

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, May 10, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2
Rod Culbert, Councillor Division 5

STAFF: Michele Cruise-Pratchler, Interim Chief Administrative Officer
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Roadways
Andrew Hickey, Manager of Utilities
Pam Malach, Manager of Planning & Development
Adam Toth, Municipal Planner
Christine Trithardt, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:34 p.m.

216/2017 AGENDA

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

217/2017 RECESS

REEVE POISSANT: THAT this meeting recess at 5:34 p.m.

CARRIED UNANIMOUSLY

218/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 5:37 p.m.

CARRIED UNANIMOUSLY

219/2017 BYLAW NO. 05/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11

COUNCILLOR WILKE: THAT Bylaw No. 05/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be read a second time.

CARRIED UNANIMOUSLY

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220/2017 BYLAW NO. 05/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11

COUNCILLOR HUSUM: THAT Bylaw No. 05/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

221/2017 BYLAW NO. 06/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR CRASSWELLER: THAT Bylaw No. 06/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a second time.

CARRIED UNANIMOUSLY

222/2017 BYLAW NO. 06/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR WILKE: THAT Bylaw No. 06/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

223/2017 APRIL 12, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR WILKE: THAT the April 12, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

224/2017 APRIL 12, 2017 PUBLIC HEARING MEETING MINUTES

COUNCILLOR HUSUM: THAT the April 12, 2017 Public Hearing Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

225/2017 APRIL 26, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the April 26, 2017 Special Council Meeting minutes be amended as follows:

Revise Resolution 211/2017 to read: COUNCILLOR WILKE: THAT this meeting go into closed session at 7:15pm.

and that the minutes be approved as amended.

CARRIED UNANIMOUSLY

226/2017 APRIL BANK RECONCILIATION

COUNCILLOR CRASSWELLER: THAT the Bank Reconciliation for the month of April 2017, be accepted as presented.

CARRIED UNANIMOUSLY

227/2017 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending April 30, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

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228/2017 **LIST OF ACCOUNTS FOR REVIEW**

COUNCILLOR HUSUM: THAT cheque numbers 14946 to 15043 totalling \$850,853.57, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$97,151.24 be ratified.

CARRIED UNANIMOUSLY

229/2017 **APPLICATION FOR LONG TERM FINANCING**

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 send an application to the Saskatchewan Municipal Board (SMB) for approval for long term financing as set out in the Cost Benefit Analysis presented by McNair following the approval to construct permits being issued by the Water Security Agency (WSA).

CARRIED UNANIMOUSLY

230/2017 **PUBLIC WORKS MONTHLY REPORT**

COUNCILLOR HUSUM: THAT the Director of Public Works & Infrastructure monthly report be accepted as information and filed.

CARRIED UNANIMOUSLY

231/2017 **SONEERA WATER WWTP UNITY SASKATCHEWAN**

COUNCILLOR PAUL: THAT the Soneera Water WWTP Unity Saskatchewan report be accepted as information and filed.

CARRIED UNANIMOUSLY

232/2017 **PEACE OFFICER/COMMUNITY SAFETY OFFICER**

COUNCILLOR CRASSWELLER: THAT the R.M. of Sherwood No. 159 enter into an agreement with the R.M. of Pense and the Town of Grand Coulee for the purpose of hiring a Peace Officer and/or Community Safety; and,

FURTHERMORE, to only appoint the Commissionaires for an as needed purpose only.

CARRIED UNANIMOUSLY

233/2017 **RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 6:55 p.m.

CARRIED UNANIMOUSLY

234/2017 **RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:06 p.m.

CARRIED UNANIMOUSLY

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235/2017 PEACE OFFICER/COMMUNITY SAFETY OFFICER

COUNCILLOR CRASSWELLER: THAT the R.M. of Sherwood No. 159 enter into an agreement with the R.M. of Pense and the Town of Grand Coulee for the purpose of hiring a Peace Officer and/or Community Safety; and,

FURTHERMORE, to adjust the Commissionaires contract to an as needed basis at the discretion of the Chief Administrative Officer and Management.

CARRIED UNANIMOUSLY

236/2017 PARKER INDUSTRIAL – PARALLEL GROWTH AGREEMENT

COUNCILLOR CRASSWELLER: THAT Administration provide a written statement to the satisfaction of Water Security Agencies outlining Councils intent to construct a potable water treatment plant located on Pasqua Street North.

CARRIED UNANIMOUSLY

237/2017 SUBDIVISION DRAINAGE REVIEW

COUNCILLOR PAUL: THAT the R.M. of Sherwood No. 159 accept Associated Engineering's proposal and instruct Administration to proceed with the engineering services to review the existing drainage infrastructure in the Lipsett subdivision.

CARRIED UNANIMOUSLY

238/2017 WUQWATR MEMBERSHIP

COUNCILLOR WILKE: THAT Council decline the membership with WUQWATR.

CARRIED UNANIMOUSLY

239/2017 LIST OF APPLICATIONS FOR WITHDRAWAL OF LAND FOR SASKATCHEWAN MUNICIPAL HAIL INSURANCE ASSOCIATION

COUNCILLOR HUSUM: THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

240/2017 ST. JAMES CEMETERY ACQUISITION

COUNCILLOR HUSUM: THAT the Council of the R.M. of Sherwood No. 159 accept title and responsibility for the operations of the St. James Cemetery located on Block B, Plan 101870119, Extension 34, in NW 31-18-20-W2 based on a formal agreement to be signed by the Reeve and the Interim Acting Chief Administrative Officer.

CARRIED UNANIMOUSLY

241/2017 SUPER SEAMLESS OF CANADA

COUNCILLOR HUSUM: THAT Administration check if we have responded to Super Seamless of Canada and prepare a response in writing.

CARRIED UNANIMOUSLY

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242/2017 NATIONAL PUBLIC WORKS WEEK, MAY 21-27, 2017

COUNCILLOR CRASSWELLER: WHEREAS public works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of this Nation; and

WHEREAS such facilities and services could not be provided without the dedicated efforts of public works professionals, employees, and administrators, representing Federal, provincial, territory, and local units of Government, who are responsible for and must design, build, operate, and maintain the transportation, water supply, wastewater systems, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS it is in the public interest for the citizens and civic leaders of this country to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities;

NOW, THEREFORE, I, Jeff Poissant, do hereby designate the week, May 21 - 27, 2017, as National Public Works Week; and I urge all our people to join with representatives of governmental agencies in activities and ceremonies designed to pay tribute to our public works engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare.

CARRIED

243/2017 COMMUNICATIONS

COUNCILLOR PAUL: THAT the following correspondence be accepted as information and filed:

1. Southeast Regional Library – Public Library Budget Cuts: Fact Sheet
2. Saskatchewan Scrap Tire Corporation – One-Time Free Scrap Tire Clean-up
3. TransCanada Project Update: Grand Coulee West Interconnect
4. April 10, 2017 Super Seamless of Canada
5. Ministry of Highways and Infrastructure – Highways 6 and 39 Conceptual Planning Study
6. 2017 National Public Works Week: May 21-27, 2017
7. Saskatchewan Baseball Hall of Fame & Museum Association Inc.
8. Prairie Central E-News Update for May 2017
9. Easter Seals Saskatchewan
10. The Royal Canadian Legion & Certificate of Appreciation

CARRIED UNANIMOUSLY

244/2017 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 8:03 p.m.

CARRIED UNANIMOUSLY

245/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 8:17 p.m.

CARRIED UNANIMOUSLY

246/2017 CLOSED SESSION

COUNCILLOR PAUL: THAT this meeting go into closed session at 8:18 p.m.

CARRIED UNANIMOUSLY

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247/2017 RECONVENE

COUNCILLOR CRASSWELLER: THAT this meeting reconvene into regular session at 9:22 p.m.

CARRIED UNANIMOUSLY

248/2017 INTERIM ACTING CHIEF ADMINISTRATIVE OFFICER

COUNCILLOR CRASSWELLER: THAT Council retain a contract arrangement with Michele Cruise-Pratchler as Interim Acting Chief Administrative Officer until a permanent Chief Administrative Officer is hired.

CARRIED UNANIMOUSLY

249/2017 SERVICING AGREEMENT

COUNCILLOR PAUL: THAT further formal information regarding final construction details relating to the 101196187 Saskatchewan Ltd. subdivision be required from the developer prior to finalizing the servicing agreement and releasing any of the funds currently held.

In Favour: Poissant, Crassweller, Wilke, Paul

Opposed: Husum

CARRIED

250/2017 NEXT MEETING OF COUNCIL

COUNCILLOR WILKE: THAT the next meeting of Council be held on Wednesday, May 24, 2017, beginning at 5:30 p.m.

CARRIED UNANIMOUSLY

251/2017 PLANNING AND DEVELOPMENT FUTURE WORK PLAN

COUNCILLOR HUSUM: That Planning and Development incorporate review of the fill bylaw into their future work plan.

CARRIED UNANIMOUSLY

252/2017 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:30 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator