

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, July 22, 2015

PRESENT: Neil Robertson, Q.C., Reeve
Joe Repetski, Councillor Division 1
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5

ABSENT: Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Vacant, Councillor Division 6

STAFF: Steven Schiefner, Official Administrator
Ron McCullough, Chief Administrative Officer
Rick Stuckenberg, Director of Planning & Development
Adam Toth, Municipal Planner
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Public Works
Christine Trithardt, Administrative Assistant

ORDER: Reeve Robertson called the meeting to order at 5:36 p.m.

342/15 **AGENDA**

COUNCILLOR REPETSKI: THAT the agenda be adopted as amended.

Move 7.2.3, 7.2.4, 7.2.5, 7.2.6 after Delegations

CARRIED UNANIMOUSLY

DELEGATION

Garth Hoffort, Watson Land Services discussed the proposed water line to a potash mine near Southey, Saskatchewan proposed by Yancoal Canada Resources Co. Ltd. that may run through the R.M. of Sherwood No. 159.

DELEGATION

Brian Weisbrod discussed the proposed local improvement project, Wellings Subdivision, advising that he was in support of paving, however the R.M. should be contributing to the project. Mr. Weisbrod requested that Council re-consider the project to include a municipal contribution. Chief Administrative Officer, Ron McCullough advised that formal notice has been sent to affected property owners; and that affected property owners have until 4:30pm August 10th, 2015 to petition against the project.

343/15 **DELEGATIONS**

COUNCILLOR REPETSKI: THAT the presentations by Garth Hoffort, Watson Land Services and Brian Weisbrod be accepted as presented.

CARRIED UNANIMOUSLY

344/15 PROPOSED AGGREGATE STORAGE YARD

COUNCILLOR HUSUM: THAT Council approves the development permit application DPA 15-006 and direct the Development Officer to issue a development permit with the following conditions:

- A. That landscaping shown on site plan must be completed within 2 years.
- B. That prior to development of the site the following must occur:
 1. A site grading plan showing an incorporated silt fence must be approved by the RM.
 2. Approaches must be installed to the satisfaction of the RM.
 3. A drainage easement is registered on title.
 4. The applicant must provide to the RM a letter of credit or bank draft in the amount of the cost of the landscaping.
 5. A truck permit agreement is signed between the applicant and the RM.
 6. That all utilities are contacted to locate facilities and confirm with the RM that facilities will not be affected.
 7. Culver Avenue must be confirmed to be developed to a standard acceptable to the RM.
- C. That prior to occupancy of the site, the following must occur:
 1. That the site is graded in accordance with the approved site grading plan and inspected by the RM to ensure compliance.

CARRIED UNANIMOUSLY

345/15 SHERWOOD FORREST CAMPGROUND EXPANSION AND PARCEL CONSOLIDATION

COUNCILLOR REPETSKI: THAT Council supports the subdivision application (SU14-008), approves the development permit application DPA 14-023 and direct the Development Officer to issue a development permit with the following conditions:

1. That the development officer receives a copy of the WSA approval to construct water works prior to development taking place.
2. That the applicant dedicates future road widening on Range Road 2212 for the Sherwood Forrest Bridge replacement and road realignment project.
3. Trailers shall not be closer than 3 metres from each other.
4. Internal roadway shall not be less than 7.5 meters in width as per attached site plan.
5. Sewage tanks will be installed under supervision of the Regina Qu'Appelle Health Region.
6. All utilities shall be contacted to ensure they are not affected prior to development.
7. Placement of fill within the flood plain is restricted to a few inches of topsoil only, so as to not restrict the flow of water at flood stage.
 - a. Buildings constructed within the flood fringe areas will have a finished grade above the 1-in-500 year flood level.
 - b. Travel-type trailers will have wheels attached at all times to facilitate removal ahead of a forecasted flood.
 - c. Travel-type trailers will be removed from the floodway before freeze-up, and returned to their respective sites after the spring runoff.
 - d. Mobile home-type accommodations will be mounted on piers above the 1-in-100 year flood level, with piers and home anchored to the ground.
 - e. All wooden decks and sidewalks will be anchored to the ground.
 - f. Only securely constructed storage sheds which are anchored to concrete slabs will be allowed.
 - g. All utility shut-offs will be located outside of the floodway; shut-offs in the flood fringe area will be above the 1-in-100 year flood level.
8. No fences or privacy screens will be allowed.

CARRIED UNANIMOUSLY

346/15 PROPOSED MELT SHOP AND ROLLING MILL EXPANSION

COUNCILLOR CULBERT: THAT Council approves the development permit application DPA 15-011 and direct the Development Officer to issue a development permit with the following conditions:

- A. That prior to development:
 - 1. That the foundation structures follow the recommendations in the geotechnical reports (File R5545)
- B. That prior to operation and commissioning of the buildings, the following must occur:
 - 1. The RM receives confirmation from the Ministry of Environment that the operation meets their regulations.
 - 2. The RM receives confirmation from the appropriate government agencies that the Water and Sewer servicing meets their regulations.
 - 3. That all utilities are contacted to locate facilities and confirm with the RM that facilities will not be affected.
 - 4. That the site is developed in accordance with an approved site grading plan.

CARRIED UNANIMOUSLY

347/15 PROPOSED SPIRAL MILL EXPANSION

COUNCILLOR CULBERT: THAT Council approves the development permit application DPA 15-010 and direct the Development Officer to issue a development permit with the following conditions:

- A. That prior to development:
 - 1. The RM confirms that the drainage on the site is proposed as adequate.
 - 2. The foundation structures follow the recommendations in the Ground Engineering geotechnical report (File GE-1501)
- B. That prior to commissioning of the building, the following must occur:
 - 1. The RM receives confirmation from the Ministry of Environment that the operation meets their regulations.
 - 2. The RM receives confirmation from the appropriate government agencies that the Water and Sewer servicing meets their regulations.
 - 3. An 8' fence shall be installed to protect the new building from snow during plowing.
 - 4. Two new accesses/approaches must be installed with street lights auto activated by machine drivers. The sequence and timing of the stop light condition is to be to the satisfaction of the RM.
 - 5. That all utilities are contacted to locate facilities and confirm with the RM that facilities will not be affected.
 - 6. That the site is developed in accordance with the approved site grading plan and inspected by the RM.

CARRIED UNANIMOUSLY

348/15 JUNE 10, 2015 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the minutes of the June 10, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

349/15 JUNE 19, 2015 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the June 19, 2015 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

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350/15 MAY BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR REPETSKI: THAT the Bank Reconciliation and Bank Statements for the Month of May 2015, be accepted as presented.

CARRIED UNANIMOUSLY

351/15 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR REPETSKI: THAT the Statement of Financial Activities for the period ending May 31, 2015, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

352/15 BUDGETARY CONTROL REPORT

COUNCILLOR REPETSKI: THAT the Budgetary Control Report for the period ending May 31, 2015 and June 30, 2015, be tabled to the August 26th Council Meeting.

CARRIED UNANIMOUSLY

353/15 JUNE BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR REPETSKI: THAT the Bank Reconciliation and Bank Statements for the Month of June 2015, be accepted as presented.

CARRIED UNANIMOUSLY

354/15 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending June 30, 2015, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

355/15 MAY & JUNE 2015 LIST OF ACCOUNTS

COUNCILLOR HUSUM: THAT cheque numbers 12296 to 12420 totalling \$559,626.61, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$112,606.09 be ratified.

CARRIED UNANIMOUSLY

356/15 LIST OF ACCOUNTS

COUNCILLOR REPETSKI: THAT cheque numbers 12421 to 12538 totalling \$1,045,417.80, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$98,723.48 be ratified.

CARRIED UNANIMOUSLY

357/15 JUNE 2015 PUBLIC WORKS REPORT

COUNCILLOR CULBERT: THAT the Director of Public Works & Infrastructure June 2015 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

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358/15 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:14 p.m.

CARRIED UNANIMOUSLY

359/15 RECONVENE

REEVE ROBERTSON: THAT this meeting reconvene into regular session at 7:30 p.m.

CARRIED UNANIMOUSLY

360/15 PLANNING & DEVELOPMENT INITIATIVES – JUNE 2015

COUNCILLOR CULBERT: THAT the Planning & Development Initiatives – June 2015 Report be accepted as information and filed.

CARRIED UNANIMOUSLY

361/15 PLANNING & DEVELOPMENT REPORT – BUILDING VALUES

COUNCILLOR REPETSKI: THAT the Planning & Development Report – Building Values be accepted as information and filed.

CARRIED UNANIMOUSLY

362/15 OCP VERBAL UPDATE

COUNCILLOR CULBERT: THAT the OCP Verbal Update be accepted as presented.

CARRIED UNANIMOUSLY

363/15 COUNCIL DESKS

COUNCILLOR HUSUM: THAT the discussion of Council Desks be tabled to the August 26th Council Meeting.

CARRIED UNANIMOUSLY

364/15 CAO MONTHLY REPORT

COUNCILLOR REPETSKI: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

365/15 2014 AUDITED FINANCIAL STATEMENTS

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 audited 2014 Financial Statements, the Annual Auditor's Report and Management's Responsibility for Financial Reporting Report, the Annual Financial Synopsis and the Hail Certificate for SMHI prepared by Dudley & Company, be received and filed.

CARRIED UNANIMOUSLY

366/15 2015 MUNICIPAL BY-ELECTION - APPOINT RETURNING OFFICER

COUNCILLOR REPETSKI: THAT Ron McCullough, Chief Administrative Officer be appointed Returning Officer for the 2015 Municipal By-Election for Division 6 and Reeve.

CARRIED UNANIMOUSLY

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367/15 2015 MUNICIPAL BY-ELECTION – ADVANCE POLLS

COUNCILLOR HUSUM: THAT the Advance Polls for the 2015 Municipal By-Election be held on Saturday, October 24th, 2015 from 12 p.m. to 6 p.m. and on Monday, October 26th, 2015 from 4 p.m. to 8 p.m. at the Rural Municipality of Sherwood No. 159 Municipal Office located at 4400 Campbell Street, Regina, Saskatchewan for Reeve By-Election and Division 6 Councillor By-Election.

CARRIED UNANIMOUSLY

368/15 2015 MUNICIPAL BY-ELECTION – POLLING LOCATION

COUNCILLOR CULBERT: THAT the polling location for the 2015 Municipal By-Election, being held on Wednesday, October 28th, 2015 from 9 a.m. to 8 p.m. be established at the Rural Municipality of Sherwood No. 159 Municipal Office located at 4400 Campbell Street, Regina, Saskatchewan for Reeve By-Election and Division 6 Councillor By-Election.

CARRIED UNANIMOUSLY

369/15 2015 MUNICIPAL BY-ELECTION – REMUNERATION

COUNCILLOR REPETSKI: THAT Election Officials participating in the 2015 Municipal By-Election and working at the Advanced Polls and the By-Election Poll be paid the following:

Deputy Returning Officer	\$450.00
Poll Clerk	\$300.00

AND FURTHERMORE THAT the officials be paid an additional \$75.00 for participating in the election training sessions.

CARRIED UNANIMOUSLY

370/15 SARM – TAX LOSS COMPENSATION PAYMENTS

COUNCILLOR HUSUM: WHEREAS the Rural Municipal Specific Claims Agreement dated May 25, 2000, provides for tax loss compensation payments based on 60% of the municipal taxes which the rural municipality would have levied if the lands had not attained reserve status, and;

WHEREAS a resolution was passed by SARM on February 15, 2002 to reduce the percentage factor to 40% if a rural municipality did not transfer to the trust fund the five times annual municipal tax payment received from a First Nation, and;

WHEREAS the SARM Board has approved an increase in tax loss compensation payment to factors of 90% (rather than 60%) and 70% (rather than 40%) subject to the increase being agreed to by all beneficiaries of the Specific Claim Trust Fund, and subject to the understanding that all increases are conditional on the financial stability of the Specific Claims Trust Fund as determined by the SARM Board;

THEREFORE BE IT RESOLVED that the Rural Municipality of Sherwood No. 159 hereby agrees to the increased tax loss compensation payments on the basis of the conditions as outlined by the SARM Board.

For: Repetski, Husum, Culbert
Opposed – Robertson

CARRIED

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371/15 CORRESPONDENCE

COUNCILLOR CULBERT: THAT the following correspondence be accepted as information and filed:

1. Prairie Valley School Division Celebrate! June 2015
2. Southeast Regina Neighbourhood Plan Newsletter 3
3. June 16, 2015 Letter to SARM from RM of Reno No. 51
4. RCMP Stats

CARRIED UNANIMOUSLY

372/15 LETTER TO BRENT & GWEN COWIE

COUNCILLOR REPETSKI: THAT the Chief Administrative Officer write a response letter to Brent & Gwen Cowie's letter of July 17, 2015.

CARRIED UNANIMOUSLY

373/15 BYLAW NO. 09/15 – A BYLAW TO PROVIDE FOR INCURRING A DEBT

COUNCILLOR REPETSKI: THAT Bylaw No. 09/15, A Bylaw to Provide for Incurring a Debt, be tabled until the August 26th Council Meeting.

CARRIED UNANIMOUSLY

374/15 IN CAMERA

COUNCILLOR HUSUM: THAT this meeting go into In Camera session at 9:52 p.m.

CARRIED UNANIMOUSLY

375/15 RECONVENE

COUNCILLOR CULBERT: THAT this meeting reconvene into regular session at 10:45 p.m.

CARRIED UNANIMOUSLY

376/15 ADJOURNMENT

COUNCILLOR HUSUM: THAT this meeting be adjourned at 10:46 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator

Official Administrator