

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 21, 2022

**PRESENT:** Susan Oakley-Paul, Reeve  
Brad Crassweller, Councillor Division 1  
Trent Reiger, Councillor Division 2  
John Wilke, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5

**ABSENT:** Grant Paul, Councillor Division 6

**STAFF:** Brad Wiebe, Chief Administrative Officer  
Barry Wiebe, Manager of Public Works & Infrastructure  
Angela Bottcher, Manager of Policy & Human Resources  
Christine Trithardt, Manager of Administration  
Luke Brossart, Municipal Planner

**Call to Order**

Reeve Oakley-Paul called the meeting to order at 5:31 p.m.

**Resolution  
No.**  
2022/0248

**Approval of Agenda**

**Moved by:** Councillor Husum

THAT the agenda be adopted as amended.

Remove 4.1 Delegation - Wade Probe; and,  
Move 8.2.4 DP 22-040: Discretionary Use Application for an Animal  
Kennel/Shelter at Blk/Par A Plan 102073339 Ext 0 within SW 03-16-20-  
W2M to 4.1

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0249

**DP 22-040: Discretionary Use Application for an Animal  
Kennel/Shelter at Blk/Par A Plan 102073339 Ext 0 within SW 03-  
16-20-W2M**

**Moved by:** Councillor Wilke

THAT Discretionary Use DP-22-040 for an Animal Kennel/Shelter at Blk/Par  
A- Plan 102073339 Ext 0 within SW 03-16-20 W2M be **TABLED** until the  
October 19, 2022 regular meeting of Council.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022-0250

**Recess**

**Moved by:** Councillor Culbert

THAT this meeting go into recess at 6:15 p.m.

**CARRIED UNANIMOUSLY**

**Reconvene**

**Moved by: Reeve Oakley-Paul**

THAT this meeting reconvene into regular session at 6:30 p.m.

**Resolution  
No.**  
2022/0251

**August 10, 2022 Special Council Meeting Minutes**

**Moved by:** Councillor Reiger

THAT the August 10, 2022 Special Council Meeting minutes be approved as  
presented.

**CARRIED**

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 21, 2022

**Resolution No.** 2022/0252      **August 10, 2022 Regular Council Meeting Minutes**  
**Moved by:** Councillor Husum  
THAT the August 10, 2022 Regular Council Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0253      **Administration & Finance Update & Monthly Financial Reports**  
**Moved by:** Councillor Husum  
THAT the Monthly Financial Reports for August 31, 2022 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0254      **Monthly Reserve Fund Summary**  
**Moved by:** Councillor Culbert  
THAT the Monthly Reserve Fund Summary for August 31, 2022 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0255      **List of Accounts for Review**  
**Moved by:** Councillor Reiger  
THAT cheque numbers 20437 to 20470 totaling \$74,308.88 for August 2022, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,  
  
THAT the Payroll and Electronic Funds Transfers for August 2022 totaling \$4,956,361.91 be ratified.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0256      **Public Works Operations and Projects Update - September**  
**Moved by:** Councillor Culbert  
THAT the September 2022 Public Works Operations and Projects Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0257      **Armour Road Crossing Repair**  
**Moved by:** Councillor Reiger  
THAT the Armour Road Crossing Repair report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0258      **Professional Building Inspections Certificate of Appointment Addendum**  
**Moved by:** Councillor Crassweller  
THAT in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Sherwood No. 159 hereby resolves to issue a Certificate of Appointment for Josh Nitz, a Licensed Building Official, T-Class 1 inspector; who is a resident of the Province of Saskatchewan.

**CARRIED UNANIMOUSLY**

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 21, 2022

- Resolution No.** 2022/0259 **SU 22-010 Surface Parcel Subdivision to consolidate land from a source quarter section at NE 22-18-19-W2M**  
**Moved by:** Councillor Husum
- THAT proposed subdivision application SU 22-010 (Community Planning File 000341-2022), which intends to subdivide .176ha (0.435ac) from a source quarter section located at NE 22-18-19-W2M, and consolidate into Blk/Par A – Plan 59R08561 Ext 0, be recommended for approval by Community Planning only if the following conditions are met:
1. 5 metre (16.4 ft) width of Road widening to be dedicated by plan of survey along the frontage of Range Road 2192 for the proposed parcel and the source quarter section.
  2. The proposed parcel shall be increased in size to the minimum requirement of 2ha in order to accommodate the residential land use in addition to the proposed land use of Cannabis Producing Facility.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0260 **SU 22-009 Surface Parcel Subdivision to remove parcel ties from a source quarter section located at NW 36-18-21-W2M**  
**Moved by:** Councillor Husum
- THAT proposed subdivision application SU 22-009 (Community Planning File 000313-2022), which intends to subdivide one 5.242ha (12.95ac) parcel by tie removal (LSD 13-36-18-21-2 Ext 32) from a source quarter section located at NW 36-18-21-W2M be recommended for approval by Community Planning.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0261 **Consolidation and Road Closure of a portion of RR2194 west of Sec. 8-18-19-W2M and East of Sec. 9-18-19-W2M**  
**Moved by:** Councillor Culbert
- THAT Bylaw No. 08/22 - A Bylaw to Provide for the Closing and Selling of a Municipal Road, be read a first time.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0262 **2022 SARM Midterm Convention**  
**Moved by:** Councillor Crassweller
- THAT the Chief Administrative Officer, Managers and any Member of Council that are interested, attend the Saskatchewan Association of Rural Municipalities (SARM) 2022 Midterm Convention in Saskatoon, SK November 16th & 17th 2022; and,
- THAT Reeve Oakley-Paul and Councillor Husum be appointed Voting Delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2022 Midterm Convention.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0263 **Division Boundary Review Policy**  
**Moved by:** Councillor Husum
- THAT the 2022-05 Division Boundary Review Policy be approved.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0264 **Communications**  
**Moved by:** Councillor Husum
- THAT the following correspondence be accepted as information and filed:
1. White Butte RCMP Stats - May.2022
  2. White Butte RCMP Stats - June.2022
  3. White Butte RCMP Stats - July.2022
  4. Notice of Hudson Bay Route Association and Annual General Meeting
  5. A Message from President Ray Orb - James Smith Cree Nation and Rural Crime
- CARRIED UNANIMOUSLY**

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 21, 2022

- Resolution No.** 2022/0265      **Closed Session (Pursuant to LAFOIP)**  
**Moved by:** Councillor Husum  
THAT this meeting go into closed session at 8:49 p.m.  
**CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0266      **Reconvene**  
**Moved by:** Councillor Husum  
THAT this meeting reconvene into regular session at 10:00 p.m.  
**CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0267      **Meeting Extension**  
**Moved by:** Councillor Husum  
THAT this meeting be extended until business is completed.  
**CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0268      **Closed Session**  
**Moved by:** Councillor Reiger  
THAT this meeting go into closed session at 10:01 p.m.  
**CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0269      **Reconvene**  
**Moved by:** Councillor Culbert  
THAT this meeting reconvene into regular session at 10:06 p.m.  
**CARRIED**
- Resolution No.** 2022/0270      **Adjournment**  
**Moved by:** Councillor Crassweller  
THAT this meeting be adjourned at 10:06 p.m.  
**CARRIED UNANIMOUSLY**

---

Reeve

---

Administrator