

**MINUTES OF THE REGULAR MEETING OF THE RURAL MUNICIPALITY
OF SHERWOOD NO. 159 HELD IN THE COUNCIL CHAMBERS AT 1840
CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, September 12, 2012**

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Corey Wilton, Councillor Division 4
David Wellings, Councillor Division 5
Barry Jijian, Councillor Division 6

ABSENT:

STAFF: Rachel Kunz, Administrator
Lorna Hillier, Administrative Assistant
Rod Benroth, Manager of Engineering Operations
Adam Toth, Municipal Planner

ORDER: Reeve Kevin Eberle called the meeting to order at 6:34 p.m.

491/12 AGENDA

COUNCILLOR REPETSKI: THAT the agenda be adopted with the following Amendments:

Add Agenda Item 3.b-Glenn Lipsett
Add Agenda Item 5.a-Revised Bank Reconciliation for the month of July, 2012
Move Agenda Item 5.a to 5.b-Bank Reconciliation for the month of August, 2012
Remove Agenda Item 5.b-Statement of Financial Activities for period ending August 31, 2012
Remove Agenda Item 5.d-Budgetary Control Report
Add Agenda Item 7.b.ix-OCP & Zoning Bylaw
Add Agenda Item 7.c.xv-Director of Planning
Add Agenda Item 7.c.xvi-Hill+Knowlton Agreement

CARRIED UNANIMOUSLY

Councillor Dale Heenan entered Chambers at 6:36 p.m.

Councillor Dave Wellings left Chambers at 6:36 p.m.

DBR Developments Ltd. Representative, Mr. Brian Davies entered Chambers at 6:34 p.m.

Mr. Davies met with Council to discuss the proposed Industrial development for DBR Developments Ltd. On Pt-SE-18-18-19-W2

DBR Developments Ltd. Representative, Mr. Brian Davies left Chambers at 6:56 p.m.

Councillor Dave Wellings re-entered Chambers at 6:41 p.m.

Glenn Lipsett representative, Ms. Zoe Lipsett entered Chambers at 6:34 p.m.

Ms.Lipsett met with Council to discuss the proposed Industrial development for 101196187 Saskatchewan Ltd. On Pt-SW-18-18-19-W2, LSD 2

Glenn Lipsett representative, Ms. Zoe Lipsett left Chambers at 6:56 p.m.

491/12 DBR DEVELOPMENTS LTD LAND DEVELOPMENT DELEGATION

COUNCILLOR HEENAN: THAT DBR Developments Ltd. representative, Mr. Brian Davies's verbal presentation with respect to the development and rezoning of 120 acres on Pt-SE-18-18-19-W2, be accepted as presented.

CARRIED UNANIMOUSLY

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492/12 GLENN LIPSETT LAND DEVELOPMENT DELEGATION

COUNCILLOR HEENAN: THAT Zoe Lipsett's verbal presentation with respect to the proposed Industrial development on Pt-SE-18-18-19-W2, LSD 2, by 101196187 Saskatchewan Ltd., be accepted as presented. CARRIED UNANIMOUSLY

493/12 REGULAR MEETING MINUTES

COUNCILLOR WELLINGS: THAT the minutes of the August 8, 2012 Regular Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

494/12 August 17, 2012 SPECIAL MEETING MINUTES

COUNCILLOR JIJIAN: THAT the minutes of the August 17, 2012 Special Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

495/12 AUGUST 30, 2012 SPECIAL MEETING MINUTES

COUNCILLOR WILTON: THAT the minutes of the August 30, 2012 Special Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

496/12 REVISED BANK RECONCILIATION

COUNCILLOR PROBE: THAT the Revised Bank Reconciliation for the Month of July, 2012, attached and forming a part of these minutes, be accepted as presented. CARRIED UNANIMOUSLY

497/12 BANK RECONCILIATION

COUNCILLOR PROBE: THAT the Bank Reconciliation for the Month of August, 2012, attached and forming a part of these minutes, be accepted as presented. CARRIED UNANIMOUSLY

498/12 FINANCIAL STATEMENT

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending August 31, 2012, attached and forming a part of these minutes, be accepted as presented. CARRIED UNANIMOUSLY

499/12 ACCOUNTS

COUNCILLOR REPETSKI: THAT Cheque Numbers 9090 to 9130 totaling \$5,117,104.57, and Cheque Numbers 9131 to 9176, totaling \$356,219.79, attached and forming a part of these minutes, Payroll Deposits totaling \$49,574.61, and Utility Direct Payments totaling \$26,730.48 for the month of August, 2012, be approved for payment. CARRIED UNANIMOUSLY

500/12 MANAGER OF ENGINEERING OPERATIONS REPORT

COUNCILLOR WELLINGS: THAT Manager of Engineering Operations Rod Benroth's September, 2012 written report, be accepted as information and filed. CARRIED UNANIMOUSLY

501/12 EZ MUV PACKER

COUNCILLOR HEENAN: THAT the purchase of a EZ Muv Packer be included in the 2013 Capital Budget
AND THAT Manager of Engineering Services, Rod Benroth prepare a report showing a cost comparison for grass cutting by Tender versus in house, including capital and maintenance costs. CARRIED UNANIMOUSLY

502/12 FUEL TENDER

COUNCILLOR PROBE: THAT Manager of Engineering Operations, Rod Benroth prepare an Invitation to Tender for the 2013 supply of bulk diesel fuel to the R.M. of Sherwood No. 159. CARRIED UNANIMOUSLY

503/12 PEDESTRIAN CROSSING AT EVRAZ-ARMOUR ROAD

COUNCILLOR WILTON: THAT Manager of Engineering Operations, Rod Benroth work with EVRAZ to explore options other than rumble strips or speed bumps, for a pedestrian crossing on Armour Road. CARRIED UNANIMOUSLY

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504/12 INLAND DRIVE SUBDIVISION-LOT ACCESS

COUNCILLOR REPETSKI: THAT Manager of Engineering Services, Rod Benroth investigate the implementation of a per lot access fee for cost recovery from existing businesses, regarding the incorporation of turning lanes on Inland Drive.
AND FURTHERMORE THAT a portion of this additional Capital Cost be charged to all future developments through their servicing agreements.

CARRIED UNANIMOUSLY

505/12 PLANNING REPORT

COUNCILLOR WILTON: THAT Municipal Planner, Adam Toth's September, 2012 written report, be accepted as information and filed.

CARRIED UNANIMOUSLY

506/12 ADVANCED DOOR REZONING-NW-24-17-19-W2, PARCEL J

COUNCILLOR WILTON: THAT Municipal Planner, Adam Toth move forward with the rezoning process for Advanced Door (SLATER Holdings), from Agricultural to Industrial on Pt-NW-24-17-19-W2, Parcel J, Plan 84R63614, to accommodate the sale of doors for homes.

CARRIED UNANIMOUSLY

**507/12 WRIGHT ACCESSORY DWELLING-Pt-SE-6-17-20-W2, PARCEL A
-DU 12-06 APPLICATION DECISION TABLED**

COUNCILLOR REPETSKI: THAT the decision regarding DU 12-06 application for an accessory dwelling to an existing dog kennel for Jennifer Wright on Pt-SE-6-17-20-W2, Parcel A, be tabled to allow Municipal Planner, Adam Toth to bring additional information back to Council.

CARRIED UNANIMOUSLY

508/12 PRAIRIE ARCTIC REGIONAL COUNCIL-VOCATIONAL SCHOOL IN SIP

COUNCILLOR WILTON: THAT Municipal Planner, Adam Toth move forward with the Zoning Bylaw amendment for Pt-SW-18-18-19-W2, Lot 1, Block G, Plan 00RA11614(1) in the Sherwood Industrial Park, to allow for a Vocational School to provide training and introductory experience in skilled trades, in the Industrial zone.

CARRIED UNANIMOUSLY

509/12 ILTA GRAIN REZONING-S-1/2-15-17-21-W2

COUNCILLOR JIJIAN: THAT Municipal Planner, Adam Toth work with ILTA Grain to resubmit the Discretionary Use application for a Seed Cleaning Plant on S-1/2-15-17-21-W2.

CARRIED UNANIMOUSLY

**510/12 TIL PROPERTIES REZONING-PT-NW-36-16-20-W2, PARCEL H, PLAN
FK5302**

COUNCILLOR PROBE: THAT Municipal Planner, Adam Toth move forward with the zoning bylaw text amendment and rezoning process for TIL Properties to accommodate a variety of commercial, retail, business office and personal services to serve the community, on Pt-NW-36-16-20-W2, Parcel H, Plan FK5302, Ext 323.

CARRIED UNANIMOUSLY

Councillor Dave Wellings declared pecuniary interest and left Chambers at 7:06 p.m.

511/12 TABLE DBR DEVELOPMENTS REZONING-PT-SE-18-18-19-W2

COUNCILLOR PROBE: THAT the rezoning application for DBR Developments on Pt-SE-18-18-19-W2, be tabled to allow Administration to meet with the Developer on Friday, September 14, 2012, with a Special meeting to be called at the earliest convenience.

CARRIED UNANIMOUSLY

Councillor Dave Welling re-entered Chambers at 7:09 p.m.

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512/12 HUBICK REZONING-PT-NE-24-18-20-W2, PARCEL G

COUNCILLOR JIJIAN: THAT Municipal Planner, Adam Toth move forward with the rezoning process from Agricultural to Industrial for Garry Hubick, on Pt-NE-24-18-20-W2, of residual Parcel D, to accommodate the truss manufacturing plant on this parcel and the subdivision of proposed Parcel G. CARRIED UNANIMOUSLY

513/12 OCP AND ZONING BYLAWS

COUNCILLOR JIJIAN: WHEREAS the R.M. of Sherwood No. 159 has passed motion number 397/12 for Minor Changes to Bylaw No. 06/11, the R.M. of Sherwood No. 159 Official Community Plan, on Tuesday July 31, 2012, requesting that the Minister of Government Relations waive the advertising requirements for minor changes to the Official Community Plan; and

WHEREAS the R.M. of Sherwood No. 159 passed motion number 401/12, for Minor Changes to Bylaw No.07/11, the R.M. of Sherwood No. 159 Zoning Bylaw, on Tuesday July 31, 2012, requesting that the Minister of Government Relations waive the advertising requirements for minor changes to the Zoning Bylaw; and

WHEREAS the changes mentioned above have been incorporated into the Bylaws that will be submitted to the Minister of Government Relations for approval; and

WHEREAS it has been noted that additional minor changes to both bylaws are recommended;

BE IT RESOLVED THAT the R.M. of Sherwood No. 159 amend Bylaw No. 06/11 with the changes described in Schedule A, attached and forming part of these minutes; and

THAT the R.M. of Sherwood No. 159 amend Bylaw No. 07/11 with the changes described in Schedule B, attached and forming part of these minutes; and

THAT the R.M. of Sherwood No. 159 apply to the Minister of Government Relations to dispense with the advertising requirements of *The Planning and Development Act 2007* under subsections 211(2) for changes to Bylaw No. 06/11 and No. Bylaw 07/11; and

THAT these changes be incorporated into new documents in conjunction with any additional changes subsequent to review by the Ministry of Government Relations.

CARRIED UNANIMOUSLY

514/12 RECESS

COUNCILLOR REPETSKI: THAT this meeting recess at 7:17 p.m.

CARRIED UNANIMOUSLY

515/12 RECONVENE

COUNCILLOR HEENAN: THAT this meeting reconvene at 7:33 p.m.

CARRIED UNANIMOUSLY

516/12 ADMINISTRATOR REPORT

COUNCILLOR WILTON: THAT Administrator Rachel Kunz's September, 2012 written report be accepted as information and filed. CARRIED UNANIMOUSLY

517/12 MONTHLY ACTIONS TAKEN SPREADHSEET

COUNCILLOR PROBE: THAT Administrator Rachel Kunz's Monthly Action Spreadsheet as of August 30, 2012, be accepted as information and filed.

CARRIED UNANIMOUSLY

518/12 ROADWAY IMPROVEMENT AGREEMENT-ALLIANCE PULSE

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PROCESSORS

COUNCILLOR REPETSKI: THAT Administrator, Rachel Kunz verify the facts and contents of the Roadway Improvement Agreement with Alliance Pulse Processors, to be sure all are true and accurate

AND FURTHERMORE THAT once proven, Administrator, Rachel Kunz be authorized to sign the agreement on behalf of the R.M. of Sherwood No. 159.

CARRIED UNANIMOUSLY

519/12 REQUEST TO OCCUPY PEDERSON STREET-WAYNE LORCH

COUNCILLOR PROBE: THAT R.M. of Sherwood No. 159 Solicitor, Dan Kwochka, be authorized to draft a one year agreement, to be reviewed annually with no reimbursement for improvements and a 60 day notice clause to vacate, between the R.M. of Sherwood No. 159 and P.W. Lorch and Associates, granting P.W. Lorch and Associates permission to occupy a part of Pederson Street for the purpose of storage with the conditions hereby attached;

AND THAT the drafted agreement be presented to Council for ratification.

CARRIED UNANIMOUSLY

520/12 CANCELLATION OF 2011 TAXES AND FEES-JAMES RIPPLINGER

COUNCILLOR REPETSKI: THAT the 2011 Municipal and School taxes in arrears and costs in the amount of \$122.36, on PT-NE-02-17-19-W2, Roll No. 516 000, for James Ripplinger, be cancelled.

CARRIED UNANIMOUSLY

Councillor Dave Wellings declared pecuniary interest and left Chambers at 7:37 p.m.

521/12 REQUEST TO ABATE PROPERTY TAXES

COUNCILLOR WILTON: THAT the request for cancellation of a portion of the 2012 taxes on Pt-SW-10-18-19-W2, Roll No. 1155 000, for Clara Joyce Wellings, be denied.

CARRIED UNANIMOUSLY

Councillor Dave Wellings re-entered Chambers at 7:38 p.m.

522/12 CORRESPONDENCE-ZINKHAN REZONING APPLICATION

COUNCILLOR PROBE: THAT the rezoning application for Tim Zinkhan on Pt-NE & NW-23-17-19-W2, be tabled to allow Administrator, Rachel Kunz to bring more information back to Council.

CARRIED UNANIMOUSLY

523/12 SCHOOL TAXES-BETTY LOU SANDO

COUNCILLOR REPETSKI: THAT the written correspondence from Mrs. Betty-Lou Sando, with respect to School taxes, be received as information and filed
AND FURTHERMORE THAT Administrator, Rachel Kunz and Councillor Tim Probe work out details to inform all ratepayers in City View Estates with a letter explaining how they will be taxed.

CARRIED UNANIMOUSLY

MUNICIPAL WEED INSPECTOR

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 take the necessary steps to obtain a qualified Weed Inspector to enforce the Weed Control Act throughout the R.M. of Sherwood No. 159.

AMENDMENT

COUNCILLOR WILTON: THAT the motion be amended by adding that Administrator, Rachel Kunz collaborate with other jurisdictions to jointly obtain a qualified Weed Inspector.

FOR: Eberle, Repetski, Probe, Wilton, Wellings, Jijian

AGAINST: Heenan

524/12 MUNICIPAL WEED INSPECTOR

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 take the necessary steps to obtain a qualified Weed Inspector to enforce the Weed Control Act throughout the R.M. of Sherwood No. 159

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AND FURTHERMORE THAT Administrator, Rachel Kunz collaborate with other jurisdictions to jointly obtain a qualified Weed Inspector.

CARRIED UNANIMOUSLY

525/12 REQUEST TO ABATE PROPERTY TAXES-PATRICIA WOOD

COUNCILLOR REPETSKI: THAT the request for cancellation of taxes on SE-10-18-21-W2, Roll No. 2166, for Patricia Wood, be denied.

CARRIED UNANIMOUSLY

526/12 2012 ELECTIONS UPDATE

COUNCILLOR PROBE: THAT Administrator, Rachel Kunz's verbal report regarding the update for the 2012 Election, be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Tim Probe declared pecuniary interest and left Chambers at 7:53 p.m.

527/12 CANCELLATION OF 2012 TAXES

COUNCILLOR WILTON: THAT the following 2012 Municipal and School taxes be cancelled:

| Roll No. | Alternate No. | 2012 Taxes | | Total | Reason |
|----------|---------------|------------|--------|---------|-------------------------|
| | | Municipal | School | | |
| 168 | 880602302 | 32.19 | 55.13 | 87.32 | 292.1(a) MA |
| 2196-100 | 000335201 | 25.85 | 9.46 | 35.31 | 292.1(a)MA |
| 2231 | 000836302 | 100.14 | 129.15 | 229.29 | 293.1 Exemption |
| 559 | 000133102 | 397.46 | 512.59 | 910.05 | 293.1 Exemption |
| 607 | 000423207 | 389.86 | 667.63 | 1057.49 | Building Demolished |
| 296 | 000229400 | 197.11 | 254.20 | 451.31 | 293.2 Exemption |
| 709 | 000504400 | 207.21 | 75.83 | 283.04 | Hwys Land Expropriation |
| 305 | 000232100 | 239.55 | 87.66 | 327.21 | Hwys Land Expropriation |
| 312 | 000233200 | 321.02 | 125.22 | 446.24 | Hwys Land Expropriation |
| 316 | 000233400 | 134.43 | 49.19 | 183.62 | Hwys Land Expropriation |
| 712 | 000505300 | 349.05 | 223.10 | 572.15 | Hwys Land Expropriation |

CARRIED UNANIMOUSLY

Councillor Tim Probe re-entered Chambers at 7:55 p.m.

528/12 SARM BENEFITS

COUNCILLOR WELLINGS: THAT the SARM Benefits Plan Application Agreement for the year 2013, attached and forming part of these minutes, be ratified.

CARRIED UNANIMOUSLY

529/12 WASCANA RURAL CEMETERY ASSOCIATION

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 agree to the request from the Wascana Rural Cemetery Association to operate the Wascana Rural Cemetery, with a limited number of burials performed annually, located on Parcel No.111652297 in Pt-NE-17-18-21-W2.

CARRIED UNANIMOUSLY

530/12 DIRECTOR OF PLANNING

COUNCILLOR JIJIAN: THAT a Director of Planning for the R.M. of Sherwood No. 159 be hired on the condition that an Employment Agreement be signed; and THAT the agreement be presented to council prior to being ratified.

CARRIED UNANIMOUSLY

531/12 HILL+KNOWLTON AGREEMENT

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COUNCILLOR PROBE: THAT the Master Services Agreement and Statement of Work Agreement with Hill + Knowlton Strategies attached and forming parts of these minutes be ratified. CARRIED UNANIMOUSLY

Councillor Tim Probe left Chambers at 8:23 p.m.

532/12 CORRESPONDENCE

COUNCILLOR WILTON: THAT the following correspondence be accepted as information and filed:

- a. City of Regina-Reassessment 2013
- b. RCMP-News Release
- c. RCMP-Community Policing Report
- d. Kramer Brochure
- e. Regional Wastewater Treatment Meeting-Last Mountain Lake Area
- f. Kinder Morgan
- g. Enbridge Improvements and Initiatives
- h. Enbridge Alberta Clipper Expansion Project

CARRIED UNANIMOUSLY

Councillor Dale Heenan left Chambers at 8:44 p.m.

Councillor Barry Jijian left Chambers at 8:46 p.m.

**533/12 BYLAW NO. 19/12-A BYLAW TO AMEND THE SHERWOOD-REGINA
PLANNING DISTRICT DEVELOPMENT PLAN NO. 9/91**

COUNCILLOR WELLINGS: THAT Bylaw No. 19/12, a Bylaw to amend the Sherwood-Regina Planning District Development Plan No. 9/91, be read a second time. CARRIED UNANIMOUSLY

**534/12 BYLAW NO. 19/12-A BYLAW TO AMEND THE SHERWOOD-REGINA
PLANNING DISTRICT DEVELOPMENT PLAN NO. 9/91**

COUNCILLOR REPETSKI: THAT Bylaw No. 19/12, a Bylaw to amend the Sherwood-Regina Planning District Development Plan No. 9/91, be read a third time and hereby adopted. CARRIED UNANIMOUSLY

**535/12 BYLAW NO. 20/12-A BYLAW TO AMEND THE SHERWOOD-REGINA
PLANNING DISTRICT ZONING BYLAW NO. 10/91**

COUNCILLOR WELLINGS: THAT Bylaw No. 20/12, a Bylaw to amend the Sherwood-Regina Planning District Zoning Bylaw No. 10/91, be read a second time. CARRIED UNANIMOUSLY

**536/12 BYLAW NO. 20/12-A BYLAW TO AMEND THE SHERWOOD-REGINA
PLANNING DISTRICT ZONING BYLAW NO. 10/91**

COUNCILLOR WILTON: THAT Bylaw No. 20/12, a Bylaw to amend the Sherwood-Regina Planning District Zoning Bylaw No. 10/91, be read a third time and hereby adopted. CARRIED UNANIMOUSLY

**537/12 BYLAW NO. 24/12-A BYLAW TO PROVIDE FOR THE CLOSING AND
SELLING OF PART OF A MUNICIPAL ROAD SITUATED WITHIN THE
NW- 24-17-19-W2**

COUNCILLOR WILTON: THAT Bylaw No. 24/12, a Bylaw to provide for the closing and selling of part of a municipal road situated within the NW-24-17-19-W2, be introduced and read a first time. CARRIED UNANIMOUSLY

**538/12 BYLAW NO. 24/12-A BYLAW TO PROVIDE FOR THE CLOSING AND
SELLING OF PART OF A MUNICIPAL ROAD SITUATED WITHIN THE
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COUNCILLOR WELLINGS: THAT Bylaw No. 24/12, a Bylaw to provide for the closing and selling of part of a municipal road situated within the NW-24-17-19-W2, be read a second time. CARRIED UNANIMOUSLY

539/12 BYLAW NO. 24/12-A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF PART OF A MUNICIPAL ROAD SITUATED WITHIN THE NW- 24-17-19-W2

COUNCILLOR REPETSKI: THAT Bylaw No. 24/12, a Bylaw to provide for the closing and selling of part of a municipal road situated within the NW-24-17-19-W2, be given three readings at this meeting. CARRIED UNANIMOUSLY

540/12 BYLAW NO. 24/12-A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF PART OF A MUNICIPAL ROAD SITUATED WITHIN THE NW- 24-17-19-W2

COUNCILLOR WILTON: THAT Bylaw No. 24/12, a Bylaw to provide for the closing and selling of part of a municipal road situated within the NW-24-17-19-W2, be read a third time and hereby adopted. CARRIED UNANIMOUSLY

541/12 BYLAW NO. 32/12-A BYLAW TO ESTABLISH A FEE FOR PLANNING RELATED SERVICES

COUNCILLOR WILTON: THAT Bylaw No. 32/12, a Bylaw to establish a fee for Planning related services, be introduced and read a first time. CARRIED UNANIMOUSLY

542/12 ADJOURNMENT

COUNCILLOR WILTON: THAT this meeting adjourn at 9:05 p.m. CARRIED UNANIMOUSLY

Reeve

Administrator