

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, February 12, 2014

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Corey Wilton, Councillor Division 4
Barry Jijian, Councillor Division 6

ABSENT: Dale Heenan, Councillor Division 3
Vacant, Councillor Division 5

STAFF: Rod Benroth, Public Works Manager
Adam Toth, Municipal Planner
Erin Halliday, Municipal Clerk
Jessica Heisler, Assistant Municipal Clerk

ORDER: Reeve Kevin Eberle called the meeting to order at 5:35 p.m.

058/14 **AGENDA**

COUNCILLOR JIJIAN: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

059/14 **RECESS**

COUNCILLOR REPETSKI: THAT this meeting recess at 5:37 p.m.

CARRIED UNANIMOUSLY

060/14 **RECONVENE**

COUNCILLOR PROBE: THAT this meeting reconvene at 5:46 p.m.

CARRIED UNANIMOUSLY

061/14 **JANUARY 08, 2014 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR JIJIAN: THAT the minutes of the January 08, 2014 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

062/14 **JANUARY 08, 2014 PUBLIC HEARING MINUTES**

COUNCILLOR WILTON: THAT the minutes of the January 08, 2014 Public Hearing be adopted as presented.

CARRIED UNANIMOUSLY

063/14 **BANK RECONCILIATION**

COUNCILLOR PROBE: THAT the Bank Reconciliation for the Month of January 2014, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

064/14 **STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending January 31, 2014, attached and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

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065/14 BANK STATEMENT

COUNCILLOR JIJIAN: THAT the Bank Statement for the period ending January 31, 2013, be accepted as presented.

CARRIED UNANIMOUSLY

066/14 BUDGETARY CONTROL REPORT

COUNCILLOR WILTON: THAT the Budgetary Control Report for the period ending January 31, 2014, be accepted as presented.

CARRIED UNANIMOUSLY

067/14 ACCOUNTS FOR APPROVAL

COUNCILLOR PROBE: THAT cheque numbers 10633 to 10741 totaling \$465,792.81, as outlined in the List of Accounts for Approval attached to and forming part of these minutes be approved for payment, and,

THAT Payroll and Electronic Fund Transfers totaling \$79,920.42 be ratified.

CARRIED UNANIMOUSLY

068/14 PERSPECTIVES COMMUNITY PLANNING & DEVELOPMENT SERVICE CONTRACT REVIEW

COUNCILLOR PROBE: THAT the contract between the Rural Municipality of Sherwood No. 159 and Perspectives Planning & Development Service be presented to Council for review.

CARRIED UNANIMOUSLY

069/14 JANUARY 2014 PUBLIC WORKS REPORT

COUNCILLOR JIJIAN: THAT the Manager of Public Works January 2014 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

070/14 LIPSETT/ABTEC SUBDIVISION GRADING

COUNCILLOR WILTON: THAT the Rural Municipality of Sherwood No. 159 invite 101196187 Saskatchewan Ltd. to meet with Council to discuss the contents of Public Works report no. 2014-02-02; and,

THAT Public Works report no. 2014-02-02 be provided to 101196187 Saskatchewan Ltd. one (1) week to ten (10) days prior to the meeting.

CARRIED UNANIMOUSLY

071/14 TRUCK COSTS VS. LEASING

COUNCILLOR PROBE: THAT Public Works Report No. 2014-01-002 be received and filed.

CARRIED UNANIMOUSLY

072/14 RECESS

COUNCILLOR WILTON: THAT this meeting recess at 6:32 p.m.

CARRIED UNANIMOUSLY

073/14 RECONVENE

COUNCILLOR WILTON: THAT this meeting reconvene at 6:52 p.m.

CARRIED UNANIMOUSLY

074/14 MINISTRY OF HIGHWAYS & INFRASTRUCTURE – COLLABORATIVE PLANNING PROPOSAL

COUNCILLOR JIJIAN: THAT the Rural Municipality of Sherwood No. 159 accept the invitation from the Ministry of Highways & Infrastructure to participate in the Collaborative Planning Study to be conducted under the terms of

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Resolution No. 074/14 continued;

Associated Engineering's Engineering Services Proposal dated January 23, 2014; and,

THAT the Ministry of Highways and Infrastructure be informed that the Rural Municipality of Sherwood No. 159 fully expects the input from each of the participants in the study to be given equal consideration in the study findings.

CARRIED UNANIMOUSLY

075/14 2014 DIESEL FUEL TENDER

COUNCILLOR REPETSKI: THAT the 2014 Diesel Fuel Supply tender be awarded to Mazenc Fuels Ltd.

CARRIED UNANIMOUSLY

076/14 2014 GRAVEL TENDER

COUNCILLOR WILTON: THAT the 2014 Gravel Supply & Spreading tender be awarded to Mortimer Brothers Ltd.

CARRIED UNANIMOUSLY

077/14 SUBDIVISION APPLICATION NO. 14-001 – NE & SE 14-17-21-W2

COUNCILLOR JIJIAN: THAT the Rural Municipality of Sherwood No. 159 decline support for Subdivision Application No. SU 14-001 (Community Planning File R1312-13R) located at NE 14-17-21-W2 and SE 14-17-21-W2.

CARRIED UNANIMOUSLY

078/14 FEBRUARY 2014 LIST OF ACTIONS TAKEN

COUNCILLOR JIJIAN: THAT the Chief Administrative Officer's updated List of Actions Taken for February 2014 be accepted as information and filed.

CARRIED UNANIMOUSLY

079/14 2014 BUDGET COMMITTEE MEETING

COUNCILLOR REPETSKI: THAT a Budget Committee Meeting be held on Friday, March 07, 2014 to discuss the 2014 Municipal Budget.

CARRIED UNANIMOUSLY

080/14 TRANSFER OF FUNDS TO RESERVES – 101196187 SASKATCHEWAN LTD. SERVICING FEES

COUNCILLOR REPETSKI: THAT \$376,862.53 be transferred from the Rural Municipality of Sherwood No. 159 general chequing account to the Rural Municipality of Sherwood No. 159 savings account no. 1.

CARRIED UNANIMOUSLY

081/14 TRANSFER OF FUNDS FOR PAYMENT IN USD – LYCOX ENTERPRISES INC.

COUNCILLOR REPETSKI: THAT payment of Invoice No. 977 from Lycox Enterprises Inc. be authorized via a U.S. dollar bank transfer of \$55,129.00, and any bank fees incurred for the transfer, from the Rural Municipality of Sherwood No. 159 general chequing account.

CARRIED UNANIMOUSLY

082/14 SECTION 293 EXEMPTIONS

COUNCILLOR REPETSKI: THAT, due to eligible S. 293 exemptions, the 2013 taxes levied on the following properties be adjusted as follows and that any overpayments received be refunded.

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Resolution No. 082/14 continued;

PROPERTY DESCRIPTION	ROLL NO.	EXEMPTION	MUNICIPAL	SCHOOL	TOTAL
SW 29-16-20-W2	296	343,475	-\$ 1,913.76	-\$ 1,727.68	-\$ 3,641.44
Pt. NE 33-16-19	559	19,440	-\$ 108.31	-\$ 97.78	-\$ 206.09

CARRIED UNANIMOUSLY

083/14 SHERWOOD-REGINA REGIONAL DEVELOPMENT COMMITTEE MEETING

COUNCILLOR JIJIAN: THAT Administration Report No. February 2014-04 be accepted as information and filed.

CARRIED UNANIMOUSLY

084/14 SHERWOOD-REGINA GOVERNANCE COMMITTEE MEETING

COUNCILLOR WILTON: THAT Administration Report No. February 2014-05 be accepted as information and filed.

CARRIED UNANIMOUSLY

085/14 SASKATCHEWAN MUNICIPAL HAIL INSURANCE – 2013 LOSSES

COUNCILLOR WILTON: THAT the Saskatchewan Municipal Hail Insurance correspondence dated January 10, 2014 regarding the 2013 Losses, be accepted as information and filed.

CARRIED UNANIMOUSLY

086/14 SASKATCHEWAN MUNICIPAL HAIL INSURANCE – 2014 ANNUAL MEETING

COUNCILLOR WILTON: THAT Councillor Joe Repetski be appointed as the Rural Municipality of Sherwood No. 159 voting delegate during the 2014 Saskatchewan Municipal Hail Insurance Annual Meeting to be held in Regina on Tuesday, March 11, 2014.

CARRIED UNANIMOUSLY

087/14 2014 MUNICIPAL INFRASTRUCTURE CONFERENCE

COUNCILLOR REPETSKI: THAT Councillor Barry Jijian and the Manager of Public Works attend the 2nd Annual Municipal Infrastructure Conference to be held in Kindersley, SK on April 15 and 16, 2014.

CARRIED UNANIMOUSLY

088/14 AGREEMENT CANCELLATION REQUEST – TERMINATION OF LEASE

COUNCILLOR JIJIAN: THAT the Rural Municipality of Sherwood No. 159 ratify the Agreement Cancellation Request – Non-Payment of Property Taxes Relative to Provincial Lands, applying to leases on NE 26-18-19 W2, SE 35-18-19 W2 and SW 35-18-19 W2.

CARRIED UNANIMOUSLY

Reeve Kevin Eberle stepped down from the Chair at 7:06 p.m.

Deputy Reeve Tim Probe assumed the Chair at 7:06 p.m.

Reeve Kevin Eberle left Council Chambers at 7:06 p.m.

089/14 WASCANA VILLAGE CONCEPT PLAN

COUNCILLOR JIJIAN: THAT the Wascana Village concept plan dated February 2014 be accepted as presented; and,

THAT the Wascana Village concept plan be forwarded with Council's support to the Community Planning Branch of the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Reeve Kevin Eberle entered Council Chambers at 7:09 p.m.

Deputy Reeve Tim Probe stepped down from the Chair at 7:09 p.m.

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Reeve Kevin Eberle assumed the Chair at 7:09 p.m.

Councillor Barry Jijian left Council Chambers at 7:09 p.m.

090/14 SHERWOOD FOREST CONCEPT PLAN

COUNCILLOR REPETSKI: THAT the Sherwood Forest Resort Development Application to Amend the Official Community Plan of the Rural Municipality of Sherwood No. 159 dated June 2013 be approved as the concept plan for Sherwood Forest Golf & Country Club's proposed resort development to be located on SE 10-18-21 W2, SW 11-18-21 W2 and NE 10-18-21 W2.

CARRIED UNANIMOUSLY

Councillor Barry Jijian entered Council Chambers at 7:11 p.m.

091/14 EXETER ESTATES CONCEPT PLAN

COUNCILLOR REPETSKI: THAT the Exeter Estates Submission to the Rural Municipality of Sherwood No. 159 dated March 2012 be approved as the concept plan for Exeter Estates' proposed equestrian country residential subdivision to be located on NE 26-16-20 W2.

CARRIED UNANIMOUSLY

092/14 RESCIND RESOLUTIONS

COUNCILLOR REPETSKI: THAT Resolutions 292/13, 294/13 and 354/13 be hereby rescinded.

FOR: REPETSKI, PROBE, JIJIAN
AGAINST: WILTON

CARRIED

093/14 SARM CONVENTION RESOLUTION SUBMISSION – OVER-DIMENSIONAL ROUTES

COUNCILLOR REPETSKI: WHEREAS the Ministry of Highways and Infrastructure has designated official over-dimensional routes in many Rural Municipalities; and,

WHEREAS the Ministry of Highways and Infrastructure contributes limited funding towards the maintenance of over-dimensional routes; and,

WHEREAS the traffic impact on over-dimensional routes can be severe in Rural Municipalities especially near large urban centres;

BE IT RESOLVED THAT SARM lobby the Ministry of Highways and Infrastructure for negotiated formal agreements with individual Rural Municipalities to provide sufficient funding reflective of the true costs of maintaining over-dimensional routes.

CARRIED UNANIMOUSLY

094/14 CORRESPONDENCE

COUNCILLOR JIJIAN: THAT the following correspondence be accepted as information and filed:

1. January 10, 2014 – Regina Airport Authority Update
2. January 20, 2014 – SARM – Municipal Annexation Guideline Comments
3. January 28, 2014 – R. M. of Sutton No. 103 – Declining Upland Game – White-Tailed Deer Numbers in Saskatchewan
4. February 04, 2014 – Saskatchewan Party – 2014 Regina Premier's Dinner

CARRIED UNANIMOUSLY

095/14 2014 REGINA PREMIER'S DINNER

COUNCILLOR JIJIAN: THAT the Rural Municipality of Sherwood No. 159 purchase a table of eight (8) for the 2014 Regina Premier's Dinner.

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- 096/14** **MOOSE JAW-REGINA INDUSTRIAL CORRIDOR COMMITTEE UPDATE**
- COUNCILLOR WILTON: THAT the Moose Jaw-Regina Industrial Corridor update to be provided by Councillor Dale Heenan be presented at the March 2014 Regular Council Meeting.
- CARRIED UNANIMOUSLY
- 097/14** **BYLAW NO. 33/13 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 07/11**
- COUNCILLOR REPETSKI: THAT Bylaw No. 33/13, a bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 07/11, be referred to the Planning & Development Department for further review.
- CARRIED UNANIMOUSLY
- 098/14** **BYLAW NO. 04/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 07/11**
- COUNCILLOR PROBE: THAT Bylaw No. 04/14, a bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 07/11, be referred to the Planning & Development Department for further review.
- CARRIED UNANIMOUSLY
- 099/14** **BYLAW NO. 05/14 – A BYLAW TO AMEND BYLAW NO. 06/91 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 RESPECTING BUILDINGS**
- COUNCILLOR REPETSKI: THAT Bylaw No. 05/14, a bylaw to amend Bylaw No. 06/91, a Bylaw of the Rural Municipality of Sherwood No. 159 respecting buildings, be read a introduced and read a first time.
- CARRIED UNANIMOUSLY
- 100/14** **BYLAW NO. 05/14 – A BYLAW TO AMEND BYLAW NO. 06/91 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 RESPECTING BUILDINGS**
- COUNCILLOR WILTON: THAT Bylaw No. 05/14, a bylaw to amend Bylaw No. 06/91, a Bylaw of the Rural Municipality of Sherwood No. 159 respecting buildings, be read a second time.
- CARRIED UNANIMOUSLY
- 101/14** **BYLAW NO. 05/14 – A BYLAW TO AMEND BYLAW NO. 06/91 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 RESPECTING BUILDINGS**
- COUNCILLOR PROBE: THAT Bylaw No. 05/14, a bylaw to amend Bylaw No. 06/91, a Bylaw of the Rural Municipality of Sherwood No. 159 respecting buildings, be given three readings at this meeting.
- CARRIED UNANIMOUSLY
- 102/14** **BYLAW NO. 05/14 – A BYLAW TO AMEND BYLAW NO. 06/91 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 RESPECTING BUILDINGS**
- COUNCILLOR JIJIAN: THAT Bylaw No. 05/14, a bylaw to amend Bylaw No. 06/91, a Bylaw of the Rural Municipality of Sherwood No. 159 respecting buildings, be read a third time and hereby adopted.
- CARRIED UNANIMOUSLY
- 103/14** **ADJOURNMENT**
- COUNCILLOR REPETSKI: THAT this meeting adjourn at 7:41 p.m.
- CARRIED UNANIMOUSLY

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Reeve

Administrator