

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, July 10, 2019

**PRESENT:** Jeffrey Poissant, Reeve  
Brad Crassweller, Councillor Division 1  
Susan Oakley-Paul, Councillor Division 2  
John Wilke, Councillor Division 3  
Carl Husum, Councillor Division 4  
Grant Paul, Councillor Division 6

**ABSENT:** Rod Culbert, Councillor Division 5

**STAFF:** Pam Malach, Chief Administrative Officer  
Mike Mamona, Director of Operations  
Brad Wiebe, Manager of Planning & Development  
Barry Wiebe, Manager of Public Works  
Christine Trithardt, Assistant Administrator

**ORDER:** Reeve Poissant called the meeting to order at 5:30 p.m.

**194/2019 AGENDA**

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**195/2019 RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 5:30 p.m. for the purpose of the Public Hearing for Bylaw No. 08/18 – A Bylaw to amend Bylaw No. 16/16, Bylaw No. 03/19 – A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, Bylaw No. 13/18 – A Bylaw to amend Bylaw No. 16/16 and Bylaw No. 14/18 – A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17.

CARRIED UNANIMOUSLY

**RECONVENE**

Reeve Poissant reconvened the meeting into regular session at 5:45 p.m.

**196/2019 BYLAW NO. 08/18 – A BYLAW TO AMEND BYLAW NO. 16/16**

COUNCILLOR WILKE: THAT Bylaw No. 08/18, A Bylaw to amend Bylaw No. 16/16 be read a second time.

CARRIED UNANIMOUSLY

**197/2019 BYLAW NO. 08/18 – A BYLAW TO AMEND BYLAW NO. 16/16**

COUNCILLOR PAUL: THAT Bylaw No. 08/18, A Bylaw to amend Bylaw No. 16/16 be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

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**198/2019 BYLAW NO. 03/19 - A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 18/17**

COUNCILLOR WILKE: THAT Bylaw No. 03/19, A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 18/17 be read a second time.

CARRIED UNANIMOUSLY

**199/2019 BYLAW NO. 03/19 - A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 18/17**

COUNCILLOR HUSUM: THAT Bylaw No. 03/19, A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 18/17 be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

**200/2019 BYLAW NO. 13/18 AND BYLAW NO. 14/18**

COUNCILLOR PAUL: THAT the public comments be considered, and Administration request a meeting with Ministry of Highways to discuss intersection and traffic safety prior to presenting Bylaws 13/18 and Bylaw 14/18 for further readings.

CARRIED UNANIMOUSLY

**201/2019 JUNE 12, 2019 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR WILKE: THAT the June 12, 2019 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**202/2019 JUNE 12, 2019 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR HUSUM: THAT the June 12, 2019 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**203/2019 JUNE 17, 2019 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR PAUL: THAT the June 17, 2019 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

*Councillor Crassweller departed Council Chambers at 6:03 p.m.*

**204/2019 MONTHLY FINANCIAL REPORTS**

COUNCILLOR HUSUM: THAT the Monthly Financial Reports for the period ending June 30, 2019, attached to and forming a part of these minutes, be accepted as information and filed.

CARRIED UNANIMOUSLY

**205/2019 LIST OF ACCOUNTS FOR REVIEW**

COUNCILLOR WILKE: THAT cheque numbers 17534 to 17619 totaling \$553,306.08 as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$134,765.10 be ratified.

CARRIED UNANIMOUSLY

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*Councillor Crassweller entered Council Chambers at 6:07 p.m.*

**206/2019 OPERATIONS PROJECT UPDATE**

COUNCILLOR HUSUM: THAT the Operations Project Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

**207/2019 PUBLIC WORKS MONTHLY UPDATE**

COUNCILLOR WILKE: THAT the Public Works Monthly Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

**208/2019 RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 6:24 p.m.

CARRIED UNANIMOUSLY

**RECONVENE**

Reeve Poissant reconvened the meeting into regular session at 6:38 p.m.

**209/2019 DPA 19-028 DISCRETIONARY USE FOR A SUBSTATION AND ACCESSORY BUILDINGS FOR A STEEL PRODUCTION AND FABRICATION PLANT WITHIN THE S 13-18-20-W2**

COUNCILLOR WILKE: THAT Discretionary Use Development Permit Application 19-028 for a substation and accessory buildings at S 13-18-20-W2 in accordance with the attached letter of intent and site plan be approved; and,

THAT a Development Permit be issued with the following conditions:

1. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 07/15).
2. All utilities must be contacted to ensure that facilities are not affected prior to development and construction. Applicants are required to contact Sask 1st Call if they are planning to excavate or dig: 1-866-828-4888 or visit [www.sask1stcall.com](http://www.sask1stcall.com).
3. This permit is subject to the standards and requirements of applicable Federal and Provincial regulations and requirements and other applicable municipal bylaws.
4. This permit allows for construction and demolition as stated in the attached letter of intent and site plan.
5. Construction of any building shall not commence until a building permit has been issued.
6. That the intended use of the construction is accessory to Steel Production and Fabrication Plant. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer will be required to verify use.

CARRIED UNANIMOUSLY

**210/2019 BYLAW NO. 07/19, A BYLAW TO AMEND BYLAW NO. 16/16**

COUNCILLOR WILKE: THAT Bylaw No. 07/19, A Bylaw to amend Bylaw No. 16/16, be read a first time.

CARRIED UNANIMOUSLY

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**211/2019 BYLAW NO. 08/19, A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW NO. 18/17**

COUNCILLOR WILKE: THAT Bylaw No. 08/19, A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw No. 18/17, be read a first time.

CARRIED UNANIMOUSLY

**212/2019 SUBDIVISION 19-001: SURFACE PARCEL SUBDIVISION OF EIGHT NEW RESIDENTIAL SITES WITHIN THE NE ¼ SEC 13 AND THE SE ¼ SEC 24-16-19-W2M**

COUNCILLOR HUSUM: THAT proposed subdivision application SU 19-001 (Community Planning File R0058-19R) which intends to subdivide for the purposes of recognizing three new residential sites and one existing residential site, be tabled.

CARRIED UNANIMOUSLY

**213/2019 SUBDIVISION FOR LINEAR PUBLIC UTILITY EASEMENTS; LSD 1 & 2 13-18-21-2, SW-13-18-21-2, AND W ½ -12- & 1-18-21-2**

COUNCILLOR CRASSWELLER: THAT proposed subdivision application SU 19-011 (Community Planning File R0270-19R), which intends to subdivide for the purpose of registering linear public utility right-of-way containing a powerline, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

**214/2019 SU 19-012; SURFACE PARCEL SUBDIVISION FOR ONE RESIDENTIAL SITE; SW 36-18-19-W2**

COUNCILLOR CRASSWELLER: THAT proposed subdivision application SU 19-012 (Community Planning File R0367-19), which intends to subdivide for the purposes of one residential site, be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

**215/2019 BYLAW NO. 06/19, A BYLAW TO REPEAL OFFICIAL COMMUNITY PLAN BYLAWS NO. 9/91 AND 6/11**

COUNCILLOR WILKE: THAT Bylaw No. 06/19, A Bylaw to repeal Official Community Plan Bylaws No. 9/91 and 6/11, be read a first time.

CARRIED UNANIMOUSLY

**216/2019 BYLAW NO. 06/19, A BYLAW TO REPEAL OFFICIAL COMMUNITY PLAN BYLAWS NO. 9/91 AND 6/11**

COUNCILLOR HUSUM: THAT Bylaw No. 06/19, A Bylaw to repeal Official Community Plan Bylaws No. 9/91 and 6/11, be read a second time.

CARRIED UNANIMOUSLY

**217/2019 BYLAW NO. 06/19, A BYLAW TO REPEAL OFFICIAL COMMUNITY PLAN BYLAWS NO. 9/91 AND 6/11**

COUNCILLOR HUSUM: THAT Bylaw No. 06/19, A Bylaw to repeal Official Community Plan Bylaws No. 9/91 and 6/11, be given three readings at this meeting.

CARRIED UNANIMOUSLY

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**218/2019 BYLAW NO. 06/19, A BYLAW TO REPEAL OFFICIAL COMMUNITY PLAN  
BYLAWS NO. 9/91 AND 6/11**

COUNCILLOR WILKE: THAT Bylaw No. 06/19, A Bylaw to repeal Official Community Plan Bylaws No. 9/91 and 6/11, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

**219/2019 COMMUNICATIONS**

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. White Butte RCMP Stats – April 2019
2. White Butte RCMP Stats – May 2019
3. June 18, 2019 Saskatchewan Party – Regina Sask Party Golf Tournament
4. Prairie Central District – July/August 2019 E-News Update

CARRIED UNANIMOUSLY

*Reeve Poissant passed the Chair to Deputy Reeve Husum at 7:17 p.m.*

*Deputy Reeve Husum assumed the Chair at 7:17 p.m.*

*Reeve Poissant departed Council Chambers at 7:17 p.m.*

**220/2019 CLOSED SESSION**

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 7:17 p.m.

CARRIED UNANIMOUSLY

**221/2019 RECONVENE**

COUNCILLOR CRASSWELLER: THAT this meeting go reconvene to regular session at 8:40 p.m.

CARRIED UNANIMOUSLY

**222/2019 ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 8:40 p.m.

CARRIED UNANIMOUSLY

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Reeve

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Administrator