

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, June 14, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2

STAFF: Michele Cruise-Pratchler, Interim Chief Administrative Officer
Rod Benroth, Director of Public Works & Infrastructure
Pam Malach, Manager of Planning & Development
Adam Toth, Municipal Planner
Christine Trithardt, Administrative Assistant
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:31 p.m.

275/2017 AGENDA

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Bruce Dodds, Field Representative and Todd Lewis, President with Agricultural Producers Association of Saskatchewan (APAS) made a presentation to Council to outline APAS' role and work addressing current issues in agriculture and to request that the RM of Sherwood participate in their organization.

276/2017 DELEGATION

COUNCILLOR HUSUM: THAT the presentation made by Bruce Dodds and Todd Lewis, Agricultural Producers Association of Saskatchewan (APAS) be received and filed.

CARRIED UNANIMOUSLY

277/2017 AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN

COUNCILLOR WILKE: THAT Administration approach APAS and ask for their accomplishments at the end of the year.

CARRIED UNANIMOUSLY

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278/2017 MAY 10, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the May 10, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

279/2017 MAY 10, 2017 PUBLIC HEARING MEETING MINUTES

COUNCILLOR WILKE: THAT the May 10, 2017 Public Hearing Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

280/2017 MAY 24, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the May 24, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

281/2017 MAY 30, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the May 30, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

282/2017 MAY BANK RECONCILIATION

COUNCILLOR HUSUM: THAT the Bank Reconciliation for the month of May 2017, be accepted as presented.

CARRIED UNANIMOUSLY

283/2017 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending May 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

284/2017 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR CULBERT: THAT cheque numbers 15044 to 15154 totalling \$556,367.68, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$150,929.38 be ratified.

CARRIED UNANIMOUSLY

285/2017 CITY OF REGINA PROPERTY TAXES

COUNCILLOR CULBERT: THAT Administration contact the City of Regina with regard to retrieving taxes paid for land parcels within Harbour Landing as well as past years that may have been collected as well.

CARRIED UNANIMOUSLY

286/2017 CITY OF REGINA FIRE INVOICES

COUNCILLOR CRASSWELLER: THAT Administration contact the City of Regina to see how come it took so long to receive the fire invoices.

CARRIED UNANIMOUSLY

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287/2017 PUBLIC WORKS MONTHLY REPORT - MAY

COUNCILLOR HUSUM: THAT the Public Works Monthly Report for May written report be accepted as information and filed.

CARRIED UNANIMOUSLY

288/2017 MHI – INTERSECTION IMPROVEMENTS/INLAND DRIVE PHASE 3

COUNCILLOR CRASSWELLER: THAT Administration come back to the July Council Meeting with an alternative financial solution to the MHI Intersection improvements.

CARRIED UNANIMOUSLY

289/2017 RESCIND RESOLUTION # 285/17

COUNCILLOR CULBERT: THAT Council rescind resolution # 285/17.

CARRIED UNANIMOUSLY

290/2017 CITY OF REGINA PROPERTY TAXES

COUNCILLOR CULBERT: THAT Administration provide research relating to the properties taxed by the City of Regina as well as look into the taxation of City owned properties within the R.M. of Sherwood No. 159.

CARRIED UNANIMOUSLY

291/2017 RECESS

COUNCILLOR WILKE: THAT this meeting recess at 7:30 p.m.

CARRIED UNANIMOUSLY

292/2017 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:44 p.m.

CARRIED UNANIMOUSLY

293/2017 BYLAW NO. 09/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW, BYLAW NO. 10/91

COUNCILLOR WILKE: THAT Bylaw No. 09/17 – A Bylaw to Amend the Sherwood – Regina Planning District Zoning Bylaw, Bylaw No. 10/91, be read a first time.

CARRIED UNANIMOUSLY

294/2017 BYLAW NO. 10/17 – A BYLAW TO AMEND BYLAW NO. 09/91

COUNCILLOR CRASSWELLER: THAT Bylaw No. 10/17 – A Bylaw to Amend Bylaw No. 09/91, be read a first time.

CARRIED UNANIMOUSLY

295/2017 BYLAW NO. 11/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW, BYLAW NO. 10/91

COUNCILLOR WILKE: THAT Bylaw No. 11/17 – A Bylaw to Amend the Sherwood – Regina Planning District Zoning Bylaw, Bylaw No. 10/91, be read a first time.

CARRIED UNANIMOUSLY

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296/2017 CONSTRUCTION MANAGEMENT

COUNCILLOR WILKE: THAT Council authorize Administration to enter into a Fee for Service Agreement with Stantec Consulting Ltd. for the services described in the attached proposal on an as needed basis determined by the Planning and Development department.

CARRIED UNANIMOUSLY

297/2017 COST ANALYSIS

COUNCILLOR CRASSWELLER: THAT Administration perform a cost analysis relating to professional services in each financial function of the municipality's operations.

CARRIED UNANIMOUSLY

298/2017 PROFESSIONAL PLANNING SERVICES FOR ZONING BYLAW

COUNCILLOR HUSUM: THAT Council authorize Administration to enter into an agreement with Stantec Consulting to prepare a new Zoning Bylaw based off the evaluation criteria presented at a cost of \$47,665.

CARRIED UNANIMOUSLY

299/2017 101196187 AMENDING AGREEMENT

COUNCILLOR CULBERT: THAT Council modify the proposed changes to the original service agreement.

CARRIED UNANIMOUSLY

300/2017 DPA 17-014 AGGREGATE PIT EXTENSION

COUNCILLOR CULBERT: THAT Council approve development permit application DPA 17-014 for an Aggregate Pit Extension at SW 23-18-21-W2 and SE 23-18-21-W2 and direct the Development Officer to issue a development permit with the following conditions:

1. That all utilities shall be contacted to ensure that facilities are not affected prior to development. Applicants are required to contact Sask 1st Call if they are planning to excavate or dig: 1-888-828-4888 or visit www.sask1stcall.com.
2. The approval of this gravel pit extension is only for the period of construction of the Regina Bypass project, estimated 2019, and is not to be used for projects unrelated to the Regina Bypass.
3. That a road haul agreement be negotiated with the RM of Sherwood Director of Public Works and Infrastructure.
4. That the applicant consults with the Water Security Agency to determine approvals and provide copies of approvals to the RM of Sherwood.
5. That topsoil overburden removed is preserved and reclamation is completed to the satisfaction of the property owner.
6. That access shall be from the existing RM road allowance, East of the proposed Gravel Pit, and not through the Ministry of Highways and Infrastructure Pit No. 72151, which is how they are currently accessing the existing aggregate source.
7. That the applicant adheres to R.M. of Sherwood Bylaw No. 06/09, a Bylaw to License the Extraction of Gravel from Gravel Pits.

CARRIED UNANIMOUSLY

301/2017 TAX RECOVERY – ANNEXED PROPERTIES

COUNCILLOR WILKE: THAT Council write off the total tax arrears and interest on the following Roll No.'s 922, 1599, 1656, 1682, 1694, 1695, 1795, 2059, 2069, 2079, 2451, 2452, 2512, 2538, 2622, 2753 & 2774 as the tax arrears are deemed uncollectible by the municipality's tax enforcement service.

CARRIED UNANIMOUSLY

302/2017 2017 LIST OF LANDS WITH ARREARS

COUNCILLOR HUSUM: THAT the 2017 List of Lands in Arrears, which excludes any lands with arrears that are less than half of the previous year's levy, attached and forming part of these minutes, be accepted as presented; and

THAT the 2017 Tax Enforcement List be published in one edition of the Regina Leader Post; and

FURTHERMORE, THAT a tax lien be registered against any land on the 2017 Tax Enforcement List still having taxes in arrears sixty (60) clear days after the publication of the Tax Enforcement List in the Regina Leader Post.

CARRIED UNANIMOUSLY

303/2017 FUNDS TRANSFER TO GENERAL CHEQUING ACCOUNT

COUNCILLOR CRASSWELLER: THAT \$500,000.00 be transferred from the RM of Sherwood No. 159 savings account no. 1 to the RM of Sherwood No. 159 general chequing account.

CARRIED UNANIMOUSLY

304/2017 2016 DRAFT AUDITED FINANCIAL STATEMENT

COUNCILLOR HUSUM: THAT the Council of the R.M. of Sherwood No. 159 approve the draft 2016 audited financial statements as prepared and presented by Dudley & Co. LLP.

CARRIED UNANIMOUSLY

305/2017 COUNCIL BENEFITS COVERAGE PREMIUMS

COUNCILLOR HUSUM: THAT approval be provided for all members of Council to be provided insurance coverage through the following programs:

- 1) Saskatchewan Workers' Compensation Board (WCB) – Minimum coverage level prescribed annually by WCB; and
- 2) SARM - \$ 30,000.00 disability coverage per Council member per year;

with all premiums for this coverage being paid in full by the RM; and

THAT any member of Council who wishes to obtain coverage through the SARM Health and Dental benefits program, either for single coverage or for family coverage, may do so at the Council member's personal cost for the entire premium charged for the coverage.

CARRIED UNANIMOUSLY

306/2017 POUNDS AND POUNDKEEPERS

COUNCILLOR HUSUM: THAT the Pounds and Poundkeepers report be tabled.

CARRIED UNANIMOUSLY

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307/2017 BYLAW NO. 12/17 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO RECOVER PROTECTIVE SERVICES COSTS

COUNCILLOR WILKE: THAT Bylaw No. 12/17 – A Bylaw of the Rural Municipality of Sherwood No. 159 in the Province of Saskatchewan to Recover Protective Services Costs, be read a first time.

CARRIED UNANIMOUSLY

308/2017 BYLAW NO. 12/17 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO RECOVER PROTECTIVE SERVICES COSTS

COUNCILLOR PAUL: THAT Bylaw No. 12/17 – A Bylaw of the Rural Municipality of Sherwood No. 159 in the Province of Saskatchewan to Recover Protective Services Costs, be read a second time.

CARRIED UNANIMOUSLY

309/2017 BYLAW NO. 12/17 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO RECOVER PROTECTIVE SERVICES COSTS

COUNCILLOR HUSUM: THAT Bylaw No. 12/17 – A Bylaw of the Rural Municipality of Sherwood No. 159 in the Province of Saskatchewan to Recover Protective Services Costs, be given three readings at this meeting.

CARRIED UNANIMOUSLY

310/2017 BYLAW NO. 12/17 – A BYLAW OF THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 IN THE PROVINCE OF SASKATCHEWAN TO RECOVER PROTECTIVE SERVICES COSTS

COUNCILLOR CULBERT: THAT Bylaw No. 12/17 – A Bylaw of the Rural Municipality of Sherwood No. 159 in the Province of Saskatchewan to Recover Protective Services Costs, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

311/2017 COMMUNICATIONS

COUNCILLOR CRASSWELLER: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – April 2017
2. May.3.2017 Friesens Memories Crafted in Print
3. May 2017 4-H Saskatchewan
4. SARM 2017 June Division 2 Meeting
5. May.30.2017 SARM Information: Rural Crime Watch Program and Signage
6. May.12.2017 University of Saskatchewan – The Agricultural Health and Safety Network
7. May.25.2017 SaskPower re: Fire Claims
8. May.25.2017 Minister of Canadian Heritage-Canada 150 Community Leader
9. June.7.2017 101072023 Sask. Ltd.
10. RCMP Stats – May 2017

CARRIED UNANIMOUSLY

Councillor Crassweller left Council Chambers 9:35 p.m.

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312/2017 **RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 9:35 p.m.

CARRIED UNANIMOUSLY

Councillor Crassweller entered Council Chambers at 9:36 p.m.

313/2017 **RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 9:47 p.m.

CARRIED UNANIMOUSLY

314/2017 **DONATION TO 4-H SASKATCHEWAN**

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 make a donation to 4-H Saskatchewan of \$1,000.

CARRIED UNANIMOUSLY

315/2017 **MEETING EXTENSION**

COUNCILLOR HUSUM: THAT this meeting be extended to 10:30 p.m. if necessary.

CARRIED UNANIMOUSLY

316/2017 **CLOSED SESSION**

COUNCILLOR PAUL: THAT this meeting go into closed session at 9:48 p.m.

CARRIED UNANIMOUSLY

317/2017 **RECONVENE**

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 10:23 p.m.

CARRIED UNANIMOUSLY

318/2017 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:24 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator