

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 11, 2018

PRESENT: Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Jeffrey Poissant, Reeve
Vacant, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Adam Toth, Manager of Planning & Development
Tony Wood, Municipal Planner
Christine Trithardt, Assistant Administrator

ORDER: Deputy Reeve Husum called the meeting to order at 5:33 p.m.

228/2018 AGENDA

COUNCILLOR CULBERT: THAT the agenda be adopted as amended.

Remove 8.3.2 2018 Municipal Election – Appoint Returning Officer

Remove 8.3.6 2018 Municipal Election – First Meeting of Council

CARRIED UNANIMOUSLY

229/2018 JUNE 13, 2018 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the June 13, 2018 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

230/2018 JUNE 13, 2018 PUBLIC HEARING MEETING MINUTES

COUNCILLOR CULBERT: THAT the June 13, 2018 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

231/2018 JUNE 2018 BANK RECONCILIATION

COUNCILLOR CULBERT: THAT the Bank Reconciliation for the month of June 2018, be accepted as presented.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 11, 2018

232/2018 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending June 30, 2018, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

233/2018 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 16351 to 16447 totaling \$1,027,223.59, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$163,187.06 be ratified.

CARRIED UNANIMOUSLY

234/2018 PUBLIC WORKS MONTHLY REPORT – JUNE

COUNCILLOR PAUL: THAT the June Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

235/2018 SHERWOOD INDUSTRIAL PARK POTABLE WATER PROGRAM (SIP PWP)

COUNCILLOR CULBERT: THAT the Sherwood Industrial Park Potable Water Program (SIP PWP) report be accepted as information and filed.

CARRIED UNANIMOUSLY

236/2018 ENGINEERING SERVICES PROPOSAL TO REPAIR EROSION ON RANGE ROAD 2214

COUNCILLOR WILKE: THAT Council approve an expenditure of \$33,297.00 to secure Engineering Services with MPE Engineering Ltd. to engineer a design for a permanent solution to the erosion of the side slope of Range Road 2214 and Wascana Creek embankment.

CARRIED UNANIMOUSLY

237/2018 BYLAW NO. 06/18, A BYLAW TO AMEND BYLAW NO. 16/16 - A BYLAW TO ADOPT A REVISED OFFICIAL COMMUNITY PLAN

COUNCILLOR CULBERT: THAT Bylaw No. 06/18, A Bylaw to amend Bylaw No. 16/16, be read a first time.

CARRIED UNANIMOUSLY

238/2018 BYLAW NO. 07/18, A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW NO. 10/91

COUNCILLOR WILKE: THAT Bylaw No. 07/18, A Bylaw to amend the Sherwood – Regina Planning District Zoning Bylaw No. 10/91, be read a first time.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 11, 2018

239/2018 ABATEMENT OF INTEREST ON TAX ROLL NO. 1860 000

COUNCILLOR CRASSWELLER: THAT an abatement of the municipal portion of interest incurred for 2018 in the amount of \$379.76 be granted to the owner of 2641 Albert Street N., and,

THAT an abatement of the Education Property Tax in the amount of \$536.65 be granted to the owner of 2641 Albert Street N. acknowledging that the limits and principles in *The Education Property Tax Regulations* have been met.

CARRIED UNANIMOUSLY

240/2018 2018 MUNICIPAL ELECTION – ADVANCE POLL

COUNCILLOR WILKE: THAT the Advance Poll for the 2018 Municipal Election be held on Saturday, October 20, 2018 from 12:00 p.m. to 6:00 p.m. at the Rural Municipality of Sherwood No. 159 Municipal Office located at 4400 Campbell Street, Regina, Saskatchewan, for the election of Members of Council of even-numbered divisions.

CARRIED UNANIMOUSLY

241/2018 2018 MUNICIPAL ELECTION – POLLING PLACE

COUNCILLOR CULBERT: THAT the polling place for the 2018 Municipal Election and Advance Poll, being held on Wednesday, October 24, 2018 from 9:00 a.m. to 8:00 p.m. at the Rural Municipality of Sherwood No. 159 Municipal Office located at 4400 Campbell Street, Regina, Saskatchewan, for the election of Members of Council of even-numbered divisions.

CARRIED UNANIMOUSLY

242/2018 2018 MUNICIPAL ELECTION – REMUNERATION

COUNCILLOR CULBERT: THAT Election Officials participating in the 2018 Municipal Election and working at the Advance Polls and on Election Day be paid the following:

Deputy Returning Officer	\$450.00
Poll Clerk	\$300.00

AND FURTHERMORE, THAT the officials be paid an additional \$75.00 for participating in the election training session.

CARRIED UNANIMOUSLY

243/2018 TAX ENFORCEMENT – 6 MONTH NOTICE RESOLUTION

COUNCILLOR WILKE: THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after June 22, 2018 to commence proceedings to request title with respect to the following described lands:

Roll	324000	NE 35-16-20-2 EXT 43	Title No.	142385698
Roll	325000	BLK/PAR C-PLAN FM320 EXT 2	Title No.	142385711
Roll	512100	BLK/PAR F-PLAN 102012916 EXT 0	Title No.	146606834
Roll	563000	NE 35-16-20-2 EXT 4	Title No.	142385700
Roll	813000	NW 02-17-21-2 EXT 1	Title No.	147994532
		BLK/PAR Z-PLAN 102216260 EXT 0		147994543
Roll	1876000	LOT 1-BLK/PAR L-PLAN 73R02107 EXT 0	Title No.	130933975

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 11, 2018

244/2018 DRAFT 2017 AUDITED FINANCIAL STATEMENTS

COUNCILLOR PAUL: THAT the draft 2017 audited financial statements presented by Dudley & Company be approved as amended to include the reallocation of appropriated reserves for Future Capital Purchases in the amount of \$172,747, Office Building in the amount of \$701,700, Assessment Appeals in the amount of \$6,250 and Municipal Dedication in the amount of \$226,613 to Unappropriated Surplus.

CARRIED UNANIMOUSLY

245/2018 2018 INTERIM BUDGET AMENDMENT

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 amend the following interim budget items for the year 2018 until the annual Operating and Capital Budgets are adopted:

Category	Existing Interim Budget	New Interim Budget
Protective Services	\$120,400.00	\$200,000.00
Recreation & Cultural Services	\$7,500.00	\$12,000.00
Utilities	\$2,241,600.00	\$4,200,000.00
Total	\$5,662,108.00	\$6,888,485.31

CARRIED UNANIMOUSLY

246/2018 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District July 2018 E-News

CARRIED UNANIMOUSLY

247/2018 RECESS

COUNCILLOR CULBERT: THAT this meeting recess at 6:41 p.m.

CARRIED UNANIMOUSLY

RECONVENE:

Deputy Reeve Husum reconvened the meeting into regular session at 6:59 p.m.

248/2018 CLOSED SESSION

COUNCILLOR CULBERT: THAT this meeting go into closed session at 7:06 p.m.

CARRIED UNANIMOUSLY

249/2018 RECONVENE

COUNCILLOR CRASSWELLER: THAT this meeting reconvene into regular session at 9:13 p.m.

CARRIED UNANIMOUSLY

Councillor Paul recused himself and departed Council Chambers at 9:13 p.m.

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 11, 2018

250/2018 **CLOSED SESSION**

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at
9:14 p.m.

CARRIED UNANIMOUSLY

251/2018 **RECONVENE**

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at
9:42 p.m.

CARRIED UNANIMOUSLY

Councillor Paul entered Council Chambers at 9:43 p.m.

252/2018 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:43 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator