

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, April 12, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2

STAFF: Michele Cruise-Pratchler, Interim Chief Administrative Officer
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Roadways
Andrew Hickey, Manager of Utilities
Pam Malach, Manager of Planning & Development
Adam Toth, Municipal Planner
Susan Stevenson, Administrative Assistant
Christine Trithardt, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:30 p.m.

163/17 **AGENDA**

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Move 8.3.8 into Closed Session

Move 8.3.9 into Closed Session

CARRIED UNANIMOUSLY

164/17 **RECESS**

REEVE POISSANT: THAT this meeting recess at 5:31 p.m.

CARRIED UNANIMOUSLY

165/17 **VOID**

166/17 **PUBLIC HEARING**

COUNCILLOR CULBERT: THAT the Public Hearing remain open until end of business Monday, April 17th, 2017.

CARRIED UNANIMOUSLY

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167/17 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 6:02 p.m.

CARRIED UNANIMOUSLY

DELEGATION

Shauna Rosloot made a presentation to Council regarding Discretionary Use Application 16-020.

168/17 VERBAL PRESENTATION BY THE ISLAMIC ASSOCIATION OF SASKATCHEWAN, REGINA INC.

COUNCILLOR HUSUM: THAT the Council of the R.M. of Sherwood No. 159 accept a verbal submission from The Islamic Association of Saskatchewan, Regina Inc.

CARRIED UNANIMOUSLY

169/17 DPA 16-020 DISCRETIONARY USE APPLICATION FOR A MOSQUE AND COMMUNITY CENTRE

COUNCILLOR HUSUM: THAT Council approve development permit application DPA 16-020 for a Mosque and Community Centre at Blk/Par A, Plan 101401669, Ext 46 Pt NE 2-17-19-W2 and direct the Development Officer to issue a development permit with the following conditions:

A. Servicing and Site Development

1. The land owner is responsible for all costs of the servicing and development of the property including any fees and requirements of the City of Regina, pursuant to their Interim Extra Municipal Servicing Policy.
2. The Rural Municipality of Sherwood is to be a party to the discussions between the applicant and City of Regina for any services to be provided by the City of Regina.
3. Sewage servicing must be a piped system.
4. That a drainage plan, site grading plan, and geotechnical report shall be submitted to the Rural Municipality of Sherwood and Water Security Agency for approval.
5. Measures be taken to reduce the concern of snow catchments that impact access to adjacent properties.

B. Buffer

6. That an earth berm must be established around the perimeter of the property and constructed to a maximum height as determined by the Development Officer of the Rural Municipality of Sherwood.
7. A plan for the berm and landscaping must be prepared by a professional Landscape Architect and submitted to the Rural Municipality of Sherwood for approval.
8. Coniferous trees be planted on top of the earth berm. All shrubs, trees, and landscaping improvements must be maintained.
9. The landscaping shall be completed prior to the occupancy of the Mosque,
10. That all windows in the Mosque located on the 2nd level, facing south, shall be opaque.

C. Lighting

11. That the applicant submits a lighting plan to be approved by the development officer.
12. That cut-off lighting be installed in the parking lot to reflect light to the north.
13. That lighting on the Mosque itself be minimal and facing Northward. That all outside lighting is put on a timer such that lighting is turned off between 10pm and 7am.

Resolution No. 169/17 continued

D. Noise

14. That there is no outside music and all gatherings and activities related to the Mosque take place indoors.

E. Access

15. The location of the access from the Highway 33 Service Road be confirmed by the Ministry of Highways and Infrastructure.
16. That a Traffic Impact Assessment be provided with the terms of reference to be approved by the Rural Municipality of Sherwood with input from the Ministry of Highways and Infrastructure and City of Regina.
17. An access permit from the Ministry of Highways is required.
18. That signage be erected at the Highway 33 Service Road identifying the entrance/exit.
19. Appropriate service road, access, and parking lot paving.
20. Dust control is to be provided from the Mosque to the access onto Highway 33.
21. Completion of a road haul agreement with the Rural Municipality of Sherwood.

F. Provincial Government Agencies

22. That the IAOS consult with the Water Security Agency on flood protection and receive any permits as required.
23. That the IAOS consult with Sasktel, SaskEnergy, and SaskPower about obtaining easements. These easements do not permit the mosque to encroach into the building setback requirements.
24. That the IAOS complies with the TransGas minimum building setbacks.
25. That the sewage system complies with the Regina Qu'Appelle Health Region wastewater regulations.
26. That the applicant complies with the Water Security Agency of no in ground development below the 1:500 flood elevation.
27. That a permit will be required from the Ministry of Highways for development and that the service road setbacks of 4 metres for trees, shrubs, dugouts, etc. are met.

G. Other

28. That the dugout located immediately east of the subject on the adjacent parcel of land be fenced through an agreement with the landowner and the IAOS.
29. The applicant shall prepare and submit an emergency response plan to the Municipality's Emergency Measures Organization for approval.
30. Mitigation measures shall, in so far as practical, prevent any dust, noise, drainage, and any potentially noxious substances to be emitted from the site.
31. Dust, drainage, and weed control must be provided during the site preparation, servicing, and construction phases of development.
32. The RM of Sherwood recommends that IAOS creates a committee to meet regularly with adjacent land owners to discuss and mitigate any potential concerns.

DEFEATED

PUBLIC FORUM

Mr. Ripplinger: Bypass through home quarter, received no compensation yet, house moved. Septic tank approved by the municipality, can't pump out onto your field. Will need a truck to pump septic tank out.

Councillor Crassweller departed Council Chambers at 6:34 p.m.

Councillor Crassweller entered Council Chambers at 6:35 p.m.

170/17

RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 6:36 p.m.

CARRIED UNANIMOUSLY

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171/17 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 6:57 p.m.

CARRIED UNANIMOUSLY

172/17 MARCH 8, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the March 8, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

173/17 MARCH 23, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the March 23, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

174/17 MARCH 28, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the March 28, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

175/17 MARCH BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of March 2017, be accepted as presented.

Councillor Crassweller entered Council Chambers at 6:58 p.m.

CARRIED UNANIMOUSLY

176/17 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending March 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

177/17 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR HUSUM: THAT cheque numbers 14797 to 14945 totalling \$688,420.97, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$79,956.26 be ratified.

CARRIED UNANIMOUSLY

178/17 PUBLIC WORKS MONTHLY REPORT

COUNCILLOR CRASSWELLER: THAT the Director of Public Works & Infrastructure monthly report be accepted as information and filed.

CARRIED UNANIMOUSLY

179/17 QUARTERLY UTILITIES REPORT

COUNCILLOR CRASSWELLER: THAT the Quarterly Utilities Report be accepted as information and filed.

CARRIED UNANIMOUSLY

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180/17 DEAD HAUL BRIDGE REPAIR

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 contract Morsky Construction to repair the Pier Cap on the Dead Haul Bridge (221-17-35E) as per their quotation dated April 5, 2017 for \$66,550.00 plus taxes.

CARRIED UNANIMOUSLY

181/17 2017 DUST CONTROL POLICY

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 approve the 2017 Dust Control Policy as presented.

CARRIED UNANIMOUSLY

182/17 BYLAW NO. 05/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11

COUNCILLOR CULBERT: THAT Bylaw No. 05/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be read a first time.

CARRIED UNANIMOUSLY

183/17 BYLAW NO. 06/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR HUSUM: THAT Bylaw No. 06/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a first time.

CARRIED UNANIMOUSLY

184/17 SOUTHEAST COLLEGE MUNICIPAL MANAGEMENT ESSENTIALS

COUNCILLOR CRASSWELLER: THAT the Southeast College Municipal Management Essentials written report be accepted as information and filed.

CARRIED UNANIMOUSLY

185/17 MADD MESSAGE YEARBOOK

COUNCILLOR WILKE: THAT the MADD Message Yearbook written report be accepted as information and filed.

CARRIED UNANIMOUSLY

186/17 BYLAW NO. 04/17 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR HUSUM: THAT Bylaw No. 04/17 – A Bylaw to extend the time required for the completion of the assessment roll, be read a first time.

CARRIED UNANIMOUSLY

187/17 BYLAW NO. 04/17 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR HUSUM: THAT Bylaw No. 04/17 – A Bylaw to extend the time required for the completion of the assessment roll, be read a second time.

CARRIED UNANIMOUSLY

188/17 BYLAW NO. 04/17 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR WILKE: THAT Bylaw No. 04/17 – A Bylaw to extend the time required for the completion of the assessment roll, be given three readings at this meeting.

CARRIED UNANIMOUSLY

189/17 BYLAW NO. 04/17 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

COUNCILLOR CULBERT: THAT Bylaw No. 04/17 – A Bylaw to extend the time required for the completion of the assessment roll, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

190/17 FEDERATION OF CANADIAN MUNICIPALITIES

COUNCILLOR HUSUM: THAT Administration respond to Federation of Canadian Municipalities and decline support of the Legal Defense Fund.

CARRIED UNANIMOUSLY

191/17 MINISTRY OF HIGHWAYS & INFRASTRUCTURE 2016 TAX CANCELLATION ROLL # 2196 100

COUNCILLOR HUSUM: THAT Council grant Roll No. 2196 100 the following tax abatement of \$83.59 plus accumulated interest.

2013 & 2014 Levy & Accumulated Interest

<u>Roll No.</u>	<u>Municipal</u>	<u>School</u>	<u>Total Taxes Cancelled</u>
2196 100	\$64.21	\$19.38	\$83.59

CARRIED UNANIMOUSLY

192/17 MINISTRY OF HIGHWAYS & INFRASTRUCTURE 2016 TAX CANCELLATION ROLL # 85

COUNCILLOR CRASSWELLER: THAT Council grant Roll No. 85 the following tax abatement of \$26.55 plus accumulated interest.

2016 Levy & Accumulated Interest

<u>Roll No.</u>	<u>C&D Levy</u>	<u>Total Taxes Cancelled</u>
85	\$26.55	\$26.55

CARRIED UNANIMOUSLY

193/17 GEORGE CUFF CONSULTING SERVICES

COUNCILLOR CULBERT: THAT George Cuff be engaged to work through a Governance Model exercise with Council with no fees attached to this process.

CARRIED UNANIMOUSLY

194/17 COUNCIL CHAMBERS

COUNCILLOR HUSUM: THAT Council of the R.M. of Sherwood No. 159 chooses not to rent Council Chambers as a public meeting facility.

CARRIED UNANIMOUSLY

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195/17 COMMUNICATIONS

COUNCILLOR WILKE: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District Spring 2017 Newsletter
2. RCMP Stats – March 2017

CARRIED UNANIMOUSLY

Councillor Paul departed Council Chambers at 8:40 p.m.

Councillor Paul entered Council Chambers at 8:41 p.m.

Councillor Crassweller departed Council Chambers at 8:42 p.m.

Councillor Crassweller entered Council Chambers at 8:45 p.m.

196/17 RECESS

COUNCILLOR CULBERT: THAT this meeting recess at 9:01 p.m.

CARRIED UNANIMOUSLY

197/17 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 9:12 p.m.

CARRIED UNANIMOUSLY

198/17 CLOSED SESSION

COUNCILLOR HUSUM: THAT this meeting go into closed session at 9:13 p.m.

CARRIED UNANIMOUSLY

199/17 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 9:59 p.m.

CARRIED UNANIMOUSLY

200/17 MEETING EXTENSION

COUNCILLOR CULBERT: THAT this meeting continue for an additional 20 minutes.

CARRIED UNANIMOUSLY

201/17 CLOSED SESSION

COUNCILLOR WILKE: THAT this meeting go into closed session at 10:01 p.m.

CARRIED UNANIMOUSLY

202/17 RECONVENE

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at 10:20 p.m.

CARRIED UNANIMOUSLY

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203/17 LIPSETT SUBDIVISION DRAINAGE

COUNCILLOR WILKE: THAT a full survey of the Lipsett subdivision drainage ditches be completed.

CARRIED UNANIMOUSLY

204/17 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:21 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator