

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, February 14, 2018

**PRESENT:** Jeffrey Poissant, Reeve  
Brad Crassweller, Councillor Division 1  
John Wilke, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6 (*via telephone*)

**ABSENT:** Vacant, Councillor Division 2

**STAFF:** Pam Malach, Chief Administrative Officer  
Garret Halbgewachs, Manager of Roadways  
Adam Toth, Manager of Planning & Development  
Christine Trithardt, Administrative Assistant  
Emily Hoddinott, Administrative Assistant  
Jen Wiebe, Administrative Assistant

**ORDER:** Reeve Poissant called the meeting to order at 5:34 p.m.

**043/2018 AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as amended.

Move 8.1.7 between 6.0 and 7.0

Remove 8.3.11 Council Disqualification

Add 8.3.11 Boundary Alteration

CARRIED UNANIMOUSLY

**DELEGATION**

Bruce Dodds, Field Representative with Agricultural Producers Association of Saskatchewan (APAS) and Don Strauch, Councillor with RM of Bratt's Lake No. 129 made a presentation to Council on APAS' 2017 accomplishments.

*Councillor Paul disconnected at 5:50 p.m.*

**044/2018 JANUARY 10, 2018 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR CULBERT: THAT the January 10, 2018 Regular Council Meeting minutes be adopted as corrected, by adding time of adjournment.

CARRIED UNANIMOUSLY

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**045/2018 JANUARY 10, 2018 PUBLIC HEARING MEETING MINUTES**

COUNCILLOR CULBERT: THAT the January 10, 2018 Public Hearing Meeting minutes be approved.

CARRIED UNANIMOUSLY

*Councillor Paul connected via telephone at 6:13 p.m.*

**046/2018 SHERWOOD INDUSTRIAL PARK POTABLE WATER PROGRAM (SIP PWP)**

COUNCILLOR CRASSWELLER: THAT the Sherwood Industrial Park Potable Water Program (SIP PWP) report be accepted as information and filed.

CARRIED UNANIMOUSLY

**047/2018 DECEMBER 2017 REVISED BANK RECONCILIATION**

COUNCILLOR HUSUM: THAT the revised Bank Reconciliation for the month of December 2017, be accepted as presented.

CARRIED UNANIMOUSLY

**048/2018 JANUARY 2018 BANK RECONCILIATION**

COUNCILLOR CULBERT: THAT the Bank Reconciliation for the month of January 2018, be accepted as presented.

CARRIED UNANIMOUSLY

**049/2018 MONTHLY STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending January 31, 2018, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**050/2018 LIST OF ACCOUNTS FOR REVIEW**

COUNCILLOR CULBERT: THAT cheque numbers 15867 to 15950 totaling \$199,645.15, as outlined in the List of Accounts for Review attached to and forming part of these minutes be approved, and,

THAT Payroll and Electronic Fund Transfers totaling \$89,683.68 be ratified.

CARRIED UNANIMOUSLY

**051/2018 PUBLIC WORKS MONTHLY REPORT – JANUARY**

COUNCILLOR WILKE: THAT the January Public Works Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

**052/2018 2018 GRAVEL SUPPLY & SPREADING TENDER**

COUNCILLOR HUSUM: THAT the 2018 Gravel Supply & Spreading Tender be awarded to JJ Trucking as per their tendered unit prices which are estimated at \$1,095,687.50 for 45,250 metric tonnes (36,200 yards) of traffic gravel.

CARRIED UNANIMOUSLY

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**053/2018**    **2018 FUEL TENDER**

*Councillor Culbert declared a conflict of interest due to business dealings with some of the companies that submitted fuel tenders and departed Council Chambers at 7:03 p.m.*

COUNCILLOR CRASSWELLER: THAT the 2018 Fuel Tender be awarded to Mazenc Fuels Ltd. as per their wholesale markup bid price for supply of 210,000 litres of Low Sulfur Diesel and 50,000 litres of Regular Gasoline as quoted in their Bid.

CARRIED UNANIMOUSLY

*Councillor Culbert entered Council Chambers at 7:07 p.m.*

**054/2018**    **WASCANA CREEK EROSION ALONG RGE RD 2214 ENGINEERING SERVICES PROPOSAL**

COUNCILLOR HUSUM: THAT Associated Engineering be contracted to review the side slope erosion along Wascana Creek and Range Road 2214 and provide a recommendation for remediation for a price of \$16,000.00.

DEFEATED

**055/2018**    **INTERIM SERVICE EXTENSION - SASKWATER**

COUNCILLOR CULBERT: THAT SaskWater's interim agreement to provide certified operations and maintenance of the Water Treatment and Distribution system be extended to September 30, 2018 at a rate of \$2,858.26 per month; and

THAT Administration continue to work towards securing a five-year service agreement with SaskWater.

CARRIED UNANIMOUSLY

**056/2018**    **TRANSPORTATION ASSOCIATION OF CANADA MEMBERSHIP REQUEST**

COUNCILLOR WILKE: THAT the request for Transportation Association of Canada 2018 Membership in the amount of \$256.00 be denied.

CARRIED UNANIMOUSLY

**057/2018**    **RECESS**

COUNCILLOR CRASSWELLER: THAT this meeting recess at 7:23 p.m.

CARRIED UNANIMOUSLY

**058/2018**    **RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:50 p.m.

CARRIED UNANIMOUSLY

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**059/2018    STEW FETTES SUPPORT REQUEST**

COUNCILLOR CULBERT: THAT the request for a commercial campground development within the provincially controlled Condie Nature Refuge be referred to the Ministry of Parks, Culture and Sport; and,

THAT the request for Commercial Development at the Condie Nature Refuge is regulated by the Ministry of Parks, Culture and Sport, therefore the RM is not able to comment on these Provincial Standards; and,

THAT the applicant, Mr. Fettes, be informed that commercial camp grounds are a discretionary use within the RM's Agricultural Zoning Districts.

CARRIED UNANIMOUSLY

**060/2018    APPOINTMENT TO MOOSE JAW REGINA INDUSTRIAL CORRIDOR COMMITTEE**

COUNCILLOR HUSUM: THAT Reeve Poissant be appointed as Council representative to the Moose Jaw-Regina Industrial Corridor Committee; and,

THAT Councillor Crassweller be appointed as an alternate representative.

CARRIED UNANIMOUSLY

**061/2018    FIRE DISPATCH INVOICE 2017-00437 & 2017-00438**

COUNCILLOR HUSUM: THAT the outstanding amount of \$4,530.17 for a fire dispatch call on Accounts Receivable Account No. 101225232 be transferred to Tax Roll No. 929 000.

CARRIED UNANIMOUSLY

**062/2018    SOUTH CENTRAL TRANSPORTATION PLANNING COMMITTEE**

COUNCILLOR WILKE: THAT the request for South Central Transportation Planning Committee 2018 Membership in the amount of \$600.00 be denied.

CARRIED UNANIMOUSLY

**063/2018    2018 SARM ANNUAL CONVENTION**

COUNCILLOR CULBERT: THAT the Chief Administrative Officer, Managers and any Member of Council that so wishes, attend the Saskatchewan Association of Rural Municipalities (SARM) 2018 Annual Convention in Regina, SK from March 13<sup>th</sup> – 16<sup>th</sup>, 2018; and,

THAT Councillor Wilke and Councillor Husum be appointed Voting Delegates at the Saskatchewan Association of Rural Municipalities (SARM) 2018 Annual Convention.

CARRIED UNANIMOUSLY

**064/2018    APPOINT VOTING DELEGATE AT THE SASKATCHEWAN MUNICIPAL HAIL INSURANCE 2018 ANNUAL MEETING**

COUNCILLOR HUSUM: THAT Councillor Wilke be appointed as Voting Delegate at the Saskatchewan Municipal Hail Insurance 2018 Annual Meeting on Wednesday, March 14<sup>th</sup>, 2018.

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**065/2018 POLICY FOR LANDFILL FEES REIMBURSEMENT**

COUNCILLOR CULBERT: THAT Policy # 2018-03 - The 2018 Landfill Fees Reimbursement Policy be approved.

CARRIED UNANIMOUSLY

**066/2018 VIDEO AND AUDIO SURVEILLANCE POLICY**

COUNCILLOR HUSUM: THAT the Video and Audio Surveillance Policy report be accepted as information and filed; and

THAT Policy # 2018-02 – The Video and Audio Surveillance Policy be approved.

CARRIED UNANIMOUSLY

**067/2018 RM OF SHERWOOD SAFETY MANUAL**

COUNCILLOR HUSUM: THAT the RM of Sherwood Safety Manual report be accepted as information and filed.

CARRIED UNANIMOUSLY

**068/2018 MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM**

COUNCILLOR CULBERT: THAT the Municipal Leadership Development Program report be accepted as information and filed.

CARRIED UNANIMOUSLY

**069/2018 2018 INTERIM BUDGET**

COUNCILLOR WILKE: THAT the RM of Sherwood No. 159 adopt the following expenditure limits for the year 2018 until the annual Operating and Capital Budgets are approved by Council:

Bylaw Enforcement	\$0.00
Environmental Health	\$13,250.00
General Government	\$681,375.00
Health & Welfare	\$1,000.00
Planning & Development	\$419,400.00
Protective Services	\$120,400.00
Recreation & Culture	\$7,500.00
Transportation Services	\$2,187,582.50
Utilities	\$2,241,600.00
<b>Total</b>	<b>\$5,672,107.50</b>

CARRIED UNANIMOUSLY

**070/2018 ALTERATION OF MUNICIPAL BOUNDARY**

COUNCILLOR CULBERT: THAT the RM of Sherwood recognizes collaborative growth opportunities with the City of Regina (City) and supports the Cities boundary alteration adding the following land into the Cities jurisdiction:

- Portion of SE ¼ of Section 03 in Township 17 Range 20 W2M Surface Parcel Number 203116946 Blk/Par F – Plan 102192083 Ext 0
- Portion of SW ¼ of Section 02 in Township 17 Range 20 W2M Surface Parcel Number 203183805 Blk/Par G – Plan 102206797 Ext 0

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**071/2018 COMMUNICATIONS**

COUNCILLOR HUSUM: THAT the following correspondence be accepted as information and filed:

1. Prairie Central District January 2018 E-News Update
2. Prairie Central District Cultural Gathering – March 8<sup>th</sup>, 2018
3. Saskatchewan Municipal Hail Insurance 2017 Losses
4. January 10, 2018 YQR Regina International Crop Options
5. Prairie Central District February 2018 E-News Update

CARRIED UNANIMOUSLY

*Councillor Husum declared a conflict of interest due to family members having a direct/indirect pecuniary interest and departed Council Chambers at 8:48 p.m.*

*Councillor Husum entered Council Chambers at 8:51 p.m.*

**072/2018 RECESS**

COUNCILLOR CULBERT: THAT this meeting recess at 8:58 p.m.

CARRIED UNANIMOUSLY

**073/2018 RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 9:08 p.m.

CARRIED UNANIMOUSLY

**074/2018 CLOSED SESSION**

COUNCILLOR CRASSWELLER: THAT this meeting go into closed session at 9:09 p.m.

CARRIED UNANIMOUSLY

*Reeve Poissant declared a conflict of interest due to the legal status of Councillor for Division 2 and the status of the recovery of the monies illegally paid to Eberle, Probe, Repetski and Jijian as he is potentially involved as a witness in criminal proceedings respecting a member of Council and departed Council Chambers at 9:57 p.m.*

*Reeve Poissant passed the Chair to Deputy Reeve Husum at 9:57 p.m.*

*Deputy Reeve Husum assumed the Chair at 9:57 p.m.*

*Councillor Culbert declared a conflict of interest due to legal proceedings in discussion and departed Council Chambers at 9:58 p.m.*

*Reeve Poissant entered Council Chambers at 10:05 p.m.*

*Deputy Reeve Husum passed the Chair to Reeve Poissant at 10:05 p.m.*

*Reeve Poissant assumed the Chair at 10:05 p.m.*

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**075/2018**    **RECONVENE**

COUNCILLOR CRASSWELLER: THAT this meeting reconvene into regular session at 10:05 p.m.

CARRIED UNANIMOUSLY

**076/2018**    **SHERWOOD ROAD FAILURE**

COUNCILLOR HUSUM: THAT Council accept the recommendation in confidential report # AD18-039.

CARRIED UNANIMOUSLY

**077/2018**    **ADJOURNMENT**

COUNCILLOR PAUL: THAT this meeting be adjourned at 10:06 p.m.

CARRIED UNANIMOUSLY

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Reeve

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Administrator