

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, May 9, 2018

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Vacant, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Adam Toth, Manager of Planning & Development
Susan Stevenson, Development Officer
Tony Wood, Municipal Planner
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:33 p.m.

158/2018 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as amended.

Move 8.2.4, 8.2.5 and 8.2.6 before 8.2.1

Add 8.2.11 Associated Engineering Scope Change

Add 8.2.12 Walker Project Scope Change

CARRIED UNANIMOUSLY

159/2018 APRIL 17, 2018 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the April 17, 2018 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

160/2018 APRIL 17, 2018 PUBLIC HEARING MEETING MINUTES

COUNCILLOR CULBERT: THAT the April 17, 2018 Public Hearing Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

161/2018 APRIL 2018 BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of April 2018, be accepted as presented.

CARRIED UNANIMOUSLY

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162/2018 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending April 30, 2018, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

163/2018 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR HUSUM: THAT cheque numbers 16168 to 16255 totaling \$363,916.61, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$136,156.41 be ratified.

CARRIED UNANIMOUSLY

164/2018 PUBLIC WORKS MONTHLY REPORT – MARCH

COUNCILLOR WILKE: THAT the April Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

165/2018 SHERWOOD INDUSTRIAL PARK POTABLE WATER PROGRAM (SIP PWP)

COUNCILLOR CRASSWELLER: THAT the Sherwood Industrial Park Potable Water Program (SIP PWP) report be accepted as information and filed.

CARRIED UNANIMOUSLY

166/2018 NATIONAL PUBLIC WORKS WEEK, MAY 20-26, 2018

COUNCILLOR WILKE: WHEREAS public works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of this Nation; and

WHEREAS such facilities and services could not be provided without the dedicated efforts of public works professionals, employees, and administrators, representing Federal, provincial, territory, and local units of Government, who are responsible for and must design, build, operate, and maintain the transportation, water supply, wastewater systems, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS it is in the public interest for the citizens and civic leaders of this country to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities;

NOW, THEREFORE, Council of the R.M. of Sherwood No. 159, does hereby designate the week, May 20 – 26, 2018, as National Public Works Week; and I urge all our people to join in activities and ceremonies designed to pay tribute to our public works engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare.

CARRIED UNANIMOUSLY

167/2018 WASCANA CREEK EROSION ALONG RANGE ROAD 2214

COUNCILLOR CRASSWELLER: THAT the Wascana Creek Erosion along Range Road 2214 report be accepted as information and filed.

CARRIED UNANIMOUSLY

168/2018 VARSTEEL SERVICING AGREEMENT

COUNCILLOR CULBERT: THAT the Servicing Agreement between the RM of Sherwood No. 159 and Varsteel Ltd. dated May 9, 2018 be approved; and,

THAT the Reeve and Chief Administrative Officer be authorized to execute the Servicing Agreement between the RM of Sherwood No. 159 and Varsteel Ltd. dated May 9, 2018 on behalf of the RM of Sherwood No. 159.

CARRIED UNANIMOUSLY

169/2018 BYLAW NO. 01/18 – A BYLAW TO AMEND BYLAW NO. 16/16, A BYLAW TO ADOPT A REVISED OFFICIAL COMMUNITY PLAN

COUNCILLOR CRASSWELLER: THAT Bylaw 01/18, A Bylaw to amend Bylaw No. 16/16, A Bylaw to adopt a revised Official Community Plan, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

170/2018 BYLAW NO. 02/18 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW NO. 10/91

COUNCILLOR WILKE: THAT Bylaw 02/18, A Bylaw to amend the Sherwood – Regina Planning District Zoning Bylaw No. 10/91, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

171/2018 DPA 18-006 DISCRETIONARY USE FOR A STEEL PROCESSING FACILITY AT PROPOSED PARCEL A, SW 16-18-19-W2

COUNCILLOR CULBERT: THAT Council approve DPA 18-006 for a Steel Processing Facility at Proposed Parcel A, SW 16-18-19-W2 and direct the Development Officer to issue a permit with the following conditions:

1. That this Discretionary Use development permit is subject to the Ministerial approval of Bylaw 1/18 and Bylaw 2/18. Development may not proceed until the R.M. has received this approval from Community Planning Branch of the Ministry of Government Relations.
2. The approach must be paved and only one (1) culvert shall be installed, inspected and approved by the R.M. of Sherwood.
3. That the applicant will provide detailed design drawings for drainage, utility connections, approach and landscaping for R.M. review and approval. The applicant will be invoiced for review of these plans.
4. The land owner must provide an engineering design for the approval of the R.M. of Sherwood for:
 - a. Installation of a holding tank, sanitary sewer force main, water connection, water line, tie-in, and connection to the municipal services, either existing or to be installed.
 - b. Curb box or shut off valves shall be located at the property line.
5. The land owner must provide:
 - a. Payment to the municipality for all service connection fees.
 - b. All mains, pipe fittings, valves and equipment shall be installed in strict accordance with the manufacturer's recommendations.
 - c. "As-built" drawings showing the location of water and sanitary sewer services installed accompanied by the Regional Health Authority approvals.
6. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
7. Prior to occupation of the building the Development Officer requires:
 - a. Confirmation that an address has been posted on the front of the building, visible from the street, not obstructed from view, not

Resolution No. 171/2018 continued

- smaller than 8" high and contrasting color to the building to ensure visual clarity.
- b. An agreement with an approved septage disposal facility to accept effluent **and** a letter from a sewage hauler that sewage can be accepted at this facility.
 - c. Confirmation of the supply of potable water by an approved water hauler.
 - d. As built drawings confirming that the site has been developed in accordance with conditions 2,3,4 and 5 (c).
 - e. A final landscaping plan
 - f. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
8. Approach permit location must be in accordance with the Servicing Agreement.
 9. That the Plan of Subdivision be registered on title.
 10. All utilities must be contacted to ensure that facilities are not affected prior to development and construction. Applicants are required to contact Sask 1st Call if they are planning to excavate or dig: 1-866-828-4888 or visit www.sask1stcall.com.
 11. This permit is subject to the standards and requirements of Provincial regulations and requirements and other applicable municipal bylaws.
 12. This permit allows for construction of one (1) 5,797.4m² building and 5.1 ha storage yard.
 13. That the building and storage yard shall be located as shown on site plan dated January 26, 2018 and attached to the development permit.
 14. Construction of the building shall not commence until a building permit has been issued.
 15. That the intended use of the building is for steel processing. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer will be required to verify use.

CARRIED UNANIMOUSLY

172/2018 **SU 17-002 (COMMUNITY PLANNING FILE R0080-17R):
CONSOLIDATION, AND ROAD CLOSURE AT NW ¼ 21-16-19-W2M AND
NE ¼ 20-16-19-W2M**

COUNCILLOR WILKE: THAT proposed subdivision application SU 17-002 (Community Planning File R0080-17R) be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

173/2018 **BYLAW NO. 04/18 – A BYLAW TO PROVIDE FOR THE CLOSING AND
SELLING OF PART OF A MUNICIPAL ROAD SITUATED BETWEEN THE
NW ¼ 21-16-19-W2M AND NE ¼ 20-16-19-W2M**

COUNCILLOR WILKE: THAT Bylaw 04/18, A Bylaw to provide for the Closing and Selling of part of a municipal road situated between the NW ¼ 21-16-19-W2M and NE ¼ 20-16-19-W2M, be read a first time.

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174/2018 BYLAW NO. 04/18 – A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF PART OF A MUNICIPAL ROAD SITUATED BETWEEN THE NW ¼ 21-16-19-W2M AND NE ¼ 20-16-19-W2M

COUNCILLOR CULBERT: THAT Bylaw 04/18, A Bylaw to provide for the Closing and Selling of part of a municipal road situated between the NW ¼ 21-16-19-W2M and NE ¼ 20-16-19-W2M, be read a second time.

CARRIED UNANIMOUSLY

175/2018 BYLAW NO. 04/18 – A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF PART OF A MUNICIPAL ROAD SITUATED BETWEEN THE NW ¼ 21-16-19-W2M AND NE ¼ 20-16-19-W2M

COUNCILLOR HUSUM: THAT Bylaw 04/18, A Bylaw to provide for the Closing and Selling of part of a municipal road situated between the NW ¼ 21-16-19-W2M and NE ¼ 20-16-19-W2M, be given three readings at this meeting.

CARRIED UNANIMOUSLY

176/2018 BYLAW NO. 04/18 – A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF PART OF A MUNICIPAL ROAD SITUATED BETWEEN THE NW ¼ 21-16-19-W2M AND NE ¼ 20-16-19-W2M

COUNCILLOR HUSUM: THAT Bylaw 04/18, A Bylaw to provide for the Closing and Selling of part of a municipal road situated between the NW ¼ 21-16-19-W2M and NE ¼ 20-16-19-W2M, be read a third and hereby adopted.

CARRIED UNANIMOUSLY

177/2018 SU 17-005 SUBDIVISION FOR SASKENERGY/TRANS GAS TOWN BORDER STATION; NW 1-17-19-W2 PARCEL J PLAN 79R43454

COUNCILLOR WILKE: THAT the proposed subdivision application NW 1-17-19-W2 Parcel J Plan 79R43454 SU 17-005 (Community Planning File R0130-17R) be recommended for approval by Community Planning subject to the tying of Proposed Parcels A, B and C, and the Application receiving the necessary approvals from the Ministry of Highways and Infrastructure to allow for direct access on to Highway 33 from Proposed Parcel C.

CARRIED UNANIMOUSLY

178/2018 SU 18-004: PARCEL TIE REMOVAL AND REPLACEMENT

COUNCILLOR CULBERT: THAT proposed subdivision application SU 18-004 (Community Planning File R0307-18R) be recommended for approval by Community Planning.

CARRIED UNANIMOUSLY

179/2018 DPA 18-007 DISCRETIONARY USE FOR MULCHING/GRINDING OF CLEAN DIMENSIONAL WOOD AT PE SE 34-16-19-W2 EXT 2

COUNCILLOR CULBERT: THAT Council approve DPA 18-007 for Mulching and grinding of Clean dimensional wood at Pt SE 34-16-19-W2 Ext 2 and direct the Development Officer to issue a permit with the following conditions:

1. That the site is developed in accordance with the site plan attached to the application.
2. Approval of the grinding and mulching operation is permitted between the hours of 7:30 a.m. and 5:30 p.m. Monday through Friday; Saturday operation will be as required to maintain site appearance.
3. All utilities are contacted to ensure facilities are not affected prior to development.

Resolution No. 179/2018 continued

4. If applicants plan to excavate or dig they must contact SK 1st Call at 1-866-828-4888 or visit www.sask1stcall.com
5. For any ground disturbance within 30 metres of a TransGas pipeline, refer to attached TransGas conditions for permits.
6. Well license is to be approved by the Regional Health Authority.
7. This lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
8. This permit authorizes mulching and grinding of clean dimensional wood and blending of premium soil mixture.
9. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.
10. Access will be from Range Road 2192.
11. Any permanent development within 90 metres of the highway right-of-way requires a permit from the Ministry of Highways and Infrastructure.
12. Drainage shall be maintained on site and not affect neighbouring property owners.

CARRIED UNANIMOUSLY

180/2018 DPA 18-013 DISCRETIONARY USE FOR A CRANE BUSINESS THAT INCLUDES FABRICATION AT LOT 3, BLK Z, PLAN 102253687, SE 18-18-19-W2

COUNCILLOR CULBERT: THAT Council approve DPA 18-013 for a Crane Business that includes Fabrication at Lot 3, Blk Z, Plan 102253687, SE 18-18-19-W2 and direct the Development Officer to issue a permit with the following conditions:

1. The storm drainage easement restricts or prohibits use or development within DBR Subdivision Plan; drainage easement to be registered on applicant land.
2. All existing surface features within the easement that are affected by the development shall be returned to their original condition upon completion of work.
3. Site grading, building elevations, culvert size, and all site drainage must conform to the DBR subdivision grading plan as per RM review.
4. The approach must be paved and only one (1) culvert shall be installed in accordance with the attached drawing prepared by WSP March 9, 2016. Culvert must have a flared end and erosion control, and be inspected and approved by the RM of Sherwood. Approach and ditch grades will need to be verified by Stantec and the RM before an approach permit is issued.
5. Landscaping must be installed within two (2) years in accordance with final landscaping plan.
6. The land owner must provide:
 - a. Payment to the municipality for all service connection fees.
 - b. All mains, pipe fittings, valves, and equipment shall be installed in strict accordance with the manufacturer's recommendations.
 - c. "As-built" drawings showing the location of water and sanitary sewer services installed accompanied by the Regional Health Authority Approvals.
7. While the location of underground utilities and mains shown on the PLAN are approximate, the land owner must locate all existing underground utilities and mains and protect the utilities from any damage and shall return all such utilities to their original condition upon completion of the work.
8. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
9. D.B.R. Developments has commissioned Hunters Water Service to provide potable water to this site until piped water is available. Please call (306) 779-0049 for service.
10. The Village of Bethune will be accepting septic effluent from this location.

Resolution No. 180/2018 continued

11. Prior to occupancy and use of the building the Development Officer requires:
 - a. Confirmation that an address has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high, and contrasting color to the building to ensure visual clarity.
 - b. An agreement with an approved septic hauler that effluent will be hauled to the Village of Bethune.
 - c. As built drawings confirming that the site has been developed in accordance with conditions 3, 4, and 6(c).
 - d. A final landscaping plan.
 - e. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
12. This permit is subject to the standards and requirements of Provincial regulations and requirements and other applicable municipal bylaws.
13. This permit allows for construction of one (1) 12,240 ft² steel building for shop and office uses.
14. Location of building shall be as shown on the March 29, 2018 Site Plan attached the development permit application.
15. Construction of building shall not commence until a building permit has been issued.
16. Building foundations must follow recommendations in the Ground Engineering Geotechnical Report (File GE-1552, Dated September 25th, 2015).
17. That the building shall be located as shown on attached site plan and that the intended use of the building is for a full-service crane business including fabrication, and office space. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer will be required to verify use.
18. Applicants will be required to connect to R.M. water line as service becomes available and that a future low pressure piped sewage system may be forthcoming in DBR Industrial Park with the expectation that the applicants upgrade their existing sewage holding tanks accordingly to tie into the municipal system. Fees may apply.
19. That prior to site development all subdivision works and road conditions are in a satisfactory condition and approved by to the RM.

CARRIED UNANIMOUSLY

181/2018 DPA 18-011 DISCRETIONARY USE DEVELOPMENT FOR STORAGE OF MARINE PRODUCTS, VEHICLES AND RECREATIONAL VEHICLES AT BLK/PAR K, PLAN 101357827, EXT 42 NW 36-16-20-W2

COUNCILLOR CULBERT: THAT Council approve DPA 18-011 for Storage of Marine Products, Vehicles, and Recreational Vehicles on Blk/Par K, Plan 101357827, Ext 42, NW 36-16-20-W2 and direct the Development Officer to issue a permit with the following conditions:

1. That the site be developed in accordance with the site plan attached to the application.
2. That access to the facility will be from the Highway #1 South Service Road.
3. That the minimum setbacks measured from the center line of Provincial Highway No. 1 South Service Road are 9 metres for trees, chain link fences, dugouts, etc., and 4 metres for commercial developments.
4. Confirmation from a licensed water hauler.
5. Confirmation of an agreement with an approved septage disposal facility to accept effluent and a letter from a sewage hauler that sewage can be accepted at this facility.
6. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
7. All utilities shall be contacted to ensure that facilities are located.

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Resolution No. 181/2018 continued

8. Applicants are required to contact SK 1st Call if they are planning to dig or excavate: 1-866-828-4888 or visit www.sask1stcall.com.
9. This permit authorizes storage of Marine and Recreational vehicles only.
10. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.
11. No ditching or swales are allowed, all drainage must be contained onsite.

CARRIED UNANIMOUSLY

182/2018 DPA 18-015 MEDICAL CANNABIS FACILITY AT LOT 9, BLK/PAR L, PLAN 102113198 EXT 0, SE 18-18-19-W2

COUNCILLOR HUSUM: THAT Council approve DPA 18-015 for a Medical Cannabis Facility at Lot 9, Blk/Par L, Plan 102113198 Ext 0, SE 18-18-19-W2 and direct the Development Officer to issue a permit with the following conditions:

1. That the facility is developed according to site plan attached to the development permit.
2. That the applicant receives approval from Health Canada to become a Licensed Producer pursuant to the *Access to Cannabis for Medical Purposes Regulations (ACMPR)*.
3. That the applicant provides the R.M. with security plans that will be consistent with the Government of Canada's *Directive on Physical Security Requirements for Controlled Substances*.
4. All utilities must be contacted to ensure that facilities are not affected prior to development. Applicants are required to contact Sask 1st Call if they are planning to dig or excavate: 1-866-828-4888 or visit www.sask1stcall.com.
5. The landowner must provide:
 - a. Connection to all mains: pipefittings, valves and equipment shall be installed in strict accordance with manufacturer's recommendations and R.M. of Sherwood Bylaws and Procedures.
 - b. "As-Built" drawings showing the location water services installed accompanied by the Regional Health Authority approvals.
6. The lot is to be kept free of refuse and not cause a nuisance at all times (Bylaw 09/15).
7. Prior to occupancy and use of the building the Development Officer requires:
 - a. Confirmation that the correct address, 1811 Culver Avenue, has been posted on the front of the building, visible from the street, not obstructed from view, not smaller than 8" high, and contrasting color to the building to ensure visual clarity.
 - b. An agreement with an approved septage disposal facility to accept effluent **and** a letter from a sewage hauler that sewage can be accepted at this location.
 - c. Confirmation of the supply of potable water by an approved water hauler.
 - d. As-Built drawings confirming that the site has been developed in accordance with conditions 5(b).
 - e. A final landscaping plan
 - f. A bank draft or cheque as security in the amount of the cost of landscaping and installation.
8. This permit is subject to the standards and requirements of Provincial regulations and requirements and other municipal bylaws.
9. This permit allows for development of existing 3,455 m² building, 61' by 31' addition located at front of building, and existing site.

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Resolution No. 182/2018 continued

10. Building addition and site development shall be in accordance with the November 17, 2017 Site Plan.
11. Construction may not commence until a Building Permit has been issued.
12. Building foundations must follow recommendations from the geotechnical report prepared by Clifton Associates Ltd. dated May 3, 2012.
13. The intended use of the building is for a Medical Marijuana Facility. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Development Officer/Planner will be required to verify use.
14. Applicants will be required to connect to R.M. water line as service becomes available and that a future low pressure piped sewage system may be forthcoming with the expectation that the applicants upgrade their existing sewage holding tanks accordingly to tie into the municipal system. Fees may apply.
15. That "As-built" drawings be provided to the R.M. to address the September 16, 2015 letter to Site Management regarding culvert extensions

CARRIED UNANIMOUSLY

183/2018 ASSOCIATED ENGINEERING SCOPE CHANGE 30

COUNCILLOR HUSUM: THAT Council accept Associated Engineering's proposal to complete the consulting engineering services for the Sherwood Industrial Park Water Treatment Plant at a value of this scope change order 30 of \$240,900.00.

CARRIED UNANIMOUSLY

184/2018 WALKER PROJECT SCOPE CHANGE DATED MAY 4, 2018

COUNCILLOR WILKE: THAT Council accept Walker Projects proposal to complete the consulting engineering services for the Sherwood Industrial Park Potable Water Distribution Infrastructure at a value of this change order dated May 4, 2018 of \$298,000.00.

CARRIED UNANIMOUSLY

185/2018 FUNDS TRANSFER – CASH IN LIEU OF MUNICIPAL RESERVE

COUNCILLOR CULBERT: THAT the \$34,135.40 Cash in Lieu of Municipal Reserve payment received from DBR Developments Ltd. be transferred from the R.M. of Sherwood No. 159 general chequeing account to the RM of Sherwood No. 159 savings account no. 1.

CARRIED UNANIMOUSLY

186/2018 HOSPITAL VETERANS JOURNAL

COUNCILLOR HUSUM: THAT the request for support of the Hospital Veterans Journal in the amount of \$262.50 be denied.

CARRIED UNANIMOUSLY

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187/2018 **SASKATCHEWAN MUNICIPAL HAIL INSURANCE LIST OF APPLICATIONS FOR WITHDRAWAL OF LAND**

COUNCILLOR WILKE: THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of Land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

188/2018 **COMMUNICATIONS**

COUNCILLOR CRASSWELLER: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District May 2018 E-News Update

CARRIED UNANIMOUSLY

189/2018 **RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 7:03 p.m.

CARRIED UNANIMOUSLY

RECONVENE: Reeve Poissant reconvened the meeting into regular session at 7:23 p.m.

190/2018 **CLOSED SESSION**

COUNCILLOR CULBERT: THAT this meeting go into closed session at 7:35 p.m.

CARRIED UNANIMOUSLY

191/2018 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:41 p.m.

CARRIED UNANIMOUSLY

192/2018 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 8:41 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator