

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, February 25, 2015

PRESENT: Neil Robertson, Q.C., Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Brian Wirth, Councillor Division 6

STAFF: Steven Schiefner, Official Administrator
Ron McCullough, Chief Administrative Officer
Rick Stuckenberg, Director of Planning & Development
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Public Works
Erin Halliday, Director of Finance & Administration

ORDER: Reeve Robertson called the meeting to order at 5:32 p.m.

130/15 **AGENDA**

COUNCILLOR REPETSKI: THAT the agenda be adopted as amended.

Add 7.1.3 – Office Furniture Tender

Add 7.3.2 – Draft Agenda – Ratepayers Meeting

Add 8.3.3 – ROC Church Request Letter

Move 8.3 In Camera

Move 6.1 List of Accounts In Camera

CARRIED UNANIMOUSLY

DELEGATION

Greg Anderson from Canada Bridge made a brief presentation to Council regarding the bridges in the Rural Municipality of Sherwood No. 159.

131/15 **DELEGATION**

COUNCILLOR HUSUM: THAT the presentation made by Greg Anderson be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Harry and Gertrude Frank made a brief presentation to Council regarding a special development permit.

Reeve Robertson stepped down from the Chair at 6:22 p.m.

Deputy Reeve Probe assumed the Chair at 6:22 p.m.

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Deputy Reeve Probe stepped down from the Chair at 6:23 p.m.

Reeve Robertson assumed the Chair at 6:23 p.m.

132/15 **DELEGATION**

COUNCILLOR PROBE: THAT the delegation presentation from Harry and Gertrude Frank be accepted as presented.

CARRIED UNANIMOUSLY

133/15 **FEBRUARY 11, 2015 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the minutes of the February 11, 2015 Regular Council Meeting be adopted with corrected Resolutions 98/15 and 99/15.

CARRIED UNANIMOUSLY

134/15 **JANUARY BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of January 2015, be accepted as presented.

CARRIED UNANIMOUSLY

135/15 **STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR REPETSKI: THAT the Statement of Financial Activities for the period ending January 31, 2015, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

136/15 **BUDGETARY CONTROL REPORT & 2015 INTERIM BUDGET**

COUNCILLOR PROBE: THAT the Budgetary Control Report and 2015 Interim Budget for the period ending January 31, 2015, be accepted as presented.

CARRIED UNANIMOUSLY

137/15 **LIST OF ACCOUNTS**

COUNCILLOR CULBERT: THAT the List of Accounts be tabled to In Camera.

CARRIED UNANIMOUSLY

138/15 **RESPECTFUL WORKPLACE POLICY**

COUNCILLOR WIRTH: THAT the R.M. of Sherwood No. 159 adopt the Harassment Policy, attached to and forming a part of these minutes, with corrections as follows:

- Refer to Part 3 – Saskatchewan Employment Act under Employee's Duty and Definition of Harassment
- Clarify to include Council in Statement of Commitment

CARRIED UNANIMOUSLY

139/15 **IN CAMERA**

COUNCILLOR REPETSKI: THAT this meeting go into In Camera session at 7:04 p.m.

CARRIED UNANIMOUSLY

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140/15 **RECESS**

COUNCILLOR HEENAN: THAT this meeting recess at 7:04 p.m.

CARRIED UNANIMOUSLY

141/15 **RECONVENE**

COUNCILLOR REPETSKI: THAT this meeting reconvene into In Camera at 7:10 p.m.

CARRIED UNANIMOUSLY

142/15 **RECONVENE**

COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 7:31 p.m.

CARRIED UNANIMOUSLY

143/15 **GRADER TENDER**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 accept the tender from Brandt to purchase the Deere 872GP Grader and attachments for \$427,316.25 plus GST, and;

THAT the R.M. of Sherwood No. 159 tender the sale of the 2007 CAT 14H Grader.

CARRIED UNANIMOUSLY

144/15 **FURNITURE TENDER**

COUNCILLOR REPETSKI: THAT Resolution 095/15 be hereby rescinded.

CARRIED UNANIMOUSLY

145/15 **FURNITURE TENDER**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 accept the tender for office furniture from Business Furnishings and the systems furnishings from Supreme Office Products for \$60,000 plus tax.

CARRIED UNANIMOUSLY

146/15 **UPDATED SERVICING AGREEMENT FOR SHADOW LINES EXPRESS LTD. SUBDIVISION**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 ratify the updated Servicing Agreement with Robert Reid for the proposed 4.47 acre subdivision at NE 7-18-19-W2.

CARRIED UNANIMOUSLY

147/15 **RECESS**

COUNCILLOR CULBERT: THAT this meeting recess at 8:01 p.m.

CARRIED UNANIMOUSLY

148/15 **RECONVENE**

COUNCILLOR REPETSKI: THAT this meeting reconvene into regular session at 8:10 p.m.

CARRIED UNANIMOUSLY

Councillor Carl Husum left Council Chambers at 9:30 p.m.

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*Councillor Carl Husum entered Council Chambers at 9:32 p.m.
Reeve Robertson stepped down from the Chair at 9:42 p.m.*

Deputy Reeve Probe assumed the Chair at 9:42 p.m.

Deputy Reeve Probe stepped down from the Chair at 9:45 p.m.

Reeve Robertson assumed the Chair at 9:45 p.m.

149/15 OCP & ZONING BYLAW UPDATE

COUNCILLOR REPETSKI: WHEREAS the adoption and implementation of a new Official Community Plan has been a high priority of Sherwood Councils for over a decade, and

WHEREAS Planning Consultant Ms. Jacqueline East (of Perspectives Community Planning & Development Services, Inc.) is abundantly qualified and experienced to continue working toward Sherwood's goal,

BE IT RESOLVED that Ms. East continue to report regularly to RM Council on the progress with Sherwood's Official Community Plan, through the Chief Administrative Officer.

CARRIED UNANIMOUSLY

150/15 CAO MONTHLY REPORT

COUNCILLOR PROBE: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

151/15 AUDIO VISUAL REQUEST FOR QUOTATION

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 award the Audio Visual for the New Office Building to Sharp's for \$70,346.90 plus taxes.

CARRIED UNANIMOUSLY

152/15 DRAFT AGENDA – RATEPAYERS MEETING

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 receive and file the Draft Agenda for the General Ratepayers Meeting.

CARRIED UNANIMOUSLY

153/15 ROC CHURCH REQUEST LETTER

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 offset the fire call invoices to The ROC Church International by 50% for the use of the ROC Church facility for elections and the general ratepayers meeting.

CARRIED UNANIMOUSLY

154/15 CORRESPONDENCE

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. February 11, 2015 – PFRA Pasture Decision
2. February 10, 2015 - RM of Dundurn – Lands given up to create PFRA pastures
3. February 20, 2015 – 101196187 Saskatchewan Ltd.

CARRIED UNANIMOUSLY

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155/15 REGIONAL WATER LINE

COUNCILLOR REPETSKI: WHEREAS the RM of Sherwood requires access to a raw water supply, and

WHEREAS the RM of Sherwood has been working with the Saskatchewan Water Agency, and

WHEREAS the RM of Sherwood Council is a municipal government that has oversight in issuing permits for water development coming through our municipality,

BE IT RESOLVED that the Administration negotiate with proponents of any proposed regional water line and provide timely reporting to Council of such a water supply.

CARRIED UNANIMOUSLY

156/15 MLDP AWARD

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 congratulate Councillor Joe Repetski on completing all of his MLDP modules.

CARRIED UNANIMOUSLY

Reeve Robertson stepped down from the Chair at 11:06 p.m.

Deputy Reeve Probe assumed the Chair at 11:06 p.m.

Deputy Reeve Probe stepped down from the Chair at 11:08 p.m.

Reeve Robertson assumed the Chair at 11:08 p.m.

157/15 BYLAW NO. 04/15 – A BYLAW TO PROVIDE FOR A CODE OF CONDUCT FOR MEMBERS OF COUNCIL

COUNCILLOR: THAT Bylaw No. 04/15, a Bylaw to Provide for a Code of Conduct for Members of Council, be tabled.

CARRIED UNANIMOUSLY

158/15 IN CAMERA

COUNCILLOR PROBE: THAT this meeting go into In Camera session at 11:10 p.m.

CARRIED UNANIMOUSLY

159/15 RECONVENE

COUNCILLOR WIRTH: THAT this meeting reconvene into regular session at 11:37 p.m.

CARRIED UNANIMOUSLY

160/15 LETTER FROM 101196187 SASKATCHEWAN LTD.

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Council refer correspondence from 101196187 Saskatchewan Ltd. back to Administration for review and report back to Council.

CARRIED UNANIMOUSLY

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161/15 LEVEL 2 ENVIRONMENTAL SITE ASSESSMENT

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 authorize payment of 50% of the cost of a Level 2 Environmental Site Assessment for 1840 Cornwall Street.

For: Probe

Against: Robertson, Repetski, Heenan, Husum, Culbert, Wirth

DEFEATED

162/15 LEVEL 2 ENVIRONMENTAL SITE ASSESSMENT

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 refer the matter of a Level 2 Environmental Site Assessment to Dan Kwochka for advice.

CARRIED UNANIMOUSLY

163/15 ADJOURNMENT

COUNCILLOR HEENAN: THAT this meeting be adjourned at 11:45 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator