

**MINUTES OF THE REGULAR MEETING OF THE RURAL MUNICIPALITY
OF SHERWOOD NO. 159 HELD IN THE COUNCIL CHAMBERS AT 1840
CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, October 10, 2012**

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Dale Heenan, Councillor Division 3
David Wellings, Councillor Division 5
Barry Jjian, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2
Corey Wilton, Councillor Division 4

STAFF: Rachel Kunz, Administrator
Lorna Hillier, Administrative Assistant
Rod Benroth, Manager of Engineering Operations
Adam Toth, Municipal Planner

ORDER: Reeve Kevin Eberle called the meeting to order at 5:40 p.m.

560/12 AGENDA

COUNCILLOR REPETSKI: THAT the agenda be adopted with the following Amendments:

Add Agenda Item 7.a.iv-Postage of Signs
Add Agenda Item 7.c.ii-Community Planning Response to Map 13
Add Agenda Item 7.c.iii-Donation of Computers
Add Agenda Item 7.c.xii-Enbridge Pipeline-Alberta Clipper Project
Add Agenda Item 10.a.-SaskWater Expansion Project
Add Agenda Item 10.b-New Office Location
Add Agenda Item 10.c-Weed Removal/Snow-Pinkie Road
Add Agenda Item 10.d-Review Dust Control Policy
Add Agenda Item 10.e-2013 Inland Drive Project
Add Agenda Item 10.f-Amend Resolution No. 501/12
Add Agenda Item 10.g-GPS in Mobile Equipment

CARRIED UNANIMOUSLY

561/12 REGULAR MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the September 12, 2012 Regular Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

562/12 SEPTEMBER 26, 2012 SPECIAL MEETING MINUTES

COUNCILLOR JIJIAN: THAT the minutes of the September 26, 2012 Special Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

563/12 OCTOBER 5, 2012 SPECIAL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the October 5, 2012 Special Meeting of Council be adopted as presented. CARRIED UNANIMOUSLY

564/12 BANK RECONCILIATION

COUNCILLOR JIJIAN: THAT the Bank Reconciliation for the Month of September, 2012, attached and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

565/12 FINANCIAL STATEMENT

COUNCILLOR JIJIAN: THAT the Statement of Financial Activities for the period ending September 30, 2012, attached and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

566 /12 BANK STATEMENT

COUNCILLOR JIJIAN: THAT the Bank Statement for the period ending September 30, 2012, be accepted as presented.

CARRIED UNANIMOUSLY

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567/12 BUDGETARY CONTROL REPORT

COUNCILLOR JIJIAN: THAT the Budgetary Control Report for the period ending September 30, 2012, be accepted as presented. CARRIED UNANIMOUSLY

568/12 ACCOUNTS

COUNCILLOR JIJIAN: THAT Cheque Numbers 9177 to 9222, excluding Cheque Number 9202, totaling \$423,374.66, and Cheque Numbers 9223 to 9261, totaling \$2,237,212.87, attached and forming a part of these minutes, Payroll Deposits totaling \$42,011.16, and Utility Direct Payments totaling \$2,841.59 for the month of September, 2012, be approved for payment;

AND THAT payment for Cheque Number 9202 for amount of \$15,475.59, be cancelled;

AND THAT \$9,077.96 be held back from AECOM Canada Ltd. for a culvert installed by KL Services Ltd.;

AND FURTHERMORE THAT a payment of \$6,397.63 to AECOM Canada Ltd., be issued for Invoice No. 38109002 and 38116253. CARRIED UNANIMOUSLY

569/12 MANAGER OF ENGINEERING OPERATIONS REPORT

COUNCILLOR WELLINGS: THAT Manager of Engineering Operations Rod Benroth's October, 2012 written report, be accepted as information and filed.

CARRIED UNANIMOUSLY

Councillor Dale Heenan entered Chambers at 5:56 p.m.

570/12 SALE OF EQUIPMENT TENDER

COUNCILLOR WELLINGS: THAT the R.M. of Sherwood No. 159 accept the tender for the 1987 Ford L8000 Tandem Snow Plow Truck as is;

AND FURTHERMORE THAT the two Raygo Rascal packers that are for sale, be put on the Richie Bros. Auction Sale in Saskatoon in spring of 2013.

CARRIED UNANIMOUSLY

571/12 ROAD HAULING-PERMIT ENFORCEMENT

COUNCILLOR JIJIAN: THAT Administration pursue the hiring of a Bylaw Enforcement Officer on a part-time basis for enforcement of all Bylaws.

CARRIED UNANIMOUSLY

572/12 POSTAGE OF SIGNS

COUNCILLOR WELLINGS: THAT Manager of Engineering Operations, Rod Benroth arrange to have signs posted for reminders of requirements of Heavy Haul Permits and Road Haul Agreements. CARRIED UNANIMOUSLY

573/12 PLANNING REPORT

COUNCILLOR JIJIAN: THAT Municipal Planner, Adam Toth's October, 2012 written report, be accepted as information and filed. CARRIED UNANIMOUSLY

574/12 DU 12-009 & DU 12-010 NEUMAN GREENHOUSE AND STORAGE SHED

COUNCILLOR REPETSKI: THAT Discretionary Use Application DU 12-009 to construct a greenhouse and DU 12-010 for a Storage Shed for Dale and Beth Neuman on SE-2-17-19-W2, be approved subject to the following conditions being met:

- a. That the CN Rail development standards are followed respecting setback requirements
- b. That the Saskatchewan Watershed Authority conditions of building above the 1:500 Safe Building Elevation are respected due to the proximity of Wascana Creek and that any natural drainage cannot be impeded in any way without prior approval from Saskatchewan Watershed Authority.
- c. Any use of surface water for irrigation of the greenhouse will require approval from the Saskatchewan Watershed Authority
- d. That the applicant be required to apply for any permissions as required by the Ministry of Environment prior to construction

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Resolution No. 574/12 continued,

- e. That if Parcel A is sold to another land owner, that another approach will not be allowed to access the remaining portion of SE-2-17-19-W2, but rather an easement for an internal road off of the existing approach.

CARRIED UNANIMOUSLY

575/12 DU12-006 PAWS WRIGHT INN ACCESSORY DWELLING

COUNCILLOR WELLINGS: THAT Discretionary Use Application DU 12-006 for an additional accessory dwelling to the existing kennel business for PAWS Wright Inn on Pt-SE-6-17-20-W2, Parcel A, be approved with the following conditions:

- a. Access to the proposed dwelling be off of existing approach to the east
- b. The approach will require a build up according to the R.M. of Sherwood No. 159 Engineering department standards prior to the permit being issued
- c. Any improvement and maintenance of the road immediately east of the property will be the responsibility of the property owner.

CARRIED UNANIMOUSLY

576/12 SU 10/12 CLIVE RESIDENTIAL SUBDIVISION

COUNCILLOR WELLINGS: THAT the R.M. of Sherwood No. 159 support the approval of proposed SU 10/12 for a Residential subdivision for Margaret Clive on NW-22-16-19-W2, subject to Administration preparing a report on the amount of Cash in Lieu of Municipal Reserve that will be required for this subdivision.

CARRIED UNANIMOUSLY

577/12 ADMINISTRATOR REPORT

COUNCILLOR REPETSKI: THAT Administrator Rachel Kunz's October, 2012 verbal report be accepted as presented.

CARRIED UNANIMOUSLY

578/12 COMMUNITY PLANNING RESPONSE TO MAP 13

COUNCILLOR REPETSKI: THAT Administration obtain a formal written response of the position of Community Planning towards Map 13 of Bylaw No. 09/91, the Sherwood-Regina Planning District Development Plan, in regards to the Kal Tire development.

CARRIED UNANIMOUSLY

579/12 DONATION OF COMPUTERS

COUNCILLOR REPETSKI: THAT Administrator, Rachel Kunz, donate the used office computers to an Inner City Community Centre.

CARRIED UNANIMOUSLY

580/12 MONTHLY ACTIONS TAKEN SPREADSHEET

COUNCILLOR WELLINGS: THAT Administrator Rachel Kunz's Monthly Action Spreadsheet as of October 4, 2012, be accepted as information and filed.

CARRIED UNANIMOUSLY

581/12 CREATE RESERVE ACCOUNT

COUNCILLOR HEENAN: THAT a non-chequing account be opened with Conexus Credit Union, to be used for reserve and capital funds.

CARRIED UNANIMOUSLY

582/12 NOMINATION-REGINA AIRPORT AUTHORITY

COUNCILLOR HEENAN: THAT Mr. Larry Smart be re-nominated for a three year term, as the R.M. of Sherwood No. 159 representative on the Regina Airport Authority Board, commencing in April, 2013.

CARRIED UNANIMOUSLY

583/12 ELECTION OFFICIALS REMUNERATION

COUNCILLOR REPETSKI: THAT Election Officials participating in the 2012 Municipal Election and working at the Advanced Poll and the Election Poll be paid the following:

Deputy Returning Officer	\$450.00
Poll Clerk	\$300.00

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Resolution No. 583/12 continued,

AND FURTHERMORE THAT the officials be paid an additional \$75.00 for participating in the election training sessions. CARRIED UNANIMOUSLY

584/12 COMPUTER SERVER & SYSTEM MAINTENANCE

COUNCILLOR WELLINGS: THAT the R.M. of Sherwood No. 159 approve the replacement of the Computer Server and System maintenance at the discretion of the Administrator. CARRIED UNANIMOUSLY

585/12 CANCELLATION OF 2012 TAXES

COUNCILLOR REPETSKI: THAT the following 2012 Municipal and School taxes be cancelled:

Roll No.	Alternate No.	2012 Taxes		Total	Reason
		Municipal	School		
635	000424210-01	340.45	583.00	923.45	Building Demolished

CARRIED UNANIMOUSLY

586/12 EZ MUV PACKER

COUNCILLOR HEENAN: THAT a new, 2012 EZ MUV Packer be purchased from Melron Services Ltd., for the price of \$17,900.00, plus taxes, under the following term:

A deposit of \$5,000.00 to be paid immediately upon pick up and the balance to be paid in full by January 2, 2013. CARRIED UNANIMOUSLY

587/12 RESCIND RESOLUTION 432/12

COUNCILLOR WELLINGS: THAT Resolution No. 432/12 of the August 8, 2012 Regular Meeting of Council, be rescinded. CARRIED UNANIMOUSLY

588/12 BEARE/KIRBY DRAINAGE STUDY

COUNCILLOR WELLINGS: THAT Associated Engineers be contracted to conduct a drainage study in the R.M. of Sherwood No. 159 Right of Ways within one mile east, north and west of the corner of SW-15-16-20-W2, SE-16-16-20-W2, NE-9-16-20-W2 and NW-10-16-20-W2 and one and a half mile south of this corner.

CARRIED UNANIMOUSLY

589/12 ENBRIDGE PIPELINE-ALBERTA CLIPPER PROJECT

COUNCILLOR REPETSKI: THAT Administrator, Rachel Kunz, request that Enbridge Pipelines install a sound buffer to mitigate the noise in the surrounding area of the pipeline. CARRIED UNANIMOUSLY

590/12 RECESS

COUNCILLOR REPETSKI: THAT this meeting recess at 6:24 p.m. CARRIED UNANIMOUSLY

591/12 RECONVENE

COUNCILLOR HEENAN: THAT this meeting reconvene at 6:51 p.m. CARRIED UNANIMOUSLY

592/12 CORRESPONDENCE

COUNCILLOR HEENAN: THAT the following correspondence be accepted as information and filed:

- a. Enbridge PL-Alberta Clipper Project
- b. Federation of Canadian Municipalities
- c. Kinder Morgan PL Update
- d. Regina Police Service
- e. Prairie Central District

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593/12 SASKWATER EXPANSION PROJECT

COUNCILLOR HEENAN: THAT Administrator, Rachel Kunz pursue the securing of water from the proposed SaskWater Buffalo Pound Non-Potable Water System Expansion Project. CARRIED UNANIMOUSLY

594/12 NEW OFFICE LOCATION

COUNCILLOR WELLINGS: THAT Administrator, Rachel Kunz actively pursue all options to find a location for a new Administration office. CARRIED UNANIMOUSLY

595/12 WEED REMOVAL/SNOW-PINKIE ROAD

COUNCILLOR HEENAN: THAT Administrator, Rachel Kunz and Manager of Engineering Operations, Rod Benroth investigate the removal of weeds prior to winter to eliminate the possible buildup of snow issues on Pinkie Road along the highway service road. CARRIED UNANIMOUSLY

596/12 REVIEW DUST CONTROL POLICY

COUNCILLOR WELLINGS: THAT Manager of Engineering Operations, Rod Benroth review the current Dust Control Policy to have responsibility for Dust Control incorporated into Heavy Haul Road Agreements. CARRIED UNANIMOUSLY

597/12 2013 INLAND DRIVE PROJECT

COUNCILLOR REPETSKI: THAT Administrator Rachel Kunz and Manager of Engineering Operations, Rod Benroth ensure that all requirements are in place for Inland Drive paving projects,
AND THAT Administration apply to SARM for assistance under the Municipal Roads for the Economy Program on this Heavy Haul Road project, for paving of the west end of Inland Drive commencing as early as possible in 2013. CARRIED UNANIMOUSLY

598/12 AMEND RESOLUTION NO. 501/12

COUNCILLOR HEENAN: THAT Resolution No. 501/12 be amended to add:
AND FURTHERMORE THAT the R.M. of Sherwood No. 159 develop a policy to add farmer owned lands have control of grass cutting along their lands. CARRIED UNANIMOUSLY

599/12 GPS IN MOBILE EQUIPMENT

COUNCILLOR WELLINGS: THAT Manager of Engineering Operations, Rod Benroth incorporate a GPS system into all RM mobile equipment in order to replace cell phones. CARRIED UNANIMOUSLY

600/12 AWARENESS OF LITTERING

COUNCILLOF JIJIAN: THAT Administration establish awareness of the problem of littering of grain bags which are creating a nuisance in the RM, via a newsletter or on the RM Website. CARRIED UNANIMOUSLY

601/12 ADJOURNMENT

COUNCILLOR WELLINGS: THAT this meeting adjourn at 7:19 p.m. CARRIED UNANIMOUSLY

Reeve

Administrator