

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, May 18, 2022

**PRESENT:** Susan Oakley-Paul, Reeve  
Brad Crassweller, Councillor Division 1  
Trent Reiger, Councillor Division 2  
John Wilke, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6

**ABSENT:**

**STAFF:** Brad Wiebe, Chief Administrative Officer  
Barry Wiebe, Manager of Public Works & Infrastructure  
Angela Bottcher, Manager of Policy & Human Resources  
Christine Trithardt, Manager of Administration  
Luke Brossart, Municipal Planner

**Call to Order**

Reeve Oakley-Paul called the meeting to order at 5:32 p.m.

**Resolution  
No.**  
2022/0144

**Approval of Agenda**

**Moved by:** Councillor Reiger

THAT the agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0145

**Public Hearing for Bylaw No. 05/22**

**Moved by:** Councillor Reiger

THAT this meeting go into recess at 5:34 p.m. for the purpose of the Public Hearing for Bylaw No. 05/22 - A Bylaw to amend Bylaw No. 16/16.

**CARRIED UNANIMOUSLY**

**Reconvene**

Reeve Oakley-Paul reconvened the meeting at 5:35 p.m.

**Resolution  
No.**  
2022/0146

**April 27, 2022 Special Council Meeting Minutes**

**Moved by:** Councillor Husum

THAT the April 27, 2022 Special Council Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0147

**April 27, 2022 Regular Council Meeting Minutes**

**Moved by:** Councillor Wilke

THAT the April 27, 2022 Regular Council Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0148

**April 27, 2022 Public Hearing Meeting Minutes**

**Moved by:** Councillor Wilke

THAT the April 27, 2022 Public Hearing Meeting minutes be approved as presented.

**CARRIED UNANIMOUSLY**

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**Resolution No.** 2022/0149 **Financial Update & Monthly Financial Reports**  
**Moved by:** Councillor Reiger  
THAT the Monthly Financial Reports for April 30, 2022 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0150 **Monthly Reserve Fund Summary**  
**Moved by:** Councillor Crassweller  
THAT the Monthly Reserve Fund Summary for April 30, 2022 be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0151 **List of Accounts for Review**  
**Moved by:** Councillor Wilke  
THAT cheque numbers 20167 to 20238 totaling \$123,218.55 for April 2022, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,  
  
THAT the Payroll and Electronic Funds Transfers for April 2022 totaling \$199,379.47 be ratified.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0152 **Public Works Operations and Projects Update - May**  
**Moved by:** Councillor Wilke  
THAT the May 2022 Public Works Operations and Projects Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0153 **Decision on Dump Trailer**  
**Moved by:** Councillor Husum  
THAT the RM of Sherwood No. 159 purchase the 16ft tandem axle dump trailer from Brandt Tractor Ltd. at the cost of \$19,500.00 plus taxes.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0154 **Lease 4th Grader**  
**Moved by:** Councillor Wilke  
THAT Administration add a fourth grader to the RM of Sherwood's Fleet of Equipment to maintain the same level of service that was demonstrated in 2021; and,  
  
THAT a CAT 160 15AWD Motor Grader be leased at a monthly payment of \$6,175.33 plus taxes for 36 months with a residual payment of \$247,200.00 plus taxes be approved.

**CARRIED**

**Resolution No.** 2022/0155 **Rural Integrated Roads for Growth (RIRG) Road Construction Program Approval - Armour Road**  
**Moved by:** Councillor Husum  
THAT the Rural Integrated Roads for Growth (RIRG) Road Construction Program Approval - Armour Road report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

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**Resolution No.** 2022/0156  
**Professional Building Inspections Certificate of Appointment Addendum**  
**Moved by:** Councillor Crassweller

THAT in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Sherwood No. 159 hereby resolves to issue a Certificate of Appointment for Amanda Kaufmann, a Licensed Building Official, Class 2 inspector; who is a resident of the Province of Saskatchewan; and,

THAT the RM of Sherwood No. 159 hereby resolves to issue a Certificate of Appointment for Virginia Shepley, a Class 3 Licensed Building Official, who is a resident of the Province of Saskatchewan.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0157  
**Concept Plan Appending and Rezone of SE 24-17-19-W2M - Official Community Plan Amendment - 2nd Reading**  
**Moved by:** Councillor Wilke

THAT Bylaw No. 05/22 - A Bylaw to amend Bylaw No. 16/16, be read a second time.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0158  
**Concept Plan Appending and Rezone of SE 24-17-19W2M - Official Community Plan Amendment - 3rd Reading**  
**Moved by:** Councillor Husum

THAT Bylaw No. 05/22 - A Bylaw to amend Bylaw No. 16/16, be read a third time and hereby adopted.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0159  
**DP 22-016: Discretionary Use Application for Industry, Agricultural (Pacific Ridge Processing Plant - grain/seed cleaning process and warehouse facility and the supporting offices) at SE 14-18-21 W2M**  
**Moved by:** Councillor Paul

THAT Discretionary Use DP 22-016 for Industry, Agricultural (grain/seed cleaning process and warehouse facility and the supporting offices) at Blk/Par A- Plan 102383737 Ext 0 within SE 14-18-21 W2M be TABLED until the June 15, 2022 Regular Meeting of Council.

**CARRIED**

**Resolution No.** 2022/0160  
**DP 22-001: Discretionary Use Application for Industry, Agricultural (Canola Crushing Plant) at E ½ 8-18-19 W2, W ½ 9-18-19 W2, portions of SE 9-18-19 W2 and NE 5-18-19 W2, portion of SW 8-18-19 W2, portion of NW 5-18-19 W2, portions of SE, SW, and NW 7-18-19 W2.**  
**Moved by:** Councillor Culbert

**THAT** Discretionary Use DP-22-001 for Industry, Agricultural at E ½ 8-18-19 W2, W ½ 9-18-19 W2, portions of SE 9-18-19 W2 and NE 5-18-19 W2, portion of SW 8-18-19 W2, portion of NW 5-18-19 W2, portions of SE, SW, and NW 7-18-19 W2 be **APPROVED** with the following conditions:

1. That the site shall be developed in accordance with the approved site plan and that the intended use of the site is for Industry, Agricultural - Canola Crushing Facility.
2. Prior to the development permit being issued, a development agreement is to be negotiated between the RM of Sherwood and the Applicant.
3. The lot be kept free of refuse, and activities on-site shall not be a nuisance as per Bylaw 07-15.
4. Prior to any aggregate being added to the site, a road haul and road maintenance agreement is to be negotiated between the RM of Sherwood and the Applicant.

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**Resolution No. 2022/0160 continued**

5. Drainage shall be maintained on-site and not negatively affect adjacent properties. The provision of a site grading and drainage plan prepared and stamped by a professional engineer shall be provided and approved by the RM prior to commencement of development.
6. Construction of any buildings shall not commence until a building permit has been issued.
7. The landowner is responsible for all costs of the servicing and development of the property.
8. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements.
9. Applicant to provide record drawings with engineer certification that all site development is in accordance with approved plans.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0161

**Recess**

**Moved by:** Councillor Husum

THAT this meeting go into recess at 7:13 p.m.

**CARRIED**

**Reconvene**

Reeve Oakley-Paul reconvened the meeting at 7:30 p.m.

**Resolution  
No.**  
2022/0162

**May.2022 - Administration Update**

**Moved by:** Councillor Crassweller

THAT the May 2022 Administration Update report be accepted as information and filed.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0163

**Fire Dispatch Invoice 2021-00202**

**Moved by:** Councillor Wilke

THAT Accounts Receivable Invoice # 2021-00202 in the amount of \$1,736.64 for a fire dispatch call on Accounts Receivable Account No. DUF002 be transferred to Tax Roll No. 1253 000.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0164

**Fire Dispatch Invoice 2021-00206**

**Moved by:** Councillor Wilke

THAT Accounts Receivable Invoice # 2021-00206 in the amount of \$1,815.28 for a fire dispatch call on Accounts Receivable Account No. PRO004 be transferred to Tax Roll No. 202 000.

**CARRIED UNANIMOUSLY**

**Resolution  
No.**  
2022/0165

**2022 Agricultural Producers Association of Saskatchewan**

**Moved by:** Councillor Husum

THAT the request for Agricultural Producers Association of Saskatchewan (APAS) 2022 Membership be DENIED.

**CARRIED UNANIMOUSLY**

*Councillor Reiger declared a conflict of interest and departed Council Chambers at 8:00 p.m.*

**Resolution  
No.**  
2022/0166

**Regina Airport Authority Board of Directors Nomination**

**Moved by:** Councillor Wilke

THAT Resolution No. 2022/0133 appointing Delaine Anderson to the Regina Airport Authority Inc. Board of Directors be RESCINDED.

**CARRIED UNANIMOUSLY**

*Councillor Reiger entered Council Chambers at 8:03 p.m.*

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**Resolution No.** 2022/0167 **Regina Airport Authority Board of Directors Nomination**  
**Moved by:** Councillor Wilke  
THAT the Regina Airport Authority report be tabled to the June 15, 2022 Council Meeting.

**CARRIED**

**Resolution No.** 2022/0168 **Communications**  
**Moved by:** Councillor Wilke  
THAT the following correspondence be accepted as information and filed:  
1. White Butte RCMP Stats - March.2022  
2. Prairie Central District for Sport, Culture & Recreation - Prairie Central Annual General Meeting 2022

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0169 **Closed Session (Pursuant to LAFOIP)**  
**Moved by:** Councillor Husum  
THAT this meeting go into closed session at 8:51 p.m.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0170 **Reconvene**  
**Moved by:** Councillor Husum  
THAT this meeting reconvene into regular session at 9:38 p.m.

**CARRIED UNANIMOUSLY**

**Resolution No.** 2022/0171 **Adjournment**  
**Moved by:** Councillor Paul  
THAT this meeting be adjourned at 9:38 p.m.

**CARRIED UNANIMOUSLY**

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Reeve

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Administrator