

MINUTES OF THE REGULAR MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Tuesday, December 16, 2014

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Brian Wirth, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rod Benroth, Director of Public Works & Infrastructure
Rick Stuckenberg, Director of Planning & Development
Adam Toth, Municipal Planner
Christine Trithardt, Administrative Assistant

ORDER: Reeve Eberle called the meeting to order at 5:31 p.m.

629/14 **AGENDA**

COUNCILLOR PROBE: THAT the agenda be adopted as amended.

Move 8.2.5 to 3.1

Add 8.1.1 Town of Lumsden Letter – Wastewater Pipeline to the City of Regina

CARRIED UNANIMOUSLY

630/14 **DPA 14-033 PROPOSED KITE BOARDING EVENT**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Council approve the DPA 14-033 application for a Kite Boarding event to be scheduled for the weekend of February 13th – 16th, 2015 at E ½ 27-18-20-W2, SE 34-18-20-W2, SW 35-18-20-W2, and Section 26-18-20-W2 subject to:

1. Temporary fencing is installed on both sides of the rail right of way if overflow parking is required on the west side.
2. Onsite security must be provided to control access, parking, and use of the rail crossings.
3. That emergency services are in place.
4. That food service complies with the Regina Health Region requirements.
5. That the sewer servicing is to the satisfaction of the Regina Health Region and other applicable Provincial Authorities and copies of any approvals and correspondence are sent to the development officer.
6. That the application must haul and dispose of the septage to an approved waste treatment facility.
7. That all utilities are contacted to locate facilities.
8. That the tent and covered areas are inspected by Professional Building Inspections.

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Resolution 630/14 continued

9. That all garbage shall be cleaned from the event area once the event is complete.
10. That the applicant must provide proof of a minimum of \$5 million liability insurance per occurrence to indemnify the R.M. of Sherwood from all risks and damages.

And furthermore, that Council approves a temporary road closure of range road 2202 between Township Road 184 and 190 during the race day from 9 am to 5 pm subject to adjacent landowner and RM of Lumsden consent.

CARRIED UNANIMOUSLY

631/14 IN CAMERA

COUNCILLOR HUSUM: THAT this meeting go into In Camera session at 5:47 p.m.

CARRIED UNANIMOUSLY

632/14 RECONVENE

COUNCILLOR WIRTH: THAT this meeting reconvene into regular session at 7:14 p.m.

CARRIED UNANIMOUSLY

633/14 MINISTRY OF HIGHWAYS & INFRASTRUCTURE

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 enable Administration to work with and negotiate a M.O.U. with the Ministry of Highways & Infrastructure staff for the purpose of developing an interchange at Hill Avenue and 9th Avenue N, West Regina Bypass, subject to final approval of the M.O.U. by Council.

CARRIED UNANIMOUSLY

634/14 OCTOBER 18, 2014 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the October 18, 2014 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

635/14 NOVEMBER 5, 2014 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR CULBERT: THAT the minutes of the November 5, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

636/14 DECEMBER 2, 2014 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR REPETSKI: THAT the minutes of the December 2, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

637/14 BANK RECONCILIATION & BANK STATEMENT

COUNCILLOR REPETSKI: THAT the Bank Reconciliation and Bank Statements for the Month of November 2014, be accepted as presented.

CARRIED UNANIMOUSLY

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638/14 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending November 30, 2014, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

639/14 BUDGETARY CONTROL REPORT

COUNCILLOR PROBE: THAT the Budgetary Control Report for the period ending October 31, 2014, be accepted as presented.

CARRIED UNANIMOUSLY

640/14 ACCOUNTS FOR REVIEW

COUNCILLOR REPETSKI: THAT cheque numbers 11558 to 11738 totalling \$2,021,369.88, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,

THAT Payroll and Electronic Fund Transfers totalling \$94,389.25 be ratified.

For – Repetski, Probe, Husum, Culbert, Wirth
Opposed – Heenan

CARRIED

641/14 TOWN OF LUMSDEN LETTER – WASTEWATER PIPELINE TO THE CITY OF REGINA

COUNCILLOR REPETSKI: THAT Council of the R.M. of Sherwood No. 159 enable Administration to work with the Town and RM of Lumsden regarding regional wastewater treatment systems.

CARRIED UNANIMOUSLY

642/14 OCP14-001 SUNCOR AMENDMENT REPORT

Reeve Eberle stepped down from the Chair at 8:30 p.m.

Deputy Reeve Probe assumed the Chair at 8:30 p.m.

REEVE EBERLE: THAT Council direct the Reeve to contact Anna Stillwell from Suncor to engage in discussion such as but not limited to:

- Access to proposed site from TransCanada Hwy
- Alternate location from Hill/Centre Avenue access
- Engage Mr. McCullough to determine the development levies that will be collected

For – Eberle, Repetski, Probe, Husum
Opposed – Wirth, Culbert, Heenan

CARRIED

Deputy Reeve Probe stepped down from the Chair at 8:50 p.m.

Reeve Eberle assumed the Chair at 8:50 p.m.

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643/14 BUILDING BYLAW

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 receive and file the attached report and table Bylaw No. 21/14 known as the "Building Bylaw" for further amendment.

CARRIED UNANIMOUSLY

644/14 PLANNING FEE SERVICE BYLAW

COUNCILLOR WIRTH: THAT the R.M. of Sherwood No. 159 receive and file the Planning Fee Service Bylaw report.

CARRIED UNANIMOUSLY

645/14 ZONING COMPLIANCE POLICY NO. 2014-03

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 Council approve the Zoning Compliance Policy Certificate Policy Number 2014-03.

CARRIED UNANIMOUSLY

646/14 SERVICING AGREEMENT FOR SHADOW LINES EXPRESS LTD. SUBDIVISION

COUNCILLOR CULBERT: THAT the R.M. of Sherwood No. 159 Council refer back to Administration for further amendment.

CARRIED UNANIMOUSLY

647/14 RECESS

COUNCILLOR HEENAN: THAT this meeting recess at 9:26 p.m.

CARRIED UNANIMOUSLY

Councillor Heenan left Council Chambers at 9:26 p.m.

648/14 RECONVENE

COUNCILLOR REPETSKI: THAT this meeting reconvene into regular session at 9:39 p.m.

CARRIED UNANIMOUSLY

649/14 TREATY LAND ENTITLEMENT INFORMATION

COUNCILLOR REPETSKI: THAT the Treaty Land Entitlement Information report be accepted as information and filed.

CARRIED UNANIMOUSLY

650/14 REQUEST TO ADJUST TAXES FOR PIPELINE ASSESSMENT ROLL NO. 1566 & 2269

COUNCILLOR PROBE: THAT Roll No. 1566 AND 2269 be granted the following 2014 tax abatements for pipelines located within the RM of Sherwood No. 159.

| <u>Roll No.</u> | <u>Municipal Taxes</u> | <u>School Taxes</u> | <u>Total</u> |
|-----------------|------------------------|---------------------|--------------|
| 1566 | 601.41 | 1031.14 | 1632.54 |
| 2269 | 2864.07 | 4910.59 | 7774.66 |

and, THAT Administration review the RM records to determine if these rolls should have been included in the annexation negotiations with the City of Regina; and invoice the City of Regina if appropriate.

CARRIED UNANIMOUSLY

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651/14 FUNDS TRANSFER – OFF-SITE SERVICING FEES

COUNCILLOR REPETSKI: THAT the following amount \$91,072.97 be transferred from the R.M. of Sherwood No. 159 general chequing account to the RM of Sherwood No. 159 savings account no. 1.

1. \$72,834.10
2. \$2,500.00
3. \$15,738.87

CARRIED UNANIMOUSLY

652/14 FUNDS TRANSFER – BRIDGE RESERVE

COUNCILLOR WIRTH: THAT \$300,000.00 be transferred from the R.M. of Sherwood No. 159 general chequing account to the RM of Sherwood No. 159 Bridge Reserve Fund (savings account no. 2) as per the 2014 budget.

CARRIED UNANIMOUSLY

653/14 FUNDS TRANSFER – OFFSITE FEES INLAND DRIVE

COUNCILLOR REPETSKI: THAT offsite servicing fees for roadways totaling \$320,409.70 be transferred from the R.M. of Sherwood No. 159 Savings Account No. 1 to the RM of Sherwood No. 159 General Chequing Account to fund the reconstruction of Inland Drive as per the 2014 budget.

CARRIED UNANIMOUSLY

654/14 GENERAL RESERVE FUND

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 Council consider giving 3 readings to Bylaw no. 06/14 known as the "General Reserve Fund Bylaw".

CARRIED UNANIMOUSLY

655/14 BYLAW NO. 06/14 – A BYLAW TO ESTABLISH A GENERAL RESERVE FUND

COUNCILLOR HUSUM: THAT Bylaw No. 06/14, A Bylaw to Establish a General Reserve Fund, be introduced and read a first time.

CARRIED UNANIMOUSLY

656/14 BYLAW NO. 06/14 – A BYLAW TO ESTABLISH A GENERAL RESERVE FUND

COUNCILLOR PROBE: THAT Bylaw No. 06/14, A Bylaw to Establish a General Reserve Fund, be read a second time.

CARRIED UNANIMOUSLY

657/14 BYLAW NO. 06/14 – A BYLAW TO ESTABLISH A GENERAL RESERVE FUND

COUNCILLOR CULBERT: THAT Bylaw No. 06/14, A Bylaw to Establish a General Reserve Fund, be given three readings at this meeting.

CARRIED UNANIMOUSLY

658/14 BYLAW NO. 06/14 – A BYLAW TO ESTABLISH A GENERAL RESERVE FUND

COUNCILLOR WIRTH: THAT Bylaw No. 06/14, A Bylaw to Establish a General Reserve Fund, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

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659/14 MUNICIPAL OFFICE FINANCING

COUNCILLOR PROBE: THAT \$524,077.66 of Cash in Lieu of Municipal Reserve Funds be transferred from the RM of Sherwood No. 159 Special Savings account No. 1 to the general chequing account to finance the new municipal office, and

THAT \$511,045.88 be transferred from the RM of Sherwood No. 159 General Reserve Fund to the general chequing account to finance the new municipal office as per Clause 5(b) of Bylaw 06/14.

CARRIED UNANIMOUSLY

660/14 REGULAR COUNCIL MEETING DATES

COUNCILLOR HUSUM: THAT the Regular Meetings of Council take place on the second (2nd) and fourth (4th) Wednesday's of each month, effective January 2015.

CARRIED UNANIMOUSLY

661/14 CHIEF ADMINISTRATIVE OFFICER MONTHLY REPORT

COUNCILLOR REPETSKI: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

662/14 REGINA DISTRICT ASSOCIATION OF RURAL MUNICIPALITIES

COUNCILLOR PROBE: THAT any member of Council of the Rural Municipality of Sherwood No. 159 can attend the Regina District Association of Rural Municipalities Annual Meeting on January 8th & 9th, 2015.

CARRIED UNANIMOUSLY

663/14 CORRESPONDENCE

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. December 1, 2014 – Southeast Regional Library Highlights
2. RM of Dundurn Letter – PFRA Transition Land
3. December 2, 2014 Saskatchewan Party Donation Form
4. Prairie Central District Winter Issue 2014 Newsletter

CARRIED UNANIMOUSLY

Reeve Eberle stepped down from the Chair at 10:12 p.m.

Deputy Reeve Probe assumed the Chair at 10:12 p.m.

Councillor Wirth left Council Chambers at 10:12 p.m.

664/14 MOOSE JAW REGINA INDUSTRIAL CORRIDOR

REEVE EBERLE: THAT Councillor Carl A. Husum be appointed to represent the R.M. of Sherwood No. 159 at the Moose Jaw Regina Industrial Corridor and Councillor Rod Culbert be an alternate representative.

CARRIED UNANIMOUSLY

Councillor Wirth entered Council Chambers at 10:15 p.m.

Deputy Reeve Probe stepped down from the Chair at 10:16 p.m.

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Reeve Eberle assumed the Chair at 10:16 p.m.

665/14 **BYLAW NO. 22/14 – A BYLAW TO ESTABLISH A FEE FOR PLANNING
RELATED SERVICES**

COUNCILLOR CULBERT: THAT Bylaw 22/14 – A Bylaw to Establish a Fee for Planning Related Services, be introduced and read a first time.

CARRIED UNANIMOUSLY

666/14 **BYLAWS**

COUNCILLOR HUSUM: THAT Bylaw 18/14, Bylaw 19/14 and Bylaw 20/14 be tabled.

CARRIED UNANIMOUSLY

667/14 **ADJOURNMENT**

COUNCILLOR PROBE: THAT this meeting be adjourned at 11:11 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator