

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 14, 2016

**PRESENT:** Jeffrey Poissant, Reeve  
Joe Repetski, Councillor Division 1  
Tim Probe, Councillor Division 2  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6 (*via telephone*)

**ABSENT:** Dale Heenan, Councillor Division 3

**STAFF:** Ron McCullough, Chief Administrative Officer  
Erin Halliday, Director of Finance & Administration  
Rod Benroth, Director of Public Works & Infrastructure  
Rick Stuckenberg, Director of Planning & Development  
Adam Toth, Municipal Planner  
Christine Trithardt, Administrative Assistant

**ORDER:** Reeve Poissant called the meeting to order at 5:30 p.m.

**358/16** **DELEGATION**

COUNCILLOR REPETSKI: THAT the Delegation report for Regina Bypass Design Builders be deferred to a special meeting.

CARRIED UNANIMOUSLY

**359/16** **AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as amended.

Move 8.2.3 after Delegations

Move 8.2.4 after Delegations

CARRIED UNANIMOUSLY

**360/16** **PUBLIC HEARING**

Reeve Poissant declared the Public Hearing open for Bylaw No. 8/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91 and Bylaw No. 10/16 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 10/91 5:33 p.m.

Adam Toth provided an overview of Bylaw No. 8/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91.

Bob Schutzman with Evraz spoke to make sure that all 3 parcels were included in Bylaw No. 8/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91.

Six (6) written submissions were received from SaskWater, Water Security Agency, Ministry of Agriculture, TransGas, SaskEnergy and City of Regina.

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Adam Toth provided an overview of Bylaw No. 10/16 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 10/91.

There were no verbal presentations made.

Six (6) written submissions were received from SaskWater, Water Security Agency, Ministry of Agriculture, TransGas, SaskEnergy and City of Regina.

Reeve Poissant declared that the Public Hearing close for Bylaw No. 8/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91 and Bylaw No. 10/16 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 10/91 at p.m.

Councillor Repetski that this Public Hearing adjourn at 5:38 p.m.

CARRIED UNANIMOUSLY

**361/16**      **BYLAW NO. 08/16 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD OFFICIAL COMMUNITY PLAN, BYLAW NO. 9/91**

COUNCILLOR HUSUM: THAT Bylaw No. 08/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91, be read a second time.

CARRIED UNANIMOUSLY

**362/16**      **BYLAW NO. 08/16 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD OFFICIAL COMMUNITY PLAN, BYLAW NO. 9/91**

COUNCILLOR REPETSKI: THAT Bylaw No. 08/16 – A Bylaw to Amend the Rural Municipality of Sherwood Official Community Plan, Bylaw No. 9/91, be read a third time and hereby be adopted.

CARRIED UNANIMOUSLY

**363/16**      **BYLAW NO. 10/16 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 10/91**

COUNCILLOR HUSUM: THAT Bylaw No. 10/16 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 10/91, be read a second time.

CARRIED UNANIMOUSLY

**364/16**      **BYLAW NO. 10/16 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 10/91**

COUNCILLOR PROBE: THAT Bylaw No. 10/16 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 10/91, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

**DELEGATION**

Norm Nordgulen, SARM Division 2 Director presented Council with a plaque from SARM in recognition of 100 years of Rural Municipal Government.

**DELEGATION**

Darren Selinger, Manager of Pipeline Engineering with TransGas made a presentation to Council regarding the SaskEnergy TransGas Regina Pipeline Expansion Project and about the 2 open house information sessions in November 2016.

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**DELEGATION**

Faisal Khan, Director and Munir Hague, President with the Islamic Association of Saskatchewan – Regina Inc. made a presentation to Council regarding the Proposed Mosque/Islamic Community Centre Development Permit Application.

**DELEGATION**

Kevin Reese with The Creeks made a presentation to Council regarding the amendment of the site plan for an approved Discretionary Use Permit.

*Councillor Paul connected via telephone at 6:25 p.m.*

*Reeve Poissant passed the Chair to Deputy Reeve Probe at 6:30 p.m.*

*Deputy Reeve Probe assumed the Chair at 6:30 p.m.*

*Deputy Reeve Probe passed the Chair to Reeve Poissant at 6:32 p.m.*

*Reeve Poissant assumed the Chair at 6:32 p.m.*

**365/16 PROPOSED MOSQUE/ISLAMIC COMMUNITY CENTRE**

COUNCILLOR HUSUM: THAT the application be tabled and Administration be directed to arrange a meeting between Council, Administration and neighboring residents.

FOR: Poissant, Probe, Husum, Culbert

OPPOSED: Repetski

Councillor Paul abstained from voting due to not hearing all of the Islamic Association of Saskatchewan – Regina Inc. delegation presentation.

CARRIED

**366/16 AMEND SITE PLAN FOR AN APPROVED DISCRETIONARY USE PERMIT**

COUNCILLOR REPETSKI: THAT Council approves the development permit application DPA 16-035 for a dwelling at SE 11-17-19-W2 Ext 6 and direct the Development Officer to issue a development permit with the following conditions:

- A) That all utilities are contacted to ensure that facilities are not affected.
- B) That the dwelling be located on site in accordance with the attached site plan and incorporate a finished floor elevation of 575.2 metres and that prior to occupancy, a legal survey confirms the finished elevation.
- C) That water and sewer servicing is installed to Provincial regulations and standards.
- D) That all applicable building applications are applied for prior to construction.
- E) That landscaping shown on the attached site plan be installed before the end of July 31, 2017.
- F) That any future proposed agricultural buildings will require discretionary use approval.

CARRIED UNANIMOUSLY

**367/16 RECESS**

COUNCILLOR REPETSKI: THAT this meeting recess at 6:44 p.m.

CARRIED UNANIMOUSLY

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**368/16      RECONVENE**

COUNCILLOR CULBERT: THAT this meeting reconvene into the regular session at 7:01 p.m.

CARRIED UNANIMOUSLY

**369/16      PROPOSED EXPANSION OF ENBRIDGE PUMPING STATION LANDS**

COUNCILLOR REPETSKI: THAT Council supports subdivision application SU 16-012 (Community Planning File R0280-16R) and approves the development permit application DPA 16-032 for an expansion at the Enbridge Pump Station Lands and direct the Development Officer to issue a development permit with the following conditions:

1. The proposed expansion is to be developed in conformance with the Plan of Proposed Subdivision.
2. That all utilities are contacts to locate facilities and confirm with the R.M. of Sherwood that their facilities will not be affected.

CARRIED UNANIMOUSLY

**370/16      AUGUST 10, 2016 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the August 10, 2016 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**371/16      AUGUST 25, 2016 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the August 25, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**372/16      AUGUST BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of August 2016, be accepted as presented.

CARRIED UNANIMOUSLY

**373/16      STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending August 31, 2016, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**374/16      AUGUST 2016 LIST OF ACCOUNTS**

COUNCILLOR REPETSKI: THAT cheque numbers 13924 to 14079 totalling \$5,254,988.65, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$119,923.37 be ratified.

CARRIED UNANIMOUSLY

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**375/16      3 "BRIDGE" PROJECTS NEWS RELEASE**

COUNCILLOR REPETSKI: THAT once our 3 "bridge" projects are completed a News Release be sent out to media and appropriate departments in the Provincial Government and the City of Regina.

CARRIED UNANIMOUSLY

**376/16      AUGUST 2016 PUBLIC WORKS REPORT**

COUNCILLOR PROBE: THAT the Director of Public Works & Infrastructure August 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

**377/16      EXTEND GRATITUDE**

COUNCILLOR HUSUM: THAT Council extend gratitude to Andrew & Garret for their emergency response time and effort in the water incident.

CARRIED UNANIMOUSLY

**378/16      RECESS**

COUNCILLOR PROBE: THAT this meeting recess at 8:01 p.m.

CARRIED UNANIMOUSLY

*Councillor Paul disconnected at 8:02 p.m.*

**379/16      RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into the regular session at 8:13 p.m.

CARRIED UNANIMOUSLY

**380/16      INFRASTRUCTURE SERVICING STRATEGY REPORT**

COUNCILLOR CULBERT: THAT Council of the R.M. of Sherwood No. 159 accept the Infrastructure Servicing Strategy Report prepared by WSP Canada Inc.

CARRIED UNANIMOUSLY

**381/16      OFFICIAL COMMUNITY PLAN, BYLAW 16/16**

COUNCILLOR CULBERT: THAT Bylaw No. 16/16 – A Bylaw to adopt a revised Official Community Plan, be read a first time.

CARRIED UNANIMOUSLY

**382/16      JOINT COMMITTEE OF THE RM OF SHERWOOD AND VILLAGE OF GRAND COULEE**

COUNCILLOR PROBE: THAT Council appoint Reeve Poissant and Councillor Husum to a joint committee of the R.M. of Sherwood No. 159 and Village of Grand Coulee for the purpose of exploring opportunities to work together.

CARRIED UNANIMOUSLY

**383/16      CAO MONTHLY REPORT**

COUNCILLOR PROBE: THAT the Chief Administrative Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

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**384/16      UPDATED MUNICIPAL MAP POLICY**

COUNCILLOR REPETSKI: THAT the amended RM Map Policy No. 2012-02 attached to and forming part of these minutes be approved.

CARRIED UNANIMOUSLY

**385/16      BORROWING BYLAW NO. 07/16 – BRIDGE REPAIR & REPLACEMENT**

COUNCILLOR CULBERT: RESOLUTION of the Board of Directors of Rural Municipality of Sherwood No. 159

BE IT RESOLVED:

1. THAT the Company do borrow from CONEXUS CREDIT UNION 2006 (hereinafter called the "Credit Union") the sum of **(\$700,000.00)** Dollars, with interest at the rate of **PRIME + 0.50%** per centum per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union the following:

- a) Promissory Note
- b) General Security Agreement
- c) Saskatchewan Municipal Board authorizing Letter of Approval to Borrow a total of \$4,471,509.00

containing such terms and conditions as the credit union may require.

2. THAT Jeff Poissant, as Reeve and Ron McCullough, as Chief Administrative Officer be and they are hereby authorized to sign and execute the said documents and affix the seal of the Company thereto on behalf of the Company.

3. THAT the said officers are empowered to do such things and execute and deliver such other documents as the said credit union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of this resolution including any additional or substitutional securities.

4. THAT a certified copy of this resolution be delivered to the credit union and constitute the authority of the said credit union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said credit union.

CARRIED UNANIMOUSLY

**386/16      SARM MIDTERM CONVENTION**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 receive and file the SARM Midterm Convention report.

CARRIED UNANIMOUSLY

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**387/16      REQUEST FOR CANCELLATION OF 2016 TAXES**

COUNCILLOR REPETSKI: THAT Roll No. 982, Roll No. 984 and Roll No. 1027 be granted the following 2016 Tax cancellation, as a result of these crown lands being vacant and therefore exempt from taxation:

<u>Roll No.</u>	<u>Municipal</u>	<u>School</u>	<u>Total Taxes Collected</u>
982	\$330.79	\$80.03	\$410.82
984	\$159.02	\$38.47	\$197.49
1027	\$764.15	\$184.88	\$949.03

CARRIED UNANIMOUSLY

**388/16      COMMUNICATIONS**

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. Letter to RM of Reno re: March 22<sup>nd</sup> Meeting SARM Board and PFRA Committee
2. Energy East Pipeline Community Link Volume 4 Issue 1
3. August 22, 2016 SARM News Release SK Grain Roundtable
4. August 22, 2016 Hudson Bay Route Association Letter
5. August 22, 2016 Town of White City Letter to Honourable Jim Carr, Minister of Natural Resources
6. August 19, 2016 Letter from E. Waller
7. August 24, 2016 SARM News Release SARM Reacts to Cabinet Shuffle
8. City of Regina Proposed Official Community Plan Map Amendments (16-OCP-01)
9. September 6, 2016 Enbridge Spectra Energy News Release
10. September 7, 2016 SARM News Release Investment in Agriculture Research & Development Centre
11. September 7, 2016 Alliance Pipeline RE: Regina Bypass Construction – Planned Flaring Activity

CARRIED UNANIMOUSLY

**389/16      LETTER TO HONOURABLE JIM CARR**

COUNCILLOR REPETSKI: THAT on behalf of Council, Administration write a letter of support about the Energy East Pipeline Proposal.

CARRIED UNANIMOUSLY

**390/16      BYLAW ENFORCEMENT OFFICERS**

COUNCILLOR REPETSKI: THAT contracted Bylaw Enforcement Officers have to present an R.M. of Sherwood No. 159 identification when dealing with the public.

CARRIED UNANIMOUSLY

*Councillor Probe left Council Chambers at 9:05 p.m.*

*Councillor Probe entered Council Chambers at 9:07 p.m.*

*Councillor Probe left Council Chambers at 9:19 p.m.*

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**391/16**      **CLOSED SESSION**

COUNCILLOR REPETSKI: THAT this meeting go into closed session at 9:26 p.m.

CARRIED UNANIMOUSLY

**392/16**      **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into the regular session at 9:58 p.m.

CARRIED UNANIMOUSLY

**393/16**      **COST ESTIMATES FOR INSTALLATION OF WATER AND SEWER LINES**

COUNCILLOR REPETSKI: THAT Administration be directed to obtain cost estimates for installation of water and sewer lines on Culver and Inland Drive pursuant to the 101196187 Saskatchewan Ltd. Servicing Agreement.

CARRIED UNANIMOUSLY

**394/16**      **ADJOURNMENT**

COUNCILLOR HUSUM: THAT this meeting be adjourned at 10:00 p.m.

CARRIED UNANIMOUSLY

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Reeve

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Administrator