

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, October 12, 2016

PRESENT: Jeffrey Poissant, Reeve
Joe Repetski, Councillor Division 1
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2

STAFF: Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Roadways
Christine Trithardt, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:30 p.m.

Reeve Poissant was absent for the Special Council Meeting held on October 3rd, 2016 due to a personal conflict of interest as he is potentially involved as a witness in criminal proceedings respecting a member of Council.

403/16 **AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as amended.

Add Request for Council Approval of Councillor Probe Absence

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 5:31 p.m.

404/16 **ACTING REEVE**

COUNCILLOR HEENAN: THAT pursuant to S. 91(5) of *The Municipalities Act*, Councillor Repetski be appointed as acting Reeve, for the purpose of this Council Meeting.

CARRIED UNANIMOUSLY

Councillor Repetski assumed the chair at 5:33 p.m.

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405/16 REQUEST FOR COUNCIL APPROVAL OF COUNCILLOR PROBE ABSENCE

COUNCILLOR HUSUM: WHEREAS clause 147(1)(c) of *The Municipalities Act* provides that a member of council is disqualified from council if the member is absent from all regular council meetings held during any period of three consecutive months during which at least two meetings of the council have been held, starting with the date that the first meeting is missed, unless the absence is authorized by a resolution of council; and

WHEREAS the RM of Sherwood has received a letter from Mr. Aaron Fox Q.C., legal counsel for Councillor Tim Probe, advising that Councillor Probe is prepared to step aside from his duties as a councillor until such time as the criminal charges against him have been dealt with, on the condition that Council passes a resolution to authorize the absence of Mr. Probe from council meetings, further to Clause 147(1)(c) of *The Municipalities Act* pending resolution of the criminal charges against him; and

WHEREAS Council is concerned to find an appropriate balance between the right of all residents of the municipality to representation on Council and the right of individual councillors to due process;

NOW THEREFORE BE IT RESOLVED that Council of the RM of Sherwood No 159 authorize the absence of Councillor Tim Probe for a period of three (3) months; and

That the authorization of absence be reviewed by Council prior to the expiry of the three (3) month period.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 5:48 p.m.

Councillor Repetski passed the chair to Reeve Poissant at 5:49 p.m.

Reeve Poissant assumed the chair at 5:49 p.m.

406/16 SEPTEMBER 14, 2016 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the September 14, 2016 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

407/16 SEPTEMBER 29, 2016 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the September 29, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 5:50 p.m.

Councillor Repetski assumed the chair at 5:50 p.m.

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408/16 OCTOBER 3, 2016 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the October 3, 2016 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 5:50 p.m.

Councillor Repetski passed the chair to Reeve Poissant at 5:50 p.m.

Reeve Poissant assumed the chair at 5:50 p.m.

409/16 SEPTEMBER BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR REPETSKI: THAT the Bank Reconciliation and Bank Statements for the Month of September 2016, be accepted as presented.

CARRIED UNANIMOUSLY

410/16 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending September 30, 2016, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

411/16 SEPTEMBER 2016 LIST OF ACCOUNTS

COUNCILLOR HUSUM: THAT cheque numbers 14080 to 14190 totalling \$1,206,673.27, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$111,256.64 be ratified.

CARRIED UNANIMOUSLY

412/16 SEPTEMBER 2016 PUBLIC WORKS REPORT

COUNCILLOR REPETSKI: THAT the Director of Public Works & Infrastructure September 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

413/16 SHERWOOD FOREST BRIDGE

COUNCILLOR HUSUM: THAT Administration bring a report back to the next Council Meeting regarding the Sherwood Forest Bridge and HB Construction penalty fees.

CARRIED UNANIMOUSLY

414/16 GRADER MAINTENANCE COSTS

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 obtain quotes from both Brandt and Finning to trade-in the 2011 and 2012 graders in 2017 along with quotes for 3 year leasing.

CARRIED UNANIMOUSLY

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415/16 EXTENDED WARRANTY

COUNCILLOR HUSUM: THAT Administration purchase extended warranty for the 2012 JD 710 Backhoe through until 2019 for \$10,258.46, as per the quotation.

CARRIED UNANIMOUSLY

416/16 PLANNING AND DEVELOPMENT ACTIVITY REPORT – OCTOBER 2016

COUNCILLOR CULBERT: THAT the Planning and Development Activity Report – October 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

417/16 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 6:55 p.m.

CARRIED UNANIMOUSLY

418/16 RECONVENE

COUNCILLOR HEENAN: THAT this meeting reconvene into the regular session at 7:21 p.m.

CARRIED UNANIMOUSLY

419/16 CAO MONTHLY REPORT

COUNCILLOR REPETSKI: THAT the Chief Administrative Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

420/16 REQUEST FOR 2016 TAX ABATEMENT – PT NE 36-16-20-W2

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 grant the following tax abatement on Roll No. 2283 being PT NE 36-16-20-W2 due to the improvement being removed in 2015.

<u>Municipal</u>	<u>School</u>	<u>Total</u>
\$72.51	\$47.89	\$120.40

CARRIED UNANIMOUSLY

421/16 REVISED CREDIT CARD POLICY

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 adopt the revised Credit Card Policy No. 2014-07.

CARRIED UNANIMOUSLY

422/16 TRAVEL & EXPENSE POLICY

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 adopt the Travel & Expense Policy, No. 2016-06.

CARRIED UNANIMOUSLY

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423/16 2016 LIST OF LANDS WITH ARREARS

COUNCILLOR CULBERT: THAT the 2016 List of Lands in Arrears, which excludes any lands with arrears that are less than half of the previous year's levy, attached and forming part of these minutes, be accepted as presented; and

THAT the 2016 Tax Enforcement List be published in one edition of the Regina Leader Post; and

FURTHERMORE THAT a tax lien be registered against any land on the 2016 Tax Enforcement List still having taxes in arrears sixty (60) clear days after the publication of the Tax Enforcement List in the Regina Leader Post.

CARRIED UNANIMOUSLY

424/16 FUNDS TRANSFER – MUNICIPAL RESERVE & OFF-SITE SERVICING FEES

COUNCILLOR HUSUM: THAT \$67,331.43 be transferred from the RM of Sherwood No. 159 General Chequing Account to the RM of Sherwood No. 159 Special Savings Account.

CARRIED UNANIMOUSLY

425/16 COMMUNICATIONS

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. September 26, 2016 News Release SARM Opposed to Federal Carbon Tax
2. Prairie Valley School Division September 2016 Celebrate!
3. RCMP Stats – July 2016
4. RCMP Stats – August 2016
5. Prairie Central District October 2016 E-News Update
6. September 7, 2016 cupw sttp re: Another Opportunity to Have Your Say in Canada Post Review
7. SARM News Release – October 5, 2016 – Canada-Wide Carbon Tax Not the Right Approach
8. October 3, 2016 TransCanada re: Grand Coulee West Interconnect

CARRIED UNANIMOUSLY

426/16 CANADA POST REVIEW

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 provide a letter of concern to Canada Post in its current review process for the diminishing of postal services and parking at the main post office in Regina.

CARRIED UNANIMOUSLY

427/16 RECORDS RETENTION

COUNCILLOR HEENAN: THAT a 1 year extension be added on to resolution number 280/15 and a 3 month notification that the general public has access to these permissible records, prior to destruction.

CARRIED UNANIMOUSLY

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428/16 REVIEW PROCESS OF REDUCING COUNCIL

COUNCILOR HEENAN: THAT Administration review the process of reducing Council from 6 Divisions and Reeve to 4 Divisions and Reeve.

For: Poissant, Repetski, Heenan, Culbert, Paul
Opposed: Husum

CARRIED

429/16 ELEVATOR ROAD IN GRAND COULEE

COUNCILOR HEENAN: THAT Administration research and bring report back to Council in 90 days considering closure of the "elevator road" in Grand Coulee area.

CARRIED UNANIMOUSLY

430/16 CLOSED SESSION

COUNCILLOR HEENAN: THAT this meeting go into closed session at 8:35 p.m.

CARRIED UNANIMOUSLY

Councillor Culbert declared a conflict of interest on agenda item 12.2, Servicing Agreement for 101196187 Saskatchewan Ltd. and departed Council Chambers at 9:25 p.m.

Councillor Culbert entered Council Chambers at 9:40 p.m.

Reeve Poissant declared a personal conflict of interest on agenda item 12.3 as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 9:40 p.m.

Councillor Repetski declared a conflict of interest on agenda item 12.3 due to a financial interest and departed Council Chambers at 9:40 p.m.

Unanimous consent was received at 9:41 p.m. – Councillor Heenan is chair in absence of Reeve, Deputy Reeve and Acting Reeve.

Unanimous consent was received at 9:59 p.m. to extend meeting past 10:00 p.m.

431/16 RECONVENE

COUNCILLOR CULBERT: THAT this meeting reconvene into the regular session at 10:20 p.m.

CARRIED UNANIMOUSLY

432/16 LEGAL ADVICE

COUNCILLOR CULBERT: THAT Administration seek further legal advice from Nicholas Stooshinoff on the Barlcay Inquiry legal fees matter.

CARRIED UNANIMOUSLY

433/16 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:22 p.m.

CARRIED UNANIMOUSLY

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Reeve

Administrator