

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN  
Wednesday, December 9, 2015

**PRESENT:** Jeffrey Poissant, Reeve  
Joe Repetski, Councillor Division 1  
Tim Probe, Councillor Division 2  
Dale Heenan, Councillor Division 3  
Carl A. Husum, Councillor Division 4  
Rod Culbert, Councillor Division 5  
Grant Paul, Councillor Division 6

**STAFF:** Bonnie Chambers, Supervisor  
Ron McCullough, Chief Administrative Officer  
Rod Benroth, Director of Public Works & Infrastructure  
Garret Halbgewachs, Manager of Public Works  
Rick Stuckenberg, Director of Planning & Development  
Adam Toth, Municipal Planner  
Christine Trithardt, Administrative Assistant

**LEGAL  
COUNSEL:** Merrilee Rasmussen

**ORDER:** Reeve Poissant called the meeting to order at 5:31 p.m.

**564/15** **AGENDA**

COUNCILLOR HUSUM: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Craig Williams, Director of Insurance and Benefit Programs and Michael Morris, Director of Legal Services from SARM made a presentation to Council on the SARM Comprehensive Liability Self-Insurance Plan Policy.

**DELEGATION**

Merrilee Rasmussen made a presentation to Council on the Bill 186 – The Municipal Conflict of Interest Amendments Act and the new proposed Bylaws before Council this evening.

**565/15** **DELEGATIONS**

COUNCILLOR REPETSKI: THAT the 2 delegations made by Craig Williams and Michael Morris and Merrilee Rasmussen be accepted as information.

CARRIED UNANIMOUSLY

**566/15** **NOVEMBER 4, 2015 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the November 4, 2015 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

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**567/15      NOVEMBER 26, 2015 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR PROBE: THAT the November 26, 2015 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**568/15      OCTOBER BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR HUSUM: THAT the Bank Reconciliation and Bank Statements for the Month of October 2015, be accepted as presented.

CARRIED UNANIMOUSLY

**569/15      STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending October 31, 2015, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**570/15      NOVEMBER BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of November 2015, be accepted as presented.

CARRIED UNANIMOUSLY

**571/15      STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR CULBERT: THAT the Statement of Financial Activities for the period ending November 30, 2015, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**572/15      NOVEMBER & DECEMBER 2015 LIST OF ACCOUNTS**

COUNCILLOR REPETSKI: THAT cheque numbers 12915 to 13063 totalling \$1,220,862.54, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$82,976.90 (October) and \$80,653.27 (November) be ratified.

CARRIED UNANIMOUSLY

*Reeve Poissant declared a financial interest in the Ground Water Investigation – Suncor in the Public Works November Monthly Report and stepped down from the Chair and left Council Chambers at 6:43 p.m.*

*Deputy Reeve Probe assumed the Chair at 6:43 p.m.*

**573/15      WATERWORKS EMERGENCY RESPONSE PLAN**

COUNCILLOR REPETSKI: THAT Council approves the revised Waterworks Emergency Response Plan dated November 17<sup>th</sup>, 2015.

CARRIED UNANIMOUSLY

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**574/15      NOVEMBER 2015 PUBLIC WORKS REPORT**

COUNCILLOR HUSUM: THAT the Director of Public Works & Infrastructure November 2015 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

*Reeve Poissant returned to Council Chambers at 7:07 p.m.*

*Deputy Reeve Probe stepped down from the Chair at 7:07 p.m.*

*Reeve Poissant assumed the Chair at 7:07 p.m.*

**575/15      RECESS**

COUNCILLOR HUSUM: THAT this meeting recess at 7:07 p.m.

CARRIED UNANIMOUSLY

**576/15      RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 7:22 p.m.

**577/15      DECEMBER 3, 2015 LETTER FROM GREAT PRAIRIE DEVELOPMENT CORPORATION**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood send a letter to Community Planning supporting an extension of the application of Wascana Village project deadline beyond December 31<sup>st</sup>, 2015 for 6 months.

For: Repetski, Probe, Husum, Culbert  
Against: Poissant, Heenan, Paul

CARRIED

*Reeve Poissant declared a financial interest in the Storm Drainage as it is proposed through his land in the Planning & Development Initiatives November 2015 report and stepped down from the Chair and left Council Chambers at 8:00 p.m.*

*Deputy Reeve Probe assumed the Chair at 8:00 p.m.*

**578/15      PLANNING & DEVELOPMENT INITIATIVES NOVEMBER 2015**

COUNCILLOR REPETSKI: THAT the Planning & Development Initiatives Report – November 2015 be accepted as information and filed.

CARRIED UNANIMOUSLY

*Reeve Poissant returned to Council Chambers at 8:11 p.m.*

*Deputy Reeve Probe stepped down from the Chair at 8:12 p.m.*

*Reeve Poissant assumed the Chair at 8:12 p.m.*

**579/15      ZONING BYLAW MAP AND TEXT AMENDMENT**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 receive and file the Zoning Bylaw Map and Text Amendment report.

CARRIED UNANIMOUSLY

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**580/15      EVENT BYLAW**

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 receive and file the Event Bylaw report.

CARRIED UNANIMOUSLY

**581/15      PBI CERTIFICATE OF APPOINTMENT FOR PROFESSIONAL BUILDING INSPECTIONS, INC.**

COUNCILLOR PROBE: THAT Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred and Grant Paulson, who are employed by Professional Building Inspections, Inc. be appointed as Licensed Building Officials by the Council of the Rural Municipality of Sherwood No. 159 under the Authority of Subsections 5(4) and 5(6) of the Uniform Building and Accessibility Standards Act; and

THAT all prior appointments of Licensed Building Officials by the Council of the Rural Municipality of Sherwood No. 159 be rescinded.

CARRIED UNANIMOUSLY

**582/15      PROPOSED PROCESSING FACILITY**

COUNCILLOR REPETSKI: THAT Council approves the development permit application DPA 15-047 for an agricultural chemical dilution, storage, and distribution use at Lot 26, Blk/Par 1, Plan 79R44507, Ext 36, NE 13-18-20-W2 and direct the Development Officer to issue a development permit with the following conditions:

- A) That prior to occupancy of the building:
  - 1. The building is inspected by Professional Building Inspections (PBI) to ensure the building is safe for the use intended.
  - 2. That a bank draft be submitted to the development officer to cover the cost and installation of the landscaping as shown on the site plan.
  
- B) That the landscaping is completed within 2 years and if not completed, the RM will use the bank draft security funds to have the landscaping developed on site.

CARRIED UNANIMOUSLY

**583/15      PUBLIC UTILITIES – COMPRESSOR STATION SUBDIVISION, RESIDUAL PARCEL SIZE, AND ACCESSORY ROAD USES**

COUNCILLOR HUSUM: THAT Council supports subdivision application SU 15-009 (Community Planning File R1012-15R) subject to:

- 1. The attached OCP and Zoning Bylaw amendments (Bylaws 23/15 and 24/15 respectively) being approved.
- 2. Discretionary use approval and issuance of a development permit.

For: Poissant, Probe, Heenan, Husum, Culbert, Paul  
Against: Repetski

CARRIED

*Reeve Poissant declared a family financial interest related to the Suncor Concept Plan Official Community Plan Amendment Bylaw and stepped down from the Chair and left Council Chambers at 8:34 p.m.*

*Deputy Reeve Probe assumed the Chair at 8:34 p.m.*

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**584/15      SUNCOR CONCEPT PLAN OFFICIAL COMMUNITY PLAN AMENDMENT  
BYLAW**

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 receive and file the Suncor Concept Plan Official Community Plan Amendment Bylaw report.

For: Repetski, Heenan, Husum, Culbert, Paul

Opposed: Probe

CARRIED

*Reeve Poissant returned to Council Chambers at 8:56 p.m.*

*Deputy Reeve Probe stepped down from the Chair at 8:56 p.m.*

*Reeve Poissant assumed the Chair at 8:56 p.m.*

**585/15      RECESS**

COUNCILLOR CULBERT: THAT this meeting recess at 8:57 p.m.

CARRIED UNANIMOUSLY

**586/15      RECONVENE**

REEVE POISSANT: THAT this meeting reconvene into regular session at 9:16 p.m.

**587/15      CAO MONTHLY REPORT**

COUNCILLOR REPETSKI: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

**588/15      MINISTERIAL ORDERS**

COUNCILLOR HUSUM: THAT the Ministerial Orders report be accepted as information and filed.

CARRIED UNANIMOUSLY

COUNCILLOR HEENAN: Gave notice that the matter of collection of legal fees and notice of potential claim against McKercher is to be brought to the January 2016 Council Meeting.

**589/15      BILL 186 – *The Municipal Conflict of Interest Amendments Act***

COUNCILLOR PROBE: THAT the Bill 186 – *The Municipal Conflict of Interest Amendments Act* report be accepted as information and filed.

CARRIED UNANIMOUSLY

**590/15      INTERPRETATION BYLAW**

COUNCILLOR REPETSKI: THAT the Interpretation Bylaw report be accepted as information and filed.

CARRIED UNANIMOUSLY

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**591/15      GENERAL OFFENCE AND PENALTY BYLAW**

COUNCILLOR HUSUM: THAT the General Offence and Penalty Bylaw report be accepted as information and filed.

CARRIED UNANIMOUSLY

**592/15      TRANSFER TO BRIDGE RESERVE FUND**

COUNCILLOR REPETSKI: THAT \$300,000 be transferred from the RM of Sherwood No. 159 general chequing account to the RM of Sherwood No. 159 Bridge Reserve Fund (savings account no. 2) as per the 2015 budget.

CARRIED UNANIMOUSLY

**593/15      FUNDS TRANSFER – OFF-SITE SERVICING FEES**

COUNCILLOR CULBERT: THAT the following amounts totaling \$1,306,936.03 be transferred from the RM of Sherwood No. 159 general chequing account to the RM of Sherwood No. 159 savings account no. 1:

1. \$1,206,179.50
2. \$72,827.97
3. \$27,928.56

CARRIED UNANIMOUSLY

**594/15      FUNDS TRANSFER – OFF-SITE SERVICING FEES – INLAND DRIVE**

COUNCILLOR CULBERT: THAT offsite servicing fees for roadways totaling \$1,018,000 be transferred from the RM of Sherwood No. 159 Savings Account No. 1 to the RM of Sherwood No. 159 general chequing account to fund the Inland Drive Paving Phase 3 as per the 2015 budget.

CARRIED UNANIMOUSLY

**595/15      FUNDS TRANSFER – GENERAL RESERVE FUND**

COUNCILLOR REPETSKI: THAT \$511,045.88 be transferred from the RM of Sherwood No. 159 general chequing account to the RM of Sherwood No. 159 General Reserve Fund.

CARRIED UNANIMOUSLY

**596/15      FUNDS TRANSFER – GENERAL RESERVE FUND – MUNICIPAL OFFICE**

COUNCILLOR PROBE: THAT \$102,573.78 be transferred from the RM of Sherwood No. 159 General Reserve Fund to the RM of Sherwood No. 159 general chequing account.

CARRIED UNANIMOUSLY

**597/15      MEETING EXTENSION**

COUNCILLOR REPETSKI: THAT this meeting be extended until 10:30 p.m.

CARRIED UNANIMOUSLY

**598/15      TAX INCENTIVE POLICY**

COUNCILLOR HEENAN: THAT the R.M. of Sherwood No. 159 receive and file the Tax Incentive Policy report.

For: Poissant, Repetski, Probe, Heenan, Husum, Paul  
Opposed: Culbert

CARRIED

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**599/15      CORRESPONDENCE**

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – October 2015
2. Hudson Bay Route Association Newsletter November 2015
3. Prairie Valley School Division November 2015 Celebrate!
4. November 24, 2015 Hubick & Nagel Accounting
5. RCMP Stats – November 2015

CARRIED UNANIMOUSLY

**600/15      ADJOURNMENT**

COUNCILLOR PROBE: THAT this meeting be adjourned at 10:31 p.m.

CARRIED UNANIMOUSLY

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Reeve

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Administrator