

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, June 13, 2018

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

ABSENT: Vacant, Councillor Division 2

STAFF: Pam Malach, Chief Administrative Officer
Mike Mamona, Director of Operations
Erin Halliday, Director of Finance & Administration
Garret Halbgewachs, Manager of Public Works
Adam Toth, Manager of Planning & Development
Susan Stevenson, Development Officer
Tony Wood, Municipal Planner
Christine Trithardt, Assistant Administrator
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:33 p.m.

193/2018 AGENDA

COUNCILLOR WILKE: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest due to his parent's land being rezoned in the new Zoning Bylaw and departed Council Chambers at 5:34 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 5:34 p.m.

Deputy Reeve Husum assumed the Chair at 5:34 p.m.

194/2018 RECESS

COUNCILLOR CRASSWELLER: THAT this meeting recess at 5:34 p.m. for the purpose of the Public Hearing for Bylaw No. 18/17.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 6:12 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 6:12 p.m.

Reeve Poissant assumed the Chair at 6:12 p.m.

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RECONVENE

REEVE POISSANT reconvened the meeting into regular session at 6:12 p.m.

DELEGATION

Ryan Jacobson, Chief Executive Officer with the Saskatchewan Safety Council made a presentation to Council on the Saskatchewan Safety Council Safety Centre of Excellence development. Saskatchewan Safety Council is a charitable organization and are asking the R.M. of Sherwood No. 159 for an in-kind donation of the Servicing Agreement fees of \$1,733,586.14 and whether the Servicing Agreement Fees can be adjusted to reflect the serviced acres of the development.

195/2018 DELEGATION

COUNCILLOR HUSUM: THAT the presentation made Saskatchewan Safety Council by received and filed.

Reeve Poissant declared a conflict due to reasonable perception of bias in the matter to be before council during the public forum and departed Council Chambers at 6:31 p.m.

PUBLIC FORUM

Tim Probe made a presentation to Council advising that he was acquitted from the recent Court Case, asked for an investigation regarding the conduct that led to his charges and insisted resignation of Reeve Poissant.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 6:31 p.m.

Deputy Reeve Husum assumed the Chair at 6:31 p.m.

Reeve Poissant entered Council Chambers at 6:36 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 6:37 p.m.

Reeve Poissant assumed the Chair at 6:37 p.m.

196/2018 MAY 9, 2018 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the May 9, 2018 Regular Council Meeting minutes be approved as presented.

CARRIED UNANIMOUSLY

197/2018 MAY 2018 BANK RECONCILIATION

COUNCILLOR PAUL: THAT the Bank Reconciliation for the month of May 2018, be accepted as presented.

CARRIED UNANIMOUSLY

198/2018 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending May 31, 2018, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

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199/2018 LIST OF ACCOUNTS FOR REVIEW

COUNCILLOR WILKE: THAT cheque numbers 16256 to 16350 totaling \$343,815.99, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$116,450.16 be ratified.

CARRIED UNANIMOUSLY

200/2018 PUBLIC WORKS MONTHLY REPORT – MAY

COUNCILLOR HUSUM: THAT the May Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

201/2018 SHERWOOD INDUSTRIAL PARK POTABLE WATER PROGRAM (SIP PWP)

COUNCILLOR WILKE: THAT the Sherwood Industrial Park Potable Water Program (SIP PWP) report be accepted as information and filed.

CARRIED UNANIMOUSLY

202/2018 RECESS

COUNCILLOR WILKE: THAT this meeting recess at 7:05 p.m.

CARRIED UNANIMOUSLY

RECONVENE:

Reeve Poissant reconvened the meeting into regular session at 7:21 p.m.

203/2018 CERTIFIED OPERATION AND MAINTENANCE OF THE RM'S WATER TREATMENT PLANT

COUNCILLOR CRASSWELLER: THAT Council approve the R.M. of Sherwood No. 159 to enter into an agreement with SaskWater to be the Certified Operation and Maintenance service provider for the new Water Treatment Plant and associated water distribution system located within the Sherwood Industrial Park at a yearly cost of \$218,400.00.

CARRIED UNANIMOUSLY

204/2018 PERMIT REPORTING

COUNCILLOR CULBERT: THAT the Permit Reporting report be accepted as information and filed.

CARRIED UNANIMOUSLY

205/2018 DEVELOPMENT STANDARDS MANUAL UPDATE

COUNCILLOR CULBERT: THAT the Development Statements Manual Update report be accepted as information and filed.

CARRIED UNANIMOUSLY

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206/2018 **AMENDMENT TO TRAVELAND AND REGINA MOTOR PRODUCTS (RMP) SERVICING AGREEMENT**

COUNCILLOR CRASSWELLER: THAT the amendment to the June 19, 2014 servicing agreement between the R.M. of Sherwood No. 159, AND Traveland RV, AND Regina Motor Products (RMP) be approved.

CARRIED UNANIMOUSLY

207/2018 **RENEW CAO TEMPORARY CERTIFICATE**

COUNCILLOR WILKE: THAT the Rural Board of Examiners be requested to renew the Temporary Permit for Pam Malach to perform the duties of Chief Administrative Officer for the R.M. of Sherwood No. 159.

CARRIED UNANIMOUSLY

208/2018 **2018 EDUCATION PROPERTY TAX MILL RATES**

COUNCILLOR HUSUM: THAT the following 2018 Education Property Tax Mill Rates be accepted as presented by the Government of Saskatchewan:

Property Class	Mill Rate
Agricultural	1.43 mills
Residential	4.12 mills
Commercial/Industrial	6.27 mills
Resource	9.68 mills

CARRIED UNANIMOUSLY

209/2018 **BYLAW NO. 05/18 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE FINANCIAL STATEMENTS AND THE AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS**

COUNCILLOR HUSUM: THAT Bylaw 05/18, A Bylaw to Extend the Time Required for the Completion of the Financial Statements and the Auditor's Report on the Financial Statements, be read a first time.

CARRIED UNANIMOUSLY

210/2018 **BYLAW NO. 05/18 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE FINANCIAL STATEMENTS AND THE AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS**

COUNCILLOR CULBERT: THAT Bylaw 05/18, A Bylaw to Extend the Time Required for the Completion of the Financial Statements and the Auditor's Report on the Financial Statements, be read a second time.

CARRIED UNANIMOUSLY

211/2018 **BYLAW NO. 05/18 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE FINANCIAL STATEMENTS AND THE AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS**

COUNCILLOR WILKE: THAT Bylaw 05/18, A Bylaw to Extend the Time Required for the Completion of the Financial Statements and the Auditor's Report on the Financial Statements, be given three readings at this meeting.

CARRIED UNANIMOUSLY

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212/2018 BYLAW NO. 05/18 – A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE FINANCIAL STATEMENTS AND THE AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

COUNCILLOR HUSUM: THAT Bylaw 05/18, A Bylaw to Extend the Time Required for the Completion of the Financial Statements and the Auditor's Report on the Financial Statements, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

213/2018 FIRE DISPATCH INVOICE 2018-00099

COUNCILLOR WILKE: THAT the outstanding amount of \$1,997.69 for a fire dispatch call on Accounts Receivable Account No. DAR003 be transferred to Tax Roll No. 1876 000.

CARRIED UNANIMOUSLY

214/2018 FIRE DISPATCH INVOICE 36032

COUNCILLOR CRASSWELLER: THAT City of Regina invoice 36032 in the amount of \$1,804.32 for fire dispatch be paid for by the R.M. of Sherwood No. 159 as there is no confirmed source or evidence of fire within the municipal ditch.

CARRIED UNANIMOUSLY

215/2018 FIRE DISPATCH INVOICE 2018-00102 & 2018-00103

COUNCILLOR HUSUM: THAT the outstanding amount of \$3,049.48 for a fire dispatch call on Accounts Receivable Account No. KRA001 be transferred to Tax Roll No. 1964 000.

CARRIED UNANIMOUSLY

216/2018 FUNDS TRANSFER – OFFSITE WATER

COUNCILLOR CULBERT: THAT \$129,078.38 be transferred from the Offsite Reserve Account to the R.M. of Sherwood No. 159 general operating account to be applied towards capital costs of the Water Treatment and Distribution project.

CARRIED UNANIMOUSLY

217/2018 FUNDS TRANSFER – OFFSITE ROADS

COUNCILLOR CULBERT: THAT \$156,348.46 be transferred from the Offsite Reserve Account to the R.M. of Sherwood No. 159 general operating account to be applied towards capital costs of Inland Drive.

CARRIED UNANIMOUSLY

218/2018 FUNDS TRANSFER – GENERAL RESERVE (CASH FLOW)

COUNCILLOR CULBERT: THAT \$365,000.00 be transferred from the General Reserve (Savings Account No. 1) to the R.M. of Sherwood No. 159 general operating account to provide sufficient cash flow until the influx of 2018 tax revenues.

CARRIED UNANIMOUSLY

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219/2018 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. May 11, 2018 Crown Enterprises Ltd. – Several Operating Divisions of Crown Enterprises Ltd. Acquired by Access
2. May 4, 2018 Plains Midstream Canada – 2017 Report to Stakeholders and Communities
3. Prairie Central District June 2018 E-News Update

CARRIED UNANIMOUSLY

220/2018 ADDITIONAL REPORT TO BE ADDED TO AGENDA

COUNCILLOR CRASSWELLER: THAT pursuant to Section 15 of Bylaw No. 28/15, A Bylaw to Regulate the Proceedings of Council, that the Interim Repair to Range Road 2214 Erosion report be added to the agenda.

CARRIED UNANIMOUSLY

221/2018 INTERIM REPAIR TO RANGE ROAD 2214 EROSION

COUNCILOR WILKE: THAT Council approve an expenditure of approximately \$45,000.00 to provide an interim repair to the erosion of the side slope and culvert of Range Road 2214 near Wascana Trails.

CARRIED UNANIMOUSLY

222/2018 RECESS

COUNCILLOR CULBERT: THAT this meeting recess at 8:36 p.m.

CARRIED UNANIMOUSLY

RECONVENE:

Reeve Poissant reconvened the meeting into regular session at 8:42 p.m.

223/2018 CLOSED SESSION

COUNCILLOR HUSUM: THAT this meeting go into closed session at 8:43 p.m.

CARRIED UNANIMOUSLY

224/2018 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 9:21p.m.

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest due to his parent's land being rezoned in the new Zoning Bylaw for a Zoning Bylaw discussion and departed Council Chambers at 9:21 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 9:21 p.m.

Deputy Reeve Husum assumed the Chair at 9:21 p.m.

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225/2018 **CLOSED SESSION**

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 9:21 p.m.

CARRIED UNANIMOUSLY

226/2018 **RECONVENE**

COUNCILLOR CRASSWELLER: THAT this meeting reconvene into regular session at 9:56 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 9:56 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 9:56 p.m.

Reeve Poissant assumed the Chair at 9:56 p.m.

227/2018 **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:57 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator