

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, December 15, 2021

PRESENT: Susan Oakley-Paul, Reeve
Brad Crassweller, Councillor Division 1
Trent Reiger, Councillor Division 2
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT:

STAFF: Brad Wiebe, Chief Administrative Officer
Barry Wiebe, Manager of Public Works and Infrastructure
Angela Bottcher, Manager of Policy & Human Resources
Christine Trithardt, Manager of Administration
Luke Brossart, Municipal Planner

Call to Order

Reeve Oakley-Paul called the meeting to order at 5:30 p.m.

**Resolution
No.
494/2021**

Approval of Agenda

Moved by: Councillor Culbert

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**Resolution
No.
495/2021**

Public Hearing

Moved by: Councillor Husum

THAT this meeting go into recess at 5:30 p.m. for the purpose of the Public Hearing for Bylaw No. 17/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17.

CARRIED UNANIMOUSLY

Reconvene

Reeve Oakley-Paul called the meeting to order at 5:35 p.m.

**Resolution
No.
496/2021**

November 17, 2021 Special Council Meeting Minutes

Moved by: Councillor Wilke

THAT the November 17, 2021 Special Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**Resolution
No.
497/2021**

November 17, 2021 Regular Council Meeting Minutes

Moved by: Councillor Culbert

THAT the November 17, 2021 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

**Resolution
No.
498/2021**

November 17, 2021 Public Hearing Meeting Minutes

Moved by: Councillor Crassweller

THAT the November 17, 2021 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

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Resolution No. 499/2021 **Financial Update & Monthly Financial Reports**
Moved by: Councillor Crassweller
THAT the Monthly Financial Reports for November 2021 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 500/2021 **Monthly Reserve Fund Summary**
Moved by: Councillor Husum
THAT the Monthly Reserve Fund Summary for November 2021 be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 501/2021 **List of Accounts for Review**
Moved by: Councillor Wilke
THAT cheque numbers 19827 to 19897 totaling \$252,402.25 for November 2021, as outlined in the List of Accounts for Review, attached to and forming part of these minutes, be accepted as information and filed; and,

THAT the Payroll and Electronic Funds Transfers for November 2021 totaling \$255,186.64 be ratified.

CARRIED UNANIMOUSLY

Resolution No. 502/2021 **Public Works Operations and Projects Update - November**
Moved by: Councillor Husum
THAT the November 2021 Public Works Operations and Projects Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

Resolution No. 503/2021 **Zoning Bylaw No. 18/17 Amendment - Agricultural (AG) Zoning District Minimum Sizes – 2nd Reading**
Moved by: Councillor Crassweller
THAT Bylaw No. 17/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a second time.

CARRIED UNANIMOUSLY

Resolution No. 504/2021 **Zoning Bylaw No. 18/17 Amendment - Agricultural (AG) Zoning District Minimum Sizes - 3rd Reading**
Moved by: Councillor Culbert
THAT Bylaw No. 17/21 - A Bylaw to amend the RM of Sherwood Zoning Bylaw No. 18/17, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Resolution No. 505/2021 **SU 21-010: Surface Parcel Subdivision to separate one 8.09 hectare (20.00 acre) parcel from a source quarter section located at SW 1/4 Sec. 22-16-19-W2**
Moved by: Councillor Culbert

THAT proposed subdivision application SU 21-010 (Community Planning File R0388-21R), which intends to subdivide one 8.09ha (20.00ac) parcel from a source quarter section located at SW 1/4 22-16-19-W2M be recommended for approval by Community Planning with the following considerations:

1. 5 metre (16.4 ft.) width of Road widening to be dedicated by plan of survey along the frontage of Range Road 2193 for the propped parcel and the source quarter section.
2. Provision of cash-in-lieu of Municipal Reserve to the RM of Sherwood, as required by Community Planning.
3. Confirmation of site suitability for residential development as the area contains an Enbridge pipeline and potential for flooding [Section 14(b) of the Subdivision Regulations, 2014].

CARRIED UNANIMOUSLY

- Resolution No.** 506/2021 **Rival Farms SU 21-016 Servicing Agreement**
Moved by: Councillor Reiger
- THAT the servicing agreement with Rival Farms Ltd. for subdivision application SU 21-016 (Community Planning File R0757-21R), be accepted as presented and the Chief Administrative Officer and Reeve be authorized to sign the agreement.
- CARRIED UNANIMOUSLY**
- Resolution No.** 507/2021 **December.2021 Update - Administration**
Moved by: Councillor Husum
- THAT the December.2021 Administration Update report be accepted as information and filed.
- CARRIED UNANIMOUSLY**
- Resolution No.** 508/2021 **Municipal Revenue Sharing Declaration**
Moved by: Councillor Culbert
- THAT Council of the Rural Municipality of Sherwood No. 159 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
1. Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
 2. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 3. Adoption of a Council Procedures Bylaw;
 4. Adoption of an Employee Code of Conduct; and,
 5. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and,
- THAT Council authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED UNANIMOUSLY**
- Resolution No.** 509/2021 **Council Remuneration Public Notice**
Moved by: Councillor Reiger
- THAT as per section 128(1) of *The Municipalities Act*, Public Notice is hereby given that Council intends to consider a report respecting the remuneration for Members of Council and for Members of Council Committees and other bodies established by Council, at a Regular Meeting of the Rural Municipality of Sherwood No. 159 to be held Wednesday, January 19th, 2022 at 5:30 p.m. in the Council Chambers of the Municipal Office located at 4400 Campbell Street, Regina.
- CARRIED UNANIMOUSLY**
- Resolution No.** 510/2021 **Appointment to Sherwood-Regina Regional Development Committee**
Moved by: Councillor Husum
- THAT Councillor Culbert and Reeve Oakley-Paul be appointed as Council representatives to the Sherwood-Regina Regional Development Committee (SRRDC) for the year 2022; and
- FURTHERMORE THAT Councillor Crassweller be appointed as an alternate representative to the SRRDC.
- CARRIED UNANIMOUSLY**
- Resolution No.** 511/2021 **Appointment of Auditor**
Moved by: Councillor Culbert
- THAT the RM of Sherwood No. 159 appoint Dudley & Co. as Municipal Auditor for the purpose of auditing the fiscal year ending December 31, 2021.
- CARRIED UNANIMOUSLY**

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Resolution No. 512/2021 **Appointment of Municipal Solicitor**
Moved by: Councillor Crassweller
THAT the RM of Sherwood No. 159 appoint M. Kim Anderson and associates of Robertson Stromberg as Municipal Solicitor for the year of 2022.

CARRIED

Resolution No. 513/2021 **2022-2023 Federation of Canadian Municipalities Membership**
Moved by: Councillor Husum
THAT the R.M. of Sherwood approve the membership with the Federation of Canadian Municipalities and make payment of the 2022-2023 Membership Fees in the amount of **\$355.73**.

CARRIED UNANIMOUSLY

Resolution No. 514/2021 **2022 Interim Budget**
Moved by: Councillor Wilke
THAT the RM of Sherwood No.159 adopt the following interim budget for the year 2022 until the annual Operating and Capital Budgets are adopted:

Costing Center	2022 Interim Budget
General Government	\$753,026.10
Protective Services	\$207,664.36
Bylaw Enforcement	\$6,389.67
Transportation Services	\$1,117,428.05
Environmental Health	\$17,465.10
Health amp; Welfare	\$1,064.95
Planning amp; Development	\$392,964.86
Recreation amp; Culture	\$9,052.04
Strategic Plan Execution	\$19,169.02
Utilities	\$875,429.86
Total	\$3,399,654.00

CARRIED UNANIMOUSLY

Resolution No. 515/2021 **2022 Municipal Insurance**
Moved by: Councillor Husum
THAT the RM of Sherwood's fidelity bond, liability, property, and cyber insurance coverage be renewed for 2022 at current coverage levels.

CARRIED UNANIMOUSLY

Resolution No. 516/2021 **Communications**
Moved by: Councillor Wilke
THAT the following correspondence be accepted as information and filed:

1. SARM News Release November 16, 2021 – SARM Disappointed with SK Growth Coalition Campaign
2. SARM News Release November 22, 2021 – SARM and SUMA Launch Saskatchewan Rural Crime Watch Association
3. Prairie Central District for Sport, Culture and Recreation – November 30, 2021 ENews
4. Southeast Regional Library – October 30, 2021 – The Trustee Telegraph
5. Saskatchewan Municipal Hail Yearly Claim Letter
6. CN News Release December 7, 2021 – CN Recognized with Prestigious 'A' Score for Climate Change
7. RM of Excelsior No. 166 Letter to RM's along the Canadian Pacific Railway Line

CARRIED UNANIMOUSLY

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**Resolution
No.**
517/2021

Recess
Moved by: Councillor Culbert
THAT this meeting go into recess at 6:41 p.m.

CARRIED UNANIMOUSLY

Reconvene
Reeve Oakley-Paul called the meeting to order at 6:50 p.m.

Councillor Crassweller departed Council Chambers at 7:09 p.m.

Councillor Crassweller entered Council Chambers at 7:10 p.m.

**Resolution
No.**
518/2021

Closed Session (Pursuant to LAFOIP)
Moved by: Councillor Husum
THAT this meeting go into closed session at 7:19 p.m.

CARRIED UNANIMOUSLY

Councillor Culbert declared a conflict of interest due to a discussion about water service connections along Inland Drive and departed Council Chambers at 7:32 p.m.

Councillor Culbert entered Council Chambers at 7:46 p.m.

**Resolution
No.**
519/2021

Reconvene
Moved by: Councillor Husum
THAT this meeting reconvene into regular session at 8:16 p.m.

CARRIED UNANIMOUSLY

**Resolution
No.**
520/2021

East Cottonwood Creek Watershed Association
Moved by: Councillor Husum

WHEREAS the RM of Sherwood has existing Conservation and Development Associations to manage agricultural drainage in specific areas of the RM where landowners have identified issues and come together to manage the drainage concerns through suitable methods with the funding and taxation for these activities directly attributed to the benefiting landowners;

AND WHEREAS the RM of Sherwood supports responsible development with professionally engineered stormwater management utilizing industry best practices whereby post-development drainage shall not exceed predevelopment conditions including acceptable flow rates where determined;

THAT the RM of Sherwood supports the development of a Conservation and Development Association to manage agricultural drainage in the East Cottonwood Creek Watershed;

AND THAT the RM formally withdraws participation with the East Cottonwood Creek Watershed Association and administration is directed to submit a signed and sealed letter indicating the council decision to withdraw from the Association in accordance with Section 4.4 of the Association Bylaws;

AND THAT the RM of Sherwood would be interested in continuing as a Non-member agency similar to the City of Regina and Town of Grand Coulee if the Association was in favour of this arrangement.

CARRIED

**Resolution
No.**
521/2021

Adjournment
Moved by: Councillor Paul
THAT this meeting be adjourned at 8:17 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator