

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, June 15, 2022

PRESENT: Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Brad Wiebe, Chief Administrative Officer
Barry Wiebe, Manager of Public Works & Infrastructure
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:29 p.m.

**Resolution
No.**
2022/0172

**Approval of Agenda
Moved by:** Councillor Culbert

THAT the agenda be adopted as amended by adding:
8.2.6 - 8.2.9 Concept Plan Appending of NE/SE 26-17-21-W2M - Official
Community Plan amendments

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0173

**May 18, 2022 Special Council Meeting Minutes
Moved by:** Councillor Culbert

THAT the May 18, 2022 Special Council Meeting minutes be approved as
presented.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0174

**May 18, 2022 Regular Council Meeting Minutes
Moved by:** Councillor Culbert

THAT the May 18, 2022 Regular Council Meeting minutes be approved as
presented.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0175

**May 18, 2022 Public Hearing Meeting Minutes
Moved by:** Councillor Culbert

THAT the May 18, 2022 Public Hearing Meeting minutes be approved as
presented.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0176

**Financial Update & Monthly Financial Reports
Moved by:** Councillor Crassweller

THAT the Monthly Financial Reports for May 31, 2022 be accepted as
information and filed.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0177

**Monthly Reserve Fund Summary
Moved by:** Councillor Culbert

THAT the Monthly Reserve Fund Summary for May 31, 2022 be accepted as
information and filed.

CARRIED UNANIMOUSLY

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**Resolution
No.**
2022/0178

**List of Accounts for Review
Moved by:** Councillor Wilke

THAT cheque numbers 20239 to 20296 totaling \$104,833.38 for May 2022, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for May 2022 totaling \$244,860.08 be ratified.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0179

**Public Works Operations and Projects Update - June
Moved by:** Councillor Culbert

THAT the June 2022 Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0180

**Micro Surfacing Treatment Tender
Moved by:** Councillor Reiger

THAT the Micro Surfacing Treatment Tender be awarded to Morsky Construction Ltd. at their tendered price of \$494,326.28 including taxes.

CARRIED UNANIMOUSLY

**Resolution
No.**
2022/0181

**DP 22-016: Discretionary Use Application for Industry, Agricultural
(Pacific Ridge Processing Plant - grain/seed cleaning process and
warehouse facility and the supporting offices) at SE 14-18-21 W2M
Moved by:** Councillor Husum

THAT Discretionary Use DP 22-016 for Industry, Agricultural (grain/seed cleaning process and warehouse facility and the supporting offices) at Blk/Par A Plan 102383737 Ext 0 within SE 14-18-21-W2M be APPROVED with the following conditions:

1. That the site shall be developed in accordance with the approved site plan and that the intended use of the site is for an Agricultural Processing Plant.
2. The lot be kept free of refuse, and activities on-site shall not be a nuisance as per Bylaw 07-15.
3. Prior to any aggregate being added to the site, a road haul and road maintenance agreement is to be negotiated between the RM of Sherwood, and the Applicant.
4. Drainage shall be maintained on-site and not negatively affect adjacent properties. The provision of a site grading and drainage plan prepared and stamped by a professional engineer shall be provided and approved by the RM prior to commencement of development.
5. Construction of any buildings shall not commence until a building permit has been issued.
6. The landowner is responsible for all costs of the servicing and development of the property.
7. Access to site must be from the proposed approach from Range Road 2211. The portion of Range Road 2211 between site access and Armour Road (Township Road 182) shall be upgraded at developer cost in accordance with the RM main farm access road standards, as per the direction of The RM of Sherwood No. 159's Department of Public Works.
8. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and requirements.
9. Applicant to provide record drawings with engineer certification that site development is in accordance with approved plans.
10. Circulated Government Agency and Neighbouring Property Owner comments are forthcoming and will be appended to this permit.

CARRIED UNANIMOUSLY

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- Resolution No.** 2022/0182 **SU 22-006: Surface Parcel Subdivision to separate one 2.43 hectare (6.00 acre) parcel from a source quarter section located at NE 22-16-21-W2M**
Moved by: Councillor Husum
- THAT proposed subdivision application SU 22-006 (Community Planning File R0279-22R), which intends to subdivide one 2.43ha (6.00ac) parcel from a source quarter section located at NE 22-16-21-W2M be recommended for approval by Community Planning with the following consideration:
1. 5-metre (16.4 ft) width of road widening to be dedicated by plan of survey along the frontage of Township Road 164.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0183 **SU 22-007: Surface Parcel Subdivision to separate one 8.40 hectare (20.76 acre) parcel from a source quarter section located at NW 2-17-21-W2M**
Moved by: Councillor Husum
- THAT proposed subdivision application SU 22-007 (Community Planning File R0291-22R), which intends to subdivide one 8.40ha (20.76ac) parcel from a source quarter section located at NW 2-17-21-W2M be recommended for approval by Community Planning as presented.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0184 **Information Sharing Agreement**
Moved by: Councillor Culbert
- THAT the Information Sharing Agreement between the RMs of Sherwood No. 159, Edenwold No. 158 and Lumsden No. 189 be approved.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0185 **Brandt Request for Annexation**
Moved by: Councillor Culbert
- THAT the annexation request be received and accepted by the RM of Sherwood No. 159, and Administration be directed to begin good faith negotiations with the City of Regina for a boundary alteration agreement.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0186 **Concept Plan Appending of NE/SE 26-17-21-W2M, Official Community Plan Amendments - Rescind 2nd & 3rd Reading**
Moved by: Councillor Crassweller
- THAT second and third reading of Bylaw No. 01/22 be rescinded.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0187 **Concept Plan Appending of NE/SE 26-17-21-W2M, Official Community Plan Amendments - 2nd Reading**
Moved by: Councillor Culbert
- THAT Bylaw No. 01/22, A Bylaw to amend Bylaw No. 16/16, be read a second time as amended.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0188 **Concept Plan Appending of NE/SE 26-17-21-W2M, Official Community Plan Amendments - 3rd Reading**
Moved by: Councillor Wilke
- THAT Bylaw No. 01/22, A Bylaw to amend Bylaw No. 16/16, be read a third time as amended and hereby adopted.
- CARRIED UNANIMOUSLY**
- Resolution No.** 2022/0189 **Concept Plan Appending of NE/SE 26-17-21-W2M, Official Community Plan Amendments - Waive the Re-advertising**
Moved by: Councillor Wilke
- THAT as per Section 211 of *The Planning and Development Act, 2007*, Council formally requests that the Minister waive the re-advertising requirements of Bylaw No. 01/22 as the changes to the proposed bylaw amendment are of a minor nature.
- CARRIED UNANIMOUSLY**

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Resolution No. 2022/0190 **July & August 2022 Council Meetings Moved by:** Councillor Husum
THAT the July 20, 2022 Council Meeting be cancelled; and,
THAT the August 17, 2022 Council Meeting be rescheduled to August 10, 2022.
CARRIED UNANIMOUSLY

Resolution No. 2022/0191 **June.2022 - Administration Update Moved by:** Councillor Crassweller
THAT the June 2022 Administration Update report be accepted as information and filed.
CARRIED UNANIMOUSLY

Resolution No. 2022/0192 **2022 Uniform Mill Rate Moved by:** Councillor Crassweller
THAT the Rural Municipality of Sherwood No. 159 2022 Uniform Mill Rate be set at 6.0 mills and Mill Rate Factors remain the same as 2021 as follows:

Local Property Class	Mill Rate Factor
Agricultural	1.00
Residential	1.10
Commercial	1.0112

CARRIED UNANIMOUSLY

Resolution No. 2022/0193 **2022 Budget Revisions Moved by:** Councillor Husum
THAT the 2022 RM of Sherwood Budget be revised as follows:

- Account No. 410-110-100 General Municipal Levy - \$6,399,121.68
- Account No. 530-600-140 Purchase of Capital Assets - Equipment - \$201,365 previous approved + \$20,000 = \$221,365
- Account No. 590-110-120 Transfer to Reserves - General reduced from \$2,426,963 to \$2,107,000

CARRIED UNANIMOUSLY

Resolution No. 2022/0194 **Extension of Time for Completion of the Financial Statements - 1st Reading Moved by:** Councillor Culbert
THAT Bylaw No. 06/22 - A Bylaw to Extend the Time Required for the Completion of the 2021 Financial Statements, be read a first time.
CARRIED UNANIMOUSLY

Resolution No. 2022/0195 **Extension of Time for Completion of the Financial Statements - 2nd Reading Moved by:** Councillor Crassweller
THAT Bylaw No. 06/22 - A Bylaw to Extend the Time Required for the Completion of the 2021 Financial Statements, be read a second time.
CARRIED UNANIMOUSLY

Resolution No. 2022/0196 **Extension of Time for Completion of the Financial Statements - Be Given Three Readings at this Meeting Moved by:** Councillor Husum
THAT Bylaw No. 06/22 - A Bylaw to Extend the Time Required for the Completion of the 2021 Financial Statements, be given three readings at this meeting.
CARRIED UNANIMOUSLY

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Resolution No. 2022/0197 **Extension of Time for Completion of the Financial Statements - 3rd Reading**
Moved by: Councillor Wilke

THAT Bylaw No. 06/22 - A Bylaw to Extend the Time Required for the Completion of the 2021 Financial Statements, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 2022/0198 **Regina Airport Authority Board of Directors Nomination**
Moved by: Councillor Husum

THAT the Regina Airport Authority Inc. Board of Directors Nomination Report be tabled until the August 10, 2022 Council Meeting.

CARRIED UNANIMOUSLY

Resolution No. 2022/0199 **Communications**
Moved by: Councillor Wilke

THAT the following correspondence be accepted as information and filed:

1. Southeast Regional Library - The Trustee Telegraph - April.9.2022
2. Prairie Central District for Sport, Culture & Recreation - May 30, 2022 E-News
3. White Butte RCMP Stats - April 2022
4. June.6.2022 SARM News Release - Rising fuel costs put RMs in a financial pinch
5. June.8.2022 SARM News Release - Latest fuel increase runs the risk of breaking Saskatchewan Farmers'

CARRIED UNANIMOUSLY

Resolution No. 2022/0200 **Recess**
Moved by: Councillor Husum

THAT this meeting go into recess at 7:04 p.m.

CARRIED UNANIMOUSLY

Reconvene
Reeve Oakley-Paul reconvened the meeting at 7:18 p.m.

Resolution No. 2022/0201 **Closed Session (Pursuant to LAFOIP)**
Moved by: Councillor Husum

THAT this meeting go into closed session at 8:18 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2022/0202 **Reconvene**
Moved by: Councillor Wilke

THAT this meeting reconvene into regular session at 8:39 p.m.

CARRIED UNANIMOUSLY

Resolution No. 2022/0203 **Adjournment**
Moved by: Councillor Paul

THAT this meeting be adjourned at 8:39 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator