

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, September 12, 2018

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Vacant, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Garret Halbgewachs, Manager of Public Works
Adam Toth, Manager of Planning & Development
Susan Stevenson, Development Officer
Christine Trithardt, Assistant Administrator

ORDER: Reeve Poissant called the meeting to order at 5:33 p.m.

298/2018 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

299/2018 AUGUST 8, 2018 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the August 8, 2018 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

300/2018 AUGUST 8, 2018 PUBLIC HEARING MEETING MINUTES

COUNCILLOR PAUL: THAT the August 8, 2018 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

301/2018 JULY 2018 BANK RECONCILIATION

COUNCILLOR WILKE: THAT the Bank Reconciliation for the month of July 2018, be accepted as presented.

CARRIED UNANIMOUSLY

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302/2018 AUGUST 2018 BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of August 2018, be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Culbert entered Council Chambers at 5:37 p.m.

303/2018 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR HUSUM: THAT cheque numbers 16538 to 16637 totaling \$422,364.18 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$178,195.57 be ratified.

CARRIED UNANIMOUSLY

304/2018 PUBLIC WORKS MONTHLY REPORT – AUGUST

COUNCILLOR WILKE: THAT the August Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

305/2018 MONTHLY FINANCIAL REPORTS

COUNCILLOR HUSUM: THAT the Monthly Financial Reports for the period ending August 31, 2018, attached to and forming a part of these minutes, be accepted as information and filed.

CARRIED UNANIMOUSLY

306/2018 SHERWOOD INDUSTRIAL PARK POTABLE WATER PROGRAM (SIP PWP)

COUNCILLOR HUSUM: THAT the Sherwood Industrial Park Potable Water Program (SIP PWP) report be accepted as information and filed.

CARRIED UNANIMOUSLY

307/2018 WEED INSPECTORS REPORT

COUNCILLOR WILKE: THAT the Weed Inspectors Report be accepted as information and filed.

CARRIED UNANIMOUSLY

Councillor Crassweller entered Council Chambers at 5:50 p.m.

308/2018 INTERIM REPORT ON RANGE ROAD 2214

COUNCILLOR WILKE: THAT the Interim Report on Range Road 2214 be accepted as information and filed.

CARRIED UNANIMOUSLY

309/2018 S.I.P. DISTRIBUTION SYSTEM EXPANSION PHASES 4, 5 & 7

COUNCILLOR CULBERT: THAT Phases 4, 5 & 7 Water Line Distribution Expansion project be awarded to Wappel Construction with a tender price of \$2,563,673.00 excluding GST and PST.

CARRIED UNANIMOUSLY

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Reeve Poissant declared a personal conflict of interest due to his parent's land being rezoned in the new Zoning Bylaw and departed Council Chambers at 5:56 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 5:56 p.m.

Deputy Reeve Husum assumed the Chair at 5:56 p.m.

310/2018 ALTERATIONS TO ZONING BYLAW (BYLAW 18/17)

COUNCILLOR CULBERT: THAT Bylaw No. 18/17, The RM of Sherwood Zoning Bylaw be altered to include the following changes:

1. Blk/Par B-Plan101363408 Ext 55 is zoned Light Industrial District (I1)
2. Blk/Par U-Plan 101915333 Ext 5 is zoned Industrial Storage District (IS)
3. Blk/Par B-Plan 00RA13665 Ext 4 is zoned Industrial Storage District (IS)
4. Blk/Par K-Plan 101357827 Ext 42 is zoned Commercial/Mixed-Use District (CM)
5. Under section 6.3.3 a), change minimum site area of '20 ha' to 'The site size of each site within this district and listed as follows:
 - Blk/Par C-Plan 64R16858 Ext 1 – 7.015 ha (17.33 acres)
 - Blk/Par A-Plan 101401669 Ext 46 – 2.106 ha (5.2 acres)
 - Blk/Par A-Plan 59R12599 Ext 1 – 1.199 ha (2.96 acres)
 - Blk/Par B-Plan 59R12599 Ext 1 – 1.212 ha (3 acres)
 - Blk/Par A-Plan 69R17655 Ext 1 and Ext 2 – 20.072 ha (49.6 acres)
 - Blk/Par B2-Plan 83R09290 Ext 0 – 0.717 ha (1.77 acres)
 - Blk/Par B-Plan 69R17655 Ext 1 – 15.034 ha (37.15 acres)
 - Blk/Par F-Plan 102012916 Ext 0 – 4.047 ha (10 acres)
 - Blk/Par C-Plan 69R17655 Ext 2 – 12.128 ha (29.97 acres)
 - Blk/Par D-Plan 69R17655 Ext 1 – 16.159 ha (39.93 acres)'
6. Add vehicular sales, services, rentals, or repairs as a permitted use in the Commercial/Mixed-Use District (CM)
7. Add vehicular sales, services, rentals, or repairs as a permitted use in the Medium and Heavy Industrial District (I2)
8. Add vehicular sales, services, rentals, or repairs as a discretionary use in the Light Industrial District (I1).
9. Add mobile home sales, trailer or rec vehicle sales, services, rentals, or repairs as a permitted use in the Medium and Heavy Industrial District (I2)
10. Add mobile home sales, trailer or rec vehicle sales, services, rentals, or repairs as a permitted use in the Commercial/Mixed-Use District (CM)
11. Add display and sales of prefabricated or prepackaged homes as a permitted use in the Medium and Heavy Industrial District (I2)
12. Add display and sales of prefabricated or prepackaged homes as a permitted use in the Commercial/Mixed-Use District (CM)
13. Add home improvement centres as a permitted use in the Medium and Heavy Industrial District (I2)
14. Add home improvement centres as a permitted use in the Commercial/Mixed-Use District (CM)
15. Add auctioneering establishments as a discretionary use in the Medium and Heavy Industrial District (I2)
16. Add industrial laboratories as a discretionary use in the Medium and Heavy Industrial District (I2)
17. Add general processing operations as a discretionary use in the Medium and Heavy Industrial District (I2)
18. Add vocational schools as a discretionary use in the Medium and Heavy Industrial District (I2)
19. Add truck depot as a discretionary use in the Medium and Heavy Industrial District (I2)
20. Add licensed medical marijuana facility as a discretionary use in the Medium and Heavy Industrial District (I2)
21. Move Agricultural product processing from a permitted use to a discretionary use in the Medium and Heavy Industrial District (I2) and Light Industrial District (I1)

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Reeve Poissant entered Council Chambers at 6:04 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant 6:05 p.m.

Reeve Poissant assumed the Chair at 6:05 p.m.

311/2018 2018 LIST OF LANDS WITH ARREARS

COUNCILLOR CULBERT: THAT the 2018 List of Lands in Arrears, which excludes any lands with arrears that are less than half of the previous year's levy, attached and forming part of these minutes, be accepted as presented; and

THAT the 2018 Tax Enforcement List be published in one edition of the Regina Leader Post; and

FURTHERMORE, THAT a tax lien be registered against any land on the 2018 Tax Enforcement List still having taxes in arrears sixty (60) clear days after the publication of the Tax Enforcement List in the Regina Leader Post.

CARRIED UNANIMOUSLY

312/2018 ABATEMENT OF EDUCATION PROPERTY TAX ON TAX ROLL NO. 437 000

COUNCILLOR CRASSWELLER: THAT an abatement of the Education Property Tax in the amount of \$316.89 be granted to the owner of NE 22-16-21 W2 acknowledging that the limits and principles in *The Education Property Tax Regulations* have been met.

CARRIED UNANIMOUSLY

313/2018 PROPERTY TAX ABATEMENTS – PARKER INDUSTRIAL

COUNCILLOR CULBERT: WHEREAS SAMA recommended a reduction to the assessment on the following lots in September 2017 due to the area encumbered by drainage easements resulting in a development area smaller than the minimum size required by the municipal zoning,

AND WHEREAS the assessment reduction was not applied to the roll in 2018,

THEREFORE, Council approves the following tax abatements based on the applicable assessment adjustments:

Roll No.	Civic Address	Assessment Adjustment	Municipal Tax Abatement	School Tax Abatement	Total Tax Abatement
4065	165 Husum Road	-56,900	-\$254.00	-\$356.76	-\$610.76
4066	161 Husum Road	-53,000	-\$236.59	-\$332.31	-\$568.90
4067	157 Husum Road	-46,600	-\$208.02	-\$292.18	-\$500.20
4068	153 Husum Road	-24,300	-\$108.48	-\$152.36	-\$260.84
4069	149 Husum Road	-17,500	-\$78.12	-\$109.73	-\$187.85
4070	145 Husum Road	-29,000	-\$129.46	-\$181.83	-\$311.29
4071	141 Husum Road	-28,700	-\$128.12	-\$179.95	-\$308.07
4115	204 Hellen Drive	-34,000	-\$151.78	-\$213.18	-\$364.96
4196	202 Adolph Drive	-41,900	-\$187.04	-\$262.71	-\$449.75
Total		-331,900	-\$1,481.60	-\$2,081.01	-\$3,562.61

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314/2018 **OCTOBER 10, 2018 REGULAR COUNCIL MEETING**

COUNCILLOR HUSUM: THAT the October 10th, 2018 Regular Council Meeting be rescheduled to Wednesday, October 17th, 2018.

CARRIED UNANIMOUSLY

Councillor Crassweller departed Council Chambers at 6:37 p.m.

Councillor Crassweller entered Council Chambers at 6:38 p.m.

Councillor Crassweller departed Council Chambers at 6:39 p.m.

Councillor Crassweller entered Council Chambers at 6:39 p.m.

315/2018 **RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 6:52 p.m.

CARRIED UNANIMOUSLY

RECONVENE

Reeve Poissant reconvened the meeting into regular session at 7:13 p.m.

316/2018 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 7:13 p.m.

CARRIED UNANIMOUSLY

317/2018 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:38 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant declared a conflict of interest because the matter under discussion involves criminal proceedings for which he is a witness respecting a former member of Council and departed Council Chambers at 8:38 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 8:38 p.m.

Deputy Reeve Husum assumed the Chair at 8:38 p.m.

318/2018 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 8:39 p.m.

CARRIED UNANIMOUSLY

319/2018 **RECONVENE**

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at 8:40 p.m.

CARRIED UNANIMOUSLY

Councillor Culbert declared a conflict of interest as the subject of discussion may relate to a private interest and departed Council Chambers at 8:41 p.m.

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320/2018 **CLOSED SESSION**

COUNCILLOR WILKE: THAT this meeting go into closed session at 8:41 p.m.

CARRIED UNANIMOUSLY

321/2018 **RECONVENE**

COUNCILLOR PAUL: THAT this meeting reconvene into regular session at 9:38 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 9:38 p.m.

Councillor Culbert entered Council Chambers at 9:38 p.m.

322/2018 **CLOSED SESSION**

COUNCILLOR HUSUM: THAT this meeting go into closed session at 9:39 p.m.

CARRIED UNANIMOUSLY

323/2018 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 10:00 p.m.

CARRIED UNANIMOUSLY

324/2018 **MEETING EXTENSION**

COUNCILLOR CULBERT: THAT this meeting be extended by 15 minutes to 10:15 p.m.

CARRIED

325/2018 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 10:02 p.m.

CARRIED UNANIMOUSLY

326/2018 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 10:13 p.m.

CARRIED UNANIMOUSLY

327/2018 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:13 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator