

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, January 28, 2015

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Brian Wirth, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Rick Stuckenberg, Director of Planning & Development
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Public Works
Erin Halliday, Director of Finance & Administration
Christine Trithardt, Administrative Assistant

LEGAL COUNSEL: Merrilee Rasmussen, Rasmussen Rasmussen & Charowsky
Kevin Mellor, Mellow Law Firm

ORDER: Reeve Eberle called the meeting to order at 5:30 p.m.

052/15 **AGENDA**

COUNCILLOR PROBE: THAT the agenda be adopted as amended.

Move 11.0 In Camera to 6:00 p.m.

CARRIED UNANIMOUSLY

DELEGATION

Anna Stilwell from Suncor Energy Products Partnership made a brief presentation to Council regarding their proposed development at SW 6-17-21-W2.

053/15 **JANUARY 14, 2015 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the January 14, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

054/15 **DECEMBER BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of December 2014, be accepted as presented.

CARRIED UNANIMOUSLY

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055/15 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending December 31, 2014, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

056/15 BUDGETARY CONTROL REPORT

COUNCILLOR HUSUM: THAT the Budgetary Control Report for the period ending December 31, 2014, be accepted as presented.

CARRIED UNANIMOUSLY

057/15 ACCOUNTS FOR REVIEW

COUNCILLOR PROBE: THAT cheque numbers 11739 to 11862 totalling \$861,223.38, as outlined in the List of Accounts, attached to and forming a part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$120,684.31 be ratified.

CARRIED UNANIMOUSLY

058/15 OUTSTANDING INVOICES

COUNCILLOR PROBE: THAT Administration notify customers with outstanding balances by registered letter, requesting payment in full within thirty days or be applied to their taxes.

CARRIED UNANIMOUSLY

059/15 GRADER LEASING

COUNCILLOR PROBE: THAT the Grader Leasing Report be tabled.

CARRIED UNANIMOUSLY

060/15 OUTSTANDING UTILITY INVOICES

COUNCILLOR PROBE: THAT Administration notify customers with outstanding balances by registered letter, requesting payment in full within thirty days or be applied to their taxes.

CARRIED UNANIMOUSLY

061/15 RESPECTFUL WORKPLACE POLICY

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 table the Respectful Workplace Policy to the February 11, 2015 Regular Council Meeting.

CARRIED UNANIMOUSLY

062/15 PLANNING & DEVELOPMENT MONTHLY REPORT

COUNCILLOR REPETSKI: THAT the Planning & Development Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

063/15 IN CAMERA

COUNCILLOR CULBERT: THAT this meeting go into In Camera session at 6:02 p.m.

CARRIED UNANIMOUSLY

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Legal Counsel present confirmed Reeve Kevin Eberle did not need to recuse himself for the general matters under discussion.

Councillor Brian Wirth left Council Chambers at 7:17 p.m.

Councillor Brian Wirth entered Council Chambers at 7:22 p.m.

Reeve Kevin Eberle stepped down from the Chair, recused himself due to pecuniary interest and left Council Chambers at 7:44 p.m.

Deputy Reeve Probe assumed the Chair at 7:44 p.m.

Deputy Reeve Probe stepped down from the Chair at 7:52 p.m.

Reeve Eberle entered Council Chambers and assumed the Chair at 7:52 p.m.

064/15 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:15 p.m.

CARRIED UNANIMOUSLY

065/15 RECESS

COUNCILLOR PROBE: THAT this meeting recess at 8:15 p.m.

CARRIED UNANIMOUSLY

066/15 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:17 p.m.

CARRIED UNANIMOUSLY

067/15 BYLAW NO. 18/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11.

COUNCILLOR PROBE: THAT Bylaw No. 18/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

068/15 BYLAW NO. 19/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN, BYLAW NO. 6/11.

COUNCILLOR HUSUM: THAT Bylaw No. 19/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Official Community Plan, Bylaw No. 6/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

069/15 BYLAW NO. 20/14 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11.

COUNCILLOR CULBERT: THAT Bylaw No. 20/14 - A Bylaw to amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be introduced and read a first time.

CARRIED UNANIMOUSLY

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070/15 TRIMAC DEVELOPMENT

COUNCILLOR HUSUM: THAT Rick Stuckenberg, Director of Planning & Development bring report back to Council on the Trimac Development to address drainage.

CARRIED UNANIMOUSLY

071/15 DEVELOPMENT PERMIT APPROVAL ACTIVITY IN 2014

COUNCILLOR PROBE: THAT the Development Permit Approval Activity in 2014 be accepted as information and filed.

CARRIED UNANIMOUSLY

072/15 BUILDING VALUES 2014

COUNCILLOR REPETSKI: THAT the Building Values 2014 be accepted as information and filed.

CARRIED UNANIMOUSLY

073/15 REQUEST TO ADJUST TAXES FOR DISCOUNT ERROR

COUNCILLOR REPETSKI: THAT Roll No. 1557 & Roll No. 2269 be granted the following tax abatements, plus interest accumulated to date as a result of a posting error:

<u>Roll No.</u>	<u>Adjust Discount</u>
1557	\$3,773.24
2269	\$ 489.65

CARRIED UNANIMOUSLY

074/15 CAO MONTHLY REPORT

COUNCILLOR CULBERT: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

075/15 SARM ANNUAL CONVENTION

COUNCILLOR HEENAN: THAT the Chief Administrative Officer, Director of Finance & Administration and the Director of Public Works & Infrastructure, and any Member of Council that so wishes, attend the Saskatchewan Association of Rural Municipalities (SARM) 2015 Annual Convention in Saskatoon, SK from March 9th to 12th, 2015; and,

THAT Councillor Joe Repetski and Councillor Carl Husum be appointed voting delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2015 Annual Convention, and Reeve Kevin Eberle be an alternate; and

THAT the March 11th, 2015 Regular Council Meeting be cancelled.

CARRIED UNANIMOUSLY

076/15 MLDP SESSIONS

COUNCILLOR REPETSKI: THAT the MLDP Sessions report be accepted as information and filed.

CARRIED UNANIMOUSLY

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077/15 COUNCIL REMUNERATION POLICY

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 review other Council Remuneration Policies and bring back to Council for review.

CARRIED UNANIMOUSLY

078/15 CORRESPONDENCE

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. January 8, 2015 Notice of SAMA Annual Meeting
2. January 16, 2015 Vale's Kronau Project Advisory Group
3. January 13, 2015 Carmen Sterling Director for Division 1 on the SARM Board of Directors
4. January 12, 2015 Doug Steele Director for Division 3 on the SARM Board of Directors
5. January 5, 2015 Norm Nordgulen Director for Division 2 on the SARM Board of Directors
6. January 16, 2015 Release: Future of Municipal Revenue Sharing

CARRIED UNANIMOUSLY

079/15 SAMA ANNUAL MEETING

COUNCILLOR REPETSKI: THAT Councillor Brian Wirth be appointed as voting delegate during the SAMA Annual Meeting to be held in Regina on Wednesday, April 15, 2015.

CARRIED UNANIMOUSLY

080/15 VALE'S KRONAU PROJECT ADVISORY GROUP

COUNCILLOR HUSUM: THAT Ron McCullough, Chief Administrative Officer, Councillor Joe Repetski be appointed to represent the R.M. of Sherwood No. 159 on the Kronau Project Advisory Group; and

THAT Councillor Tim Probe be an alternate representative.

CARRIED UNANIMOUSLY

081/15 WHITE BUTTE REGIONAL PLANNING COMMITTEE

COUNCILLOR PROBE: THAT the White Butte Regional Planning report given by Councillor Carl Husum be accepted as information and filed.

CARRIED UNANIMOUSLY

082/15 MOOSE JAW-REGINA INDUSTRIAL CORRIDOR

COUNCILLOR WIRTH: THAT Councillor Dale Heenan continue as a designate on the Moose Jaw-Regina Industrial Corridor committee; and,

THAT Councillor Carl Husum be authorized to attend the committee meetings to learn about the Corridor committee.

CARRIED UNANIMOUSLY

083/15 BYLAW NO. 01/15 – A BYLAW TO REGULATE THE DISCLOSURE OF A PECUNIARY INTEREST BY THE MEMBERS OF COUNCIL

COUNCILLOR CULBERT: THAT Bylaw No. 01/15, a Bylaw to Regulate the Disclosure of a Pecuniary Interest by the Members of Council, be introduced and read a first time.

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084/15 ADJOURNMENT

COUNCILLOR PROBE: THAT this meeting be adjourned at 10:00 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator