

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, February 8, 2017

PRESENT: Jeffrey Poissant, Reeve
Brad Crassweller, Councillor Division 1 (*via telephone*)
John Wilke, Councillor Division 3
Carl A. Husum, Councillor Division 4
Grant Paul, Councillor Division 6

ABSENT: Tim Probe, Councillor Division 2
Rod Culbert, Councillor Division 5

STAFF: Michele Cruise-Pratchler, Interim Chief Administrative Officer
Rod Benroth, Director of Public Works & Infrastructure
Erin Halliday, Director of Finance & Administration
Pam Malach, Manager of Planning & Development
Garret Halbgewachs, Manager of Roadways
Megan Jones, Contract Planner
Adam Toth, Municipal Planner
Susan Stevenson, Administrative Assistant
Christine Trithardt, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:32 p.m.

081/17 **AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.
Move 9.2 to 12.2 in Closed Session

CARRIED UNANIMOUSLY

DELEGATION

Ed Pacik, Evolution Training & Consulting Ltd. made a presentation to Council on the Road Maintenance 2-Day training their company provides.

082/17 **DELEGATION**

COUNCILLOR PAUL: THAT the presentation made by Evolution Training & Consulting Ltd. be received and filed.

CARRIED UNANIMOUSLY

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083/17 JANUARY 11, 2017 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR HUSUM: THAT the January 11, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

084/17 JANUARY 19, 2017 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR CRASSWELLER: THAT the January 19, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

085/17 JANUARY BANK RECONCILIATION & BANK STATEMENTS

COUNCILLOR HUSUM: THAT the Bank Reconciliation and Bank Statements for the Month of January 2017, be accepted as presented.

CARRIED UNANIMOUSLY

086/17 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR WILKE: THAT the Statement of Financial Activities for the period ending January 31, 2017, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

087/17 JANUARY 2017 LIST OF ACCOUNTS

COUNCILLOR HUSUM: THAT cheque numbers 14614 to 14707 totalling \$398,714.99, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$72,307.34 be ratified.

CARRIED UNANIMOUSLY

088/17 JANUARY 2017 PUBLIC WORKS REPORT

COUNCILLOR HUSUM: THAT the Director of Public Works & Infrastructure January 2017 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

089/17 2016 WATER WORKS SUMMARY

COUNCILLOR WILKE: THAT the 2016 Water Works Summary written report be accepted as information and filed.

CARRIED UNANIMOUSLY

090/17 FINAL REPORT – BOOSTER STATION FLOODING AUG. 29TH

COUNCILLOR WILKE: THAT the Final Report – Booster Station Flooding Aug. 29th written report be accepted as information and filed.

CARRIED UNANIMOUSLY

091/17 2017 FUEL TENDER

COUNCILLOR CRASSWELLER: THAT the R.M. of Sherwood No. 159 award the 2017 Fuel Tender to Sherwood Co-op Ltd. as per their wholesale markup bid price for supply of Low Sulfur Diesel and Regular Gasoline as quoted in their Bid.

CARRIED UNANIMOUSLY

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092/17 2017 GRAVEL TENDER

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 award the 2017 Gravel Tender to Emshay Enterprises Ltd. as per their tendered unit prices which are estimated at \$1,255,972.50 plus GST.

CARRIED UNANIMOUSLY

093/17 BYLAW NO. 01/17 – A BYLAW TO AMEND BYLAW NO. 9/91

COUNCILLOR WILKE: THAT Bylaw No. 01/17 – A Bylaw to Amend Bylaw No. 9/91, be read a first time.

CARRIED UNANIMOUSLY

094/17 BYLAW NO. 02/17 – A BYLAW TO AMEND THE SHERWOOD – REGINA PLANNING DISTRICT ZONING BYLAW NO. 10/91

COUNCILLOR HUSUM: THAT Bylaw No. 02/17 – A Bylaw to Amend the Sherwood – Regina Planning District Zoning Bylaw No. 10/91, be read a first time.

CARRIED UNANIMOUSLY

095/17 BYLAW NO. 03/17 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 ZONING BYLAW, BYLAW NO. 7/11

COUNCILLOR WILKE: THAT Bylaw No. 03/17 – A Bylaw to Amend the Rural Municipality of Sherwood No. 159 Zoning Bylaw, Bylaw No. 7/11, be read a first time.

CARRIED UNANIMOUSLY

096/17 BYLAW NO. 16/16 – A BYLAW TO ADOPT A REVISED OFFICIAL COMMUNITY PLAN

COUNCILLOR PAUL: THAT Bylaw No. 16/16 – A Bylaw to Adopt a Revised Official Community Plan be read a first time, as amended.

CARRIED UNANIMOUSLY

097/17 OFFICIAL COMMUNITY PLAN

COUNCILLOR CRASSWELLER: THAT Administration review rural residential land use designations with Ministry of Government Relations – Community Planning to confirm if we need to have them shown or if a text policy is acceptable.

CARRIED UNANIMOUSLY

Councillor Husum departed Council Chambers at 7:22pm

Councillor Crassweller disconnected at 7:23pm

Councillor Husum entered Council Chambers at 7:24pm

098/17 APPOINTMENT TO MOOSE-JAW REGINA INDUSTRIAL CORRIDOR COMMITTEE

COUNCILLOR HUSUM: THAT Reeve Poissant be appointed as a Council representative to the Moose-Jaw Regina Industrial Corridor Committee; and, THAT Councillor Crassweller be appointed as an alternate representative.

CARRIED UNANIMOUSLY

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099/17 WUQWATR – PARTICIPATION IN 2017 WEED STUDENT

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 does not hire the student for 20% of the cost.

CARRIED UNANIMOUSLY

100/17 SOUTH CENTRAL TRANSPORTATION PLANNING COMMITTEE

COUNCILLOR WILKE: THAT the R.M. of Sherwood No. 159 does not join the South Central Transportation Planning Committee for 2017.

CARRIED UNANIMOUSLY

101/17 APPOINT VOTING DELEGATE FOR 2017 SAMA ANNUAL MEETING

COUNCILLOR WILKE: THAT the Rural Municipality of Sherwood No. 159 appoint Reeve Poissant as the Voting Delegate at the Saskatchewan Assessment Management Agency (SAMA) Annual Meeting.

CARRIED UNANIMOUSLY

102/17 APPOINT VOTING DELEGATE FOR SASKATCHEWAN MUNICIPAL HAIL INSURANCE 2017 ANNUAL MEETING

COUNCILLOR PAUL: THAT Councillor Wilke be appointed as Voting Delegate at the Saskatchewan Municipal Hail Insurance 2017 Annual Meeting on Tuesday, March 14, 2017; and

THAT the Saskatchewan Municipal Hail report be accepted as information and filed.

CARRIED UNANIMOUSLY

103/17 TRANSFER FROM GENERAL RESERVE

COUNCILLOR HUSUM: THAT \$622,928.00 be transferred from the R.M. of Sherwood General Reserve Fund to the Offsite Reserve for Sewer as per Clause 5(b) of General Reserve Bylaw No. 06/14; and

THAT the transfer be retroactive to December 31st, 2016.

CARRIED UNANIMOUSLY

104/17 GEORGE CUFF GOVERNANCE WORKSHOPS

COUNCILLOR HUSUM: THAT the George Cuff Governance Workshops report be accepted as information and filed.

CARRIED UNANIMOUSLY

105/17 COMMUNICATIONS

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. White Butte RCMP December 2016 Stats

CARRIED UNANIMOUSLY

106/17 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:53 p.m.

CARRIED UNANIMOUSLY

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107/17 RECONVENE

REEVE POISSANT: THAT this meeting reconvene into the regular session at 8:02 p.m.

CARRIED UNANIMOUSLY

108/17 CLOSED SESSION

COUNCILLOR PAUL: THAT this meeting go into closed session at 8:03 p.m.

CARRIED UNANIMOUSLY

109/17 RECONVENE

COUNCILLOR HUSUM: THAT this meeting reconvene into regular session at 8:16 p.m.

CARRIED UNANIMOUSLY

Reeve Poissant declared a personal conflict of interest as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 8:17 p.m.

Reeve Poissant passed the Chair to Deputy Reeve Husum at 8:17 p.m.

Deputy Reeve Husum assumed the Chair at 8:17 p.m.

110/17 CLOSED SESSION

COUNCILLOR WILKE: THAT this meeting go into closed session at 8:18 p.m.

CARRIED UNANIMOUSLY

111/17 RECONVENE

COUNCILLOR WILKE: THAT this meeting reconvene into regular session at 8:50 p.m.

CARRIED UNANIMOUSLY

112/17 REGISTERED LETTER

COUNCILLOR WILKE: THAT a registered letter be sent to Councillor Probe requesting his resignation with a response provided no later than February 28, 2017.

CARRIED UNANIMOUSLY

Reeve Poissant entered Council Chambers at 8:54 p.m.

Deputy Reeve Husum passed the Chair to Reeve Poissant at 8:55 p.m.

Reeve Poissant assumed the Chair at 8:55 p.m.

113/17 SHERWOOD ROAD - UPDATE

COUNCILLOR PAUL: THAT the R.M. of Sherwood No. 159 proceed to arbitration as per the contract documents.

CARRIED UNANIMOUSLY

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114/17 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 8:56 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator