

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, November 9, 2016

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3 (*via telephone*)
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2 (*approved leave*)

STAFF: Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Roadways
Adam Toth, Municipal Planner
Susan Stevenson, Administrative Assistant
Christine Trithardt, Administrative Assistant

LEGAL
COUNSEL: Merrilee Rasmussen, Rasmussen, Rasmussen & Charowsky

Councillor John Wilke connected via telephone at 5:30 p.m.

Merrilee Rasmussen administered the Oath of Office for Reeve Jeff Poissant.

*Merrilee Rasmussen administered the Oath of Office for Councillor John Wilke on
November 2nd, 2016.*

ORDER: Reeve Poissant called the meeting to order at 5:39 p.m.

*Merrilee Rasmussen administered the Oath of Offices for Councillor Brad Crassweller,
Councillor Carl A. Husum, Councillor Rod Culbert and Councillor Grant Paul.*

442/16 **AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as amended.

Add Delegation from Super Seamless of Canada

Table 16.3 to the December 14, 2016 Council Meeting

CARRIED UNANIMOUSLY

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DELEGATIONS

Dustin Tessier with Tesco Automation Ltd. and Chief Cadmus Delorme made a presentation to Council regarding a proposed solar farm project, which is located within the R.M. of Sherwood No. 159 and has the capacity to exceed 20MW of renewable energy (solar power).

Councillor Culbert departed Council Chambers at 6:16 p.m.

Councillor Culbert entered Council Chambers at 6:17 p.m.

DELEGATIONS

Kevin Chekay made a presentation to Council regarding large lot agriculture, the designation of lands within the draft Official Community Plan (Bylaw 16/16) and the placement of a regional waste water plant on an aquifer with a sensitivity designation of high to extreme and also presented Council with a petition signed by ratepayers/voters.

443/16 **DELEGATIONS**

COUNCILLOR CULBERT: THAT the delegation presentation made by Kevin Chekay be received and direct Administration to review and include information in the public consultation report for Official Community Plan.

CARRIED UNANIMOUSLY

444/16 **RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 7:20 p.m.

CARRIED UNANIMOUSLY

445/16 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into the regular session at 7:31 p.m.

CARRIED UNANIMOUSLY

446/16 **DEPUTY REEVE**

COUNCILLOR CULBERT: THAT Councillor Husum be nominated for Deputy Reeve to act in the absence of the Reeve.

CARRIED UNANIMOUSLY

447/16 **REGULAR COUNCIL MEETING DATE AND TIME**

COUNCILLOR CULBERT: THAT the Regular Meetings of Council take place on the second Wednesday of every month starting at 5:30 p.m.

CARRIED UNANIMOUSLY

448/16 **OCTOBER 12, 2016 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the October 12, 2016 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 7:35 p.m.

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Reeve Poissant passed the Chair to Deputy Reeve Husum at 7:35 p.m.

Deputy Reeve Husum assumed the Chair at 7:35 p.m.

Councillor Culbert declared a personal conflict of interest as Dan Kwochka with McKercher LLP has represented him commercially and departed Council Chambers at 7:36 p.m.

449/16 OCTOBER 28, 2016 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR PAUL: THAT the October 28, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

Reeve Poissant and Councillor Culbert entered Council Chambers at 7:37 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 7:37 p.m.

Reeve Poissant assumed the Chair at 7:37 p.m.

450/16 OCTOBER BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR HUSUM: THAT the Bank Reconciliation and Bank Statements for the Month of October 2016, be accepted as presented.

CARRIED UNANIMOUSLY

451/16 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending October 31, 2016, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

452/16 OCTOBER 2016 LIST OF ACCOUNTS

COUNCILLOR CULBERT: THAT cheque numbers 14191 to 14314 totalling \$1,252,459.21, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$93,965.88 be ratified.

CARRIED UNANIMOUSLY

453/16 OCTOBER 2016 PUBLIC WORKS REPORT

COUNCILLOR HUSUM: THAT the Director of Public Works & Infrastructure October 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

**454/16 SUBDIVISION FOR CLEAN MATERIALS STORAGE OF CONSTRUCTION
AND OIL/GAS SUPPLIES**

COUNCILLOR CULBERT: THAT Council approves the development permit application DPA 16-028, supports a residual agricultural parcel of 110 acres, supports Subdivision Application SU 16-009 (Community Planning File R1033-15R) and direct the Development Officer to issue a development permit with the following conditions:

1. Approval of the clean material storage (Construction and Oil/Gas Supplies) is permitted for 2 years; prior to expiration, a new application must be submitted to the planning and development department accompanied by a landscaping plan.
2. The subdivision plan must dedicate a road widening parcel of 10.36 metres along the West side of Pasqua Street as per the attached site plan before subdivision approval.
3. A site grading plan is submitted to the RM for approval; the site shall be developed in accordance with the approved grading plan prior to occupancy/use of the site.
4. The site must be fenced prior to occupancy/use of the site.
5. All utilities are contacted to ensure facilities are not affected prior to site development.

CARRIED UNANIMOUSLY

**455/16 DISCRETIONARY USE APPLICATION DPA 16-036 FOR A METAL
RECYCLING SITE**

COUNCILLOR CULBERT: THAT Council approves the development permit application DPA 16-036 and directs the Development Officer to issue a development permit with the following conditions:

- A. That the site is developed in accordance with the attached site plan.
- B. That prior to a building permit being issued, the following must occur:
 1. That all utilities are contacted to locate facilities and confirm with the RM that facilities will not be affected.
 2. That a bank draft be submitted to the development officer to cover the cost and installation of the landscaping as shown on the site plan, and that the landscaping must be completed within 2 years or the RM will use the bank draft security funds to have the landscaping developed on site.
 3. That Professional Building Inspections confirm that the foundation design meets or exceeds the recommendations of the Geotechnical report prepared by Ground Engineering Consultants Ltd.
- C. That water and sewer servicing are installed to Provincial standards.

CARRIED UNANIMOUSLY

**456/16 DISCRETIONARY USE APPLICATION DPA 16-038 FOR A KENNEL AND
DWELLING**

COUNCILLOR CULBERT: THAT the Discretionary Use Application DPA 16-038 for a Kennel and Dwelling be tabled.

CARRIED UNANIMOUSLY

Councillor Husum departed Council Chambers at 8:25 p.m.

Councilor Husum entered Council Chambers at 8:27 p.m.

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457/16 CAO MONTHLY REPORT

COUNCILLOR CULBERT: THAT the Chief Administrative Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

458/16 CHRISTMAS AND NEW YEARS VACATION

COUNCILLOR HUSUM: THAT Council support staff taking vacation between Christmas and New Years and that the municipal office be closed from Noon, December 23, 2016 to and including Monday, January 2, 2017.

CARRIED UNANIMOUSLY

459/16 EAST COTTONWOOD WATERSHED ASSOCIATION

COUNCILLOR WILKE: THAT Council confirm interest in the development of the East Cottonwood Watershed Association; and,

THAT Council require land owner engagement in the affected area; and,

THAT Council provide "in principle" support for the development of the East Cottonwood Watershed Association.

CARRIED UNANIMOUSLY

460/16 THE GRAND COULEE DRAINAGE DISTRICT # 28

COUNCILLOR CRASSWELLER: THAT Council receive the correspondence from Mr. James Farley regarding The Grand Coulee Drainage District # 28; and,

THAT this matter be referred to the 2017 Budget process.

CARRIED UNANIMOUSLY

461/16 2016 MUNICIPAL ELECTION RESULTS

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 acknowledging receipt of the Declaration of Results for each office from the 2016 Municipal Election provided by Ron McCullough, Returning Officer.

CARRIED UNANIMOUSLY

462/16 SIGNING AUTHORITY

COUNCILLOR WILKE: THAT Tim Probe's signing authority for the R.M. of Sherwood No. 159 be revoked; and,

THAT Deputy Reeve Carl Husum be granted signing authority for the R.M. of Sherwood No. 159.

CARRIED UNANIMOUSLY

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463/16 COMMUNICATIONS

COUNCILLOR PAUL: THAT the following correspondence be accepted as information and filed:

1. Kinder Morgan Project Information Package
2. October 13, 2016 SARM News Release: SARM Applauds New Rail Safety Improvement Program
3. Prairie Valley School Division October 2016 Celebrate!
4. October 14, 2016 Letter from TransGas re: TransGas' Proposed Regina Pipeline Expansion Project
5. October 14, 2016 STARS
6. South Central Transportation Planning Committee Newsletter Fall 2016
7. RCMP Stats – September 2016
8. Saskatchewan Heavy Construction Association Expansion for Infrastructure Owners
9. November 1, 2016 SARM News Release: CETA Signing is Welcome News for SARM Members
10. October 8, 2016 Super Seamless of Canada
11. White Butte Regional Planning Committee Council Update October 2016
12. TransGas' Master Road Crossing Agreement Frequently Asked Questions
13. South Central Area Transportation Planning Committee September.15.2016 Minutes
14. October 20, 2016 Government of Saskatchewan re: Highway 6 and Highway 39 Conceptual Planning Study Endorsement Request
15. November 2, 2016 Saskatchewan Municipal Awards – Ten Saskatchewan Municipalities win Saskatchewan Municipal Awards
16. November 2, 2016 SARM News Release: SARM Welcomes Infrastructure Investment in Rural Communities

CARRIED UNANIMOUSLY

464/16 TRAFFIC COUNT ON TWP ROAD 184

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 perform a traffic count on Twp Road 184.

CARRIED UNANIMOUSLY

465/16 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 9:24 p.m.

CARRIED UNANIMOUSLY

466/16 RECONVENE

COUNCILLOR CULBERT: THAT this meeting reconvene into the regular session at 9:35 p.m.

CARRIED UNANIMOUSLY

467/16 CLOSED SESSION

COUNCILLOR HUSUM: THAT this meeting go into closed session at 9:35 p.m.

CARRIED UNANIMOUSLY

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468/16 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into the regular session
at 9:55 p.m.

CARRIED UNANIMOUSLY

469/16 ROAD RE-ALIGNMENT

COUNCILLOR WILKE: THAT Council direct Administration to offer road re-
alignment adjacent to Sherwood Forest by public tender.

CARRIED UNANIMOUSLY

470/16 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:00 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator