Division 3
Grant Paul, Councillor Division 6

ABSENT: Carl Husum, Councillor Division 4
Rod Culbert, Councillor Division 5

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Brad Wiebe, Manager of Planning & Development
Barry Wiebe, Manager of Public Works
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:33 p.m.

336/2020 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Add 8.3.7 RM Permission Transport Canada – STARS Air Ambulance

Add 12.3 S. 16(1)(a) of The Local Authority Freedom of Information and Protection of Privacy Act - Recovery of Legal Fees

CARRIED UNANIMOUSLY

337/2020 AUGUST 12, 2020 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the August 12, 2020 Regular Council Meeting minutes be approved as amended.

Amending Resolution No. 326/2020 – Sherwood Forest Tax Abatement Request by amending the date the letter was received to July 24, 2020 from Sherwood Forest Gold and Country Club.

CARRIED UNANIMOUSLY

338/2020 AUGUST 20, 2020 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the August 20, 2020 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

339/2020 MONTHLY FINANCIAL REPORTS – JULY 2020

COUNCILLOR WILKE: THAT the Monthly Financial Reports for July 2020 be accepted as information and filed.

CARRIED UNANIMOUSLY

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340/2020 MONTHLY RESERVE FUND SUMMARY

COUNCILLOR WILKE: THAT the Monthly Reserve Fund Summary for July 2020 be accepted as information and filed.

CARRIED UNANIMOUSLY

341/2020 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 18656 to 18736 totaling \$593,266.96 for August 2020, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved; and,

THAT the Payroll and Electronic Funds Transfer for July 2020 totaling \$431,241.21 be ratified.

CARRIED UNANIMOUSLY

342/2020 OPERATIONS PROJECT UPDATE – AUGUST 2020

COUNCILLOR CRASSWELLER: THAT the August 2020 Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

343/2020 PUBLIC WORKS OPERATIONS UPDATE – AUGUST 2020

COUNCILLOR WILKE: THAT the August Public Works Operations Update Report be accepted as information and filed.

CARRIED UNANIMOUSLY

344/2020 ROAD STABILIZATION PROJECT

COUNCILLOR CRASSWELLER: THAT Council approves Botkin Construction Ltd. for a pilot project to provide and install a road stabilization product to Culver Avenue and Gottselig Road for the total price of \$85,000 plus applicable tax.

CARRIED UNANIMOUSLY

345/2020 PLANNING AND DEVELOPMENT UPDATE

COUNCILLOR OAKLEY-PAUL: THAT the Planning and Development Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

346/2020 SEPTEMBER 2020 UPDATE – ADMINISTRATION & FINANCE

COUNCILLOR OAKLEY-PAUL: THAT the September 2020 Administration & Finance Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

347/2020 2019 DRAFT AUDITED FINANCIAL STATEMENTS

COUNCILLOR CRASSWELLER: THAT the RM of Sherwood No. 159 approve the 2019 audited financial statements as prepared by Dudley & Co. LLP.

CARRIED UNANIMOUSLY

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348/2020 RESOLUTION NO. 070/2020

COUNCILLOR WILKE: THAT resolution no. 70/2020 a resolution appointing Erin Halliday as the Voting Delegate at the April 8th, 2020 SAMA Annual Meeting be rescinded; in order to perfect the resolution and reflected the amended meeting date.

CARRIED UNANIMOUSLY

349/2020 RESCHEDULED 2020 SAMA ANNUAL MEETING

COUNCILLOR CRASSWELLER: THAT Erin Halliday, Director of Finance attend the Saskatchewan Assessment Management Agency (SAMA) 2020 Annual Meeting being held virtually on October 22, 2020; and,

THAT the Rural Municipality of Sherwood No. 159 appoint Erin Halliday, Director of Finance as the Voting Delegate at the Saskatchewan Assessment Management Agency (SAMA) 2020 Annual Meeting.

CARRIED UNANIMOUSLY

350/2020 FIRE DISPATCH INVOICE 2020-00072

COUNCILLOR OAKLEY-PAUL: THAT in accordance with Bylaw No. 12/17 the costs relating to the fire at Blk F Plan 102012499 (PT NE-24-18-20-W2) shall be charged directly to the person(s) who receive the services.

CARRIED UNANIMOUSLY

351/2020 UPDATED PURCHASING AND DELEGATION OF AUTHORITIES POLICY

COUNCILLOR OAKLEY-PAUL: THAT the Updated Purchasing and Delegation of Authorities Policy report be accepted as information and filed.

CARRIED UNANIMOUSLY

352/2020 TAX INCENTIVE APPLICATION 19-012

COUNCILLOR CRASSWELLER: THAT the tax incentive application no. 19-012 for PT SW 16-18-19-W2, Parcel A, Plan 102286065, 900 Inland Drive be tabled for further discussion with Varsteel.

CARRIED UNANIMOUSLY

353/2020 RM PERMISSION TRANSPORT CANADA – STARS AIR AMBULANCE

COUNCILLOR CRASSWELLER: THAT the RM of Sherwood No. 159 approve the landing of the STARS helicopter for the Night with Stars Canada on Saturday, October 3rd at the Turvey Centre.

CARRIED UNANIMOUSLY

354/2020 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. STARS – Thank You!
2. August 5, 2020 – Saskatchewan 4-H Foundation – Thank you
3. Rural Municipal Administrators' Association of Saskatchewan – 2022 Annual Convention
4. SARM 2021 Digital Annual Convention
5. Prairie Central District for Sport, Culture and Recreation September 1, 2020 E-News Update

CARRIED UNANIMOUSLY

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Reeve Poissant declared a personal conflict of interest due to ongoing legal proceedings/Court of Queen's Bench Retrial of a member also included in this matter before Council and departed Council Chambers at 7:06 p.m.

355/2020 ACTING REEVE

COUNCILLOR CRASSWELLER: THAT Councillor Grant Paul be appointed as acting Reeve.

CARRIED UNANIMOUSLY

Councillor Paul assumed the Chair at 7:07 p.m.

356a/2020 CLOSED SESSION

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 7:07 p.m.

CARRIED UNANIMOUSLY

356b/2020 RECONVENE

COUNCILLOR WILKE: THAT this meeting go into regular session at 8:11 p.m.

CARRIED UNANIMOUSLY

357/2020 RM LEGAL MATTER

COUNCILLOR WILKE: **WHEREAS** Mr. Stooshinoff legal representative on behalf of the RM of Sherwood addressed Council in camera regarding a legal matter under consideration;

WHEREAS a confidential recommendation was made and approved

BE IT RESOLVED Council accepts Mr. Stooshinoff's confidential recommendation as presented.

CARRIED UNANIMOUSLY

358/2020 RECESS

COUNCILLOR WILKE: THAT this meeting recess at 8:14 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 8:21 p.m.

Reeve Poissant assumed the Chair at 8:24 p.m.

RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 8:24 p.m.

359/2020 CLOSED SESSION

COUNCILLOR WILKE: THAT this meeting go into closed session at 8:24 p.m.

CARRIED UNANIMOUSLY

360/2020 RECONVENE

COUNCILLOR CRASSWELLER: THAT this meeting go into regular session at 9:03 p.m.

CARRIED UNANIMOUSLY

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361/2020 WATER RATES & CHARGES

COUNCILLOR WILKE: THAT the following rates and charges for 2021 and 2022 set out below be updated by bylaw and presented to Council for three readings:

Monthly Infrastructure Development Fees: Charges for each meter connected to the RM's system:

Rate Change	2021-2022 Rate
+ \$5.40	\$78.00 monthly

Monthly Potable Service Charges: Charges for each meter connected to the RM's System:

Meter Size		Rate Change	2021-2022 Monthly Service Charge
16mm	5/8"	\$9.20+	\$109.00
19mm	3/4"	\$12.27+	\$145.33
25mm	1"	\$14.07+	\$166.75
40mm	1 1/2"	\$20.66+	\$244.78
50mm	2"	\$27.16+	\$321.78
75mm	3"	\$43.33+	\$513.33
100mm	4"	\$58.08+	\$688.08

Potable Water Volumetric Charge: Consumption charges for each cubic meter as measured by the water meter

	Year	Rate Change	New Rate
Consumption in m ³	2021	\$1.01	\$9.50
	2022	\$0.75	\$10.25

CARRIED UNANIMOUSLY

362/2020 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:04 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator