

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 13, 2017

**PRESENT:** Jeffrey Poissant, Reeve  
Brad Crassweller, Councillor Division 1  
John Wilke, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6

**ABSENT:** Tim Probe, Councillor Division 2

**STAFF:** Pam Malach, Chief Administrative Officer  
Garret Halbgewachs, Manager of Roadways  
Andrew Hickey, Manager of Utilities  
Adam Toth, Municipal Planner  
Susan Stevenson, Development Officer  
Christine Trithardt, Administrative Assistant

**ORDER:** Reeve Poissant called the meeting to order at 5:35 p.m.

**421/2017 AGENDA**

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Add 7.4 Update Administration Signing Authority

CARRIED UNANIMOUSLY

**422/2017 RECESS**

COUNCILLOR WILKE: THAT this meeting recess at 5:36 p.m.

CARRIED UNANIMOUSLY

**423/2017 RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 5:38 p.m.

CARRIED UNANIMOUSLY

**DELEGATION**

Chad Morris, Enbridge Pipelines made a presentation to Council on the Line 3 Replacement Pipeline project that will be going through the R.M. of Sherwood No. 159.

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 13, 2017

**424/2017 JULY 31, 2017 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR CRASSWELLER: THAT the July 31, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**425/2017 AUGUST 9, 2017 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the August 9, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**426/2017 AUGUST 9, 2017 PUBLIC HEARING MEETING MINUTES**

COUNCILLOR HUSUM: THAT the August 9, 2017 Public Hearing Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**427/2017 AUGUST 31, 2017 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR WILKE: THAT the August 31, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**428/2017 AUGUST BANK RECONCILIATION**

COUNCILLOR CULBERT: THAT the Bank Reconciliation for the month of August 2017, be accepted as presented.

CARRIED UNANIMOUSLY

**429/2017 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending August 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**430/2017 LIST OF ACCOUNTS FOR REVIEW**

COUNCILLOR WILKE: THAT cheque numbers 15365 to 15480 totaling \$4,907,674.41, as outlined in the List of Accounts for Review attached to and forming part of these minutes be accepted as information and filed, and,

THAT Payroll and Electronic Fund Transfers totaling \$147,807.69 be ratified.

CARRIED UNANIMOUSLY

**431/2017 UPDATE ADMINISTRATION SIGNING AUTHORITY**

COUNCILLOR HUSUM: THAT Council remove Rod Benroth's signing authority.

CARRIED UNANIMOUSLY

**432/2017 PUBLIC WORKS MONTHLY REPORT - AUGUST**

COUNCILLOR HUSUM: THAT the written Public Works Monthly Report for August be accepted as information and filed.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 13, 2017

**433/2017    APPROACH POLICY REVISED**

COUNCILLOR CULBERT: THAT Council table the Approach Policy for further review and revision.

CARRIED UNANIMOUSLY

**434/2017    UTILITIES DEPARTMENT REPORT**

COUNCILLOR CRASSWELLER: THAT the written Utility Department report be accepted as information and filed.

CARRIED UNANIMOUSLY

**435/2017    BYLAW 17/17 - A BYLAW TO REGULATE THE MAINTENANCE AND MANAGEMENT OF THE WATERWORKS SYSTEM**

COUNCILLOR WILKE: THAT Bylaw 17/17 – A Bylaw to Regulate the Maintenance and Management of the Waterworks System, be read a first time.

CARRIED UNANIMOUSLY

**436/2017    BYLAW NO. 17/17 COMPARISON**

COUNCILLOR CULBERT: THAT Administration bring back to Council a comparison on the current and proposed bylaw for Bylaw No. 17/17.

CARRIED UNANIMOUSLY

**437/2017    DPA 17-028 MEDICAL MARIJUANA FACILITY**

COUNCILLOR CULBERT: That Council approve DPA 17-028 and direct the Development Officer to issue a Development Permit with the following conditions:

1. That the Facility is developed according to a final site plan, respecting all minimum setbacks.
2. That Collective Grow receives approval from Health Canada to become a Licensed Producer pursuant to the *Access to Cannabis for Medical Purposes Regulations (ACMPR)*.
3. That Collective Grow provides the R.M. with security plans that will be consistent with the Government of Canada's *Directive on Physical Security Requirements for Controlled Substances*.
4. That site grading is approved by the R.M. prior to development.
5. All utilities must be contacted to ensure that facilities are not affected prior to development construction. Applicants are required to contact Sask 1st Call if they are planning to dig or excavate: 1-888-828-4888 or visit [www.sask1stcall.com](http://www.sask1stcall.com).
6. The land owner must provide:
  - a. Connection to all mains: pipe fittings, valves and equipment shall be installed in strict accordance with manufacturers' recommendations and R.M. of Sherwood Bylaws and Procedures.
  - b. "As-built" drawings showing the location water services installed accompanied by the Regina Qu'Appelle Health Region Approvals.
7. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
8. Prior to occupancy and use of the building the Development Officer requires:
  - a. Confirmation that an address has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high, and contrasting color to the building to ensure visual clarity.
  - b. An agreement with an approved septage disposal facility to accept effluent **and** a letter from a sewage hauler that sewage can be accepted at this location.
  - c. Confirmation of the supply of potable water by an approved water hauler.

**Resolution No. 437/2017 continued**

- d. As-built drawings confirming that the site has been developed in accordance with conditions 4 and 6(b)
  - e. A final landscaping plan.
  - f. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
9. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.
  10. This permit allows for construction of one (1) 41,500 ft<sup>2</sup> building.
  11. Location of building and storage compound shall be located as shown on the attached August 11, 2017 Site Plan.
  12. Construction of building shall not commence until a building permit has been issued.
  13. Building foundations must follow recommendations in a Geotechnical Report.
  14. That the building shall be located as shown on attached site plan and that the intended use of the building is for a medical marijuana facility. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer will be required to verify use.

**\*Note: Please be advised that applicants will be required to connect to R.M. water line as service becomes available and that a future low pressure piped sewage system may be forthcoming with the expectation that the applicants upgrade their existing sewage holding tanks accordingly to tie into the municipal system. Fees may apply.**

CARRIED UNANIMOUSLY

**438/2017 RECESS**

COUNCILLOR WILKE: THAT this meeting recess at 6:50 p.m.

CARRIED UNANIMOUSLY

**439/2017 RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:01 p.m.

CARRIED UNANIMOUSLY

**440/2017 BYLAW NO. 14/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11**

COUNCILLOR HUSUM: THAT Bylaw No. 14/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a second time.

CARRIED UNANIMOUSLY

**441/2017 BYLAW NO. 14/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11**

COUNCILLOR CRASSWELLER: THAT Bylaw No. 14/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 13, 2017

**442/2017 FIRE DISPATCH INVOICE 2017-00325**

COUNCILLOR CULBERT: THAT Council authorize Administration to bill Ministry of Highways in response to the Regina Fire Department fire call to Parcel A Plan 101229982.

CARRIED UNANIMOUSLY

**443/2017 FIRE DISPATCH INVOICE 2017-00323**

COUNCILLOR HUSUM: THAT Council dismiss invoice 2017-00323 in the amount of \$1,600.98.

CARRIED UNANIMOUSLY

**444/2017 FIRE DISPATCH INVOICE 2017-00320**

COUNCILLOR CRASSWELLER: THAT Council dismiss invoice 2017-00320 in the amount of \$1,600.98.

CARRIED UNANIMOUSLY

*Councillor Wilke left Council Chambers at 7:31 p.m.*

*Councillor Wilke entered Council Chambers at 7:33 p.m.*

**445/2017 FIRE DISPATCH INVOICE 2017-00239 & 2017-00240**

COUNCILLOR CRASSWELLER: THAT Council instruct Administration to go back to the City of Regina and request reimbursement on invoice 32768 dated May 25, 2017 due to the excessive delay (9 months) in billing and the ratepayers inability to recover costs through insurance due to the delay.

CARRIED UNANIMOUSLY

**446/2017 COMMUNICATIONS**

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. July 25, 2017 Saskatchewan Taxpayers Advocacy Group Letter to SARM
2. July 24, 2017 SARM News Release: Canadian Agricultural Partnership Agreement Reached
3. Prairie Central District August 2017 E-News Update
4. August 10, 2017 Saskatchewan Crop Insurance Corporation – Dry Conditions
5. August 28, 2017 APAS Release – Producer Car Loading Site Closures
6. RCMP Stats – July 2017
7. Regina Bypass Pilot Butte Open House

CARRIED UNANIMOUSLY

*Councillor Wilke left Council Chambers at 8:49 p.m.*

*Councillor Wilke entered Council Chambers at 8:51 p.m.*

**447/2017 RECESS**

COUNCILLOR CRASSWELLER: THAT this meeting recess at 8:55 p.m.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, September 13, 2017

**448/2017    RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 9:06 p.m.

CARRIED UNANIMOUSLY

**449/2017    CLOSED SESSION**

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 9:06 p.m.

CARRIED UNANIMOUSLY

**450/2017    RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 9:33 p.m.

CARRIED UNANIMOUSLY

**451/2017    ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:33 p.m.

CARRIED UNANIMOUSLY

---

Reeve

---

Administrator